

City of Norman, OK

*Norman Public Schools - Administrative Services Center
131 South Flood Avenue
Norman, OK 73069*



Meeting Agenda

Tuesday, February 25, 2014

6:30 PM

Norman Public Schools Administrative Services Center

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jim Griffith
Council Member Stephen Holman
Council Member Chad Williams*

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1314-62](#) CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF JANUARY 28, 2014
CITY COUNCIL MINUTES OF FEBRUARY 11, 2014
NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 11, 2014
NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 11,
2014
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
FEBRUARY 11, 2014

Attachments: [Text File Minutes.pdf](#)

[January 28 Conference Minutes.pdf](#)

[February 11 CC Minutes.pdf](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-1314-11](#) PROCLAMATION NO. P-1314-11: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA PROCLAIMING THE WEEK OF MARCH 2 THROUGH 8, 2014, AS SEVERE WEATHER AWARENESS WEEK IN THE CITY OF NORMAN.

Attachments: [Text File Proclamation.pdf](#)

[Severe Weather Awareness Week.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-11 proclaiming the week of March 2 through 8, 2014, as Severe Weather Awareness Week in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 Consent Docket*Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 23 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Appointment**6 [AP-1314-17](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:****BOARD OF ADJUSTMENT**

TERM: 02-25-13 TO 12-22-15: CYNTHIA DECKARD, 3412 BEAR MOUNTAIN DRIVE

NORMAN REGIONAL HOSPITAL AUTHORITY

TERM: 02-25-14 TO 10-31-14: KEVIN PIPES, 733 SOUTH LAHOMA AVENUE

Attachments: [Text File Appointments.pdf](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication**7 [RPT-1314-4](#)
[4](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF JANUARY 31, 2014, AND DIRECTING THE FILING THEREOF.**

Attachments: [Text File Finance Director's Report.pdf](#)
[Finance Director's Report January 31 2014.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

- 8 [RPT-1314-4](#)
5 SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JANUARY, 2014, AND DIRECTING THE FILING THEREOF.

Attachments: [Text File Monthly Report.pdf](#)
 [Monthly Report January 2014.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

- 9 [RPT-1314-4](#)
7 SUBMISSION OF THE CITIZEN'S PUBLIC SAFETY OVERSIGHT COMMITTEE ANNUAL REPORT.

Attachments: [Text File PSST Annual Report.pdf](#)
 [PSST Annual Report 2.pdf](#)
 [Statement from PSST Member Keith Allen.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Acceptance of Funds

- 10 [GID-1314-90](#) CONSIDERATION OF THE ACCEPTANCE OF A CITIZEN'S CORPS GRANT IN THE AMOUNT OF \$3,500 FROM THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS TO BE USED BY THE FIRE DEPARTMENT FOR PUBLIC OUTREACH AND EDUCATION EFFORTS TO SUPPORT THE OPERATIONS OF THE CLEVELAND COUNTY MEDICAL RESERVE CORPS.

Attachments: [Text File Grant.pdf](#)
 [NACCHO Grant Documents.pdf](#)

ACTION NEEDED: Motion to accept or reject a Citizens Corps Grant in the amount of \$3,500 from the National Association of County and City Health Officials to be used by the Fire Department for public outreach and education efforts to support the operations of the Cleveland County Medical Reserve Corps; and, if accepted, increase Other Revenue: Emergency Management Grant (022-0000-331.13-60) by \$3,500 and appropriate \$3,500 into Project No. GF0022, MR Corps, NACCHO Grant 6 (022-9508-422.31-99).

ACTION TAKEN: _____

Contract

- 11 [K-1213-88](#)
[CO2](#) CHANGE ORDER NO. TWO TO CONTRACT NO. K-1213-88: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND URBAN CONTRACTORS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$139,708 FOR A REVISED CONTRACT PRICE OF \$2,933,242 AND EXTENDING THE CONTRACT TIME BY 24 CALENDAR DAYS FOR THE FYE 2011 SEWER MAINTENANCE PROJECT AND BUDGET TRANSFER.

