

CITY OF NORMAN, OKLAHOMA

**CITY COUNCIL COMMUNITY PLANNING AND
TRANSPORTATION COMMITTEE AGENDA**

**Municipal Building Conference Room
201 West Gray**

Thursday, October 24, 2019

4:00 P.M.

- 1. PUBLIC TRANSIT RIDERSHIP REPORT FOR THE MONTHS OF
SEPTEMBER TRANSIT RIDERSHIP FARES.**
- 2. DISCUSSION REGARDING PARKING REGULATIONS.**
- 3. MISCELLANEOUS COMMENTS.**

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

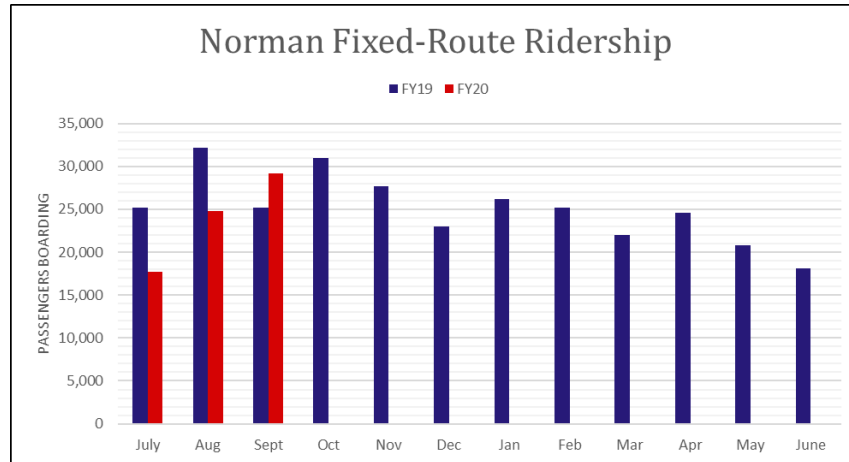
Community Planning & Transportation Committee Meeting – October 24th, 2019

Public Transportation Monthly Report for September 2019



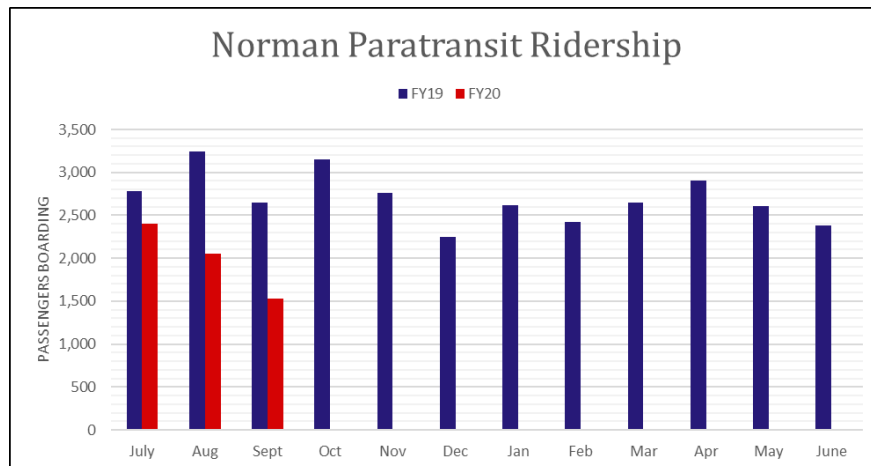
Fixed-Route Ridership

- Fixed-routes transported 29,213 passengers in September – a 16% increase compared to September 2018. The daily average ridership was 1,396, an increase of 10% or 131.
- Fiscal year 20 to date ridership (July – September) is 71,754 – a decrease of 13% over the same period last year.



Paratransit Ridership

- Paratransit transported 1,527 passengers in September – a decrease of 42% compared to September 2018. Average daily ridership was 73, a decrease of 45% or 60. Zone 1 ridership decreased by 45% or 998 and Zone 2 ridership decreased by 29% or 127 compared to September 2018.
- For fiscal year 20 year to date (July – September), paratransit ridership is 5,978 – a decrease of 31% or 2,693. Zone 1 ridership has decreased by 33% or 2,424 FYTD; Zone 2 ridership has decreased by 21% or 269 FYTD.



Transit Activities

- Training and transition of paratransit software/technology was completed with vendor.
- Continued meetings regarding the joint transit and public safety maintenance facility to be constructed near current City fleet maintenance operations on Da Vinci Street.
- Continued working with FTA Region VI staff to obtain access for City staff into grant/reporting systems.
- Provided presentations to six groups regarding the 1/8 % sales tax ballot question for Norman public transit.
- Met with Norman Regional Hospital regarding the opportunity to continue a partnership to assist in funding paratransit operations. For approximately seven years, NRH has allocated \$50,000 annually to paratransit operations in Norman. Staff is working on an agreement between the City and NRH for Council review.

