

## NORMAN ANIMAL SHELTER OVERSIGHT BOARD

April 25, 2011

The Norman Animal Shelter Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in the Multi-Purpose Room on the 25th day of April, 2011 at 5:30 p.m. The notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray Street on the 20th day of April, 2011. The meeting was also posted on the City of Norman website.

### I. CALL TO ORDER.

Chairperson Mark Howery called the meeting to order at approximately 5:40 p.m.

### II. ROLL CALL.

PRESENT: Board Members – Chairperson Mark Howery, Joe Carter D.V.M., Ms Sandra Rose, Ms. Michelle Carey and Vice-Chairperson Jennifer Golden\*

ABSENT: Councilmember Carol Dillingham

OTHERS PRESENT: Ms. Shelley Raney, Norman Police Department  
Major Jim Maisano, Norman Police Department  
Major JD Younger, Norman Police Department  
Mr. John Bowman, Animal Welfare Supervisor  
Ginger Noble D.V.M  
Ms. Kim Fairbanks, Citizen  
Mr. David Spaulding, Citizen  
Mr. Glenn Lane, Citizen  
Ms. Roswitha Allin, Citizen  
Ms. Kimberly Channer, Citizen\*  
Ms. Lori Wheat, Citizen\*  
Mr. Andreas Pitsiri, Citizen\*  
Ms. Sereta Wilson, Citizen\*  
Ms. Anita Taylor, Citizen\*  
Ms. Sandra Wachtstetter, Citizen\*  
Ms. Denise Swarowsky, Citizen\*  
Mr. Glenn Lane, Citizen\*  
Ms. Lu Willis, Citizen\*

\* Attended the Public Presentation part of the meeting only.

*Orig to Central Filings*

**III. APPROVAL OF THE JANUARY 24, 2011 MINUTES.**

A motion to approve the minutes was made by Joe Carter, D.V.M. and seconded by Ms. Michelle Carey. The motion was carried.

**IV. MONTHLY STATISTICS FOR JANUARY, FEBRUARY AND MARCH 2011.**

Major JD Younger discussed the monthly statistics with the committee. Chairperson Howery discussed the off-site dog adoptions at both PetSmart and Atwoods.

**V. OLD BUSINESS.**

Chairperson Howery requested that the report for the City Council be tabled again this meeting due to Vice-Chairperson Golden getting to the meeting late and the presentation being given during this meeting. The committee members agreed to this request.

**VI. NEW BUSINESS.**

Chairperson Howery discussed a letter of concern that was received by several people on the committee in addition to several City of Norman personnel. The letter was regarding the Animal Fostering Protocol and the lack of at the Norman Animal Welfare Center. The concerned citizen would like to see a better Animal Fostering Protocol be put in place at the Norman Animal Welfare Center. Major Younger explained that Mr. John Bowman Animal Welfare Supervisor has been working on this situation and has received a fostering protocol manual from another agency and is looking at how it can be implemented into our center to make the program better.

Committee members discussed ways of receiving focus for a new Animal Welfare Center. Ideas that were discussed were by private donations, a bond issue, and grants. Committee members then walked over to see the Animal Welfare Center Educational Presentation being shown in the City Council Chambers. Committee members requested a date for an additional meeting be set for Monday, May 16, 2011 if a conference room was available. This meeting will allow for discussion of any changes that need to be done to the presentation for future meetings.

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**VII. ADJOURNMENT.**

A motion to adjourn the meeting was made by Dr. Carter at 7:25 p.m. The motion was seconded by Ms. Rose. All in favor and the motion was carried.

**ATTEST:**

  
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**Mark Howery, Chairperson**