

CITY OF NORMAN

2019-2020 Consolidated Annual Performance and Evaluation Report
B19-MC-40-0002 Community Development Block Grant Program
M19-MC-40-0204 HOME Investment Partnerships Program



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The scope of the CAPER includes the wide range of activities undertaken in the past year using CDBG and HOME funds to address the priorities previously identified in the planning process. The statutory purpose of the CDBG program is “Decent housing and a suitable living environment and expanding economic opportunities for principally low-and moderate-income persons.” The U.S. Department of Housing and Urban Development provides funds that allow the City of Norman to plan and provide services that meet the goal of assisting low/moderate income persons to secure for themselves better housing, better jobs, a better living environment, and more complete community services.

The planning process that is the first step in investing the funds is known as the 5-year Consolidated Plan. This process involves input from the public at all points. After receiving this public input, the CDBG Policy Committee and ultimately the Norman City Council makes the final determination as to how to invest the funds. The current Consolidated Plan, approved by the City Council, covers the program years 2015 through 2019.

Each year of the 5-year Consolidated Plan an Annual Action Plan is compiled. This portion of the 5-year plan details the specific activities that will be completed during that year. It explains the amounts budgeted for each activity, and provides details about that proposed activity. This document, the 2018-2019 CAPER, will explain how the City of Norman invested the CDBG and HOME funds during that year. It compares the actual activities to the plan in order to determine how well the actual activities met the intended goal for that program or project. The only significant barrier to fulfilling the strategies and overall vision is that the money available is not sufficient to meet all the goals immediately. The City of Norman continues to make progress, but as the City grows, needs continue to grow as well.

Both the CDBG and HOME programs are in good standing in all respects. Grant disbursements are timely and actual expenditures did not differ from letter of credit disbursements.

The City of Norman did not use any funds outside the three national objectives and did not trigger any relocation cost. Norman did not use CDBG funds for Economic Development. No CDBG funds were used for any groups of limited clientele that did not fall within the categories of presumed limited clientele or did not meet low-and moderate-income guidelines. The City of Norman does not have a HUD approved Revitalization Strategy.

Program income is generated by repayment of Deferred Payment Mortgages in the Housing Rehabilitation Program. Funds are recaptured if beneficiary does not complete the period of

affordability set by the program.

As is the usual case, a large roadblock in meeting the identified goals and objectives, is the availability of funding to address the needs. On the other hand it has become apparent to other stakeholders in the community, that the availability of CDBG and HOME funds are not a given and there needs to be additional funding sought to address the identified problems. In addition, this realization had led to increased involvement from other City departments and the community at large. This is true especially in the need to address the increased needs of the precariously housed and the homeless.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Rental Housing	Affordable Housing	CDBG: \$100000 / HOME: \$359,974	Rental units constructed/ Acquisition	Household Housing Unit	20	11	55.00%	4	4	100.00%
Affordable Rental Housing	Affordable Housing	CDBG: \$10,000 HOME: \$	Rental units rehabilitated	Household Housing Unit	10	3	30.00%		2	
Community Development	Non-Housing Community Development	CDBG: \$49,550	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	39306	786.12%	5870	11110	189.27%
Community Development	Non-Housing Community Development	CDBG: \$140,861	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25000	23497	93.99%	5000	789	15.78%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homelessness	Homeless	CDBG: \$77,016 / HOME: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	281	468.33%	39	72	184.62%
Homelessness	Homeless	CDBG: \$ / HOME: \$39,102	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	30	39	130.00%	12	15	125.00%
Homelessness	Homeless	CDBG: \$13,203 / HOME: \$	Homeless Person Overnight Shelter	Persons Assisted	57	204	357.89%	0	204	
Housing Rehabilitation	Affordable Housing	CDBG: \$130,370	Rental units rehabilitated	Household Housing Unit	5	43	860.00%	2	17	850.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$115,973	Homeowner Housing Rehabilitated	Household Housing Unit	150	115	76.67%	29	13	44.83%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Businesses assisted	Businesses Assisted	0	2		0	0	

TABLE 1 - ACCOMPLISHMENTS – PROGRAM YEAR & STRATEGIC PLAN TO DATE

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The goals set forth in the 2015-2019 Consolidated Plan were a continuation and expansion of the goals that were designated as a part of the previous plan. In review of the previous goals and objectives, they were determined to still be valid but that expansion to further describe the intent and outcome was needed. This Action Plan, the Fifth Year Action Plan, illustrates the priority that has been placed upon Affordable Housing within our community. Included within this is not only the development of additional affordable housing units, but the housing rehabilitation efforts that address the critical issue of maintaining the stock of the existing affordable housing units.

