

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

September 12, 2011

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on September 12, 2011, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Julie Benningfield
Jayne Crumpley
Anna Eddings
Chesley Potts
Neil Robinson

MEMBERS ABSENT: Rangar Cline
Anaïs Starr
Scott Williams

STAFF MEMBERS PRESENT: Susan Atkinson, Historic Preservation Officer
Jolana McCart, Admin Tech IV

Item No. 2, being: Approval of the Agenda.

Motion by J Crumpley for approval; **Second** by J Benningfield. All approve.

Item No. 3, being: Approval of Minutes from the August 1, 2011 Regular Meeting.

Motion by J Crumpley for approval; **Second** by A Eddings. All approve.

Item No. 4, being: Staff report on projects approved by Administrative Bypass since August 1, 2011.

Staff reported that a fence had been replaced at 606 Chautauqua.

Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that the Downtown National Register nomination would be considered at the November 7th meeting. An informational meeting had been held July 28th and a public hearing has been tentatively scheduled for October 26th.

**Item No. 6, being: Continuation of Certificate of Appropriateness for 633 Chautauqua.
(Granted 11-2-09 and 12-7-09)**

Due to length of time without progress, this project will be closed.

**Item No. 7, being: Continuation of Certificate of Appropriateness at 533 S Lahoma.
(Granted 11-2-10) (Extension granted until 11-11).**

The owner has requested and received an extension until November.

Item No. 8, being: Request for Certificate of Appropriateness at 529 S Lahoma.

At the applicants' request this application has been postponed until next month.

Item No. 9, being: Electronic packet distribution.

J McCart explained that packet distribution will be made thorough a ftp file (file transfer protocol) whenever possible. Members will receive an e-mail notification that the packet information is ready and will also receive the username and password to retrieve it.

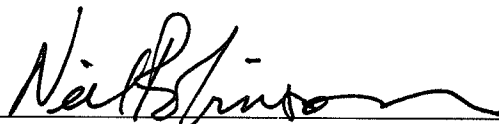
Item No. 10, being: Miscellaneous.

S Atkinson gave the Commission information on 549 S Lahoma. The application will be heard at the November meeting.

Chair Robinson acknowledged this being the last meeting for Jayne Crumpley as a Commission member. She had served the Commission since 2005. Chair and staff thanked Jayne for her many years of service and her invaluable assistance with the Historic Preservation Guidelines Handbook.

Item No. 13, being: Adjournment. 7:35 p.m.

Passed and approved this 3rd day of October 2011.



Chair Neil Robinson