

**City of Norman
Animal Welfare Oversight Committee**

**Norman Animal Welfare Center
Multi-purpose Room
3428 South Jenkins Ave.**

**Monday, December 10, 2018
6:00 p.m.**

- I. Call to Order..... Mark Howery / Rebecca Bean
- II. Roll Call..... Mark Howery / Rebecca Bean
- III. Discussion & Approval of the November Minutes. Mark Howery / Rebecca Bean
Action Needed: motion to approve or reject minutes
Action Taken: _____
- IV. Monthly Statistics (optional)..... Mark Bechtel
Action needed: Acknowledge Presentation
- V. Review of Comments Received during Nov. 26
Public Meeting and Continued Discussion Animal
Welfare Ordinance Proposals
Tier 1, Tier 2, and Tier 3Rebecca Bean/Mark Howery/Jeanne Snider

Action Needed: Discussion & Vote on a Recommendation
Action Taken: _____
- VI. Call for Agenda Items for Next Meeting Mark Howery / Rebecca Bean
- VII. Miscellaneous Comments..... Mark Howery / Rebecca Bean
- VIII. Adjournment.....Mark Howery / Rebecca Bean
Action needed: Motion to adjourn meeting
Action Taken: _____

Animal Welfare Oversight Committee

November 19th, 2018

The Norman Animal Welfare Center Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the Multi-Purpose room on the 19th day of November, 2018, at 6:00 p.m. The notice and agenda of the meeting were posted at the Norman Animal Welfare Center on 3428 South Jenkins on the 16th of November, 2018. The meeting was also posted on the City of Norman website at www.normanok.gov.

I. Call to Order

Chairperson Mark Howery called the meeting to order at approximately 6:05 p.m.

II. Roll Call

MEMBERS PRESENT:

Co-Chairperson Mark Howery

Co-Chairperson Rebecca Bean

Councilman Kate Bierman

David Biles, D.V.M.

Kim Fairbanks

Kristy Wicker

Sandy Moore-Furneaux

ABSENT:

Jennifer Kidney, Ph.D

OTHERS PRESENT:

Ashley Battiest, Norman Animal Welfare

Captain Brent Barbour

Jeanne Snider, Asst. City Attorney

Major David Teuscher

Mark Bechtel, Animal Welfare Manager

Trey Amrein, Animal Welfare Supervisor

III. Discussion and Approval of the October Minutes

A motion to approve the minutes was made by Sandy Moore-Furneaux. Rebecca Bean seconded. Motion passed.

IV. Monthly Statistics and Division Updates

Mark Bechtel talked about the large increase in animal intake during the month of October. The owner surrender list had been updated, and as of that day, there were 19 animals on the list. He talked about lack of staffing being a contributing factor to the decrease in transferring out animals to rescues.

There were two adoption events in October. One ten dollar adoption from October 24 through the October 27 resulted in 46 animals being adopted. An October 28th event to which Norman Animal Welfare brought the adoption trailer resulted in four out of the five dogs that were brought being adopted.

There was a question about future adoption events. Mark Bechtel said that there were none planned, but that they were utilized when the shelter was full. It was decided that the December 1st Cookies with Santa event that was already planned at the shelter would also be a free adoption day.

V. Previous Business Updates

Mark Bechtel spoke with the CEO of Shelterbuddy at the SAWA conference. Mark talked to him about some of his concerns with the software, specifically their poorly formatted surveys and poor customer service.

Kate Bierman said she would like to see strays online as quickly as possible and mentioned that the funds were approved for this project in August.

There was a discussion about the lack of an Adopt-A-Pet link in either the Norman Animal Welfare Facebook or the city web page.

Kim Fairbanks would like to see adoptable animals on the stray hold page so that if you're looking for a lost animal, you don't have to flip between pages.

Mark Bechtel talked about the capital Improvement projects that were still pending. The pillar for the outside shades will need to be fixed, and they haven't moved forward with putting a second structure up for more shades. All the tonnage for the HVAC units were turned into Matt Smith, the building maintenance supervisor. He will come up with a plan going forward to start replacing and coating units.

Jeanne Snider introduced Major Teuscher to the committee. He will be replacing Major Foster as the new Major over the Animal Welfare Division.

Mark Bechtel briefly went over the staffing updates. They will be interviewing for the two Animal Welfare Tech positions soon.

VI. Scheduling 2019 Meeting Dates

The committee decided on monthly meetings for 2019. They will continue meeting on the second Monday of the month, except for November 2019 when they will meet on the third Monday because of Veterans Day.

VII. Updates on Recent and Upcoming Animal Welfare Meetings

The Fourth Annual Norman Animal Welfare Expo will be Saturday, March 30th at the Cleveland County fairgrounds.

Kim Fairbanks spoke about the Pets for Life Outreach. The goal was to help underserved communities in Norman, and she would be working with Officer Amrein to help the areas that have the most need. Hands Helping Paws will try to do this outreach monthly.

Hands Helping Paws is now doing monthly mobile spay/neuter clinics as well.

These initiatives are to try to prevent animals from coming into the shelter.

Kim Schlittler with Best Friends of Pets is also partnering for these outreach events. Kim spoke about her organization and their work. She said that spay/neuter is the best way to combat shelter intake and euthanasia, but it has to be affordable and accessible.