Our second major priority aligns with the current HUD priority of ending Veteran and Chronic Homelessness. Substantial community efforts, not just efforts by the City of Norman, are being implemented to address this critical and complex issue. In February 2018 the Norman/Cleveland County Continuum of Care was certified that we met the criteria of Functional Zero for Veteran Homelessness. Since that date, the Norman/Cleveland County Continuum of Care has maintained this designation.

CR-10 - Racial and Ethnic composition of families assisted
Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White	690	14
Black or African American	74	4
Asian	9	0
American Indian or American Native	16	0
Native Hawaiian or Other Pacific Islander	0	0
Total	789	18
Hispanic	0	0
Not Hispanic	789	18

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic data for this CAPER was pulled from completed activities in IDIS. These numbers only include direct benefit activities not area benefit. The City of Norman once again did a direct mail outreach to 560 households located in several low/mod census tracts within Norman that had a higher concentration of ethnic and minority households. The subject covered with the outreach was concentrated on information regarding the Housing Rehabilitation Program. As a result of this outreach multiple inquiries were received but did not result in any direct assistance being provided. Additional neighborhoods have been identified and the outreach will continue.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	850,844	890,916
HOME	public - federal	374,974	74,802

TABLE 3 - RESOURCES MADE AVAILABLE

Narrative

The CDBG expenditures included administration, housing rehabilitation, public services and community development activities The HOME expenditures included Administration, CHDO Operating Costs, and Tenant Based Rental Assistance. HOME Development of Affordable Housing expenditures have been delayed due to the COVID-19 Crisis. Three projects are in the development stage with activity to begin late fall 2020. The CDBG Housing Rehabilitation activities were also suspended for four months due to the COVID-19 Crisis. Staff responded to accessibility and Emergency Repair projects as identified and spent time revising Policies and Procedures. Current status is that only Emergency Repair and Accessibility Modification projects are currently being undertaken.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
2015-2019 CDBG Target Area	34	34	Target Area for Community Development Activities
Community Wide	66	66	Eligibile Area

TABLE 4 – IDENTIFY THE GEOGRAPHIC DISTRIBUTION AND LOCATION OF INVESTMENTS

Narrative

No changes were made in the geographic distribution and allocation of resources.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Utilizing the information that is gathered at the CDBG Neighborhood Meetings, other City Departments are notified of needs at the neighborhood level. This has resulted in these identified needs being included in the annual projects to be included in the Parks Master Plan as well as the City of Norman Capital Improvements Plan. By providing communication to both City departments and City Council members, these potential projects are at the top of the lists as additional funding is made available.

The City of Norman and Cleveland County was awarded CDBG-DR federal disaster assistance in the fall of 2014. While the availability of the award was based upon the appropriation as a result of a disaster, these awards were administered in house due to the CDBG staff being knowledgeable with the program. The CDBG Staff prepared the application for both the City of Norman and Cleveland County in the OKGrants system and was the point of communication for the Oklahoma Department of Commerce in the application development. This award was successfully closed out during this program year.

The City of Norman General Fund is able to provide funding to public service agencies that is used as leverage for obtaining additional funding. Through this process, programs are able to acquire additional funds. The City of Norman continues to seek additional funding from local, state and federal resources to maximize the effectiveness of both the CDBG and HOME funds.

The City staff also worked with the Cleveland County Continuum of Care to prepare an application through the US Department of Housing and Urban Development 2019 Continuum of Care and was awarded grant renewals as well as expansion projects.

No Match was accrued for HOME activities, three projects under development will accrue match as required.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	2,895,209
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	2,895,209
4. Match liability for current Federal fiscal year	89,994
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	2,805,215

TABLE 5 – FISCAL YEAR SUMMARY - HOME MATCH REPORT

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

TABLE 6 – MATCH CONTRIBUTION FOR THE FEDERAL FISCAL YEAR

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$

TABLE 7 – HOME PROGRAM INCOME

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

TABLE 8 - MINORITY BUSINESS AND WOMEN BUSINESS ENTERPRISES

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

TABLE 9 – MINORITY OWNERS OF RENTAL PROPERTY

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

TABLE 10 – RELOCATION AND REAL PROPERTY ACQUISITION

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	ONE-YEAR GOAL	ACTUAL
Number of Homeless households to be provided affordable housing units	30	72
Number of Non-Homeless households to be provided affordable housing units	50	12
Number of Special-Needs households to be provided affordable housing units	0	23
Total	80	107

