

**City of Norman  
Animal Welfare Oversight Committee**

**City of Norman Municipal Building  
201 W. Gray St.**

**Monday, June 11, 2018  
6:00 p.m.**

- I. Call to Order..... Co-chairperson Mark Howery
- II. Roll Call..... Co-chairperson Mark Howery
- III. Discussion & Approval of the May Minutes. .... Co-chairperson Mark Howery  
Action needed: Motion to approve or reject minutes  
Action Taken: \_\_\_\_\_
- IV. Monthly Statistics and Division Updates ..... SM Bechtel  
Action needed: Acknowledge Presentation
- V. Old Business Updates and Follow-ups ..... SM Bechtel
  - Budget Updates
  - Webpage Updates
  - Phone System Updates
  - AWOC Volunteer Award Update
  - Shelter Hours of Operation
  - Owner Surrender AnimalsAction Needed: Discussion and Acknowledge Presentation
- VI. AWOC Annual Report ..... Co-chairperson Mark Howery
- VII. ARF Fund Updates ..... Co-chairperson Rebecca Bean
- VIII. Call for Agenda Items for Next Meeting ..... Co-chairs R. Bean and M. Howery
- IX. Miscellaneous Comments..... Co-chairperson Rebecca Bean
- X. Adjournment..... Co-chairperson Mark Howery  
Action needed: Motion to adjourn meeting  
Action Taken: \_\_\_\_\_

# **Animal Welfare Oversight Committee**

**May 21<sup>st</sup>, 2018**

The Norman Animal Welfare Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met in the Multi-Purpose room on the 21<sup>st</sup> day of May, 2018, at 6:00 p.m. The notice and agenda of the meeting were posted in the municipal building at 201 West Gray Street on the 16<sup>th</sup> of May, 2018. The meeting was also posted on the City of Norman website.

## **I. Call to Order**

Co-Chairperson Mark Howery called the meeting to order at approximately 6:00PM

## **II. Roll Call**

### **BOARD MEMBERS PRESENT:**

Co-Chairperson Mark Howery  
Co-Chairperson Rebecca Bean  
Jennifer Kidney, Ph.D.  
Joe Carter, D.V.M  
Kim Fairbanks  
Kristy Wicker  
Sandy Moore-Furneaux

### **ABSENT:**

Councilman Bill Hickman

### **OTHERS PRESENT:**

Jeanne Snider, Asst. City Attorney  
Major Kevin Foster  
Mark Bechtel, Norman Animal Welfare Manager  
Natasha Hankins, Norman Animal Welfare  
Trey Amrein, Animal Welfare Supervisor

### **III. Introduction of the New Committee Member**

Mark Howery introduced Kim Fairbanks, the new Animal Welfare Oversight Committee member. Kim Fairbanks is the director of Hands Helping Paws and has been helping Norman's cat population since 2006. They have helped more than 10,000 cats through adoption programs, medical treatments, and TNR.

### **IV. Discussion and Approval of the Minutes**

A correction was made that the dog that was mentioned as being dropped off at the shelter was actually dropped off at the expo event.

A motion was made to accept the corrected minutes by Jennifer Kidney. Sandy Moore- Furneaux seconded. The motion passed.

### **V. Monthly Statistics, Division Updates and May Adoption Event**

Mark Bechtel briefly went over the statistics for May. He talked about the trend of owner surrender dogs as being dogs that needed behavioral evaluations and the slight rise in euthanasia for aggressive behaviors.

Mark Bechtel talked about wanting to see a decrease in animals coming through the shelter from year to year.

Mark Howery asked about the Other Intakes category. Trey Amrein said it is a category that protective custody and confiscated animals fall into.

### **VI. Old Business Updates and Follow-Ups**

Mark Bechtel talked about the two adoption specials at the shelter in April. These were spontaneous events because the shelter was full. He also spoke about the other events in April that the staff attended.

There was a discussion about the flow of animals during events that empty the shelter.