Kristy Wicker mentioned that the Kirkpatrick Foundation hosted their Animal Conference last month. The week after Thanksgiving will be a Save Lives/Unite Oklahoma strategizing meeting that both Mark Bechtel and Kristy Wicker will be attending.

VIII. Continued Discussion of Animal Welfare Ordinance Proposals

Co-Chairperson Mark Howery asked Kim Schlittler if she had any comments addressing any of the proposed ordinances. She spoke about not being in support of

a mandatory spay/neuter ordinance. She said there are no national animal groups that support mandatory spay/neuter laws. These laws are very punitive to the communities that contribute the most to pet overpopulation.

Dr. Fritzler talked about the recommended age for spaying and neutering being much older than four months for large breed dogs.

Captain Barbour spoke about the process for the ordinances after the meeting. They've been discussed at three public meeting so far. Next Monday there would be a public meeting at city hall for discussion of the ordinances as written. Depending on clear consensus, there will be another discussion with the Animal Welfare Oversight Committee in December. Then the ordinances will go before the city council.

There was a discussion about community organizations partnering with Norman Animal Welfare to address education and outreach within the city of Norman.

IX. Call for Agenda Items for Next Meeting

There was a discussion about limiting next month's meeting agenda to discussing only the ordinances.

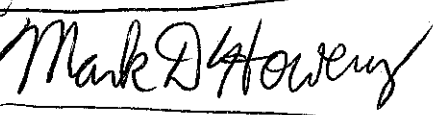
X. Miscellaneous Comments

There were no miscellaneous comments.

XI. Adjournment

A motion to adjourn the meeting was made by Kristy Wicker at approximately 8:18 PM. Dr. Biles seconded, and the motion passed.

X 

X 

Dec 10th, 2018

Norman Animal Welfare Monthly Statistical Report November 2018



IN SHELTER ANIMAL COUNTS

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	52	76	128	105	131	236	108	84%
Ending	66	68	134	68	103	171	37	28%

ANIMAL INTAKES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	115	63	178	116	54	170	(8)	-4%
Owner Relinquish	18	20	38	8	6	14	(24)	-63%
Owner Intended Euth	0	0	0	1	2	3	3	#DIV/0!
Transfer In	0	0	0	0	18	18	18	#DIV/0!
Other Intakes*	14	5	19	0	0	0	(19)	-100%
Returned Animal			0	17	6	23	23	#DIV/0!
TOTAL LIVE INTAKES	147	88	235	142	86	228	(7)	-3%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2017		2018		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	N/A	0	0	0	0	#DIV/0!
Dog Collected (DOA)	N/A	0	4	4	4	#DIV/0!
Cat Collected (DOA)	N/A	0	1	1	1	#DIV/0!
Wildlife Transferred	N/A	0	0	0	0	#DIV/0!
Intake Horses	N/A	0	0	0	0	#DIV/0!
Intake Cows	N/A	0	0	0	0	#DIV/0!
Intake Goats	N/A	0	0	0	0	#DIV/0!
Intake Sheep	N/A	0	0	0	0	#DIV/0!
Intake Rabbits	N/A	0	0	0	0	#DIV/0!
Intake Pigs	N/A	0	0	0	0	#DIV/0!
Intake Other	N/A	0	1	1	1	#DIV/0!
TOTAL OTHER ITEMS	0	0	6	6	6	#DIV/0!

LENGTH OF STAY (DAYS)

	2017	2018
	Dog	N/A
Puppy	N/A	17.1
Cat	N/A	20.6
Kitten	N/A	15.5

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	22	14	0	36

Norman Animal Welfare Monthly Statistical Report November 2018



LIVE ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	76	77	153	91	93	184	31	20%
Return To Owner	49	6	55	51	2	53	(2)	-4%
Transferred Out	1	8	9	17	15	32	23	256%
Returned in Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	126	91	217	159	110	269	52	24%

OTHER ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	5	5	2	0	2	(3)	-60%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	7	0	7	17	2	19	12	171%
Owner Intended Euth	0	0	0	1	2	3	3	#DIV/0!
TOTAL OTHER OUTCOMES	7	5	12	20	4	24	12	100%

TOTAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	126	91	217	159	110	269	52	24%
Total Other Outcomes	7	5	12	20	4	24	12	100%
TOTAL OUTCOMES	133	96	229	179	114	293	64	28%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	2	4	0	6
Medical - Injured	1	0	0	1	5%
Behavior - Aggressive	14	0	0	14	67%
Behavior - Other	0	0	0	0	0%
TOTAL EUTHANASIA	17	4	0	21	

MONTHLY LIVE RELEASE RATE

2017	2018
94.8%	92.8%

Live Outcomes / (Total Outcomes - Owner Int Euth)



Monthly Service By Assignment

April 2018 to November 2018
Norman Animal Welfare Volunteers (ALL)