TABLE 11 – NUMBER OF HOUSEHOLDS

	ONE-YEAR GOAL	ACTUAL
Number of households supported through Rental Assistance	12	15
Number of households supported through The Production of New Units	2	0
Number of households supported through Rehab of Existing Units	29	35
Number of households supported through Acquisition of Existing Units	1	0
Total	44	50

TABLE 12 – NUMBER OF HOUSEHOLDS SUPPORTED

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The 72 households that are reported as homeless to be provided affordable housing units are those individuals that have been provided housing through the Ready for Zero Coordinated Case Management effort. These 72 households (50 Chronic; 19 Veterans and 3 Families) were placed into permanent housing by use of a Section 8 Voucher, HOME TBRA, VASH, or through housing assistance from a CoC funded program.

The 12 non-homeless that were provided affordable units were a result of the Housing Rehabilitation Activities that were completed during the program year to improve the sustainability and affordability of these units. The 28 units received Housing Rehabilitation Assistance which includes Emergency Repairs and Comprehensive Rehabilitation.

The 23 special-needs that were provided affordable housing were Accessibility Modification projects that improved the accessibility and affordability of the housing units.

Rental Assistance (TBRA) was provided to 15 households in conjunction with the Ready for Zero Coordinated Case Management effort.

Discuss how these outcomes will impact future annual action plans.

The First Year CAPER reported that the Rental Assistance category failed to meet expectations. Efforts to increase the knowledge base to providers regarding the TBRA program were completed with the expectation that future year's outcomes will be improved. Throughout the Second Program Year a total of twelve households were provided TBRA Assistance with HOME funds. The third year of the program assisted six households. The Fourth Year of the program assisted six households. The fifth year assisted 15 households.

Future action plans will follow this similar funding structure with related outcomes. The City of Norman constantly monitors resources for additional funds that can be utilized to compliment the Community Development efforts being undertaken with the CDBG and HOME programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	25	15
Low-income	4	0
Moderate-income	6	0
Total	35	15

TABLE 13 – NUMBER OF HOUSEHOLDS SERVED

Narrative Information

The Emergency Repair and Accessibility Modification activities are available to households up to 80% MFI. The Comprehensive Rehabilitation Program is available to households at or below 50% MFI. As mentioned previously due to the COVID-19 crisis the Housing Rehabilitation programs have been curtailed to only Emergency Repair and Accessibility Modifications.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

To reach specific goals set for reducing and ending homelessness, the Norman/Cleveland County Continuum of Care follows a Housing First approach, which is a client-driven strategy that prioritizes both rapid placement and stabilization into permanent housing which does not have preconditions such as sobriety or minimum income threshold, or services participation requirements. To end Veteran homelessness we partner with the local VA and coordinate CoC resources with VA-funded housing and services including HUD-VASH and Supportive Services for Veteran Families (SSVF). To end chronic homelessness, our CoC follows HUD's areas of focus as follows; targeting persons with the highest and longest histories of homelessness for existing and new permanent supportive housing, create new permanent supportive housing units dedicated to individuals, youth, and families experiencing chronic homelessness, continue the dedication of existing permanent supportive units to those experiencing chronic homelessness, continuing aggressive outreach efforts by quickly identifying and engaging all persons who are currently experiencing sheltered or unsheltered chronic homelessness to those who are at imminent risk of becoming homeless. Additional collaboration is being coordinated with Ready for Zero, a national movement of communities coordinated by Community Solutions, providing support by optimizing local resources, tracking monthly housing goals, and sharing proven strategies to our Continuum. Currently the Norman/Cleveland County Continuum of Care has been certified at the Federal Level as meeting the Functional Zero status in the elimination of Veteran Homelessness. This status has been maintained since awarded.

The Coordinated Case Management Committee meets weekly comprised of over 30 agencies to discuss each by-name-list of Veterans and Chronic individuals and families experiencing homelessness. In FY2019, there have been 19 veterans, 50 chronic individuals and 3 families housed permanently. Throughout the year the City meets to engage stakeholders, provide public education and awareness of the needs of the homeless population, and prevention strategies, at-risk of homelessness, street outreach, and to provide effective access to mainstream resources. The City continued efforts in meeting underserved needs of the homeless population through participation and coordination of goals and performance measures, and a commitment to the full implementation of a centralized intake and assessment process.