Mark Bechtel said that Dr. Tyler was working on providing a speaker for the veterinarian outreach event that could provide education credits and that is tentatively scheduled for September.

Mark Bechtel spoke about talking to a representative from Adopt -A- Pet about having the stray animals posted to the website. He was quoted a price of \$125 a month for that service, and Mark will continue to research that option.

Co-Chairperson Mark Howery asked if there was a veterinarian that is in talks with the shelter now who would offer after- hours' emergency services. Mark Bechtel said yes; they have not entered into an agreement yet, but they are in talks to do so. There was a discussion about how that process would be funded, whether through the Annie's Rescue Fund or through some other means.

Mark Bechtel talked about the getting quotes for the repair work that needs to be done in the shelter both in the food prep area and the flooring in the dog kennels. There was a discussion about looking into replenishing the Annie's Rescue Fund.

## **VII. Kirkpatrick Foundation's Save Lives, Unite Oklahoma Initiative**

Kristy Wicker spoke about the Kirkpatrick Foundation becoming involved in improving animal welfare in Oklahoma. The focus will be on making their initiative work for Oklahoma shelters. There was a meeting at the end of April with a huge turnout from non-profits and municipal shelters. She spoke about Norman having the highest live release rate in the state and that we have the opportunity to try new things.

## **VIII. Volunteer of the Year Award Announcement**

There was a discussion about announcing the Volunteer of the Year Award and how the nominations will be collected by the July meeting.

## **IX. Call for Agenda Items and Location for Next Meeting**

Items for the June agenda: An update on the volunteer nominations, a discussion on how to support the ARF fund, and an update on how long citizens are waiting on hold on the phone.

## **X. Miscellaneous Comments**

Rebecca Bean asked about the handling of animals while Dr. Tyler is gone for the next week. Mark Bechtel said that he was hoping the empty the shelter event would help with the amount of animals in shelter, along with managed intake from the front office staff. They approved an RVT to come in for two days during that week. Then they will look into sending animals out to be spayed and neutered with OKC Humane.

Rebecca Bean mentioned that she liked the idea that Dr. Tyler had posted to the volunteer page about fostering dogs for sleepovers. It had a lot of positive feedback.

**XI. Adjournment**

A motion to adjourn the meeting was made by Joe Carter at approximately 7:20 p.m.  
The motion was seconded by Jennifer Kidney, and the motion passed.

Mark D Howery

6-11-2018

# Norman Animal Welfare Monthly Statistical Report

## May 2018



### IN SHELTER ANIMAL COUNTS

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	56	30	86	79	53	132	46	53%
Ending	79	83	162	87	103	190	28	17%

### ANIMAL INTAKES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	112	86	198	141	107	248	50	25%
Owner Relinquish	57	27	84	21	18	39	(45)	-54%
Owner Intended Euth	0	1	1	2	1	3	2	200%
Transfer In	0	0	0	0	0	0	0	#DIV/0!
Other Intakes	3	2	5	35	5	40	35	700%
<b>TOTAL LIVE INTAKES</b>	<b>172</b>	<b>116</b>	<b>288</b>	<b>199</b>	<b>131</b>	<b>330</b>	<b>42</b>	<b>15%</b>

### OTHER STATISTICS

	2017		2018		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	N/A	0	12	12	12	#DIV/0!
Dog Collected (DOA)	N/A	0	4	4	4	#DIV/0!
Cat Collected (DOA)	N/A	0	4	4	4	#DIV/0!
Wildlife Transferred	N/A	0	15	15	15	#DIV/0!
Intake Horses	N/A	0	0	0	0	#DIV/0!
Intake Cows	N/A	0	0	0	0	#DIV/0!
Intake Goats	N/A	0	2	2	2	#DIV/0!
Intake Sheep	N/A	0	0	0	0	#DIV/0!
Intake Rabbits	N/A	0	0	0	0	#DIV/0!
Intake Pigs	N/A	0	1	1	1	#DIV/0!
Intake Other	N/A	0	11	11	11	#DIV/0!
<b>TOTAL OTHER ITEMS</b>	<b>0</b>	<b>0</b>	<b>49</b>	<b>49</b>	<b>49</b>	<b>#DIV/0!</b>

