

# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069



## Meeting Agenda

Tuesday, March 9, 2021

6:30 PM

Virtual meeting w/Councilmembers Bierman, Foreman, Hall, Holman, McGarry, Nash, Petrone, Peacock, and Mayor Clark appearing via video conference.

<https://zoom.us/j/92633577790?pwd=dTNMSTU4VURHNDZPMUNPSGdSMW44dz09>

**City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority**

### City Council

*It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.*

1 Roll Call

2 Pledge of Allegiance

**Minutes**

3 APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF SEPTEMBER 29, 2020  
CITY COUNCIL MINUTES OF FEBRUARY 23, 2021  
NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 23, 2021  
NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 23, 2021  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF  
FEBRUARY 23, 2021

**Attachments:** [City Council Staff Report](#)  
[September 29 Study Session minutes](#)  
[February 23 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

4 COUNCIL ANNOUNCEMENTS

5 Consent Docket

*Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 18 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

*ACTION TAKEN:* \_\_\_\_\_

**Ordinance**

6

CONSIDERATION OF ORDINANCE O-2021-30 UPON FIRST READING  
BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF  
NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF  
THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE  
FOR A FRATERNITY OR SORORITY HOUSE IN THE R-3, MULTI-FAMILY  
DWELLING DISTRICT FOR PART OF THE NORTHEAST QUARTER OF  
SECTION SIX (6), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2)  
WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA;  
AND PROVIDING FOR THE SEVERABILITY THEREOF. (1115 COLLEGE  
AVENUE)

**Attachments:** [City Council Staff Report](#)

[O-2021-30](#)

[Site Plan](#)

[Location Map](#)

[Landscape Plan](#)

[Historic Impervious area](#)

[Developed Impervious area](#)

[Turn Study \(Garbage Truck\) Norman](#)

[AXO Rev 1A](#)

[AXO Rev 2A](#)

[Staff Report](#)

[Predevelopment AXO](#)

[2-11-21 PC Minutes - Alpha Chi Omega SU](#)

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-30 upon First Reading by title.*

*ACTION TAKEN:* \_\_\_\_\_

- 7 CONSIDERATION OF ORDINANCE O-2021-31 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING CHAPTER 22 (ZONING ORDINANCE), ARTICLE XI, SPECIFIC DISTRICT REGULATIONS, SECTION 429.3(10)(A) DIRECTING HISTORIC DISTRICT APPEALS TO THE BOARD OF ADJUSTMENT; AMENDING ARTICLE XIII, ADMINISTRATION, SECTIONS 441(3)(A) AND 441(6) TO INCLUDE HISTORIC DISTRICT COMMISSION; AND PROVIDING FOR THE SEVERABILITY THEREOF.

**Attachments:** [City Council Staff Report](#)

[O-2021-31](#)

[O-2021-31 annotated](#)

[Staff Report](#)

[2-11-21 PC Minutes - HD Appeals Ordinance](#)

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-31 upon First Reading by title.*

*ACTION TAKEN:* \_\_\_\_\_

### **Report/Communication**

- 8 SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CONTRACT AND CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

**Attachments:** [City Council Staff Report](#)

[CO#1 K-1920-41](#)

[CO #3 K1819-44](#)

[K-2021-103](#)

[K-2021-104](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Authorization for Purchase**

- 9 CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF HAND-HELD METER READING EQUIPMENT AND SOFTWARE COMPATIBLE WITH THE CURRENT UTILITY BILLING SYSTEMS FROM BADGER METER SERVICES IN THE AMOUNT OF \$121,660 FOR THE METER SERVICES SECTION OF THE UTILITY CUSTOMER SERVICE DIVISION.

**Attachments:** [City Council Staff Report](#)

[Norman Beacon Handheld pricing](#)

*ACTION NEEDED:* Acting as the City Council and the Norman Utilities Authority, motion to approve or reject authorization for the purchase of hand-held meter reading equipment and software compatible with the current utility billing systems in the amount of \$121,600 from Badger Meter Services for the Meter Services Section of the Utility Service Division.

*ACTION TAKEN:* \_\_\_\_\_

### **Contract**

- 10 AMENDMENT NO. THREE TO CONTRACT K-1718-115: BY AND BETWEEN E & E LAWN CARE, L.L.C., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES FOR THE CODE COMPLIANCE DIVISION EXTENDING THE CONTRACT THROUGH MARCH 31, 2022.

