

**City of Norman
Animal Welfare Oversight Committee**

**Norman Animal Welfare Center
Multi-purpose Room
3428 South Jenkins Ave**

**Monday, July 2, 2018
6:00 p.m.**

- I. Call to Order.....Co-chairpersons Mark Howery / Rebecca Bean
- II. Roll Call.....Co-chairperson Mark Howery
- III. Discussion & Approval of the June Minutes.Co-chairperson Mark Howery
Action needed: motion to approve or reject minutes
Action Taken: _____
- IV. Monthly Statistics and Division Updates Mark Bechtel
 - Eagle Scout Project
 - Vehicle Safety Training
 - Donation Money Allocation
 - Adoption Event Results
 - Building HVAC Challenges
 - PD Radio Tower Installation Complete
 - Regional Shelter Leader Working Group Initiative
 - NAWC Website and Strays Posted On-line
 - Vacant AWT Position Update
 - Coordination with RescuesAction needed: Acknowledge Presentation
- V. Old Business Updates and Follow-ups Mark Bechtel
 - Budget Update
 - NAWC Phone Queue and Hold TimeAction Needed: Discussion and Acknowledge Presentation
- VI. AWOC Annual Report Update.....Co-chairperson Mark Howery
Action Needed: Discussion
- VII. Volunteer of the Year Award.....Co-chairperson Rebecca Bean
Action Needed: Discussion and Vote
- VIII. 2016 NAWC Consultants Report..... Co-chairs Rebecca Bean and Mark Howery
Discussion of Executive Summary and Chapter 1
Action Needed: Discussion

IX. Call for Agenda Items for Next MeetingCo-chairs Rebecca Bean and Mark Howery

X. Miscellaneous Comments.....Co-chairperson Mark Howery

XI. Adjournment.....Co-chairs Mark Howery and Rebecca Bean

Action needed: Motion to adjourn meeting

Action Taken: _____

Animal Welfare Oversight Committee

June 11th, 2018

The Norman Animal Welfare Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the multi-purpose room on the 11th day of June, 2018, at 6:00 p.m. The notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray Street on the 8th of June, 2018. The meeting was also posted on the City of Norman website at www.normanok.gov.

I. Call to Order

Co-Chairperson Rebecca Bean called the meeting to order at approximately 6:11 PM

II. Roll Call

BOARD MEMBERS PRESENT:

Co-Chairperson Mark Howery

Co-chairperson Rebecca Bean

Jennifer Kidney, Ph. D

Kim Fairbanks

Kristy Wicker

Sandy Moore-Furneaux

ABSENT:

Councilman Bill Hickman

OTHERS PRESENT:

Jeanne Snider, Asst. City Attorney

Mark Bechtel, Norman Animal Welfare Manager

Natasha Hankins, Norman Animal Welfare

Trey Amrein, Animal Welfare Supervisor

III. Discussion and Approval of the May Minutes

There were some clerical errors corrected.

A motion was made to accept the corrected minutes by Jennifer Kidney. Sandy Moore-Furneaux seconded.

IV. Monthly Statistics and Division Updates

Mark Bechtel began by going over the increase in the “other intakes” category. It saw a 700% increase that was attributed to several confiscations, a litter of kittens being born at the shelter, and the addition of the returned animals to that category instead of the owner surrender category.

He highlighted the transferred out category. There were 50 animals transferred out in May. The Bella Foundation pulled 17 dogs in May, and that helped tremendously while vet staff was gone for training.

Mark Bechtel talked about how full the shelter is and that there is a \$10 adoption special going on to help clear the shelter.

There was some discussion about the volunteer hours and the program.

V. Old Business Updates and Follow-Ups

Mark Bechtel said that there haven't been any updates on the budget requests from the city.

Captain Barbour updated everyone on the city website. There will be information added to the site. It will cover all types of topics that the shelter gets questions about. He described the tentative design and estimates that a complete design change will take in around 18 months. He hopes that the information will be updated by July.

There was a discussion about the time it takes staff to answer the phones and the time it takes to return phone messages. There was a discussion about using volunteers to answer phones.

The shelter will make a post for the Volunteer Award Nominations that are due June 30th.

Dr. Tyler gave a presentation about the shelter's owner surrender statistics. We had 210 owner surrenders in 2015. After the ordinance change in 2016, we had 581 animals surrendered. In 2017, owner surrenders made up 20% of our animal intake. She wanted to look into how the shelter can help community members keep their animals in their homes. The number one reason for cat/kitten surrender was too many animals, meaning litters of kittens getting owner surrendered. She gave an example of geriatric cats being owner surrendered to the shelter. Of the 12 that were surrendered, 5 had to be euthanized. These cats specifically don't do well in a shelter setting; they can stop eating, become reclusive, and become terminally ill. The shelter should make an effort to counsel these owners and see if there is any way to keep the animals in their home or help to rehome the cat so it doesn't come into the shelter. Dr. Tyler said 25% of our cats are transferred out, and if the shelter didn't have Kim Fairbanks taking the unadoptable cats, there would be a large number of the population that would have to be euthanized.

The euthanasia rate is 20% for owner surrendered dogs. Some of these are dogs being surrendered specifically for aggressive behavior, but some are dogs that aren't adapting well to the shelter environment. She talked about implementing a drive-by treat program to help the dogs have positive interactions with staff.

She talked about the importance of getting more information from owners to help place the animals in good homes going forward. She has made new owner surrender forms to help facilitate gathering that information.

She discussed different approaches to helping owners rehome their animals themselves, and different examples of community assistance that can be provided.