NORMAN TRANSIT RIDERSHIP TOTALS

Month: September 2019

FY20: July 1, 2019 - June 30, 2020 (FY19: July 1, 2018 - June 30, 2019)

Average Daily Fixed-Route Passengers

| ROUTE | Sep-18 | Sep-19 | % Change | # Change | | FYTD19 | FYTD20 | % Change | # Change |
|----------------------|--------------|--------------|------------|------------|--|--------------|--------------|------------|------------|
| 10 Main Street | 284 | 323 | 14% | 40 | | 287 | 281 | -2% | -5 |
| 11 Lindsey East | 562 | 606 | 8% | 44 | | 459 | 455 | -1% | -3 |
| 12 Lindsey West | 90 | 158 | 75% | 68 | | 98 | 116 | 19% | 19 |
| 20 West Norman Link | 23 | 12 | -48% | -11 | | 24 | 13 | -45% | -11 |
| 21 Alameda/E. Norman | 247 | 220 | -11% | -27 | | 228 | 181 | -21% | -47 |
| 24 Sooner Express | 51 | 69 | 34% | 17 | | 55 | 54 | -1% | -1 |
| 44 Social Security | 8 | 7 | -11% | -1 | | 6 | 6 | 1% | 0 |
| TOTAL | 1,265 | 1,396 | 10% | 131 | | 1,156 | 1,107 | -4% | -48 |

Days of Service

| Month | Mon-Fri | Sat | Total |
|--|-------------|-------------|-----------|
| Sep-19 | 21 | NA | 21 |
| Sep-18 | 19 | 1 | 20 |
| FYTD20 | 65 | NA | 65 |
| FYTD19 | 63 | 9 | 72 |
| 44 Social Security (Tues. & Fri.) | | | |
| Month | Days | FYTD | |
| Sep-19 | 8 | 26 | |
| Sep-18 | 8 | 25 | |

Total Fixed-Route Passengers

| ROUTE | Sep-18 | Sep-19 | % Change | # Change | | FYTD19 | FYTD20 | % Change | # Change |
|----------------------|---------------|---------------|------------|--------------|--|---------------|---------------|-------------|----------------|
| 10 Main Street | 5,671 | 6,791 | 20% | 1,120 | | 20,637 | 18,279 | -11% | -2,358 |
| 11 Lindsey East | 11,238 | 12,717 | 13% | 1,479 | | 33,019 | 29,599 | -10% | -3,420 |
| 12 Lindsey West | 1,805 | 3,326 | 84% | 1,521 | | 7,046 | 7,571 | 7% | 525 |
| 20 West Norman Link | 459 | 252 | -45% | -207 | | 1,734 | 864 | -50% | -870 |
| 21 Alameda/E. Norman | 4,938 | 4,626 | -6% | -312 | | 16,403 | 11,770 | -28% | -4,633 |
| 24 Sooner Express | 976 | 1,444 | 48% | 468 | | 3,457 | 3,516 | 2% | 59 |
| 44 Social Security | 64 | 57 | -11% | -7 | | 148 | 155 | 5% | 7 |
| TOTAL | 25,151 | 29,213 | 16% | 4,062 | | 82,444 | 71,754 | -13% | -10,690 |

CARTaccess Passenger Information

| ZONE | Sep-18 | Sep-19 | % Change | # Change | | FYTD19 | FYTD20 | % Change | # Change |
|--------------|--------------|--------------|-------------|---------------|--|--------------|--------------|-------------|---------------|
| Zone 1 | 2,220 | 1,222 | -45% | -998 | | 7,416 | 4,992 | -33% | -2,424 |
| Zone 2 | 432 | 305 | -29% | -127 | | 1,255 | 986 | -21% | -269 |
| TOTAL | 2,652 | 1,527 | -42% | -1,125 | | 8,671 | 5,978 | -31% | -2,693 |

*Saturday service discontinued January 1, 2019. All routes operate Monday-Friday except Route 44, which operates on Tuesday and Friday.

Parking Requirements

(Comprehensive Review of City Ordinances, Engineering
Design Criteria and Standard Specifications)

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

Thursday, October 24, 2019



Comprehensive Review and Update of Standards and Requirements



- Multiple Council Requests:
 - Stormwater EDC review
 - Parking minimum and maximum with landscape requirements (Zoning Regulations)
 - GI/LID discussions
- Management Partners recommendation to update EDC and Specifications
- Need to incorporate recent ordinances into the EDC
 - Water Quality Protection Zone
 - TMDL
 - Tree Ordinance
 - Update ADA requirements (PROWAG)

Ongoing Efforts to Address Standards and Requirements

- September 24, 1996
 - City Council adopts the Engineering Design Criteria (EDC) and Standard Specifications and Construction Drawings (Specifications)
 - Public Works and Utilities Departments completed these documents.
 - The EDC provides guidance to developers and design professionals regarding the design of all public infrastructure including roadways, stormsewer systems, drainage, erosion control, waterlines and sanitary sewer lines.
 - The Standard Specifications provide the guidance for contractual agreements and the construction of all public infrastructure.
- July 11, 2006
 - Amendment 8b to the EDC and Specifications was accepted by City Council

