

**City of Norman
Animal Welfare Oversight Committee**

**Norman Animal Welfare Center
Multi-purpose Room
3428 South Jenkins Ave.**

**Monday, August 12, 2019
6:00 p.m.**

I. Call to Order..... Mark Howery / Rebecca Bean

II. Roll Call..... Mark Howery / Rebecca Bean

III. Discussion & Approval of the May Minutes..... Mark Howery / Rebecca Bean
Action needed: motion to approve or reject minutes
Action Taken: _____

IV. Monthly Statistics and Division Updates Mark Bechtel
- Upcoming events
Action needed: Acknowledge Presentation

V. Previous Business Updates Mark Bechtel
- Status of the Owner-Surrender Waiting List
Action Needed: Acknowledge Presentation

VI. Nominations for Animal Welfare Volunteer of the Year..... Rebecca Bean/Mark Howery
Action Needed: Review Nominations and Vote for Recipient(s)
Action Taken: _____

VII. Review of Approved Ordinance Changes and Discussion
of Temporary Exemption Process for Tethering..... Rebecca Bean/Mark Howery
Action Needed: Discussion

VIII. Discussion of Microchip Options for Reclaimed Pets.....Amy Tyler/Rebecca Bean
Action Needed: Discussion

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IX. Call for Agenda Items for Next Meeting Mark Howery /
Rebecca Bean

X. Miscellaneous Comments..... Mark Howery /
Rebecca Bean

XI. Adjournment.....Mark Howery /
Rebecca Bean

Action needed: Motion to adjourn meeting

Action Taken: _____

Animal Welfare Oversight Committee

May 13th

The Norman Animal Welfare Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the Multi-Purpose room on the 13th day of May, 2019, at 6:00PM. The notice and agenda of the meeting were posted at the Norman Animal Welfare Center on 3428 South Jenkins on the 10th of May, 2019. The meeting was also posted on the City of Norman website at www.normanok.gov.

I. Call to Order

Co-Chairperson Mark Howery called the meeting to order at 6:04 PM.

II. Roll Call

MEMBERS PRESENT:

Co-Chairperson Mark Howery
Co-Chairperson Rebecca Bean
Councilperson Kate Bierman
Jennifer Kidney, Ph.D.
Kim Fairbanks
Kristy Wicker
Sandy Moore-Furneau

ABSENT:

David Biles, D.V.M

OTHERS PRESENT:

Ashley Battiest, Norman Animal Welfare
Major David Teuscher
Mark Bechtel, Animal Welfare Manager
Trey Amrein, Animal Welfare Supervisor

III. Discussion and Approval of the April Minutes

A motion to approve the minutes was made by Jennifer Kidney. Kristy Wicker seconded. The motion passed.

IV. Monthly Statistics and Division Updates

Mark Bechtel spoke first about the unusually high “other” intake category. He explained that the 800% increase referred to the three litters that were born in the shelter in April. He also mentioned that the owner surrender number has increased to 92 animals on the wait list.

There was a question of whether staff could add the previous month’s waitlist numbers to the statistics. Mark Bechtel said that he would add that to the packet. Rebecca Bean asked about the shelter’s pregnant spays policy in regards to the three litters born in the shelter. Mark Bechtel said the shelter does spay pregnant cats and dogs, but these three cases happened quickly while the animal was on stray hold, or even the very next morning after intake.

V. Previous Business Updates

Mark Bechtel went over the owner surrender data from 2018 that was compiled. There was a total of 263 animals that were placed on the owner surrender list that year. There was an average wait time of 45 days from being placed on the list until someone from the shelter contacted that person to bring in the animal. The top three reasons for surrender were: behavior issues, too many pets, and financial constraints. Forty-three percent of those on the list did not return staff phone calls. Dr. Amy Tyler, whose non-profit works to keep animals in their homes and who had compiled the shelter data from 2018, mentioned that their non-profit tries to reach out to those wanting to surrender their pets within two days. She said even within two days it is difficult to get in contact with those who have left their information with the shelter to owner surrender animals.

