# City of Norman, OK

Norman Public Schools - Administrative Services Center 131 South Flood Avenue Norman, OK 73069



# **Meeting Agenda**

Tuesday, February 11, 2014 6:30 PM

Norman Public School - Administrative Services Center

# **City Council**

Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Tom Kovach
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jim Griffith
Council Member Stephen Holman
Council Member Chad Williams

- 1 Roll Call
- 2 Pledge of Allegiance

### **Minutes**

3 GID-1314-61 CONSIDERATION OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF JANUARY 27, 2014
CITY COUNCIL MINUTES OF JANUARY 28, 2014
NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 28, 2014
NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 28, 2014
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
JANUARY 28, 2014

Attachments: Text File Minutes.pdf

January 27 Study Session minutes

January 28 CC Minutes.pdf

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN:		
ACTION IANLIN.		

#### **Proclamation**

**P**-1314-9

PROCLAMATION NO. P-1314-9: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2014, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

Attachments: Text File Black History Month.pdf

Black History Month 2014.doc.pdf

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-9 proclaiming the month of February, 2014, as Black History Month in the City of Norman and direct the filing thereof.

ACTION TAKEN:	

**5** P-1314-10

PROCLAMATION NO. P-1314-10: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, MARCH 1, 2014, AS MARDI GRAS IN THE CITY OF NORMAN.

Attachments: Text File Mardi Gras.pdf

Mardi Gras.pdf

ACTION NEEDED: Motion to acknowledge receipt of Proclamation No. P-1314-10 proclaiming Saturday, March 1, 2014, as Mardi Gras in the City of Norman.

ACTION TAKEN:	

#### 6 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 25 be placed on the consent docket.

ACTION NEEDED: Consent Docket by ui	Motion to place Item nanimous vote.	through Item	on the
ACTION TAKEN:			
Municipal Authority, a	Acting as the City Council, I and Norman Tax Increment Fi s on the Consent Docket subj led by item.	nance Authority, motior	to approve o
ACTION TAKEN:			

#### **Zoning Ordinance**

**7** O-1314-27

CONSIDERATION OF ORDINANCE NO. O-1314-27 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION THIRTY-SIX (36), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE M-1, RESTRICTED INDUSTRIAL DISTRICT, AND TO GRANT SPECIAL USE FOR AN ELECTRIC SUBSTATION; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2217 WEST BOYD STREET)

Attachments: Text File O-1314-27.pdf

O-1314-27

Exhibit A - Site Plan

Location Map
Staff Report

Pre-Development Summary
1-9-14 PC Minutes - OG&E

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-27 upon First Reading by title.

ACTION TAKEN:	

**8** O-1314-28

CONSIDERATION OF ORDINANCE NO. O-1314-28 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A TYPE I BED AND BREAKFAST IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, FOR PART OF LOTS 14 AND 17 AND ALL OF LOTS 15 AND 16, BLOCK 5, HARDIE RUCKER ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1405 MCKINLEY AVENUE)

Attachments: Text File O-1314-28.pdf

O-1314-28

Exhibit A - Site Plan

Location Map
Staff Report

**Pre-Development Summary** 

Protest Map
Protest Letter

1-9-14 PC Minutes - Houck Special Use

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-28 upon First Reading by title.

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ACTION TAKEN:		

**9** O-1314-29

CONSIDERATION OR ORDINANCE NO. O-1314-29 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PRIVATE SCHOOL/EARLY EDUCATION CENTER IN THE I-1, LIGHT INDUSTRIAL DISTRICT, FOR LOT 4, BLOCK 2, BROCE INDUSTRIAL PARK SECTION 2, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2795 BROCE DRIVE)

Attachments: Text File O-1314-29.pdf

O-1314-29

Exhibit A - Site Plan

**Location Map** 

Staff Report

Letter re Parking

**Protest Map and Letter** 

**Support Letters** 

1-9-14 PC Minutes - Rose Special Use

Additional Information from Applicant plus petition of support January 21, 2014.r

Petition of Support January 21 2014.pdf

Pre-Development Summary

Email from Traffic Engineer - Bright Start.pdf

Comparison CCS.pdf

ACTION NEEDED: Motion to Introduce and adopt Ordinance No. O-1314-29 upon First Reading by title.