Attachments: [Project Location Map](#)
[Location Map for Areas in Change Order](#)
[Text File Change Order Urban.pdf](#)
[Change Order](#)
[PO Urban](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Change Order No. One to Contract No. K-1213-88 with Urban Contractors, L.L.C., increasing the contract amount by \$139,708 for a revised contract price of \$2,933,242, and extending the contract by 24 calendar days; and, if approved, authorize the execution thereof and transfer \$21,000 from Project No. WW0200, Sewer Maintenance FYE13, Construction (321-9338-432.61-01) to Project No. WW0064, Sewer Maintenance FYE11, Construction (321-9338-432.61-01).

ACTION TAKEN: _____

- 12 [K-1213-195](#)
[CO#3](#) CHANGE ORDER NO. THREE TO CONTRACT NO. K-1213-195: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND DOWNEY CONTRACTING, L.L.C., INCREASING THE CONTRACT BY \$5,511.03 FOR A REVISED CONTRACT PRICE OF \$1,447,075.60 FOR THE REHABILITATION OF THE CITY OF NORMAN INVESTIGATIONS CENTER LOCATED AT 1507 WEST LINDSEY STREET AND FINAL ACCEPTANCE OF THE PROJECT.

Attachments: [Text File Change Orderand Final Police Investigations.pdf](#)
[Change Order Downey.pdf](#)

ACTION NEEDED: Motion to approve or reject Change Order No. Three to Contract No. K-1213-195 with Downey Contracting, L.L.C., increasing the contract amount by \$5,511.03 for a revised contract price of \$1,447,075.60; and, if approved, authorize the execution thereof, accept the project, and direct final payment in the amount of \$96,818.57 to Downey Contracting, L.L.C.

ACTION TAKEN: _____

- 13 [K-1314-41](#)
[Final](#) FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1314-41 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SCOTT RICE FOR THE NORMAN PUBLIC LIBRARY FLOORING REPLACEMENT PROJECT.

Attachments: [Text File Library Flooring Final.pdf](#)

[Library Photos](#)

[Purchase Order](#)

ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$291,278.81 to Scott Rice.

ACTION TAKEN: _____

- 14 [K-1314-102](#) CONTRACT NO. K-1314-102: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SMITH-ROBERTS LAND SERVICES TO PROVIDE ON-CALL RIGHT-OF-WAY ACQUISITION AND UTILITY RELOCATION SERVICES FOR CAPITAL PROJECTS.

Attachments: [Text File Smith-Roberts.pdf](#)

[K-1314-102 Smith Roberts.pdf](#)

ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Contract No. K-1314-102 with Smith-Roberts Land Services; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 15 [K-1314-103](#) CONTRACT NO. K-1314-103: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND PINNACLE CONSULTING MANAGEMENT GROUP, INC. TO PROVIDE ON-CALL RIGHT-OF-WAY ACQUISITION AND UTILITY RELOCATION SERVICES FOR CAPITAL PROJECTS.

Attachments: [Text File Pinnacle.pdf](#)

[K-1314-103 Pinnacle.pdf](#)

ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Contract No. K-1314-103 with Pinnacle Consulting Management Group, Inc.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 16 [K-1314-104](#) CONTRACT NO. K-1314-104: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND LEMKE LAND SURVEYING, INC., TO PROVIDE ON-CALL RIGHT-OF-WAY ACQUISITION AND UTILITY RELOCATION SERVICES FOR CAPITAL PROJECTS.

Attachments: [Text File Lemke.pdf](#)

[K-1314-104 Lemke.pdf](#)

ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Contract No. K-1314-104 with Lemke Land Surveying, Inc.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 17 [K-1314-118](#) CONTRACT NO. K-1314-118: A COOPERATIVE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA; THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY; AND THE CITY OF OKLAHOMA CITY FOR PROJECT NO. PJ-CL-0050, THE COOPERATIVE ROADWAY STREET RESURFACING OF S.E. 149TH STREET (STELLA ROAD) FROM CHOCTAW ROAD (120TH AVE N.E.) TO INDIAN MERIDIAN (132ND AVE N.E.).