Place	Assignment	Apr 2018 Hours	May 2018 Hours	Jun 2018 Hours	Jul 2018 Hours	Aug 2018 Hours	Sep 2018 Hours	Oct 2018 Hours	Nov 2018 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	4:38	0:00	0:00	0:00	0:00	0:00	0:00	1:10	5:48
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	112:13	28:09	72:27	59:42	54:06	36:49	69:23	27:28	460:17
	NAWC-Community Outreach Volunteer	0:00	4:30	0:00	0:00	6:00	0:00	0:00	1:00	11:30
	NAWC-Dog Handler	221:32	119:40	96:54	76:35	122:01	77:54	111:15	100:23	926:14
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Laundry	1:17	7:12	0:00	0:00	2:50	14:00	4:14	0:00	29:33
	NAWC-Lobby Greeter	51:00	47:12	57:45	50:30	75:45	45:06	48:20	29:41	405:19
	NAWC-Orientation	16:00	7:00	7:00	20:00	15:00	10:00	28:00	10:00	113:00
	NAWC-Photographer	0:00	0:00	0:00	0:55	0:00	0:00	0:00	0:00	0:55
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00
Veterinarian Assistant Tech	50:56	63:19	65:25	81:00	3:00	12:05	19:10	23:20	318:15	
	Total	457:36	277:02	299:31	288:42	278:42	195:54	280:22	193:02	2,270:51
Grand total		457:36	277:02	299:31	288:42	278:42	195:54	280:22	193:02	2,270:51

Alterations to Animal Welfare Related Ordinances

Staff recommendations following public comments

Updated November 30, 2018

- Tier 1 - Significant updates to current ordinances
- Tier 2 - New ordinances with potential wide spread impacts
- Tier 3 - Minor and Administrative Updates

Black = Original Ordinance

Red and Blue = Edits presented at public meetings

Green = Final updates after public input

Underlined = New language or additions

~~Strikethrough~~ = Removed language or deletions

Tier 1 Sections - Significant updates to current ordinances

Ordinance number as proposed on draft forms. Not current number

- Definition of Adequate Shelter (3-102)
 - Definition of Owner (3-115)*
 - Updated “Stray Hold” and Releases (3-205)
 - Owner Relinquishments (3-206)
 - Sale of Dogs and Cats (3-407)
 - Keeping Animals Other than Dogs and Cats (3-501 5, 6a, 6f, 6g)
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Sec. 3-102. - Adequate shelter.

Structure or area of structural soundness with three sides, with a waterproof roof, solid floor, adequate bedding material, positioned to allow for protection from north and west winds, proper ventilation, ~~of structural soundness~~, and which is suitable for the species, age, condition, size and type of animal which is safe and protects each animal from injury, precipitation, direct sunlight, adverse effects of extreme heat or cold, enables the animal to be clean and dry, and has sufficient room for the animal to move about freely and to lie comfortably while allowing the retention of the animal’s body heat. Wildlife, livestock, and other non-domesticated animals normally residing outdoors shall be only required to have appropriate shelter from extreme weather through natural or artificial means available to it to protect the animal.

Sec. 3-115 4. - Owner.

An owner is any person possessing legal title to any animal or possessing no legal title, is identified by City Pet License or microchip registration, or a person who keeps or harbors the animal in excess of fourteen (14) seven (7) days without delivering the animal to its proper owner or the Animal Welfare Center, provides food or water regularly for the animal, or provides routine or ongoing non-emergency medical care for the animal.

Sec. 3-205. - Sale and disposition of animals not retrieved by owners.

- (1) Except as hereinafter provided, any animal which is impounded by the City pursuant to the provisions of this chapter, shall be sold, destroyed or otherwise disposed of after three (3) full five (5) days from the time of its impoundment at the Animal Welfare Center; provided, however, in the event an animal is taken into the custody of the Animal Welfare Center ~~custody by an Animal Welfare Officer~~ and the animal has been injured or otherwise disabled as would ordinarily would require the animal's destruction or treatment by a veterinarian, the Animal Welfare Supervisor, Animal Welfare Shelter Manager, Shelter Veterinarian, or other authorized division staff, may order its destruction if the ownership of such animal cannot be determined within a reasonable period of time. Should such ownership be determined, the injured or disabled animal shall be promptly delivered over to such owner. For the purposes of this section, the three (3) day time period shall begin at 8:00 A.M the day following the animal's intake into the facility. Calculation of the three total days shall not include Sundays, holidays, or other days the shelter is not open to the public. Impounded kittens and puppies which enter the shelter in groups of three (3) or more, and which are under the age four months of age without a known owner or mother may, at the discretion of the shelter staff, be exempted from any required hold times prior to their release. The age of four months shall be determined by the eruption of the animal's adult teeth.

- (2) Animals held at the Animal Welfare Center due to legal seizure, arrest, medical situation, protective custody seizures, or other legal means involving law enforcement requests shall be returned to the owner(s) or legal representative as soon as possible. Upon verification that the animal's owner has been notified of its impoundment, the three day holding time referenced in the above section shall apply as if the animal were impounded for other reasons.

- (3)(2) An animal's impoundment period will be increased by forty-eight (48) hours should that impounded animal display a tag, microchip or markings indicating that:
 - (a) The owner of such animal is a City resident; or
 - (b) Such animal displays a tag which indicates it is vaccinated against rabies.

- (4) Should it be determined that the owner of an impounded animal is experiencing a situation that prohibits him or her from reclaiming or arranging for the release of the animal in a timely and reasonable manner, the Animal Welfare Shelter Manager or Animal Welfare Supervisor may seek order from a judge of competent jurisdiction for the release of the animal into the care and custody of the Animal Welfare Center in order that the highest level of long-term care and safety of the animal may be provided for.