Attached is an analysis of the reduction of the unsheltered homeless identified with the PIT.

Addressing the emergency shelter and transitional housing needs of homeless persons

The funding from the Emergency Solutions Grant Program (administered by the OK Department of Commerce) is an integral component to the Continuum of Care strategy and plays an important role in meeting the needs of our homeless population. This program also includes case management, homeless prevention with funding allocated for eviction, or cut-off notices, housing search and placement to assist individuals and families through the crisis of homelessness. The Home funded TBRA program can provide rental assistance to chronic individuals and families with children, for approximately 12 units, up to 24 months based on the goal of coupling housing with supportive services geared toward economic self-sufficiency. The agencies involved in the Continuum collectively address the need for the at-risk and homeless, and work toward providing affordable housing, and case management.

Permanent Supportive Housing for chronically homeless persons continues to be a priority for the City of Norman. Individuals and households accessing emergency shelters are screened using a standardized assessment tool at intake for program eligibility and to determine level of assistance needed. City agencies utilize the VI-SPDAT as adopted by the Continuum of Care. Intake staff provides linkages to mainstream resources such as employment services, and food resources to help stabilize basic needs. Intake staffs at the shelters coordinate limited resources with the CoC. Our HMIS is used as a mechanism to increase coordination and avoid duplication of services.

From December 2019 thru February 2020 the City of Norman led with the operation of a seasonal warming shelter. This effort was supported by CoC partner agencies and funded by the Norman Police Department. While this shelter was a low-barrier shelter, it was a housing focused shelter which resulted in multiple individuals obtaining permanent housing. The summary report is attached.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The CoC continued to strengthen partnerships and engagement of participating stakeholders, as well as reaching out to new partners to participate in housing and community development. The CoC partners with a large network of key stakeholders dedicated to improving discharge outcomes and assisting low-income individuals and families from becoming homeless. The CoC will continue to establish policies specific to release protocols from health care facilities, mental health facilities, and institutions by coordinating housing options. Once a person is released from a health care facility, mental health facility or institution, the developed protocol between the hospitals to identify homeless consumers and share information between entities, and coordinate a plan for housing. Coordinated Case Management staffs the requests as needed and notifies the appropriate agency best suited for assistance.

To streamline the process of obtaining identification, the CoC under the lead of the City of Norman and the Norman Police Department held three ID Expo events where multiple entities were assembled at one location to facilitate the availability of Birth Certificates and State Identifications.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Continuum strives to ensure all residents have the availability to live in safe, decent housing with adequate income to help support themselves and their family. To effectively target persons experiencing homelessness, access to affordable housing is essential to preventing, and ending homelessness in our community. To leverage the limited CoC, and ESG funding, the CoC has partnered closely with the Norman Housing Authority for access to Housing Choice Vouchers and PHA units. The Norman Housing Authority was successful in the award of 90

Section 811 Vouchers. Coordinated Case Management (CCM) committee has revised the homeless service program to direct the focus on PH placements, and case management. The Continuum continually addresses the need for increased opportunities for rental assistance to expand the availability of PSH. Increased partner involvement helps decrease the amount of time anyone spends in shelter until they are housed permanently.

In order for formerly homeless individuals to remain housed long-term, it is imperative they have a reliable income from employment or from benefit programs. Case managers in emergency, transitional and permanent supportive housing programs determine eligibility for mainstream benefit programs and support clients in the enrollment process. This includes gathering documents such as; driver's license or identification cards, birth certificate and Social Security. The case manager will assist with completing the application forms, and scheduling initial appointments. Clients are then given referral packets to each program they are eligible, including addresses and directions to the benefits office, transportation details and program information sheets.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Coordination of activities continues with the Norman Housing Authority (NHA). NHA is a very active participant in the efforts to reduce homelessness within Norman and utilizes their Section 8 Voucher program to assist in these efforts. Activities this year included a successful application by NHA for 90 Section 811 Mainstream Vouchers. In addition, a non-profit that is sponsored by NHA, Norman Affordable Housing Corporation (NAHC), partners with the Norman CHDO 2015 to further develop affordable housing. Many non-profits in Norman utilize NAHC to provide property maintenance and asset administration for properties that they own.