ACTION TAKEN:	

## **Appointment**

## 10 AP-1314-16 CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

**BOARD OF PARKS COMMISSIONERS** 

TERM: 01-01-14 TO 01-01-17: JACKIE FARLEY, 1716 SCHOONER

DRIVE

TERM: 02-11-14 TO 01-01-17: KRISTI WRIGHT, 2108 ALLENHURST

STREET

TERM: 01-01-14 TO 01-01-17: HEATHER PERRY, 3726 INDIAN

POINT CIRCLE

PUBLIC SAFETY OVERSIGHT COMMITTEE

TERM: 02-10-14 TO 02-10-17: GEORGE HENDERSON, 2616

OSBORNE DRIVE

TERM: 02-11-14 TO 02-10-17: STEVE LUCAS, 804 FAIRWAY DRIVE TERM: 02-11-14 TO 02-10-15: LINDA LOCKETT, 910 ELM AVENUE

Attachments: Text File Appointments.pdf

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN:

### Bid

**11** K-1314-107

CONSIDERATION OF AWARDING BID NO 1314-40, APPROVAL BY THE NORMAN UTILITIES AUTHORITY OF CONTRACT NO. K-1314-107 WITH KRAPFF-REYNOLDS CONSTRUCTION COMPANY IN THE AMOUNT OF \$1,064,690; PERFORMANCE BOND NO. B-1314-57, STATUTORY BOND NO. B-1314-58, AND MAINTENANCE BOND NO. MB-1314-62 FOR THE S.E. BISHOP INTERCEPTOR PROJECT, PHASE II, SECTION 2C, AND BUDGET TRANSFERS.

Attachments: Text File K-1314-107.pdf

SEBishopInterceptor Map

**Award Recommendation CP&Y** 

K-1314-107.pdf

Perf B-1314-57.pdf

Stat B-1314-58.pdf

Maintenance Bond B-1314-62.pdf

Agenda -SEB2C -Req. K-R

ACTION NEEDED: Motion to approve or reject the final plat for Andes Addition and deferral of paving improvements for Flood Avenue; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of \$1,530 for deferral of paving improvements for Flood Avenue.

### **Final Plat**

## **12** FP-1314-5

CONSIDERATION OF A FINAL PLAT FOR ANDES ADDITION,
DEFERRAL OF PAVING IMPROVEMENTS FOR FLOOD AVENUE,
AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED
THEREIN. (GENERALLY LOCATED ON THE WEST SIDE OF FLOOD
AVENUE SOUTH OF WEST ROBINSON STREET)

Attachments: Text File Andes.pdf

**Location Map - Andes Addition** 

Application for Dev Comm - Andes Addition

Final Plat - Andes Addition

Final Site Plan - Andes Addition

Preliminary Plat - Andes Addition

Memo Deferral of St Imp - Andes Addition

SMC Proposal Letter - Andes Addition

Staff Report - Andes Addition

ACTION NEEDED: Motion to approve or reject the final plat for Andes Addition and deferral of paving improvements for Flood Avenue; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of \$1,530 for deferral of paving improvements for Flood Avenue.

ΔΩΤΙΩΝ ΤΔΚΕΝ:		

#### **13** FP-1314-6

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR RED CANYON RANCH ADDITION, SECTION 5, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN (GENERALLY LOCATED ONE-HALF MILE WEST OF 12TH AVENUE N.E. ON THE NORTH SIDE OF EAST TECUMSEH ROAD).

Attachments: Text File Final Plat Red Canyon Ranch.pdf

Location Map - FP Red Canyon Ranch

Application -Dev Comm (FP-Red Canyon Ranch)

Final Plat -Red Canyon Ranch

Preliminary Plat - Red Canyon Ranch
Staff Report- FP-Red Canyon Ranch

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Red Canyon Ranch Addition, Section 5, a Planned Unit Development; and, if approved, accept the public dedications contained within the plat, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a copy of a warranty deed for private park land and a traffic impact fee in the amount of \$14,184, and direct the filing of the final site development plan and final plat.

ACTION TAKEN:	

14 <u>FP-1213-18</u> Δ

CONSIDERATION OF AN AMENDED FINAL PLAT FOR HEARTLAND CHURCH ADDITION, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE SOUTH SIDE OF TECUMSEH ROAD ONE-HALF MILE WEST OF PORTER AVENUE)

Attachments: Text File Heartland.pdf

Location Map - Heartland Church Addition

Approved FP 1-8-13 Heartland Church Addition

Approved Site Plan 1-8-13 - Heartland Church Addition

Amended FP 2-11-14 Heartland Church Addition

Amended Final Site Dev Plan 2-11-14 - Heartland Church Addition

Revised Preliminary Plat - Heartland Church Addition

Staff Report - Heartland Church Addition

Letter from Heartland Church (1-30-14)

Greenleaf Trails PUD exhibit - 2014 (shaded area)

11-8-12 PC Minutes - Heartland Church Addition

ACTION NEEDED: Motion to approve or reject the amended final plat for Heartland Church Addition, a Planned Unit Development; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the amended final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements; and direct the filing of the amended final plat.

