

CITY COUNCIL TEAM BUILDING
RETREAT MINUTES

July 28, 2018

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Retreat at 8:30 a.m. at Norman Regional Education Center, Rooms B and C, located at 901 North Porter Avenue on the 28th day of July, 2018, and notice and agenda of the meeting were posted at the Norman Regional Education Center, located at 901 North Porter Avenue, Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Bierman, Carter, Clark,
Hickman, Holman, Scott, Wilson, Mayor
Miller

ABSENT: Councilmember Castleberry

ANNUAL TEAM BUILDING AND PLANNING SESSION REGARDING CITY COUNCIL
POLICY AGENDA FOR FYE 2019.

Mayor Miller welcomed the group and explained today's retreat was about team building and a second retreat to set the goals for the coming year will be held on August 2nd. She introduced Ms. Linda Terrell with Educational Alternatives as the Facilitator.

The meeting began with introductions and the setting of ground rules and proceeded to team building exercises. Questions were asked to allow them to get to know one another better in an attempt to build a stronger team.

The Council went on to a trust building exercise where Councilmembers took a self-evaluation and an evaluation of Council as a whole. This exercise was geared toward increasing trust and building relationships between Councilmembers. Councilmember discussed specific working procedures to address issues raised including additional training on the Open Meeting Act and other protocol followed by other cities.

City Manager Steve Lewis presented an overview and status of the 2018-2019 Work Plan as well as a Strategic Financial Planning update. He said Council discussed the need for long-term financial planning during the FYE 2019 Budget process. Staff has taken actions to respond to Council's directive to include a presentation of a Long Term Strategic Finance Plan framework at the June Finance Committee meeting; discussions with the City's external auditors, financial advisor, and the City of Oklahoma City regarding their knowledge of long term strategic financial planning practices; extensive review of strategic financial planning documents from other municipalities; a prepared recommendation to Council on ways to achieve the General Fund operational cost reductions mandated by Council in the FYE 2019 Budget process; preliminary meetings with Dr. Russell Evans of the Oklahoma City University School of Business on economic and financial forecasting models; and discussions with the Finance Committee Chair to prepare for further discussion at the August Finance Committee meeting.

Mr. Terry Floyd, Development Coordinator, provided an update on the NORMAN FORWARD projects with more specifics on the Senior Center project.

Ms. Amanda Nairn, Citizens Stormwater Committee Co-Chair, provided an update from the Committee. She said the Committee held open houses and some of them were more focused on the fee structure while one was more focused on how the money would be spent. She said the Committee is happy to hold additional open houses if Council so desires. Once a final plan is put together, Hahn Public will put together a communication plan and survey.

Items submitted for the record

1. Overview and Status of 2018/2019 Work Plan
2. Strategic Financial Planning Update
3. Boards and Commission Update, July 2018
4. PowerPoint presentation entitled, "City of Norman: NORMAN FORWARD Update, City Council Annual Retreat" dated July 28, 2018
5. Various stormwater educational handouts
6. Election Calendar


Participants in Discussion

1. Ms. Linda Terrell, Educational Alternatives
2. Mr. Steve Lewis, City Manager
3. Mr. Terry Floyd, Development Coordinator
4. Ms. Amanda Nairn, Citizens Stormwater Committee Co-Chair

The meeting was adjourned at 1:30 p.m.

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ATTEST:



 City Clerk



 Mayor