In addition to being very supportive of the CDBG and HOME programs, the public housing units owned and operated by NHA are in excellent condition and all properties maintain a waiting list. Norman Housing Authority receives approximately \$500,000 yearly for renovation and maintenance expenses from HUD's Capital Fund Program

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Norman Housing Authority has a very active Residents Council which has representation on the Board of Directors.

Actions taken to provide assistance to troubled PHAs

The Norman Housing Authority is a High Performing PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Norman is currently undergoing an update to the City of Norman Comprehensive Plan. These issues will be considered as this process moves forward. Currently there are no public policies that limit the development or maintenance of affordable housing. Due to a large change in the administration of the City of Norman (City Manager, City Attorney, and Planning Director) the consideration of adoption of the Comprehensive Plan has been placed on hold.

A presentation was made to the Norman City Council in January 2019 to brief them on the need for additional affordable housing and the efforts of the CDBG and HOME programs. Discussion pertaining to the need of additional Affordable Housing have continued and have resulted in two projects being funded to study further. Funding has been allocated for a Strategic Homeless Plan as well as a Strategic Housing Plan. Proposals for the Strategic Homeless Plan are to be received in late September with award expected in November. The RFP for the Strategic Housing Plan will follow.

**Actions taken to address obstacles to meeting underserved needs.
91.220(k); 91.320(j)**

Reliable data collection is necessary in order to assess the needs of the community and to sufficiently address gaps in serving those needs within the community. It was indicated in the past that not only is there a lack of financial resources to address the needs of underserved populations, but that there is a need for additional collaboration between organizations that aim to serve those needs.

Strides toward proper data collection have been made through the HMIS system for CoC and ESG funded programs. By assessing the needs of the homeless population, we have come to learn much about other sub-populations of homeless individuals. This has enabled us to better focus our efforts.

The City of Norman as the Collaborative Applicant, has encouraged strong collaborative efforts between all service providers to pool the limited resources and create a seamless service for those in need.

City of Norman Staff served on the coordinating committee for a Comprehensive Community Needs Assessment that was undertaken by United Way of Norman and the Zarrow School of Social Work at the University of Oklahoma.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Any housing unit that is rehabilitated using City of Norman CDBG funds or HOME funds must address Lead Based Paint hazards that are present in accordance with the HUD Lead Safe Housing Rule. When Lead Inspection/Risk Assessment are required they are completed before work begins as part of the project development phase by a licensed lead inspector. Once work is completed, a clearance test is performed, again by a licensed lead inspector.

The City of Norman has continued to implement HUD's Lead-Safe Housing Rule for all housing programs in 2019. Specifically the owners of all housing units built prior to 1978 enrolled in a City Housing Rehabilitation Program receives the "Protect Your Family from Lead in Your Home: and the "Lead Safe Certified Guide to Renovate Right" pamphlets to educate them on the dangers of lead poisoning. In addition these pamphlets are made available to the general public at the Building Permit desk. Staff attended the Lead Safe Housing Update in Ft. Worth and conducted investigations into applying for the Lead Safe Housing Grant Program.

What this investigation discovered is that within Cleveland County there is a very low (practically zero) incidences of Elevated Blood Lead Levels as reported to the Cleveland County Health Department. As a result of this investigation, the decision was made to not apply for the grant and continue with the current protocols. Staff will continue communications with the Cleveland County Health Department to monitor this situation and take appropriate action if changes are noted.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Working closely with multiple non-profits to develop housing opportunities, the City continued to address the needs of the low and moderate income persons by providing a mixture of housing, public services including corresponding supportive services, thus attempting to reduce the number of families in poverty.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Norman works closely with a variety of agencies to develop partnerships to identify and respond to emerging needs in the City. By serving on boards and as advisors to multiple civic partnerships, the City is able to provide leadership and strategic assistance to make program responsive to community needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Norman encourages agencies including the Norman Housing Authority to partner with each other. Cooperation with non-profit agencies that serve the City of Norman residents is necessary to meet the housing and supportive service needs of the community. The City of Norman hosts and facilitates a Coordinated Case Management Conference each Friday morning for all homeless service providers to assist with the case management of this complex population. In addition to the homeless service providers being present, representatives from the regional mental health center, the housing authority and other ancillary organizations also attend and assist.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Analysis of Impediments to Fair Housing was updated in 2020. The impediments that were identified were institutional in nature primarily related to the scarcity of financial assistance for housing resulting from the reduction of Section 8 vouchers being available for use. The City of Norman is offering use of HOME funds for TBRA to help offset this issue.