Kristy Wicker asked if the shelter follows up on owner surrenders that are asked to wait. Dr. Tyler said yes; everyone on the list is followed up with eventually.

VI. AWOC Annual Report

Co-chairperson Mark Howery handed out the last complete AWOC annual report, to give an example of what the report looked like.

Jennifer Kidney said that the report needing to be completed now is for the years 2015 and 2016.

Mark Howery talked about the different ways to go about completing the report.

VII. ARF Fund Updates

Rebecca Bean gave a quick update on the ARF Fund. Annie's Rescue Fund has \$14,000 allocated for Norman Animal Welfare. On average, \$300-\$500 a month is being used for medical and various miscellaneous expenses. For things that can't be purchased at a large discount by the shelter, the fund can buy those items and donate them. There is a kitten drive right now to get supplies for the many kittens coming into the shelter. They are also looking into ways to replenish the fund through fundraising.

VIII. Call for Agenda Items for Next Meeting

Rebecca Bean would like to look briefly at the consultant's report. She also wanted to talk about forming a subcommittee for raising donations.

IX. Miscellaneous Comments

There were no miscellaneous comments.

X. Adjournment

A motion to adjourn the meeting was made by Jennifer Kidney at approximately 7:45 pm.
The motion was seconded by Sandy Moore Furneaux , and the motion passed.

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Norman Animal Welfare Monthly Statistical Report

June 2018



IN SHELTER ANIMAL COUNTS

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	79	84	163	87	103	190	27	17%
Ending	77	113	190	83	144	227	37	19%

ANIMAL INTAKES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	126	76	202	132	147	279	77	38%
Owner Relinquish	48	62	110	9	15	24	(86)	-78%
Owner Intended Euth	1	0	1	0	1	1	0	0%
Transfer In	0	0	0	1	9	10	10	#DIV/0!
Other Intakes*	0	0	0	0	0	0	0	#DIV/0!
Returned Animal	10	0	10	15	4	19	9	90%
TOTAL LIVE INTAKES	185	138	323	157	176	333	10	3%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2017		2018		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	N/A	0	6	6	6	#DIV/0!
Dog Collected (DOA)	N/A	0	0	0	0	#DIV/0!
Cat Collected (DOA)	N/A	0	1	1	1	#DIV/0!
Wildlife Transferred	N/A	0	2	2	2	#DIV/0!
Intake Horses	N/A	0	0	0	0	#DIV/0!
Intake Cows	N/A	0	0	0	0	#DIV/0!
Intake Goats	N/A	0	0	0	0	#DIV/0!
Intake Sheep	N/A	0	0	0	0	#DIV/0!
Intake Rabbits	N/A	0	6	6	6	#DIV/0!
Intake Pigs	N/A	0	0	0	0	#DIV/0!
Intake Other	N/A	0	0	0	0	#DIV/0!
TOTAL OTHER ITEMS	0	0	15	15	15	#DIV/0!

LENGTH OF STAY (DAYS)

	2017	2018
Dog	N/A	9.7
Puppy	N/A	10.6
Cat	N/A	13.1
Kitten	N/A	11.2

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	8	1	0	9

Norman Animal Welfare Monthly Statistical Report

June 2018



LIVE ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	118	74	192	77	115	192	0	0%
Return To Owner	45	1	46	58	4	62	16	35%
Transferred Out	12	12	24	17	9	26	2	8%
Returned in Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	175	87	262	152	128	280	18	7%

OTHER ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	3	3	0	3	3	0	0%
Lost in Care	0	4	4	0	0	0	(4)	-100%
Shelter Euth	11	15	26	9	4	13	(13)	-50%
Owner Intended Euth	1	0	1	0	0	0	(1)	-100%
TOTAL OTHER OUTCOMES	12	22	34	9	7	16	(18)	-53%

TOTAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	175	87	262	152	128	280	18	7%
Total Other Outcomes	12	22	34	9	7	16	(18)	-53%
TOTAL OUTCOMES	187	109	296	161	135	296	0	0%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	0	3	0	3	23%
Medical - Injured	0	1	0	1	8%
Behavior - Aggressive	8	0	0	8	62%
Behavior - Other	1	0	0	1	8%
TOTAL EUTHANASIA	9	4	0	13	

MONTHLY LIVE RELEASE RATE

2017	2018
88.8%	94.6%

Live Outcomes / (Total Outcomes - Owner Int Euth)



Monthly Service By Assignment

January 2018 to June 2018

Animal Welfare Volunteers Recent

Place	Assignment	Jan 2018 Hours	Feb 2018 Hours	Mar 2018 Hours	Apr 2018 Hours	May 2018 Hours	Jun 2018 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	0:00	1:45	0:00	0:21	0:00	0:00	2:06
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	101:36	115:22	106:15	94:28	21:29	65:27	504:37
	NAWC-Community Outreach Volunteer	0:00	0:00	0:00	0:00	4:30	0:00	4:30
	NAWC-Dog Handler	126:43	133:24	236:47	168:25	92:09	62:50	820:18
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Laundry	0:00	0:00	0:00	1:17	7:12	0:00	8:29
	NAWC-Lobby Greeter	58:12	62:23	30:29	51:00	47:12	57:45	307:01
	NAWC-Orientation	31:00	20:00	17:00	0:00	0:00	0:00	68:00
	NAWC-Photographer	0:00	0:00	2:38	0:00	0:00	0:00	2:38
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00	0:00
	Veterinarian Assistant Tech	44:29	18:39	23:40	50:56	60:10	65:25	263:19
Total		362:00	351:33	416:49	366:27	232:42	251:27	1,980:58
Grand total		362:00	351:33	416:49	366:27	232:42	251:27	1,980:58