Attachments: [Text File K-1314-118.pdf](#)
[StellaRoadRepairLocation](#)
[K-1314-118.pdf](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-118, a Cooperative Agreement with the Board of County Commissioners of Cleveland County and the City of Oklahoma City; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 18 [K-1314-122](#) CONTRACT NO. K-1314-122: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE RETAIL COACH IN THE AMOUNT OF \$27,000 FOR THE PURPOSE OF CONDUCTING A RETAIL MARKET ANALYSIS FOR THE CITY OF NORMAN AND BUDGET APPROPRIATION.

Attachments: [Text File K-1314-122.pdf](#)
[K-1314-122.pdf](#)

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-122 with The Retail Coach in the amount of \$27,000; and, if approved, authorize the execution thereof and appropriate \$27,000 from the General Fund Balance (010-0000-253.20-00) to Professional Services Consultant Management/Research (010-1011-413.40-01).

ACTION TAKEN: _____

WCC Court

- 19 [GID-1314-64](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$24,515.70 REGARDING DAVID R. QUALLS VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2013-09919X

Attachments: [Text File Qualls WCC.pdf](#)
[Court Order](#)
[Payment Schedule Form 2-13-14](#)
[PRs](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$24,515.70 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

- 20 [GID-1314-65](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$29,070 REGARDING LEONARD DON PELFREY VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2012-13572F.

Attachments: [Text File Pelfrey WCC.pdf](#)

[Court Award](#)

[Payment Schedule Form 2-13-14](#)

[PRs](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$29,070 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Resolution

- 21 [R-1314-108](#) RESOLUTION NO. R-1314-108: A RESOLUTION OF THE CITY OF NORMAN URGING THE OKLAHOMA DEPARTMENT OF TRANSPORTATION AND THE STATE OF OKLAHOMA TO RETAIN OWNERSHIP OF THE SOONER SUBDIVISION RAIL LINE FOR CURRENT AND FUTURE PASSENGER RAIL TRANSPORTATION OPPORTUNITIES, AND FOR THE ECONOMIC AND QUALITY OF LIFE BENEFITS DERIVED THEREFROM, FOR THE CITIZENS, BUSINESSES, CITIES AND TOWNS OF THE STATE OF OKLAHOMA.

Attachments: [Text File R-1314-108.pdf](#)

[R-1314-108.docx.pdf](#)

[State Bill 584](#)

[Sooner Sub Map](#)

[ODOT Sooner Sub Sample RFP](#)

[City of Tulsa Press Release - Adoption of Resolution](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-108.

ACTION TAKEN: _____

- 22 [R-1314-109](#) RESOLUTION NO. R-1314-109: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$22,547.13 FROM THE RISK MANAGEMENT MISCELLANEOUS REIMBURSEMENTS/REFUNDS ACCOUNT TO REPAIR AND REPLACE DAMAGED TRAFFIC SIGNAL EQUIPMENT.

Attachments: [Text File R-1314-109.pdf](#)

[R-1314-109.pdf](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-109.

ACTION TAKEN: _____

- 23** [R-1314-111](#) RESOLUTION NO. R-1314-111: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, EXPRESSING THE INTENT OF THE CITY COUNCIL TO USE THOSE REVENUES GENERATED FROM THE TEMPORARY PUBLIC SAFETY SALES TAX REFERENDUM THAT ARE UNENCUMBERED WHEN THE TAX EXPIRES ON SEPTEMBER 30, 2015, FOR PUBLIC SAFETY CAPITAL IMPROVEMENTS, PROVIDED VOTERS APPROVE THE PUBLIC SAFETY SALES TAX LEVY UNDER ORDINANCE NO. O-1314-33.

Attachments: [Text File R-1314-111.pdf](#)
 [R-1314-111](#)

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-111.