Mark Bechtel said he wanted to reiterate that this is a triage tool. Whether they are calling us or coming to the shelter, if there are urgent cases, those animals are surrendered to the shelter at that time.

Rebecca Bean asked if the financial reasoning would be the easiest to address. Mark Bechtel said if he had to guess most of those requests are because of pet deposits. The shelter already helps with food if that is the issue.

Kate Bierman asked about the longer length-of-stay number for kittens. The average of 12.7 days included time spent in intake and adoption, and excluded time spent in foster. As of the meeting date, there were only four kittens in intake. There was a discussion of utilizing fosters more. Mark said he would look into that situation.

Kristy Wicker asked if the shelter had seen an increase in students surrendering animals before the summer. Staff hasn't seen a significant increase in student surrenders.

Mark Bechtel gave a quick update to say that the shelter was utilizing SpayWay this week while Dr. Toomoth is on vacation.

There was a question of whether overtime at the shelter was enough to justify paying for another position. Major Teuscher said that considering all the community events that had required overtime, probably not.

Mark Bechtel spoke about the adoption event that took place in partnership with LoveWorks Inc. on Friday and Saturday. Forty-three animals were adopted out during that event, and students brought grab bags for the adopters that included bowls, leashes, and toys.

Kate Bierman spoke about the next part of the city budget process. Major Teuscher briefly went over some of the anticipated cuts to the animal welfare division budget, including cuts to services and supplies.

Tuesday May 14th animal welfare ordinances will be on the City Council agenda.

VI. 2017/2018 Biennial Report Update

Mark Howery sent out the biennial report to the committee. He asked that committee members get any comments to him by the first week of June. There was a discussion about having future annual reports completed by April before the city budget discussions.

VII. Volunteer of the Year Call for Nominations

Mark Howery had sent an email to Dr. Otto for the plaque names of the last two recipients of the award. Rebecca Bean said she would take care of updating the plaque. There was talk about following up with Annahlyse Meyer who handles the city press releases for the call for nominations. The deadline could be the week before the July meeting.

VIII. Call for Agenda Items for Next Meeting

No additional agenda items were mentioned.

IX. Miscellaneous Comments

Jennifer Kidney's last meeting was in May. She said her first meeting was in February of 2012. During her tenure, some amazing things have happened for Norman animals. There was the demolishing of the old shelter, and the building of a viable volunteer program. She also disagreed with how the committee had handled the adoption trailer acquisition and the change in policy for owner-surrendered animals. She concluded by saying she would like to stay involved by helping build literature for pet cats, and keeping pet cats indoors.

Philip Hervey had a complaint about a vicious dog. Trey Amrein spoke with him after the meeting.

Jessica Beam attended the HSUS conference in April and spoke about some of the things she had learned there, as well as showed some of the pet products that had been shown at the event.

X. Adjournment

A motion to adjourn the meeting was made by Jennifer Kidney at approximately 7:10PM. Rebecca Bean seconded. The motion passed.



Mark D Howey

Norman Animal Welfare Monthly Statistical Report May 2019



IN SHELTER ANIMAL COUNTS

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	79	53	132	73	73	146	14	11%
Ending	87	103	190	59	67	126	(64)	-34%

ANIMAL INTAKES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	141	107	248	186	69	255	7	3%
Owner Relinquish	21	18	39	19	38	57	18	46%
Owner Intended Euth	2	1	3	2	0	2	(1)	-33%
Transfer In	0	0	0	0	0	0	0	#DIV/0!
Other Intakes*	20	0	20	4	0	4	(16)	-80%
Returned Animal	15	5	20	11	2	13	(7)	-35%
TOTAL LIVE INTAKES	199	131	330	222	109	331	1	0%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2018		2019		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	12	12	72	72	60	500%
Dog Collected (DOA)	4	4	7	7	3	75%
Cat Collected (DOA)	4	4	6	6	2	50%
Wildlife Transferred	15	15	8	8	(7)	-47%
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	2	2	2	2	0	0%
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	0	0	0	#DIV/0!
Intake Pigs	1	1	1	1	0	0%
Intake Other	11	11	11	11	0	0%
TOTAL OTHER ITEMS	49	49	107	107	58	118%

