

Norman Library Board
Quarterly Meeting
September 21st , 2020

Norman Central Library, 103 West Acres St. Norman OK 73069 and remotely using video conferencing through Zoom

Note: bold formatting indicates action items

Item 1 being: Roll Call, meeting called to order at 4:38pm

- Present: Tim Mauldin-Chair, Carla Kimberling-Vice Chair, Sarah Moran, Sue Ringus, Jody Foote, Jayme Shelton, Debra Engel
 - Absent: N/A
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Item 2 being: Introduction of Library Staff and Guests

- Pioneer Library Staff: Lisa Wells- Executive Director
 - Norman Library Staff: Caroline Dulworth- Central Branch Manager, Mike Pierson- West Branch Manager, Kelly Sitzman- East Branch Manager, Aaron Pence- Computer Training Center Manager
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Item 3 being: Approval of March 9th 2020 Minutes

- Member Engel made the motion to approve minutes, seconded by Member Ringus
 - Vote was taken as following:
 - YEAH: Chairman Mauldin, Vice Chair Kimberling, Moran, Ringus, Foote, and Shelton
 - NAY: none
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Item 4 being: Election of Officers

- Motions to nominate Chair

- Member Kimberling nominated Member Mauldin to continue as Chair, received 3 votes
 - Member Foote nominated Member Ringus, received 4 votes
 - Member Ringus was elected as Chair
 - Motion to nominate Vice-Chair
 - Member Mauldin nominated Member Kimberling to continue as Vice-Chair, vote was unanimous
 - Member Kimberling was elected to continue as Vice-Chair
 - Motion to nominate Secretary
 - Member Foot nominated Member Moran to continue as Secretary, vote was unanimous
 - Member Moran to continue as Secretary
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Item 5 being: Branch Updates

- Central Library
 - Continued modification of services with ongoing COVID-19 conditions
 - Recent re-opening and increase of public services including in-person browsing, 30 minute reservation for computer stations, grab and go book selection
 - Curbside pickup continues, this service has been available since May
 - Many programs have been moved to a virtual platform, updates on programming can be found through the library's homepage and on social media platforms
 - Summer learning/reading programs had a high rate of completion of goals despite a fewer number of sign ups
 - East Branch
 - Continued modifications to services including curbside pickups
 - Virtual programming has focused on self-care, positive response from the community in these challenging times
 - West Branch
 - Continued modifications to services including curbside pickups
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Item 6 being: Old and New Business

- At this time there were no items to be addressed
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Item 7 being: Board Comments

- Concerns about the current landscaping at Central
 - Discussion occurred about improving education about the native plants and environmental benefits of having the current plantings versus a traditional lawn
 - Shelton suggested working with local groups such as the Master Gardener programs to assist with maintenance and education
 - More community involvement such as volunteer gardeners,
 - Dulworth did state that recent COVID-19 conditions has changed the city's maintenance schedules but recently areas have been mowed back and the accessibility of sidewalks have improved
 - Landscaping is maintained by the City of Norman and does contribute to the LEAD certification of the site
 - Concerns about enforcing the time restrictions and masking guidelines for safety of staff and patrons of the library was discussed amid the ongoing pandemic
 - Discussion over filling available board seats with a focus on finding members in wards that are not currently represented by the current board members
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Item 8 being: Comments from the Public

- No comments from the Public
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Item 9 being: Next Meeting

- The next meeting will be held on Monday, December 21st most likely to take place virtually over Zoom due to ongoing pandemic
 - The board voted unanimously to maintain the current schedule of meeting every 3rd Monday, the location will be determined based on safety concerns with COVID-19
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Item 10 being: Adjournment

- Member Foote motioned to adjourn the meeting, seconded by Member Shleton
 - Vote to adjourn was unanimous
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