ACTION TAKEN:	

## **Acceptance of Funds**

**15** GID-1314-85

CONSIDERATION OF ACCEPTANCE OF REIMBURSEMENT OF FUNDS IN THE AMOUNT OF \$43,412.22 FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND \$6,980.37 FROM THE STATE OF OKLAHOMA FOR TORNADO RELATED DAMAGE DURING MAY 2013.

<u>Attachments:</u> Text File FEMA Reimbursement.pdf

FEMA OK-DR-4117 - Communications Tower.pdf

FEMA OK-DR-4117 - debris III.pdf

ACTION NEEDED: Motion to accept or reject reimbursement of funds in the amount of \$43,412.22 from FEMA and \$6,980.37 from the State of Oklahoma for tornado-related expenses during May 2013; and, if accepted, increase FEMA Reimbursements (010-0000-44.13-28) by \$43,412.22 and Other Agency Reimbursements (010-0000-366.12-39) by \$6,980.37.

ACTION TAKEN:	

# **Donation**

16

GID-1314-58 CONSIDERATION OF ACCEPTANCE OF A DONATION OF EQUIPMENT VALUED AT \$19,000 FROM BROWNELLS, INC., THROUGH BLUE HERON COMMUNICATIONS TO BE USED AT THE LT. ROYCE O. WEDDLE NORMAN POLICE FIRING RANGE.

> Text File Donation.pdf Attachments:

> > Donated Items from Brownells Incorporated.pdf

ACTION NEEDED: Motion to accept or reject a donation of items valued at \$19,000 from Brownells, Inc., through Blue Heron Communications to be used at the Lt. Royce O. Weddle Norman Police Firing Range.

ACTION TAKEN:								

### **Limited License**

17 LL-1314-14 LIMITED LICENSE NO. LL-1314-14: TO PLACE SEVEN (7) GROUND BANNERS IN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE NORMAN BOARD OF REALTORS FOR LUDOWN LEGACY 5K AND 1 MILE FUN RUN TO BE HELD ON MARCH 29, 2014.

Attachments: Text File Limited License.pdf

Application Norman Board of Realtors.pdf

5K Run Banner.pdf

Norman Board of Realtors.pdf

ACTION NEEDED: Motion to approve or reject Limited License No. LL-1314-14 to place seven (7) signs within the public rights-of-way pursuant to a request from the Norman Board of Realtors; and, if approved, authorize the issuance thereof.

ACTION TAKEN:	

# **Special Claim**

18 SC-1314-14 SPECIAL CLAIM NO. SC-1314-14: A CLAIM IN THE AMOUNT OF \$5,629.56 SUBMITTED BY ERNEST B. AND KAREN J. HELIN FOR DAMAGES TO A TIRE ON THEIR VEHICLE AND INJURIES RECEIVED AFTER LOSING CONTROL OF THEIR VEHICLE ON OAK TREE AVENUE AFTER DRIVING THROUGH HYDRAULIC FLUID LEAKED BY A SANITATION VEHICLE.

Attachments: Text File Special Claim.pdf

Special Claim Ernest and Karen Helin.pdf

Invoice from Ron's Automotive.pdf Invoice from Spears Chiropractic.pdf

ACTION NEEDED: Motion to approve or reject Special Claim No. SC-1314-14; and, if approved, direct payment in the amount of \$5,629.56 contingent upon obtaining a Release and Covenant Not to Sue from Ernest B. and Karen J. Helin.

ACTION TAKEN:	
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## Contract

19 <u>K-1213-67</u> CO #3 CHANGE ORDER NO. THREE TO CONTRACT NO. K-1213-67: BY AND BETWEEN THE NORMAN TAX INCREMENT FINANCE AUTHORITY AND CGC, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$74,743.98 FOR A REVISED CONTRACT PRICE OF \$6,507,549.98 IN ORDER TO MODIFY CONCRETE FOOTINGS AND PIER DEPTHS AND TO ADD ELECTRICAL CONDUIT, JUNCTION BOXES, AND ROLLED PIPE FOR THE LEGACY PARK PROJECT AND BUDGET APPROPRIATION.

Attachments: Text File CO3 K-1213-67.pdf

Change Order Three K-1213-67.pdf

ACTION NEEDED: Acting as the Norman Tax Increment Finance Authority, motion to approve or reject Change Order No. Three to Contract No. K-1213-67 with CGC, L.L.C., increasing the contract amount by \$74,743.98 for a revised contract price of \$6,507,549.98; authorize the execution thereof, and appropriate \$74,743.98 from the North Park TIF Fund Balance (057-0000-253.20-00) to Project No. UT0098, UNP Legacy Park and Trail, Construction (057-9518-431.51-01).

