

**CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES**  
February 13, 2020

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. at 201 W. Gray St. Study Session Room, on the 13<sup>th</sup> day of February, 2020, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

**PRESENT:** Chair Eddie Sims, Members Jared Garner, Jim Costello, Joan Goth, Ann Gallagher, Lea Greenleaf, Melanie Hayes, and Linda Price

**ABSENT:** none

**COMMITTEE LIAISONS:** Robert Wasoski, FOP  
OU (position vacant)  
IAFF (position vacant)

**STAFF PRESENT:** Travis King, Fire Chief  
Kim Coffman, Budget Manager  
Jacob Huckabaa, Budget Technician  
Captain Hawkins, NPD  
Russell Anderson, Communications Manager  
City Council Member Bill Scanlon

Item 2, being

**INTRODUCTION OF STAFF AND GUESTS**

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

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Item 3, being

**APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
OF January 9, 2020.**

Member Price made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the January 9, 2020 meeting, which motion was duly seconded by Member Goth; and the question being to approve the Citizens Public Safety Oversight Committee minutes of January 9, 2020 a vote was taken with the following result:

YEAS:	Chair Eddie Sims, Members Jared Garner, Jim Costello, Joan Goth, Ann Gallagher, Lea Greenleaf, Melanie Hayes, and Linda Price
NAYES:	none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of January 9, 2020 approved.

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ITEM 4, being:

**MONTHLY UPDATES**

**Finance Report**

Kim Coffman gave the update. She stated that revenues were about 1% above the target as of January. Expenditures were about 7% below the target for the month of January.

**Fire Department**

Chief King gave the update. He stated that the pumper tanker that will go to Station No. 5 is well under construction and it will be in town by the end of April beginning of May. He stated that any overtime being taken by the Fire Department is mission critical overtime.

**Police Report**

Captain Hawkins gave the update. The 58<sup>th</sup> Academy graduated with 10 Officers for the City and 3 for OU. Dispatch is still 4 dispatchers down, but we do have one candidate going through the hiring process. COP hours for the month of January were 928, including 324 hours in DDACTS, 294 hours in COP problem solving, and 310 hours in relationships. Some of the events attended were Coffee with a Cop, the Chili Supper, Citizens Police Academy, etc. He stated that any overtime being taken by the Police Department is mission critical, and the Chief is making changes to

cut down on overtime that is not mission critical. The SRO program from Norman lent a hand in the response to the tragedy that happened at Moore High School and took the Moore SRO's provisions.

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ITEM 5, being:

DISCUSSION AND POSSIBLE ACTION ON LETTER OF REQUEST TO CITY COUNCIL REGARDING THE EXPANSION OF THE CITIZEN'S PUBLIC SAFETY OVERSIGHT COMMITTEE'S SCOPE

This item has been tabled until a later date.

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ITEM 6, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He met with Oklahoma City to talk about inoperability. We will need to do radio programming for all of the radios within the City. This will take about 3 weeks.

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ITEM 7, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Russell Anderson gave the update. He stated that the fire inspector has been in touch with the architects about some items. Not much else to report about the progress.

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Item 8, being

**ESTABLISH AGENDA TOPICS FOR THE NEXT March 12, 2020 MEETING**

All topics for this meeting will be regular topics.

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Item 9, being

**MISCELLANEOUS COMMENTS**

Member Price commented that the assembly today was very nice.

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Item 10, being

**ADJOURNMENT**

Member Greenleaf made a motion to adjourn, which was duly seconded by Member Gallagher; and the question being to adjourn, a vote was taken with the following result:

YEAS: Chair Eddie Sims, Members Jared Garner,  
Jim Costello, Joan Goth, Ann Gallagher, Lea  
Greenleaf, Melanie Hayes, and Linda Price

NAYES: none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 4:50 pm.