### LENGTH OF STAY (DAYS)

	2017	2018
Dog	N/A	11
Puppy	N/A	10.2
Cat	N/A	10
Kitten	N/A	12.5

### OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	21	15	0	36

# Norman Animal Welfare Monthly Statistical Report

## May 2018



### LIVE ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	82	37	119	89	56	145	26	22%
Return To Owner	49	1	50	56	8	64	14	28%
Transferred Out	10	18	28	38	12	50	22	79%
Returned in Field	0	0	0	0	0	0	0	#DIV/0!
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
<b>TOTAL LIVE OUTCOMES</b>	<b>141</b>	<b>56</b>	<b>197</b>	<b>183</b>	<b>76</b>	<b>259</b>	<b>62</b>	<b>31%</b>

### OTHER ANIMAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	1	2	0	2	2	0	0%
Lost in Care	1	2	3	0	0	0	(3)	-100%
Shelter Euth	6	3	9	8	3	11	2	22%
Owner Intended Euth	0	1	1	0	0	0	(1)	-100%
<b>TOTAL OTHER OUTCOMES</b>	<b>8</b>	<b>7</b>	<b>15</b>	<b>8</b>	<b>5</b>	<b>13</b>	<b>(2)</b>	<b>-13%</b>

### TOTAL OUTCOMES

	2017			2018			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	141	56	197	183	76	259	62	31%
Total Other Outcomes	8	7	15	8	5	13	(2)	-13%
<b>TOTAL OUTCOMES</b>	<b>149</b>	<b>63</b>	<b>212</b>	<b>191</b>	<b>81</b>	<b>272</b>	<b>60</b>	<b>28%</b>

### SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	1	3	0	4	40%
Medical - Injured	0	0	1	1	10%
Behavior - Aggressive	5	0	0	5	50%
Behavior - Other	0	0	0	0	0%
<b>TOTAL EUTHANASIA</b>	<b>6</b>	<b>3</b>	<b>1</b>	<b>10</b>	

### MONTHLY LIVE RELEASE RATE

2017	2018
<b>93.4%</b>	<b>95.2%</b>

*Live Outcomes / (Total Outcomes - Owner Int Euth)*



# Monthly Service By Assignment

January 2018 to May 2018

Animal Welfare Volunteers Recent

Place	Assignment	Jan 2018 Hours	Feb 2018 Hours	Mar 2018 Hours	Apr 2018 Hours	May 2018 Hours	Total Hours
Norman Animal Welfare Center	Groomer	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Bather / Groomer	0:00	1:45	0:00	0:21	0:00	2:06
	NAWC-Beautification Volunteer	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Cat Socializer	101:36	115:22	106:15	94:28	21:29	439:10
	NAWC-Community Outreach Volunteer	0:00	0:00	0:00	0:00	4:30	4:30
	NAWC-Dog Handler	126:43	133:24	236:47	168:25	92:09	757:28
	NAWC-Foster Program	0:00	0:00	0:00	0:00	0:00	0:00
	NAWC-Laundry	0:00	0:00	0:00	1:17	7:12	8:29
	NAWC-Lobby Greeter	58:12	62:23	30:29	51:00	47:12	249:16
	NAWC-Orientation	31:00	20:00	17:00	0:00	0:00	68:00
	NAWC-Photographer	0:00	0:00	2:38	0:00	0:00	2:38
	Other Volunteer Services	0:00	0:00	0:00	0:00	0:00	0:00
	Veterinarian Assistant Tech	44:29	18:39	23:40	50:56	60:10	197:54
	Total	362:00	351:33	416:49	366:27	232:42	1,729:31
Grand total		362:00	351:33	416:49	366:27	232:42	1,729:31