ACTION TAKEN: _____

Non-Consent Items

- 24** [PP-1314-12](#) CONSIDERATION OF A PRELIMINARY PLAT FOR HAMES ADDITION, A REPLAT OF HAMES ADDITION. (LOCATED AT 910 AND 920 NORTH LAHOMA AVENUE)

Attachments: [Text File Hames Addition Prelim.pdf](#)
 [Attachment A - Traffic Impact Table for Hames Addition](#)
 [Location Map](#)
 [Preliminary Plat](#)
 [Preliminary Site Plan](#)
 [Staff Report](#)
 [Transportation Impacts](#)
 [Pre-Development Summary](#)
 [Greenbelt Commission Comments](#)
 [1-9-14 PC Minutes - Hames Addition Prelim Plat](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Hames Addition, a Replat of Hames Addition.

ACTION TAKEN: _____

- 25 [PP-1314-11](#) CONSIDERATION OF A PRELIMINARY PLAT FOR FLAMING OAKS ESTATES ADDITION, A REPLAT OF LOT 11, BLOCK 2, FLAMING OAKS ADDITION. (GENERALLY LOCATED AT THE NORTHEAST CORNER OF 60TH AVENUE S.E. AND LINDSEY STREET (1108 FLAMING OAKS DRIVE).

Attachments: [Text File Flaming Oaks Prelim.pdf](#)

[Location Map](#)

[Preliminary Plat](#)

[Staff Report](#)

[Transportation Impacts](#)

[Pre-Development Summary](#)

[Greenbelt Commission Comments](#)

[Letter from Flaming Oaks Homeowners Association \(2-3-14\)](#)

[1-9-14 PC Minutes - Flaming Oaks Estates Prelim Plat](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Flaming Oaks Estates Addition, a Replat of Lot 11, Block 2, Flaming Oaks Addition.

ACTION TAKEN: _____

- 26 [O-1314-27](#) CONSIDERATION OF ORDINANCE NO. O-1314-27 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION THIRTY-SIX (36), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE M-1, RESTRICTED INDUSTRIAL DISTRICT, AND TO GRANT SPECIAL USE FOR AN ELECTRIC SUBSTATION; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2217 WEST BOYD STREET)

Attachments: [Text File O-1314-27.pdf](#)
[O-1314-27](#)
[Exhibit A - Site Plan](#)
[Location Map](#)
[Staff Report](#)
[Pre-Development Summary](#)
[1-9-14 PC Minutes - OG&E](#)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-27 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-27 upon Final Reading as a whole.

ACTION TAKEN: _____

27 [O-1314-28](#) CONSIDERATION OF ORDINANCE NO. O-1314-28 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A TYPE I BED AND BREAKFAST IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, FOR PART OF LOTS 14 AND 17 AND ALL OF LOTS 15 AND 16, BLOCK 5, HARDIE RUCKER ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1405 MCKINLEY AVENUE)

- Attachments:** [Text file O-1314-28.pdf](#)
 [O-1314-28](#)
 [Exhibit A - Site Plan](#)
 [Location Map](#)
 [Staff Report](#)
 [Pre-Development Summary](#)
 [Protest Map](#)
 [Protest Letter](#)
 [1-9-14 PC Minutes - Houck Special Use](#)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-28 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-28 upon Final Reading as a whole.

ACTION TAKEN: _____

- 28 [O-1314-29](#) CONSIDERATION OR ORDINANCE NO. O-1314-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PRIVATE SCHOOL/EARLY EDUCATION CENTER IN THE I-1, LIGHT INDUSTRIAL DISTRICT, FOR LOT 4, BLOCK 2, BROCE INDUSTRIAL PARK SECTION 2, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2795 BROCE DRIVE)

Attachments: [Text File O-1314-29.pdf](#)

[O-1314-29](#)

[Exhibit A - Site Plan](#)

[Location Map](#)

[Staff Report](#)

[Pre-Development Summary](#)

[Letter re Parking](#)

[Protest Map and Letter](#)

[Support Letters](#)

[Additional Information from Applicant plus petition of support January 21, 2014.r](#)

[Petition of Support January 21 2014.pdf](#)

[Email from Traffic Engineer - Bright Start.pdf](#)

[Comparison CCS.pdf](#)

[1-9-14 PC Minutes - Rose Special Use](#)

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-29 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance No. O-1314-29 upon Final Reading as a whole.

ACTION TAKEN: _____

29 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

30 **Adjournment**