

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
March 11, 2021

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. Virtually, via 201 W. Gray St. Multi-Purpose Room, on the 11<sup>th</sup> day of March 2021, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Ann Gallagher, Kenneth Orr, Lea Greenleaf, Jared Garner, Melanie Hayes, and Linda Price

ABSENT: Member Jim Costello

COMMITTEE LIAISONS: FOP (position vacant)  
OU (position vacant)  
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief  
Jacob Huckabaa, Budget Technician  
Captain Barbour, NPD  
Captain Vincent, NPD  
Anthony Francisco, Director of Finance  
Ashley Evans, Administrative Technician  
Russell Anderson, Communication Systems Manager  
Chief Foster, NPD  
Captain Clement, NPD  
Lieutenant Garnand, NPD  
Kim Coffman, Budget Manager  
Bill Scanlon, Citizen

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
OF November 12, 2020.

Member Greenleaf made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the November 12, 2020 meeting, which motion was duly seconded by Member Gallagher, and the question being to approve the Citizens Public Safety Oversight Committee minutes of November 12, 2020 a vote was taken with the following result:

YEAS: Chair Eddie Sims, Members Ann Gallagher,  
Kenneth Orr, Lea Greenleaf, Jared Garner,  
Melanie Hayes, and Linda Price

NAYES: none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of November 12, 2020 approved.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that we have used 67% of our yearly budgeted expenses, which is right where we should be. We are exceeding our revenue target in use tax and are slightly below in refunds and reimbursements. Expenditures have been conservative.

Fire Department

Chief King gave the update. He stated that the Air and Light Unit is in production. The new boat was put into services March 1<sup>st</sup>. The Life Safety Trailer is the next project on the list.

Police Report

Captain Vincent gave the update. He stated the Police Department organized some door hanging events and they are trying to get a Coffee with a Cop going in person.

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ITEM 5, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that they are hoping to close this project out next month. They are currently working on a final punch list, and Russell and David Shepard will be attending additional training on the system. They are hoping to have the project closed out by the first Council meeting in April. They will end the project with slightly over \$1 million in savings. Anthony Francisco stated that the \$1,158,000 in estimated savings will be applied to the EOC project, because they were bond funds which can't be used elsewhere.

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ITEM 6, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Captain Barbour gave the update. He stated that the EOC project is still in a holding pattern until new funds are acquired, but they are still working on designs for the full size building.

Chair Sims stated that he would like the opportunity to discuss the EOC facility with the Council at one of the upcoming meetings.

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Item 7, being

ESTABLISH AGENDA TOPICS FOR THE NEXT April 8, 2021 MEETING

The next meeting will include all normal topics.

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Item 8, being

#### MISCELLANEOUS COMMENTS

Member Gallagher participated in the door hanger event with the Police Department and it was very well organized.

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Item 9, being

#### ADJOURNMENT

Chair Sims declared the Citizens Public Safety Oversight Committee adjourned at 4:42 pm.