One issue that was identified with previous CAPER's was the low percentage of assistance that was provided to ethnic groups and minorities by the Housing Rehabilitation Program. Outreach efforts were increased to low/mod neighborhoods that had a higher than average number of minorities and ethnicities. A direct mail was made to each of these neighborhoods that described the availability of the housing rehabilitation program.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Performance monitoring is an important component of the long term success of the federal grant programs. It helps ensure that the recipients of federal funds adhere to the purposes and requirements of the program as set forth by legislative regulations and funds are disbursed in a timely fashion.

1. Program and comprehensive planning compliance was managed by active involvement by the staff. Public service contracts are monitored for overall regulatory compliance, with required reporting and expenditures prior to payment to agencies. Infrastructure projects are inspected daily, payrolls checked weekly, and quantities measured prior to payment. Checklists were utilized to insure bid documents included all required language. Housing program processes have been in place for decades and continue to comply with all requirements.
2. Staff will continue regular desk monitoring of requests for payment of all CDBG and HOME expenditures. Site visits will continue to be made to contractors during the program year. Correspondence regarding timeliness of program expenditures will continue to all contracting entities.
3. Minority/Women Business Outreach Program efforts are designed to ensure the inclusion, to the maximum extent possible, of minorities and women and entities owned by minorities and women, in all contracts entered into by the City of Norman.
4. It is the City of Norman's Department of Planning and Community Development Department's policy to not recommend funding for projects that are not in compliance with the approved Consolidated Plan.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Legal Notice was placed in the Norman Transcript on September 13, 2020 announcing the documents are available for Public Review. In addition a copy was provided to each member of the Advisory Committee for review. No comments were received within the 15 day Public Comment Period.

As part of the Citizen Participation Process, the CDBG Policy Committee receives regular updates from staff on all projects as they are undertaken.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes are warranted at this time. Program objectives will continue to be monitored and adjustments explored as needed. With the emergence of the COVID-19 Crisis and the subsequent award of CARES Act funding changes have been made to the Citizen Participation Plan to address difficulties in public gatherings. These changes were incorporated within the recent Consolidated Plan and approved by HUD.

As the response from the City of Norman towards this crisis evolves, it may be necessary to reassess the priorities that were established previously. Any change of program priorities will be conducted in compliance with the Citizen Participation Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Annual HQS inspections were scheduled to be made at the Tuscany Village HOME Rental Project in the spring of 2020. Due to the onset of the COVID-19 Crisis, these inspections were delayed. Past inspections only identified minor violations corrections immediately made by owners. Discussions with owners identified the regular maintenance activities that are being undertaken and staff do not have any indication that the units are in disrepair. Once it has been determined it is safe for the in person HQS inspections to be conducted they will be scheduled.

The remaining HOME units are under the management of the Norman Affordable Housing Corporation that has an exemplary maintenance policy and has scheduled HQS inspections as part of their policies and procedures.

Staff receives monthly tenant updates for each completed project to insure that the balance of HOME Assisted Units is maintained.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Tuscany Village had several units that did not re-lease within an acceptable time frame in 2018. A Marketing Plan was developed by the Owner and after implementation, units are being re-occupied in a timely manner and the vacancy rate has decreased.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Each completed HOME project provides semi-annual financial statements. With the operation of Tuscany Village, negative cash flow was noted but reserves accounts adequate. The negative cash flow is attributed to 100% staff costs being charged to project. While support staff is responsible for day to day operations of the facility, they also assist with the other operations of the non-profit. The negative cash flow is absorbed by the non-profit. A discussion was held in

conjunction with the marketing plan that a rent increase could help with the cash flow issue and the units would still fall within the affordability standard. A modelst rent increase was phased in with the lease renewals.

The Six-Year monitoring was scheduled to be conducted in the Summer of 2020 but was delayed due to the COVID-19 Crisis. Staff is currently determining the procedure for a desk monitoring to be conducted in the Fall of 2020 to meet this requirement.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City of Norman has budgeted funds to conduct both a Strategic Plan on Homelessness and a Housing Strategic Plan.