CITY OF NORMAN
Norman, Oklahoma



ENGINEERING DESIGN CRITERIA

for
Streets
Storm Drainage
Water Lines
Sanitary Sewers

Adopted: September 24, 1996
Amendment No. 1: April 28, 1998
Amendment No. 2: March 28, 2000
Amendment No. 3: May 8, 2001
Amendment No. 4: July 24, 2001
Amendment No. 5: February 26, 2002
Amendment No. 6: September 9, 2003
Amendment No. 7: January 11, 2005
Amendment No. 8a: June 13, 2006
Amendment No. 8b: July 11, 2006

CITY OF NORMAN
Norman, Oklahoma



Standard Specifications And Construction Drawings

for
Streets
Storm Drainage
Water Lines
Sanitary Sewers

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Ongoing Efforts to Address Standards and Requirements

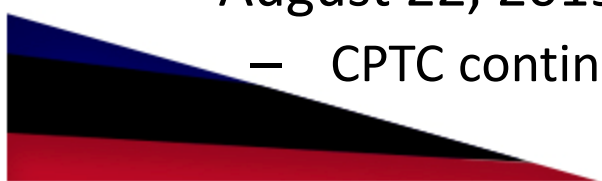
- November 15, 2017
 - Community Planning & Transportation Committee (CPTC) began discussing green building codes and low impact development (LID) incentives
 - Multiple meetings through 2018 discussed Home Energy Rating System (HERS) Index and LID incentives for water conservation
- June 18, 2018
 - CPTC discussed current parking regulations and ways to reduce over parking and impervious surface
 - CPTC Minutes: Examine Tulsa parking regulations, develop maximum parking regulations, use of parking lots during off-peak seasons, input from business owners and developers
- June 26, 2018
 - Council approved Amendment #2 to K-1617-120 with Meshek & Associates
 - Review, assess, and comment on the existing stormwater-related sections of the City of Norman's Engineering Design Criteria (EDC)

Ongoing Efforts to Address Standards and Requirements

- February 28, 2019
 - CPTC continued discussion on parking regulations
 - CPTC Minutes: Goal to have minimum with maximum parking requirements combined with increased landscape requirements, impervious coverage requirements, and develop best management practices to include landscape and stormwater. Subsequent staff meetings identified common areas of interest between parking regulation discussion and LID incentive discussion being led by Planning Department and Development Coordinator, respectively
- May 23, 2019
 - CPTC discussed how parking requirements and LID incentives were interrelated to stormwater quality
 - Staff requested that a comprehensive review of current ordinances, EDC, parking and landscape requirements, and others be completed with the goal of identifying and removing barriers to and providing incentives for LID while also reducing over parking and impervious surfaces
- July 1, 2019
 - Partial funding for EDC Update approved in FYE 2020 Capital budget
 - EDC last updated in 2006



Ongoing Efforts to Address Standards and Requirements

- Staff meetings on May 28, 2019 and July 12, 2019 to discuss potential RFQ for comprehensive review of ordinances, EDC, and other standards
 - Developed an RFQ with following requirements:
 1. Review current City ordinances , Engineering Design Criteria
 2. Identify barriers and incentives for GI/LID
 3. Review parking, landscaping, irrigation requirements and/or incentives
 4. Provide recommendations for change
 5. Conduct Stakeholder and public input meetings
 6. Develop LID Design, Operations and Maintenance Manual
 7. Develop training sessions to educate the development community on incorporating LID into projects and the associated benefits
 - Source of funding still needed to be determined
 - August 22, 2019
 - CPTC continued discussion on parking requirements
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Comprehensive Review and Update of Standards and Requirements

- Goals:
 - Update all standards and requirements
 - EDC updates needed to reflect changes in technology and industry practices
 - Will include recommended changes identified by Meshek and Associates for stormwater sections
 - Includes parking and landscaping requirements that have been under discussion by CPTC
 - Identify and remove barriers to green infrastructure(GI)/LID
 - Requirement of City's stormwater permit
- Benefits of comprehensive review under one contract
 - Potential cost savings with one project versus multiple projects with separate contractors all reviewing the same documents
 - Unified approach that reduces potential for conflicts resulting from multiple efforts led by different departments and eliminates duplicative stakeholder meetings
 - All current ordinances and requirements in one document for clearer communication with the development community
- Estimated Cost: \$300,000
 - \$275,000 currently budgeted for EDC update in FYEs 2020 and 2021 Capital Fund



Next Steps

- Study session with full Council?
- Issue RFQ and begin selection process
- Council to approve contract with selected consultant
- Project estimated to take approximately 2 years to complete review process, conduct stakeholder meetings, and provide ordinance revision recommendations and new or revised documents as necessary

QUESTIONS? COMMENTS

More Information at:
www.NormanOK.gov