- (5) (3) Notwithstanding any provisions of this chapter, no animal suspected of being rabid or otherwise diseased shall be destroyed until such destruction is recommended by the Animal Welfare Supervisor or the Animal Welfare Shelter Manager.
- (6) (4) The manner and method of disposal or destruction of an impounded animal shall be directed by the Animal Welfare Supervisor or the Animal Welfare Shelter Manager; and such disposal may include but is not limited to adoptions, euthanasia, or transfer to another animal welfare groups, an animal rescue group or other animal welfare facility. For domestic animals other than dogs and cats, sale by auction may be utilized as outlined in state law. No live animals shall be released or sold to any facility for educational, scientific and/or medical research.
- (7) (5) Adoption or sale may be refused to anyone the Animal Welfare Supervisor, Animal Welfare Shelter Manager, or their designated staff members determines meets one (1) or more of the following:
- (a) Had a record of cruelty to animals;
 - (b) Is under eighteen (18) years of age;
 - (c) Has committed acts of harassment to animals;
 - (d) Owns other animals which are in violation of any requirement of this chapter;
 - (e) Refuses to comply with adoption requirement;
 - (f) Has released two (2) or more animals to the Animal Welfare Center in the preceding twelve (12) past six (6) months;
 - (g) Lacks adequate housing and/or fencing to contain the animals(s); or
 - (h) Has a conviction in Municipal Court for any violation of this chapter.
- (8) Animals in custody of Norman Animal Welfare, or partnering organizations as part of a Trap Neuter Return (TNR) program or a Return to Field program may be returned released to their original location in accordance with common program standards. Further, cats trapped from identified feral colonies and placed in the custody of the Animal Welfare Center who have no identifiable owner may, after necessary holding times, alterations, examinations, and vaccinations be returned to their original location at the shelter staff's discretion.

Sec. 3-206. - Owner relinquishment of dogs and cats.

- (1) The Animal Welfare Center shall accept any dog or cat, from within the city limits of Norman, the owner desires to release to the Center. The owner shall sign a release form vesting all rights and title to the dog or cat to the Animal Welfare Center. All dogs or cats relinquished will be screened for placement into the adoption program, or for transfer to another animal welfare rescue, animal welfare group, or animal welfare facility. If the dog or cat is not acceptable for placement into the adoption program or determined not to be transferable for any reason, including but not limited to disease, injury, or illness, then the dog or cat may be euthanized.

The acceptance of relinquished animals by the Animal Welfare Center may be limited to specific days and times as necessary for the efficient operation of the facility so long as the animal's situation is screened to ensure any unsafe situations may be resolved immediately. Prior to transfer of the animal, owners of relinquished dogs and cats shall complete all necessary releases, questionnaires, or surveys deemed necessary by the facility to assist in the necessary screening process. Any limitations or updates made to the process of accepting surrenders shall be publicly advertised and made available in advance of the changes.

- (2) If space is not available at the Animal Welfare Center, the owner may be asked to return on a later date for a scheduled relinquishment. If the owner agrees, a scheduled relinquishment date will be provided for the owner to return and relinquish the dog or cat. If the owner is not agreeable to scheduling a date for relinquishment, then a dog or cat may be euthanized. The owner may also be informed of other area animal welfare groups and/or animal welfare rescues where they may seek placement of their dog or cat.

Sec. 3-4076. - Sale of dogs or cats.

- (1) It shall be unlawful for any person to offer any animal for sale, or to trade, exchange, barter or give away or to accept any animal on any property not owned or rented by the seller or buyer or on any public curbsides, roadsides, alleyways, streets, parks, or any parking lots unless specifically permitted by the City of Norman to do so.
- ~~(1) It is unlawful for any person to offer any animal for sale, or to sell, exchange, barter or give away, or to accept any animal on any property not owned or rented by the seller or buyer.~~

Sec. 3-501. - Keeping of animals other than dogs and cats.

- (1) *Domesticated Farm animals (Summarized for brevity)*
- (2) *Chickens (Summarized for brevity)*
- (3) *Swine (Summarized for brevity)*
- (4) *Grandfather Clause (Summarized for brevity)*
- (5) Except as otherwise provided, no person shall keep and maintain, or allow to be maintained any exotic or native wildlife or dangerous or ~~poisonous~~ venomous reptiles.
- (6) Persons excepted from subsection (5) shall be:
 - (a) Duly authorized ~~and licensed circuses or~~ educational institutions;
 - (b) Agents or employees properly authorized by an educational institution to keep and maintain that institution's animals in connection with any lawful experimental or research program;
 - (c) Zoological gardens;
 - (d) Zoos which are supervised and publicly maintained;

** Document Contains Proposed Ordinance's – This Material is Subject to Change **

- (e) Falconry facilities that have a current license issued by the U.S. Department of the Interior, by the U.S. Fish and Wildlife Service, or a license issued by the Oklahoma Department of Wildlife Conservation under the rules adopted in 50 CFR 21 of the federal regulations.
- (f) Ensure the animal is properly secured during any transport, remains detained, or prohibited from unsafe access to others.
- (g) Shall be required to provide proof of required licensing and liability insurance to any city officer for keeping and displaying the animal.