PROOF OF PUBLICATION

In the District Court of Cleveland County,
State of Oklahoma

Public Notice

Affidavit of Publication

State of Oklahoma, County of Cleveland, ss:
I, the undersigned publisher, editor or Authorized Agent of the Norman Transcript, do solemnly swear that the attached advertisement was published in said paper as follows:

1st Publication September 13, 2020

2nd Publication _____

3rd Publication _____

4th Publication _____

That said newspaper is Daily, in the city of Norman, Cleveland County, Oklahoma, a Daily newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971, as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said Notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publications and not in a supplement, on the above noted dates.

Ben White

Signature

Subscribed and sworn before me on this 13th day of September, 2020.

Mark Millsap

My commission expires
09-22-2021

Notary Public
Commission #
17008825

Cost of Publication \$ 13.80

PAY TO:
The Norman Transcript
P.O. Drawer 1058
Norman, OK 73070

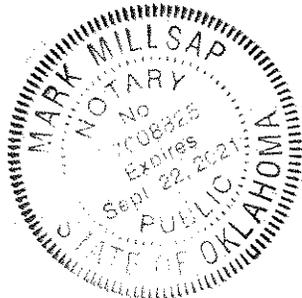
A copy of this affidavit of publication was delivered to the Office of the Cleveland County Court Clerk on September 13, 2020.

Please include the case number on your check.

(Published in The Norman Transcript
September 13, 2020, 1)

PUBLIC NOTICE

Notice is hereby given that the City of Norman, Consolidated Annual Performance Report for the Community Development Block Grant Program for the period of July 1, 2019, through June 30, 2020 has been completed. Copies will be available for citizen review in the office of the CDBG/Grants Manager located at 201 "A" West Gray, during regular business hours beginning September 14, 2020. The report will be submitted to the Department of Housing & Urban Development no later than September 30, 2020.



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2019
 NORMAN , OK

DATE: 09-28-20
 TIME: 15:11
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	626,004.92
02 ENTITLEMENT GRANT	850,844.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	1,586.59
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,478,435.51

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	483,236.91
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	483,236.91
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	118,090.32
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	601,327.23
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	877,108.28

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	483,236.91
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	483,236.91
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY:2019 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	483,236.91
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	483,236.91
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	94,077.85
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	94,077.85
32 ENTITLEMENT GRANT	850,844.00
33 PRIOR YEAR PROGRAM INCOME	23,170.79
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	874,014.79
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.76%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	118,090.32
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	118,090.32
42 ENTITLEMENT GRANT	850,844.00
43 CURRENT YEAR PROGRAM INCOME	1,586.59
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	852,430.59
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.85%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	6	1825	6415542	Tree Planting Project	03N	LMA	\$920.00
2019	6	1876	6388348	Tree Planting Project	03N	LMA	\$22,500.00
2019	6	1876	6388351	Tree Planting Project	03N	LMA	\$25,250.00
2019	6	1876	6415542	Tree Planting Project	03N	LMA	\$880.00
					03N	Matrix Code	\$49,550.00
2019	2	1873	6340452	Built for Zero Coordination	03T	LMC	\$18,294.33
2019	2	1873	6340474	Built for Zero Coordination	03T	LMC	\$10,540.75
2019	2	1873	6346581	Built for Zero Coordination	03T	LMC	\$5,311.42
2019	2	1873	6361657	Built for Zero Coordination	03T	LMC	\$5,316.84
2019	2	1873	6366211	Built for Zero Coordination	03T	LMC	\$5,316.94
2019	2	1873	6388344	Built for Zero Coordination	03T	LMC	\$5,420.24
2019	2	1873	6388348	Built for Zero Coordination	03T	LMC	\$5,519.91
2019	2	1873	6388351	Built for Zero Coordination	03T	LMC	\$7,920.03
2019	2	1873	6415542	Built for Zero Coordination	03T	LMC	\$172.30
					03T	Matrix Code	\$63,812.76
2018	2	1822	6340452	CDBG Bus Pass Program	05E	LMC	\$4,186.00
2018	2	1822	6361657	CDBG Bus Pass Program	05E	LMC	\$6,181.00
2019	2	1874	6361657	Transportation	05E	LMC	\$861.00
					05E	Matrix Code	\$11,228.00
2019	1	1871	6366211	Fair Housing Activities	05J	LMC	\$4,166.66
2019	1	1871	6388344	Fair Housing Activities	05J	LMC	\$1,666.68
					05J	Matrix Code	\$5,833.34
2017	2	1867	6340474	Homeless Outreach	05Z	LMC	\$4,427.50
2017	2	1867	6346581	Homeless Outreach	05Z	LMC	\$1,225.00
2017	2	1867	6361657	Homeless Outreach	05Z	LMC	\$1,828.75
2017	2	1867	6366211	Homeless Outreach	05Z	LMC	\$1,408.75
2017	2	1867	6388344	Homeless Outreach	05Z	LMC	\$4,173.75
2017	2	1867	6388351	Homeless Outreach	05Z	LMC	\$140.00
					05Z	Matrix Code	\$13,203.75

