

NORMAN ANIMAL SHELTER OVERSIGHT BOARD

June 20, 2011

The Norman Animal Shelter Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in the Executive Conference Room on the 20th day of June, 2011 at 5:30 p.m. The notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray Street on the 16th day of June, 2011. The meeting was also posted on the City of Norman website.

I. CALL TO ORDER.

Chairperson Mark Howery called the meeting to order at approximately 5:40 p.m.

II. ROLL CALL.

PRESENT:

Board Members – Chairperson Mark Howery, Vice-Chairperson Jennifer Golden, Joe Carter D.V.M., Ms Sandra Rose, Ginger Noble D.V.M., Ms. Michelle Carey and Councilmember Carol Dillingham

ABSENT:

None

OTHERS PRESENT:

Ms. Shelley Raney, Norman Police Department
Major JD Younger, Norman Police Department
Ms. Jeanne Snider, City of Norman Legal Division
Mr. John Bowman, Animal Welfare Supervisor
Ms. Kim Fairbanks, Citizen
Mr. Mark Campbell, Citizen

III. APPROVAL OF THE MAY 16, 2011 MINUTES.

A motion to approve the minutes was made by Ms. Sandra Rose and seconded by Vice-Chairperson Jennifer Golden. The motion was carried.

IV. MONTHLY STATISTICS FOR MAY 2011.

Mr. John Bowman discussed the statistics from the Norman Animal Welfare Center. He discussed how statistically May and June 2011 were owner relinquish months for the center. Board members discussed the fact that Second Chance has a new director and they are taking in animals from other communities so they don't take as many animals from Norman.

Off-site adoptions have had poor statistics this year. Mr. Bowman stated with the amount of traffic coming through the center and with others going to rescues it just doesn't leave a great amount of quality animals to go to the off-site adoptions. The center works with Second Chance and Hands Helping Paws as their main rescue groups. The other rescue groups the center deals with are more breed specific groups.

V. STATUS UPDATES ON PREVIOUSLY DISCUSSED BUSINESS.

Chairperson Howery told committee members that he would get something to show at the July 25, 2011 meeting regarding the report to City Council.

VI. CURRENT BUSINESS.

Chairperson Howery introduced Ginger Noble D.V.M. as the new Animal Welfare Oversight Committee member. Dr. Noble is a veterinarian who is semi-retired and lives in Norman, Oklahoma.

Dr. Carter inquired about the decreasing number of animals being spayed and neutered. Mr. Bowman stated that there is a list every day of animals to have the procedure and some days all procedures do not get completed. Due to the increase in owner relinquish there are more animals that need to be spayed/neutered and it does cause a back log. Mr. Bowman discussed the fact that the numbers of animals are down due to the number of animals going to rescue groups and being turned over to fostering families. When animals are turned over to rescue groups they do their own spay/neuter process.

Dr. Carter discussed having the Animal Welfare Center Oversight Committee meetings at the Animal Welfare Center. He would like for people to see and understand the logistical condition of the center. Chairperson Howery discussed the fact that there is not enough room to meet at the center due to space issues. Mr. Bowman discussed that the room capacity in the center is a nightmare and that veterinarians may have a better intuition or ideas of how the center could function better. Major JD Younger discussed having a meeting at the Police Range and discussing administrative items and then reconvening at the Animal Welfare Center for a tour before adjourning.

VI. CURRENT BUSINESS.

Dr. Carter made a motion to convene the October 24, 2011 meeting at the Norman Police Range and then take a tour of Animal Welfare Center and adjournment. The motion was seconded by Councilmember Carol Dillingham. The motion was approved by all members and carried.

The committee members discussed resolutions, proclamations and ordinances. The committee members discussed making changes to the resolution. The committee would like to declare the City of Norman have a goal of "No Kill". They will prepare a letter to City Council and have this topic and changing the name of the committee.

Councilmember Dillingham discussed the wording of the resolution. She would like to see different verbiage in the resolution. She would like to work on it and get it back to the committee. In addition to those changes she will add in that the name of the committee is changed. She will also look at the letter that Chairperson Howery drafts for the City Council.

Chairperson Howery delivered a handout which had names and addresses of people, groups and businesses to invite to the Animal Welfare Center Educational Presentation. Committee members will review the list and make any additions they may have to this list. Chairperson Howery would like to see power point made into PDF format with 4-6 slides on a page for handouts. Dr. Carter will be making several community group meetings to discuss the presentation.

VII. MISCELLANEOUS DISCUSSION

Major Younger discussed the phone system at the Animal Welfare Center. There have been several complaints about citizens not being able to get through to the center and there has now been a three line system put in and after those three lines are filled the calls come through to the City of Norman operator.

Major Younger discussed a request on volunteers at the center. He would like to establish a more optimistic program for volunteers. The main problem with the program is that people show up to volunteer we train them and they never show up again.

Mr. Bowman attended a webinar regarding fostering programs for rescue groups. He discussed the need for people who are committed to foster pregnant animals. He stated that the fostering program for the City of Norman had open ended guidelines. He will be working on these guidelines to include an application and background check.

Norman Animal Welfare Center Oversight Committee
June 20, 2011
Page 4

ADJOURNMENT.

A motion to adjourn the meeting was made by Ms. Rose at 7:05 p.m. The motion was seconded by Councilmember Dillingham. The motion was carried.

ATTEST:



Mark Howery, Chairperson