Tier 2 Sections - New ordinances with potential wide spread impacts

Ordinance number as proposed on draft forms. Not current number

- Alteration of Dogs and Cats (3-223) (*4-406 if needed)
- Dog and Cat Breeding License (3-224)
- Cruelty to Animals (3-301 1(i) and 1(k))
- Reporting Found Animals (3-305)
- Tethering (3-401) Two Options
- Confinement of Dogs and Cats (3-403) Two Options
- Use of Animals at Events, Festivals, Carnivals, Parades (3-502)
- Number of snakes/reptiles allowed (3-505)

***** Based on significant public input staff recommends discarding 3-223 as proposed. *****

Sec. 3-223. ~~Altering of Cats and Dogs. (If adopted will need to add licensing in Section 13. Also May impact 3-406.)~~

~~Every person within the City owning, possessing, controlling, harboring, or keeping any dog or cat for any length of time which is over four (4) months of age shall ensure the animal is altered and unable to produce offspring. The age of four (4) months shall be determined by the eruption of the animal's adult teeth.~~

~~(1) Owners of unaltered animals may seek a license for the animal. The license will be available through the city clerk's office and renewed by January 1 of each year at the posted rate each animal each year. The license fee shall not be prorated due to the date issued.~~

~~(2) Any unaltered animal convicted of section 3-402 of this chapter shall have its license suspended immediately without refund. The owner of any animal whose license has been suspended in accordance of this section shall be prohibited from future issuances of licenses for unaltered animals.~~

~~(3) The owner of any unaltered animal within the City of Norman city limits shall, upon request from any city officer, provide immediate proof of licensing. Failure to do so shall result in the impoundment of the animal, at the owner's expense until the time it is altered or licensed.~~

~~(4) Each city business day at noon 12:00 P.M. shall constitute a separate violation of this section.~~

***** Based on significant public input staff recommends discarding 3-224 as proposed. *****

Sec. 3-2254 – Cat and Dog Breeding License. (If adopted, will need to add licensing in Chapter 13)

~~Every person within the City owning, possessing, controlling, harboring, or keeping any dog or cat for any length of time shall first obtain a city breeding license before the animal becomes pregnant or has delivered any offspring. The license will be available through the city clerk's office. The issuance of a breeding license shall allow for one (1) litter from the licensed animal for each calendar year. Delivery of any animals, no matter the number or their outcome, shall count for the allowed annual litter. Each additional pregnancy or additional litter shall be considered an additional violation of this section. The transportation of an animal from its primary residence for the apparent intent of attempting to defeat the requirements of this section shall not be a valid exemption.~~

Sec. 3-301. - Cruelty to animals.

(1) No person shall willfully or maliciously:

.....

- (i) It shall be unlawful to participate in, assist with, sell, transport or otherwise allow any animal to be dyed, colored, or otherwise similarly altered for the purposes as a promotional item, prize, or giveaway. This prohibition shall in no way limit the actions of a commercial or private groomer, medical care provider, or owner preparing an animal for a commonly recognized and accepted competition or show event as long as the action is performed in a safe and humane way that does not result in discomfort or injury to the animal.
- (k) It shall be unlawful to participate in, assist with, sell, transport or otherwise allow any animal to be provided to another person as a promotional item, or prize to be giveaway at any event, festival, carnival, or parade.

Sec 3-305 – Reporting Found Animals

Any person or persons who take possession of, keeps or harbors an animal that reasonably appears to be at large or stray shall make notification to the animal shelter as soon as possible. Such notification shall include a complete and accurate description of the animal, when and where it was located, where it is being housed, and contact information for the reporting person. The person reporting the animal shall additionally ensure the animal is scanned for a microchip or inspected for identifying markings by an animal shelter, medical provider, or rescue.

***** Based on significant public input staff recommends discarding 3-401 Option 1 as proposed. *****

Sec. 3-401. – Tethering

Option 1:

~~(1) It shall be unlawful for the owner of any dog or cat to keep or maintain the animal on a tie-out, tether, picket, or similar device consisting of a rope, chain, cable, or other type of tether for any duration unless continually supervised by its owner or other adult responsible for the animal at the time. Exemptions to this section may be granted by any Animal Welfare Officer or Commissioned Police Officer for short durations.~~

~~(2) Any person who receives an exemption shall ensure that the animal will not be on the tie-out, tether, picket, or similar device for any duration under conditions which may reasonably threaten the health or well-being of the animal. The owner of a dog or cat maintained on a tether of any type shall properly fit the animal with a harness to which the tether shall be attached. The tether shall be of adequate length to allow reasonable exercise, access to water, shelter, and shall not be subject to entanglement with other objects in any manner that may cause the animal any injury or clear discomfort or be of a weight disproportionate to the size of the animal so tethered as to unduly burden the animal. Tethering dogs or cats using choke chains or prong collars is prohibited. Tethering of an unsupervised dog or cat is prohibited when the outside air temperature is not between 35 and 85 degrees Fahrenheit.~~

***** Based on significant public input staff recommends discarding 3-401 as proposed. ***
This material changes nothing from current processes and is covered under current 3-301 f.**

Option 2:

~~It shall be unlawful for the owner of any dog or cat to keep or maintain the animal on a tie-out, tether, picket, or similar device consisting of a rope, chain, cable, or other type of tether for any duration under conditions which may reasonably threaten the health or well-being of the animal. Dogs and cats may not be tethered unsupervised between the hours of 12:00 a.m. and 6:00 a.m. The owner of a dog or cat maintained on a tether of any type shall properly fit the animal with a harness to which the tether shall be attached. The tether shall be of adequate length to allow reasonable exercise, access to water, shelter, and shall not be subject to entanglement with other objects in any manner that may cause the animal any injury or clear discomfort or be of a weight disproportionate to the size of the animal so tethered as to unduly burden the animal. Tethering dogs or cats using choke chains or prong collars is prohibited. Tethering of an unsupervised dog or cat is prohibited when the outside air temperature is not between 35 and 85 degrees Fahrenheit.~~

301 (f) ... It shall be unlawful for any person to leave any animal in any standing or parked vehicle, box, container or other situation without providing for adequate ventilation nor shall a person allow an animal to be exposed to extreme temperature while confined in a vehicle, box, container or other situation which would likely cause distress, harm or death to the animal;

Sec. 3-403. - Confinement of dogs and cats.