**Attachments:** [City Council Staff Report](#)

[Amendment 3 K-1718-115](#)

[K-1718-115](#)

*ACTION NEEDED:* Motion to approve or reject Amendment No. Three to Contract K-1718-115 with E & E Lawn Care, L.L.C. through March 31, 2022; and, if approved, authorize the execution thereof.

*ACTION TAKEN:* \_\_\_\_\_

- 11 AMENDMENT NO. TWO TO CONTRACT K-1819-124: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND GIVENS PROPERTY MAINTENANCE, L.L.C., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE CODE COMPLIANCE DIVISION THROUGH MARCH 31, 2022.

**Attachments:** [City Council Staff Report](#)

[Amendment 2 K-1819-124](#)

[Contract K-1819-124](#)

*ACTION NEEDED:* Motion to approve or reject Amendment No. Two to Contract K-1819-124 with Givens Property Maintenance, L.L.C. through March 31, 2022; and, if approved, authorize the execution thereof.

*ACTION TAKEN:* \_\_\_\_\_

12 FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1920-41 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CENTRAL CONTRACTING SERVICES, INC., FOR THE URBAN CONCRETE PAVEMENT FYE 2020 LOCATIONS, PROJECT 2, (VICKSBURG DRIVE; BILOXI DRIVE; BENTBROOK PLACE; AND INDUSTRIAL BOULEVARD).

**Attachments:** [City Council Staff Report](#)  
[Location Map](#)

*ACTION NEEDED:* Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$18, 841.65 to Central Contracting Services, Inc.

*ACTION TAKEN:* \_\_\_\_\_

13 CHANGE ORDER NO. ONE TO CONTRACT K-2021-2: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FIRST WATER CONTRACTING, LLC., DECREASING THE CONTRACT AMOUNT BY \$16,118.29 FOR A REVISED CONTRACT AMOUNT OF \$1,242,624.71, FOR THE URBAN ASPHALT PAVEMENT, PROJECT, FYE 2021 LOCATIONS AND FINAL ACCEPTANCE OF THE PROJECT.

**Attachments:** [City Council Staff Report](#)  
[Change Order](#)  
[Location Map](#)

*ACTION NEEDED:* Motion to approve or reject Change Order No. One to Contract K-2021-2 with First Water Contracting, L.L.C., decreasing the contract amount by \$16,118.29 for a revised contract amount of \$1,242,624.71; and if approved, authorize the execution thereof, accept the project, direct final payment in the amount of \$62,131.24 to First Water Contracting, L.L.C.

*ACTION TAKEN:* \_\_\_\_\_

- 14 CHANGE ORDER NO. ONE TO CONTRACT K-2021-35: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND FLINTCO L.L.C., INCREASING THE CONTRACT AMOUNT BY \$64,737.65 FOR A REVISED CONTRACT AMOUNT OF \$8,712,737.65 AND ADDING 20 ADDITIONAL CALENDAR DAYS TO THE CONTRACT FOR THE NORTH BASE COMPLEX, PHASE 1.

**Attachments:** [City Council Staff Report](#)  
[Change Order 1](#)  
[North Base Phase 1](#)  
[Location Map](#)

*ACTION NEEDED: Acting as the City Council and Norman Municipal Authority, motion to approve or reject Change Order No. One to Contract K-2021-35 with Flintco, L.L.C., increasing the contract amount by \$64,737.65 for a revised contract amount of \$8,712,737.65 and adding 20 additional calendar days to the contract; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 15 CONTRACT K-2021-100: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE SANBORN MAP COMPANY, INC., IN AN AMOUNT NOT-TO-EXCEED \$112,562.66 TO PROVIDE DIGITAL ORTHOPHOTOGRAPHY, TOPOGRAPHIC MAPPING, AND PLANIMETRIC MAPPING FOR THE GEOGRAPHIC INFORMATION SYSTEMS DIVISION.

**Attachments:** [City Council Staff Report](#)  
[K-2021-100](#)  
[Vendor Ranking](#)

*ACTION NEEDED: Motion to approve or reject Contract K-2021-100 with Sanborn Map Company, Inc., in an amount not-to-exceed \$112,562.66; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

16

CONTRACT K-2021-102: A MEMORANDUM OF AGREEMENT (MOA) BY AND BETWEEN THE CITY OF NORMAN AND THE OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY (OKDEQ); ACCEPTANCE OF FUNDS IN THE AMOUNT OF \$450,000 TO PURCHASE A BATTERY ELECTRIC TRANSIT BUS TO BE USED FOR THE CITY'S PUBLIC TRANSPORTATION PROGRAM AND BUDGET APPROPRIATION.

