

**MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT**

Thursday, February 6, 2020

6:30 P.M.

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: William Janacek, Amanda Nairn, Kevin Anders, Casey Hurt, Jann Knotts

MEMBERS ABSENT: Mark Edwards

OTHERS PRESENT: Neal Engleman, Interim Executive Director; Dean Couch, District Counsel; Kelley Metcalf, Administrative Assistant; Geri Wellborn, City of Norman; Tim Carr, COMCD Interim Supervisor; Alan Swartz, Alan Plummer Associates; Tim Barnes, Finley & Cook; Jet Stine, OWRB; Ken Komiske, City of Norman; Cole Niblett, Garver; Heather Poole, Midwest City Attorney; Patrick Meneffe, Midwest City Engineer; Katherine Cook, Biology Grad Student OU

Call to Order and Roll call. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. Kelley Metcalf, Administrative Assistant, stated the notice of the monthly board meeting had been posted in compliance with the open meetings act.

Roll call. The following persons were present Frech, Knotts, Nairn, and Janacek, Anders, Hurt.

With permission from the Board the President entertained moving item # 9 to follow item # 11.

1. Consideration of Minutes of the board meeting held on Thursday, January 2, 2020. William Janacek made a motion seconded by Casey Hurt to approve the minutes as presented of the regular board meeting held on Thursday, January 2, 2020. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Absent

Motion Passed.

2. Consideration of financial statements for operating account for December 2019. Jann Knotts made a motion seconded by Kevin Anders to approve the December financials. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Absent

Motion Passed.

3. Status report of the Del City Pipeline Project from Alan Plummer Associates, Inc. (Alan Swartz, Oklahoma Area Leader). Alan Swartz reported Matthews Trenching is back on the project as is the inspector, Richard

Coover. Permission was given by OKC to construct Line 2 while final steps are completed for obtaining revocable pipeline permit. Alan Plummer Associates is still gathering information then it will have to go before the OKC City Counsel. Matthews Trenching remobilized the last week of January but then the rain, snow and cold weather hit. 200 ft of line was laid. Matthews Trenching is digging the bore pits to bore underneath drainage channel at the North end of the property & 200 ft of line was laid at the Southern end of the property.

4. POSTPONED Presentation by Jet Stine, of OWRB, regarding water quality monitoring recommendations.

5. POSTPONED Presentation of annual draft budget FY 20-21.

6. Discussion, consideration and possible acceptance of the FY 18-19 audit to be presented to the Board by Finley & Cook. Tim Barnes of Finley & Cook presented the board a copy of the FY 18-19 audit. Mr. Barnes indicated that it was a clean audit with no surprises or problem areas. Discussion was held. Jann Knotts made a motion seconded by Casey Hurt to approve the audit FY 18-19. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Absent

Motion Passed.

4. POSTPONED EARLIER Presentation by Jet Stine, of OWRB, regarding water quality monitoring recommendations. Jet Stine presented a slide show to the Board. The first recommendation is for OWRB to hire a contractor to conduct the nutrient flux study for the internal nutrient loading in Lake Thunderbird. OWRB would then analyze the internal load data provided by the contractor and deliver a technical addendum to the Annual Water Quality report discussing the findings. The cost is \$22,000.00. The 2nd recommendation is Lake Thunderbird Hydrographic Survey. The cost is \$44,462.00. The U.S. Army Corp of Engineers recommends that reservoirs in Oklahoma be bathymetrically mapped every ten years. Lake Thunderbird has not been mapped since 2001.

5. POSTPONED EARLIER Presentation of revised draft budget FY 20-21. Discussion was held.

7. Consideration and possible approval of engagement of Finley & Cook to perform FY 19-20 financial audit. The cost is \$18,550, which is the same as last year. Amanda Nairn made a motion seconded by Kevin Anders to approve of engagement of Finley & Cook to perform FY 19-20 financial audit. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Absent

Motion Passed.

8. Discussion, consideration of execution of contract with OWRB for water quality monitoring April 2020 thru March 2021. The cost is \$68,145, which is only an increase of \$1,193.00 from last year. Amanda Nairn made a motion seconded by Casey Hurt to enter a contract with OWRB for water quality monitoring April 2020 thru March 2021. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Absent

Motion Passed.

9. POSTPONED Consideration of entering into Executive Session for the purpose of confidential communication regarding employment, hiring or appointment of a General Manager for the District, pursuant to 25 O.S. Section 307(B0(1) of the Oklahoma Open Meeting Act.

10. Interim General Manager's Report.

- The City of Oklahoma City has given its approval on continuation of the Del City Pipeline project. Matthews is now mobilizing to start again.
- A pipeline crossing permit was requested for a crossing over the Norman pipeline. BOR is providing the permit form and specifications for a concrete pad at that location.
- Staff has begun the clearing of a fire lane near 144th SE between Indian Hills and Franklin on the East side of the lake.
- NUCO'S yearly licensing has been renewed for three staff members. This allows trapping of wild boars and beavers.
- Erosion control has been implemented through seeding where clearing took place last month.
- Jeff Tompkins, from BOR, spoke with Tim about several fence areas that were needing repairs. Staff has completed these repairs.
- Received the John Deere tractors from P&K for repairs done to the steering pump and metering valve were taken in for major repairs to P&K.
- Norman pumps were returned to Auto on January 8th by the request of Norman. Their plant had been offline due to unexpected plant failures.
- A meeting was held here at the District regarding the direction of the Wetlands Project over the next few months. Tim hosted the meeting. Attendees included Dr. Steve Patterson from BioXDesign, Dr. Vogel from OU and OU Grad Students.
- The usual Wetlands maintenance and data collection continue.
- OHP worked with Tim on a demonstration of their new Air Boats. The exercise demonstrated Air Boat capabilities to OHP Administration personnel.
- Tim Carr, Interim Supervisor, worked on obtaining quotes for Capital Budget items for next Fiscal Year.
- The new mobile radio system was tested for reception at multiple locations within operational areas of the District. The testing showed minimal dead communication areas. The new repeater budget item was removed from next fiscal year.
- Dam gates were opened on Jan 21 to 0.25' and increased to 0.75' on Jan 29th.

- Tim Carr, Interim COMCD supervisor, provided a tour to Leslie Smith, from ODEQ, covering the Del City Pipeline Project.
- Installed a small boar trip in the Compound's fire lane.

11. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the Agenda) Member Casey Hurt suggested adding legal counsel reports back on the Agenda's. Katherine Cook, biology grad student from OU, handed out a letter of intent to the Board. She also provided reading materials consisting of a proposal for consideration of funding University of Oklahoma for monitoring research regarding harmful algal blooms in Lake Thunderbird, a 5-year monitoring & research program for cyanobacteria & their toxins & taste & odor compounds. An agenda item will be on the next board meeting for possible vote.

9. POSTPONED EARLIER Consideration of entering into Executive Session for the purpose of confidential communication regarding employment, hiring or appointment of a General Manager for the District, pursuant to 25 O.S. Section 307 (B)(1) of the Oklahoma Open Meeting Act. Casey Hurt made a motion seconded by Kevin Anders to enter executive session. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Absent

Motion Passed.

Regular Session ended 7:59 PM