- (1) No person shall knowingly or unknowingly permit his dog to be at large anywhere within the Norman City limits; and such dogs found at large may be impounded and/or the owner cited by the City.

***** Based on significant public input staff recommends discarding 3-403 as proposed. *****

- (2) ~~**Option 1:** No person shall knowingly or unknowingly permit his cat to be at large anywhere within the Norman city limits. Any cats found at large may be impounded and/or the owner cited. Cats verified as being involved in an active Trap Neuter Return (TNR) or Bar Cat program are exempted from this section.~~

***** Based on public input and further review staff recommends discarding 3-403 as proposed. ***
After further review this change is already listed in proposed updates to 3-217.**

~~**Option 2:** No person shall knowingly or unknowingly permit his cat to be at large unless the cat is altered, current on its vaccinations as required in this chapter, has a valid issued pet license, and has either a collar with a valid City pet license attached or has a registered microchip containing accurate and current information for the owner, notwithstanding that the cat could still be determined to be a nuisance animal by its actions.~~

**** Based on public input staff recommends discarding 3-502 as proposed. ***
The significant impacts from this are covered under 3-301.**

Sec. 3-502. Use of animals at festivals, carnivals, parades and other similar events.

- ~~(1) It shall be unlawful to allow for the use of any camel, mule, pony, llama, elephant, zebra, giraffe, or exotic animals defined in Sec. 3-119 at any event, festival, carnival, parade, or other function held on public or city owned property for the purpose of a ride, attraction, entertainment, or other similar activity;~~
- ~~(2) Official mascots or representative of a local school, college, university or other educational institution shall be exempt from this section as long as the animal(s) are being properly cared for;~~
- ~~(3) Any use of any camel, mule, pony, llama, elephant, zebra, giraffe, at any event, festival, carnival, parade, or other function held on privately owned property for the purpose of a ride, attraction, entertainment, or other similar activity shall only be allowed upon the receipt and acceptance of a permit for such activity;~~
- ~~(4) The issuance acceptance of a permit for such activity shall require agreement from the person(s) responsible for the property and the event to the inspection of the permitted location, any involved animals, and any areas or location where the involved animals are housed or transported. Such inspections may be carried out at the sole determination of the city and may take place during, before and/or after the event. The focus of the inspection shall be limited to ensuring the proper care and wellbeing of the involved animal(s). Should the inspecting officer determine any animal's health may be in danger, appropriate criminal charges should be issued to the responsible person and the permit may be immediately revoked.~~

**** Document Contains Proposed Ordinance's – This Material is Subject to Change ****

Sec. 3-505. – Number of snakes, & lizards & reptiles allowed. (If adopted, need to add license provisions)

No person shall knowingly and intentionally harbor, possess or keep large reptiles, such as snakes, lizards, or tortoises that are capable of exceeding forty (40) pounds at an adult age more than 15 large snakes, or lizards or tortoises on any lot, premises or in any structure, without first completing registration with the Animal Welfare Manager and/or Animal Welfare Supervisor so that a confidential list of locations may be recorded for public safety needs. Contents of this list shall not be available for public review or release without court order, obtaining a license. For the purpose of this section, these reptiles may include but are not limited to the a large snake or lizard reptile, or tortoises includes any snake or lizard reptile, or tortoises which is capable of exceeding 40 pounds at an adult age including but is not limited to Burmese python, African rock python, reticulated python, Green Anaconda, Yellow Anaconda, Komodo Dragon. African Spurred Tortoise.

Animals naturally gathering or living in an outdoor setting area where the animals are not kept for commercial uses shall not be counted towards the limits set within this section. Nothing within this section shall allow for animals prohibited within section 3-501.

Tier 3 Sections - Minor and Administrative Updates

Ordinance number as proposed on draft forms. Not current number

- Chapter Title (N/A)
- Definition of Service Animal (3-103)
- Definition of Animal Welfare Center (3-106)
- Definition of Foster Homes (3-112)
- Definition of Rescue (3-113 (3))
- Definition of Exotic and Native Wildlife (3-118)
- AW Supervisor and Manager (3-202)
- Fees, Charges, and Deposits (3-203)
- Obtaining Release of Impounded Animals (3-204)
- Pet Licensing (3-211)
- Attaching City pet License to Animal (3-217)
- Authority to Euthanize (3-222)
- Cruelty to Animals (3-301 1(a))
- Animals that are Nuisances (3-303)
- Prohibition of Dogs and Cats in Certain Areas (3-404)
- Interference with Enforcement (3-408)
- Depositing Solid Waste (3-409)
- Movement of Livestock (3-504)
- Animal Bite (3-603)

CHAPTER 3 ANIMAL WELFARE CONTROL

Sec. 3- 103 - Service Animal.