**Attachments:** [City Council Staff Report](#)

[Contract K-2021-102](#)

*ACTION NEEDED: Motion to approve or reject a Memorandum of Agreement, Contract K-2021-102, with the Oklahoma Department of Environmental Quality accepting funds in the amount of \$450,000; and, if approved, authorize the execution thereof and appropriate \$450,000 from Parking and Transit Fund Balance (27-29000) to Public Works/Transit Division, Service Equipment/Bus (27550276-45007) until reimbursement is requested.*

ACTION TAKEN: \_\_\_\_\_

### **Resolution**

17

RESOLUTION R-2021-102: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, TRANSFERRING THE BALANCE OF CARES ACT REIMBURSEMENT FUNDING OF APPROXIMATELY \$55,000 FROM CARES ACT BUSINESS AID ACCOUNT OR APPROPRIATING THE BALANCE FROM THE MISCELLANEOUS GRANT REIMBURSEMENTS ACCOUNT TO BE USED FOR FREE COVID-19 VACCINATION SERVICES.

**Attachments:** [City Council Staff Report](#)

[R-2021-102](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-2021-102.*

ACTION TAKEN: \_\_\_\_\_

### **Contract**



18

AMENDMENT NO. ONE TO CONTRACT K-1920-114: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, AND FREESE AND NICHOLS, INC., INCREASING THE CONTRACT AMOUNT BY \$265,000 FOR A REVISED CONTRACT AMOUNT OF \$390,000 TO PROVIDE THE ENGINEERING DESIGN CRITERIA AND STANDARD SPECIFICATIONS AND CONSTRUCTION DRAWINGS UPDATE AND CITY ORDINANCE REVIEW AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [City Council Staff Report](#)  
[Freese and Nichols Amendment](#)

*ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-1920-114 with Freese & Nichols, Inc. increasing the contract amount by \$229,000 for a revised contract amount of \$354,000; and, if approved, authorize the execution thereof and transfer \$13,000 from Project DR0061, Thunderbird TMDL Complian, Design; \$38,500 from Project WA0337, Asset Management Plan Water System, Design (31999942-46201) and \$38,500 from Project WW0058, WWTP Effluent Reuse, Construction (32999911-46101) to Project BG0076, EDC Manual Update, Design (50599408-46201).*

ACTION TAKEN: \_\_\_\_\_

**Non-Consent Items**

19

PUBLIC HEARING REGARDING AMENDMENT NUMBER ONE TO THE B17 (FYE18) THIRD YEAR ACTION PLAN FOR THE 43RD YEAR NORMAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Attachments: [City Council Staff Report](#)  
[Substantial Amendment One B17](#)

*ACTION NEEDED: Motion to conduct a public hearing.*

ACTION TAKEN: \_\_\_\_\_

*ACTION NEEDED: Motion to close the public hearing.*

ACTION TAKEN: \_\_\_\_\_

*ACTION NEEDED: Motion to approve or reject Amendment No. One to the FYE 18 Third Year Action Plan for the 43rd Year Norman CDBG Program to be submitted to the United States Department of Housing Development; and, if approved, direct submission of all necessary paperwork to the United States Department of Housing and Urban Development and authorize the Mayor to sign any supplemental documentation, .*

ACTION TAKEN: \_\_\_\_\_

**20** PUBLIC HEARING REGARDING AMENDMENT NUMBER ONE TO THE B18 (FYE19) FOURTH YEAR ACTION PLAN FOR THE 44TH YEAR NORMAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Attachments: [City Council Staff Report](#)  
[Substantial Amendment One B18](#)

*ACTION NEEDED:* Motion to conduct a public hearing.

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED:* Motion to close the public hearing.

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED:* Motion to approve or reject Amendment No. One to the B18 (FYE 19) Fourth Year Action Plan for the 44th Year Norman CDBG Program to be submitted to the United States Department of Housing Development; and, if approved, direct submission of all necessary paperwork to the United States Department of Housing and Urban Development and authorize the Mayor to sign any supplemental documentation.

*ACTION TAKEN:* \_\_\_\_\_

**21** **Miscellaneous Discussion**  
**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to three minutes or less.**

**22** **Adjournment**