ACTION TAKEN:	

**20** <u>K-1314-113</u>

CONTRACT NO. K-1314-113: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR FEDERAL-AID PROJECT STPG-214C(011)AG, STATE JOB NO. 29261(04) FOR THE CEDAR LANE ROAD WIDENING PROJECT BETWEEN 12TH AVENUE S.E. TO 0.5 MILES EAST OF 24TH AVENUE S.E., ADOPTION OF RESOLUTION R-1314-92, AND BUDGET APPROPRIATION.

Attachments: Text File K-1314-113.pdf

Cedar Lane Location Map
ODOT Contract Agreement
ODOT Project Resolution

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-113 with ODOT; and, if approved, adopt Resolution No. R-1314-92; authorize execution of the contract and resolution; appropriate \$111,263.52 from Current Liability Sight Improvements Cash (050-0000-229.24-11) to Project No. TR0235, 12th Avenue S.E. and Cedar, Construction (050-9079-431.61-01); and direct the City's 20% share in the amount \$1,640,696 to ODOT.

ACTION TAK	EN:

21 K-1314-117 CONTRACT NO. K-1314-117: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, BURLINGTON NORTHERN SANTA FE (BNSF) RAILWAY COMPANY, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR THE CEDAR LANE ROAD WIDENING PROJECT NO. STP-214©(011)AG, JOB NO. 29261(04).

Attachments: Text File K-1314-117.pdf

Cedar Lane Location Map

K-1314-117.pdf

ACTION NEEDED: Motion to approve or reject Contract No. K-1314-117 with BNSF Railway Company and ODOT; and, if approved, authorize execution thereof...

ACTION TAKEN:\_\_\_\_\_

# **WCC Court**

22

GID-1314-59 CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$37,965 REGARDING HAROLD D. GLOVER VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2010-09518H.

<u>Attachments:</u> Text File Workers Comp Glover.pdf

Orders

PRS Glover.pdf

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Court Order and direct payment of claims in the amount of \$37,965 which will constitute judgment against the City of Norman.

ACTION TAKEN:

### Resolution

23 R-1314-103 RESOLUTION NO. R-1314-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$160,000 FROM THE RISK MANAGEMENT FUND BALANCE TO BE USED TO REPAIR HAIL DAMAGE TO CITY VEHICLES CAUSED BY THE 2013 STORM EVENT TO BE REIMBURSED BY FEDERAL EMERGENCY MANAGEMENT AGENCY.

Attachments: Text File R-1314-103.pdf

Hail Damage.pdf R-1314-103.pdf

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-103.

ACTION TAKEN: \_\_\_\_\_

## **24** R-1314-104

RESOLUTION NO. R-1314-104: A RESOLUTION OF THE TRUSTEES OF THE NORMAN UTILITIES AUTHORITY OF THE CITY OF NORMAN, OKLAHOMA ADOPTING THE ENGINEERING REPORT AND ENVIRONMENTAL INFORMATION DOCUMENT FOR THE PHASE 2 WATER RECLAMATION FACILITY IMPROVEMENTS.

Attachments: Text File R-1314-104.pdf

R-1314-104.pdf

Notice of Public Hearing.pdf

Public Hearing January 21 2014.pdf

**Executive Summary.pdf** 

**Environmental Information Document.pdf** 

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to adopt or reject Resolution No. R-1314-104.

ACTION TAKEN: \_\_\_\_\_

## **25** R-1314-105

RESOLUTION NO. R-1314-105: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$19,779 FROM THE STATE SEIZURE FUND BALANCE TO FUND UNIFORM AND EQUIPMENT NEEDS FOR THE NORMAN POLICE HONOR GUARD.

Attachments: Text File R-1314-105.pdf

R-1314-105.pdf

Costs for Honor Guard Uniforms.pdf

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-105.

ACTION TAKEN: \_\_\_\_\_

#### **Non-Consent Items**

## **Contract**

**26** K-1314-121

CONTRACT NO. K-1314-121: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, UNIVERSITY OF OKLAHOMA, AND THE NATIONAL CHARRETTE INSTITUTE IN AN AMOUNT NOT-TO-EXCEED \$200,000 (CITY PORTION NOT-TO-EXCEED \$100,000) FOR THE FACILITATION OF A PUBLIC DESIGN CHARRETTE AND CREATION OF A MASTER PLAN AND ZONING CODE WITH BUILDING FORM STANDARDS FOR THE CENTER CITY VISIONING PROJECT AREA.

Attachments: Text File K-1314-121.pdf

K-1314-121.pdf

Center City Master Plan Map.pdf

- 27 Miscellaneous Discussion
  - This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 28 Adjournment