- (1) A dog or miniature horse that has been individually trained to do work or perform tasks for the benefit of an individual with a disability including an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The American With Disabilities Act (ADA) rules state that other animals, whether wild or domestic, do not qualify as service animals. Dogs that are not trained to perform tasks that mitigate the effects of a disability, including dogs that are purely for emotional support, are not service animals.
- (2) Therapy, comfort, and/or emotional support animals are often a great asset to those they work with. However, they are not service animals, and may not enjoy the same rights privileges and/or access to restricted areas as is allowed under federal or state law, as a service animal.

Sec. 3-1065. - Animal Welfare Center.

The Animal Welfare Center is a facility designated and operated by the City, including the actual premises where animals are regularly kept, or places where the Animal Welfare Supervisor, Animal Welfare Shelter Manager, or other designee may designate, for the purpose of keeping or impounding stray, neglected, abused or seized animals and provide adequate care before disposal of the animals as outlined in this chapter. The Animal Welfare Center includes a portion of the facility to provide for animal adoptions, education, citizen involvement, and spaying or neutering of animals before adoption from the facility.

Sec. 3-1121. - Foster home.

Any premises owned by an individual who works under the direction of an approved Animal Welfare Group registered with the City of Norman who will take in stray or unowned dogs and/or cats, or other animals, for the purpose of providing temporary care up to twelve (12) months for each animal. A temporary care extension may be requested for up to an additional six (6) months for an animal, if there is proof of a documented medical condition that requires the extended temporary housing of the animal.

Sec. 3-1132. - Kennel classifications.

-
- (3) *Rescue* — Any facility operated by a non-profit Animal Welfare Group where dogs and/or cats, or other animals, are kept and are provided temporary housing for an animal for, up to twelve (12) months and up to an additional six (6) months if there is proof of a documented medical condition that requires the extended temporary housing, and care for the purpose of placing them into a permanent home, except for a designated foster home.

Sec. 3-1198. - Exotic Wildlife and Native Wildlife.

(See supplemental sheet for possible additional updates regarding classifications)

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

- (1) *Exotic wildlife* shall mean any of the following animals:
 - (c) A wolf, native coyote, jackal, hyena, or any other canines (family Canidae), except the domestic dog (species *Canis familiaris*), or the fox;

Sec. 3-202. - Duties of Animal Welfare Supervisor and Animal Welfare Shelter Manager

- (1) The Animal Welfare Supervisor shall supervise all Animal Welfare Officers. The Animal Welfare Shelter Manager shall supervise all other division employees and is responsible for the administration and maintenance of the Animal Welfare Center.

....

- 3) The Animal Welfare Shelter Manager shall ~~shall~~ cause all animals, which are located within the city limits of Norman, and are brought to the Norman Animal Welfare Center after being lawfully picked up or seized by an animal welfare officer and delivered to the Animal Welfare Center or any stray animal delivered to the Animal Welfare Center by a citizen to be impounded and shall provide suitable and necessary sustenance for all animals while impounded in the shelter.

- ~~(3) The Animal Welfare Supervisor~~

- (4) The Animal Welfare Shelter Manager shall not release an impounded animal to its owner until all impoundment fees and room and board charges are paid in full. The Animal Welfare Shelter Manager, or designated employees, ~~Animal Welfare Supervisor~~ shall have the discretion and authority to waive or suspend part or all of the fees based on documentable, reasonable and necessary needs to allow an animal to be returned to its owner.

- (5) ~~(4)~~ The Animal Welfare Shelter Manager ~~Animal Welfare Supervisor~~ shall regularly transfer all proceeds from sales, fees

Sec. 3-203. - Fees, charges, and deposits.

Fees, charges and/or deposits may be charged for each animal claimed by an owner and/or adopted from the City that are lawfully impounded by the Animal Welfare Officers for the following services:

....

- (5) Veterinarian fees as determined by shelter staff in accordance with common local costs;

Sec. 3-204. - Obtaining release of impounded animals.

Owners of impounded animals may retrieve or otherwise obtain the release of their animals from the Animal Welfare Center only after the applicable payment of fees as set forth in Section 3-202 and 3-203 of this chapter.

Sec. 3-211. - Pet license required.

- (1) Every person within the City owning, possessing, controlling, harboring, or keeping any dog or cat over six (6) months of age shall procure a pet license tag for each dog or cat from the Animal Welfare Center or authorized agent, as long as ownership of the dog or cat continues, or within thirty (30) days after acquiring or bringing into the city any dog or cat over the age of six (6) months, and shall continue to procure such tags as required herein, so long as ownership of the dog or cat continues.
 - (a) Service animals shall not be charged a pet license fee.
 - (b) Senior citizens (55 years of age and above), active duty military, and military veterans shall receive a fifty (50) percent discount on pet license fee.

Sec. 3-217. - Owner must attach license.

The said licensing authority shall keep a record of the name of such owner or person making payment of said license fee and to whom a certificate and tag shall have been issued, and the number and date of such certificate and such tag. Such metal tag shall be securely fixed to a collar, harness or other device to be worn at all times by the registered dog and cat. Cats and dogs are exempt from wearing a tag as long as the animal ~~cat~~ is in compliance with 3-405 and is microchipped with current information. ~~the dog or cat for whom the registration. A microchip, registered with Animal Welfare Center, which is implanted on a dog or cat which can be read by an electronic microchip reading device used by an Animal Welfare Officer may be used in lieu of city pet license for identification of the animal.~~

Sec. 3-222. - Authority to euthanize.

