

**Public Arts Board \* May 10, 2021 \* 4:00 pm, City Hall Building – Study Session Room**

**In Attendance:** Liz Barfield, Taylor Wagner, Douglas Shaw Elder (phone), and Amy Johnson, Jason Olsen, Lynne Siano (phone)

**1) Call to Order**

Barfield called the meeting to order at 4:05.

**2) Welcome**

Guests: Debby Williams (NF % for Art)

**3) Approval of Minutes**

Motion to approve April meeting minutes was presented was provided by Johnson; seconded by Siano. All in favor; approved unanimously.

**4) Finances**

The finance report as of May 6 reflected the following:

- Current balance of \$74,446.29 (Art in Public Places)
- Available funds of \$76,693.82 (includes January, February, March and April utility donations as well as two donations made through the website.
- Committed funds of \$26,600.00 (\$4,000 for ongoing maintenance; \$4,000 artist honorariums; and \$18,600 for bike racks).
- Recent expenses include: SAMO Duck honorariums (3 @ \$250) and Artful Inlets (6 @ \$400) [NOTE: These amounts were not reflected on the report that was presented, but after brief discussion they were adjusted to reflect the correct costs.]
- Net available funds total \$46,943.82 (NOTE: This amount was also adjusted based on changes to expenses noted above.)

Motion to approve finances *with* edits to “Expenses Paid Out” was provided by Elder and seconded by Johnson.

**5) Update from PAB, NAC and City Meeting**

Barfield reported that the meeting was successful and productive. The PAB and NAC plan to work towards better and more open communication. The NAC will support the PAB as needed administratively-speaking and otherwise. Meanwhile, the PAB plans to become an 11-member board and undergo some restructuring overall in an effort to increase Board member availability (for various NAC/PAB projects) and diversification.

**6) Budget Discussion**

Barfield presented a draft budget for FY2021. Total projected income is \$87,000 (figure based on current balance + estimated utility donation collections, fundraising efforts and grants). Expenses total \$78,600 and reflect the following: \$36,600 in committed funds; \$30,000 for new projects; \$4,000 for maintenance; \$5,000 for administrative expenses; and \$5,000 marketing/printing.

After some discussion, it was determined that another round of Samo ducks could be pursued this fiscal year with the addition of \$2,000 to committed funds bringing *total* committed funds to \$38,800. Wagner so moved; Johnson seconded. All in favor.

Wagner additionally moved to accept the budget as presented (noting additional \$2,000 expense); Johnson seconded. All in favor.

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**7) Job Descriptions & New Appointee**

Barfield reported that she met with the NAC to help further determine how to structure the PAB. She specifically highlighted “Roles & Responsibilities” and the need to uphold (and/or echo) NAC guidelines.

There was also discussion regarding the PAB’s future as a 1) working board, 2) advisory board or 3) hybrid. It was determined that the board would operate as a hybrid—what that entails specifically is yet to be determined.

**ACTION ITEM:** The PAB will create a document that provides an overview of what this “hybrid” format will look like (it should include things like: job descriptions/roles/responsibilities, committees, volunteers, “best practices,” etc).

Barfield also stated that the NAC recently appointed Ron Collett (NPD) to the PAB. The PAB is delighted that he is joining the team.

**8) Firefly Project**

Elder further described the project and explained that he had been working with the artist as well as with Wagner, Olsen and additional City reps to determine and finalize a location in which to permanently install the project.

Williams also supported this location as there are plans to add/create/install a sculpture garden there in the future too.

Johnson moved that Ruby Grant be the permanent site of the installation (based on recommendations made by Olsen and James Briggs); seconded by Elder. All in favor.

The PAB will need to present the project to the Norman Parks & Recreation Department for *official* approval at their regular monthly meeting on June 3 at 5:30. Olsen does not anticipate that there will be any issues or problems.

**9) Bike Rack Project Update**

Olsen will report back with more information regarding installation soon.

### **10) Mosaic Project**

The artist (Laura Robbins) made a clay-based recreation of the damaged portion. She will send that to the PAB along with a letter that states that she is willing and open to having a *locally-based* artist install it. Robbins will be compensated for any and all time further spent on this project to address repairs.

Pam Bradford was recommended as the locally-based mosaic artist who could work on this project (with guidance and oversight from Robbins).

Barfield will research and determine the best way to draft contract/MLU with all relevant parties: PAB/NAC, the artists and City(?). Remain cognizant of VARA.

### **11) Artful Inlets**

A "Mayoral Walk-through" will take place as part of the project's unveiling. Additional tours are scheduled for 6:30 p.m. and 7:30 p.m.

Williams reported that there are now fifteen designs that can be found throughout Downtown Norman. She shared how awesome the City was at spearheading and collaborating on the project. She also added that the City would like to create more so if the PAB is able to determine any additional locations they can feel free to share those with the NAC.

The PAB expressed their gratitude and appreciation for the City's and Williams' efforts on this project.

### **12) Samo Ducky Selections**

Elder reported that the artists have picked up their ducks and they are currently working on their designs.

### **13) 1% for the Arts – Debby Williams**

The Young family is providing *additional* funding for the public art project(s) that will later be designed and installed at the Young Family Athletic Center. They plan to match the 1% that was otherwise allocated/required by Norman Forward with an *additional* \$40,000. This will likely result in two separate, but complimentary projects.

Sciano has volunteered to serve on the selection committee for these projects. If she can not attend, the PAB will strive to send another representative in her place.

Remaining %1 for Public Art Projects include: Griffin, Reaves and Saxon Parks.

Additional projects are under consideration and include: the new Porter streetscape, Acres St. and the new parking garage at Norman Regional Hospital.

The PAB is invited to attend "Pulling for Pollinators" on June 5 from 10:00 a.m.-12:00. This event is in conjunction with the unveiling of the artists-initiated project regarding signage at the Central Library.

For PAIS, a mural by Rick Sinnett and Slack's sculpture at the central library will be the focus for the next curriculum.

### **Adjournment**

Motion provided by Barfield; seconded by Johnson.

Respectfully submitted, Taylor Wagner