LENGTH OF STAY (DAYS)

	2018	2019
Dog	11	12.5
Puppy	10.2	6.5
Cat	10	15
Kitten	12.5	5

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	107	13	0	120

Norman Animal Welfare Monthly Statistical Report May 2019



LIVE ANIMAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	89	56	145	124	74	198	53	37%
Return To Owner	56	8	64	87	4	91	27	42%
Transferred Out	38	12	50	14	33	47	(3)	-6%
Returned in Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	183	76	259	225	111	336	77	30%

OTHER ANIMAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	2	2	0	0	0	(2)	-100%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	8	3	11	9	4	13	2	18%
Owner Intended Euth	0	0	0	2	0	2	2	#DIV/0!
TOTAL OTHER OUTCOMES	8	5	13	11	4	15	2	15%

TOTAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	183	76	259	225	111	336	77	30%
Total Other Outcomes	8	5	13	11	4	15	2	15%
TOTAL OUTCOMES	191	81	272	236	115	351	79	29%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	6	3	0	9
Medical - Injured	1	1	0	2	13%
Behavior - Aggressive	4	0	0	4	27%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	11	4	0	15	

MONTHLY LIVE RELEASE RATE

2018	2019
95.2%	96.3%

Live Outcomes / (Total Outcomes - Owner Int Euth)

Norman Animal Welfare Monthly Statistical Report June 2019

IN SHELTER ANIMAL COUNTS

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	87	103	190	58	60	118	(72)	-38%
Ending	83	144	227	65	156	221	(6)	-3%

ANIMAL INTAKES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	132	147	279	162	117	279	0	0%
Owner Relinquish	9	15	24	16	34	50	26	108%
Owner Intended Euth	0	1	1	1	0	1	0	0%
Transfer In	1	9	10	0	17	17	7	70%
Other Intakes*	0	0	0	3	0	3	3	#DIV/0!
Returned Animal	15	4	19	7	4	11	(8)	-42%
TOTAL LIVE INTAKES	157	176	333	189	172	361	28	8%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2018		2019		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	6	6	5	5	(1)	-17%
Dog Collected (DOA)	0	0	7	7	7	#DIV/0!
Cat Collected (DOA)	1	1	5	5	4	400%
Wildlife Transferred	2	2	3	3	1	50%
Intake Horses	0	0	17	17	17	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	6	6	1	1	(5)	-83%
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	0	0	1	1	1	#DIV/0!
TOTAL OTHER ITEMS	15	15	39	39	24	160%

LENGTH OF STAY (DAYS)

	2018	2019
Dog	9.7	10.3
Puppy	10.6	7.6
Cat	13.1	13.6
Kitten	11.2	9.8

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	108	15	0	123

Norman Animal Welfare Monthly Statistical Report

June 2019

LIVE ANIMAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	77	115	192	57	57	114	(78)	-41%
Return To Owner	58	4	62	67	10	77	15	24%
Transferred Out	17	9	26	52	4	56	30	115%
Returned in Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	152	128	280	176	71	247	(33)	-12%

OTHER ANIMAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	3	3	0	2	2	(1)	-33%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	9	4	13	6	3	9	(4)	-31%
Owner Intended Euth	0	0	0	1	0	1	1	#DIV/0!
TOTAL OTHER OUTCOMES	9	7	16	7	5	12	(4)	-25%

TOTAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	152	128	280	176	71	247	(33)	-12%
Total Other Outcomes	9	7	16	7	5	12	(4)	-25%
TOTAL OUTCOMES	161	135	296	183	76	259	(37)	-13%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	0	2	0	2
Medical - Injured	1	1	0	2	20%
Behavior - Aggressive	6	0	0	6	60%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	7	3	0	10	

MONTHLY LIVE RELEASE RATE

2018	2019
94.6%	95.7%

Live Outcomes / (Total Outcomes - Owner Int Euth)