The Animal Welfare Center shall have the authority to carry out the humane euthanasia of any animal lawfully taken into custody by the Animal Welfare Center which is:

- (1) Affected with any dangerous, painful, incurable or communicable disease; or
- (2) Incurably crippled or suffering incurably after reasonable effort has been made to notify the owner; or
- (3) Deemed to have dangerous or aggressive behavior.

Sec. 3-301. - Cruelty to animals.

- (1) No person shall willfully or maliciously:
 - (a) Torture, cruelly beat, injure, maim, mutilate, or unjustly destroy or kill any animal ~~belonging to himself or to another;~~

Sec. 3-303. - Animals that are nuisances.

- (1) No person shall own, keep, possess, or harbor any animal that is a nuisance unless the animal is confined at the residence on the residential property premises of the owner as described in Section 3-109 or if outside the residence off the residential property premises of the owner the animal is at heel as described in Section 3-1067.

Sec. 3-404~~3~~. - Prohibition of dogs and cats in certain areas.

Regulations pertaining to the prohibition and exceptions of live animals on the premises of a food establishment as established in Oklahoma Administrative Code, 310:257-11-54 (Prohibiting Animals) shall be enforceable as if listed entirely in this section.

~~No owner shall allow any dog or cat to be in any public place or building where food or drinks are sold, served, or dispensed commercially, in accordance with the Oklahoma Administrative Code, 310.257-11-54.~~

~~(1) For the purposes of this section:~~

~~a. "Service Animal" is defined as a dog that has been individually trained to do work or perform tasks for the benefit of an individual with a disability. The ADA rules state that other animals, whether wild or domestic, do not qualify as service animals. Dogs that are not trained to perform tasks that mitigate the effects of a disability, including dogs that are purely for emotional support are not service animals.~~

Sec. 3-408~~7~~. - Interference with enforcement.

No person shall interfere with, hinder, or molest an Animal Welfare Officer or other employee of the Animal Welfare Center in the performance of any duty of such agent, or seek to release any dog or cat in the custody of the Animal Welfare Officer or Animal Welfare Center except as herein provided.

Sec. 3-409~~8~~. - Permitting dogs or cats to deposit solid waste material on places open to the public or on certain private property prohibited.

It shall be unlawful for the owner, keeper, or person having control of any dog or cat to permit such dog or cat to defecate upon any sidewalk, public park, street, alley, or other place open to the public, or on private property without the permission of the owner thereof. In the event that the owner, keeper, or person having control of a dog or cat any animal is unable to prevent the deposit of fecal material in violation of this section, it shall be the duty of such person to properly collect and dispose of such waste material within a reasonable time and before leaving the immediate area.

Sec. 3-504~~3~~. - Movement of Livestock animals.

~~(1) No person shall allow any livestock animals to be at large, picketed, staked, herded, or driven upon any of the alleys, streets, or public ground within the City.~~

~~(2) All domesticated farm animals must be led by halter, leash, or rope while being taken to and from pasture.~~

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Sec. 3-603. - Animal bite.

....

- (3) It shall be unlawful for the owner, harbinger, possessor, or keeper of an animal which has the potential to transmit rabies, or for the victim, if the victim is reasonably physically able, to fail to report an animal bite to the Animal Welfare Center or 911 as soon as possible ~~of an animal bite~~. Common animals that may carry rabies include dogs, cats, bats, raccoons, ferrets, cattle, fox, wolf, coyote monkey, and skunks.

Section 3-119. Exotic Wildlife and Native Wildlife

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section:

(1) Exotic Wildlife shall mean any of the following animals:

(a) A lion, tiger, leopard, ~~panther, cougar, bobcat~~, ocelot, cheetah, margay, ~~mountain lion~~, lynx, jaguar, jaguarundi, or any and all other felines (family Felidae), except the domestic cat (species *Felis domesticus*); (Note: some authors refer to the domestic cat as *Felis catus* or *Felis silvestris catus*)

(b) A grizzly bear, ~~black bear~~, or any and all other bears (family Ursidae);

(c) A wolf, ~~native coyote~~, jackal, hyena, or another canines (family Canidae), except the domestic dog (species *Canis familiaris*), or fox; (Note: some authors refer to the domestic dog as *Canis lupus familiaris*)

(d) Any and all venomous reptiles (venomous members of the class Reptilia), including without limitation, Gila monster (species *Heloderma suspectum*), beaded lizard (species *Heloderma horridum*), and venomous snakes (venomous members of the suborder Serpentes);

(e) Any and all crocodiles, caimans, or alligators (family Crocodylia);

(f) Gorillas, orangutans, baboons, macaques, or chimpanzees; or any non-human primate (order Primata) that is not licensed pursuant to the provisions of this chapter; or any non-human primate (order Primata) that test positive for tuberculosis or herpes B;

(g) Cassowaries (genus *Casuaris*);

(h) Any cross-breed or hybrid which includes any animal defined as exotic wildlife in Paragraphs (a) through

(h) inclusive, of this section.

~~Provided, exotic wildlife shall not include native wildlife that is living in the wild and is not owned or possessed or intentionally being kept by any person.~~

(2) Native Wildlife means any and all species of wildlife that are indigenous to or occur naturally within the state of Oklahoma **including but not limited to mountain lion (cougar), bobcat, coyote, red fox, gray fox, black bear, and American alligator.**

END

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