

**NORMAN PLANNING COMMISSION  
STUDY SESSION MINUTES**

**NOVEMBER 10, 2011**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Study Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 10<sup>th</sup> day of November 2011. Notice and agenda of the meeting were posted at the Norman Municipal Building twenty-four hours prior to the beginning of the meeting.

Item No. 1, being:

**CALL TO ORDER**

Chairman Jim Gasaway called the Study Session to order at 7:05 p.m.

Item No. 2, being:

**ROLL CALL**

MEMBERS PRESENT

Cynthia Gordon  
Diana Hartley  
Tom Knotts  
Chris Lewis  
Roberta Pailes  
Andy Sherrer  
Zev Trachtenberg  
Jim Gasaway

MEMBERS ABSENT

Curtis McCarty

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &  
Community Development  
Doug Koscinski, Manager, Current  
Planning Division  
Roné Tromble, Recording Secretary  
Kathryn Walker, Asst. City Attorney  
Jane Hudson, Planner II

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Item No. 3, being:

**DISCUSSION OF DUTIES AND RESPONSIBILITIES OF THE PLANNING COMMISSION**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Staff Report
2. Planning Commission Resolution PCR-9899-1 – Second Draft
3. Planning Commission Resolution PCR-9899-1 – Heiple Draft

**PRESENTATION BY STAFF:**

1. Ms. Connors reported that a couple of months ago we were looking at Chapter 4 of the City Code and at the resolution that the Planning Commission adopted for its operation. Chapter 4 is a chapter that City Council needs to amend; this Commission doesn't have authority over that section of our City Code, but you did look at that and made comments to it, and we started forwarding that to City Council. Mr. Heiple was concerned about some of the current language, since we hadn't looked at it in 30 years, and made some comments on that. It has not yet gone to City Council for approval, but Mr. Heiple and the City Attorney have been looking at language changes that they could take forward. In the meantime, you had also asked that this Resolution come forward to you, and we brought it forward last month; Mr. Heiple had some concerns and asked that it be postponed to this meeting. In the meantime, Mr. Heiple has met with Planning staff and we have discussed some changes. Our concern is that we are now going to move the Chapter 4 changes along pretty quickly to City Council in December. If there is some change that City Council makes to Chapter 4 that is inconsistent with what you might do to your resolution, we think that could get complicated for everyone. We thought we should postpone your final discussion on this resolution until City Council has acted on Chapter 4. Staff is recommending that this be postponed once again and it will be brought back once City Council has acted. There is a study session with City Council on December 6, so at your December meeting I can give you an update.

**DISCUSSION BY THE PLANNING COMMISSION:**

Ms. Hartley asked whether Mr. Heiple has spoken to City Council about his concerns. Ms. Connors responded that he has not.

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Item No. 4, being:

**MISCELLANEOUS DISCUSSION**

None

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Item No. 5, being:

**ADJOURNMENT**

There being no further business, the study session adjourned at 7:10 p.m.

  
Norman Planning Commission