Norman Animal Welfare Monthly Statistical Report July 2019



IN SHELTER ANIMAL COUNTS

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	83	144	227	64	154	218	(9)	-4%
Ending	88	143	231	84	138	222	(9)	-4%

ANIMAL INTAKES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	157	101	258	149	96	245	(13)	-5%
Owner Relinquish	9	11	20	9	24	33	13	65%
Owner Intended Euth	1	0	1	2	1	3	2	200%
Transfer In	0	13	13	1	1	2	(11)	-85%
Other Intakes*	3	1	4	14	6	20	16	400%
Returned Animal	16	12	28	4	4	8	(20)	-71%
TOTAL LIVE INTAKES	186	138	324	179	132	311	(13)	-4%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2018		2019		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	3	3	4	4	1	33%
Dog Collected (DOA)	4	4	9	9	5	125%
Cat Collected (DOA)	3	3	5	5	2	67%
Wildlife Transferred	4	4	1	1	(3)	-75%
Intake Horses	1	1	0	0	(1)	-100%
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	1	1	1	1	0	0%
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	0	0	0	0	0	#DIV/0!
TOTAL OTHER ITEMS	16	16	20	20	4	25%

LENGTH OF STAY (DAYS)

	2018	2019
Dog	12.8	13
Puppy	7.5	14.7
Cat	16.3	11.8
Kitten	16.3	11.8

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	121	29	0	150

Norman Animal Welfare Monthly Statistical Report July 2019



LIVE ANIMAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	101	101	202	71	100	171	(31)	-15%
Return To Owner	45	3	48	56	11	67	19	40%
Transferred Out	12	23	35	17	35	52	17	49%
Returned in Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	158	127	285	144	146	290	5	2%

OTHER ANIMAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	5	6	1	2	3	(3)	-50%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	19	7	26	13	5	18	(8)	-31%
Owner Intended Euth	1	0	1	2	1	3	2	200%
TOTAL OTHER OUTCOMES	21	12	33	16	8	24	(9)	-27%

TOTAL OUTCOMES

	2018			2019			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	158	127	285	144	146	290	5	2%
Total Other Outcomes	21	12	33	16	8	24	(9)	-27%
TOTAL OUTCOMES	179	139	318	160	154	314	(4)	-1%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	7	4	0	11
Medical - Injured	2	1	0	3	14%
Behavior - Aggressive	6	1	0	7	33%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	15	6	0	21	

MONTHLY LIVE RELEASE RATE

2018	2019
89.9%	93.2%

Live Outcomes / (Total Outcomes - Owner Int Euth)



Monthly Service By Assignment

January 2019 to July 2019
Norman Animal Welfare Volunteers (ALL)

Place	Assignment	Jan 2019 Hours	Feb 2019 Hours	Mar 2019 Hours	Apr 2019 Hours	May 2019 Hours	Jun 2019 Hours	Jul 2019 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	0:00	0:00	5:37	5:03	0:00	0:00	0:00	10:40
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	42:13	58:19	49:46	55:37	69:22	67:40	67:48	410:45
	NAWC-Community Outreach Volunteer	0:00	0:00	19:30	0:00	0:00	0:00	0:00	19:30
	NAWC-Dog Handler	105:25	115:39	126:02	125:23	149:48	40:56	43:48	707:01
	NAWC-Foster Program	0:00	0:00	13:00	19:00	19:00	58:00	48:00	157:00
	NAWC-Laundry	0:00	0:00	2:10	0:00	3:30	3:30	6:02	15:12
	NAWC-Lobby Greeter	52:55	39:30	48:35	56:15	47:12	18:00	56:15	318:42
	NAWC-Orientation	14:00	14:00	11:00	20:00	11:00	9:00	8:00	87:00
	NAWC-Photographer	0:00	0:00	0:00	0:00	1:45	0:00	5:20	7:05
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	Veterinarian Assistant Tech	16:50	15:00	37:00	15:00	25:40	21:23	0:00	130:53
Total		231:23	242:28	312:40	296:18	327:17	218:29	235:13	1,863:48
Grand total		231:23	242:28	312:40	296:18	327:17	218:29	235:13	1,863:48