2018	3	1830	6340452	Wray Rehab	14A	LMH	\$4,175.00
2018	3	1830	6340474	Wray Rehab	14A	LMH	\$1,288.21
2018	3	1863	6340452	Stillwell ER	14A	LMH	\$341.00
2019	3	1879	6340452	Gordon ER	14A	LMH	\$15,913.00
2019	3	1879	6340474	Gordon ER	14A	LMH	\$260.00
2019	3	1880	6340452	Winters ER	14A	LMH	\$5,625.00
2019	3	1881	6340452	Marks ER	14A	LMH	\$4,620.00
2019	3	1882	6340474	Morrow Access - Habitat Ramp	14A	LMH	\$497.37
2019	3	1883	6340474	Humphries Access	14A	LMH	\$6,966.00
2019	3	1884	6340474	High Accessibility	14A	LMH	\$260.00
2019	3	1885	6346581	531 E Symmes	14A	LMH	\$429.38
2019	3	1886	6346581	Couffer ER	14A	LMH	\$7,930.00
2019	3	1886	6388348	Couffer ER	14A	LMH	\$553.00
2019	3	1887	6346581	Couffer Accessibility	14A	LMH	\$21,282.00
2019	3	1890	6366197	Blalock Accessibility	14A	LMH	\$5,504.00
2019	3	1891	6366197	Darby Accessibility	14A	LMH	\$5,461.00
2019	3	1892	6366197	Jones Accessibility	14A	LMH	\$5,426.00
2019	3	1893	6366197	Todd Accessibility	14A	LMH	\$5,679.00
2019	3	1894	6366211	Langston Accessibility	14A	LMH	\$5,409.00
2019	3	1895	6366211	Barrett Accessibility	14A	LMH	\$5,409.00
2019	3	1896	6366211	Lazgi-Azarbary Accessibility	14A	LMH	\$5,504.00
2019	3	1897	6366211	Brandis Accessibility	14A	LMH	\$5,218.00
2019	3	1898	6366211	Childress Accessibility	14A	LMH	\$5,251.00
2019	3	1899	6366211	Snyder Accessibility	14A	LMH	\$5,286.00
2019	3	1900	6366211	Habib ER	14A	LMH	\$4,432.00
2019	3	1901	6366211	Noah ER	14A	LMH	\$1,860.00
2019	3	1907	6388344	Pope Access	14A	LMH	\$5,504.00
2019	3	1908	6388344	Sutton Access	14A	LMH	\$5,251.00
2019	3	1909	6388348	Williams Access	14A	LMH	\$210.36
2019	3	1910	6388348	Graham Access	14A	LMH	\$1,107.61
2019	3	1911	6388348	Harrell Access	14A	LMH	\$357.54
2019	3	1912	6388348	High Accessibility	14A	LMH	\$5,990.98
2019	3	1913	6388348	Shasaravan Access	14A	LMH	\$5,449.00
2019	3	1914	6388348	Christtenberry Access	14A	LMH	\$5,409.00
2019	3	1915	6388348	Morris Access	14A	LMH	\$5,329.00
2019	3	1916	6388351	Edmondson Access	14A	LMH	\$260.00
2019	3	1917	6388351	Enouen ER	14A	LMH	\$9,944.00
					14A	Matrix Code	\$175,391.45
2019	3	1875	6340452	Rehab Delivery	14H	LMH	\$42,847.21
2019	3	1875	6340474	Rehab Delivery	14H	LMH	\$24,676.54
2019	3	1875	6346581	Rehab Delivery	14H	LMH	\$12,579.50
2019	3	1875	6361657	Rehab Delivery	14H	LMH	\$12,489.16
2019	3	1875	6366211	Rehab Delivery	14H	LMH	\$12,968.02
2019	3	1875	6388344	Rehab Delivery	14H	LMH	\$12,795.85
2019	3	1875	6388348	Rehab Delivery	14H	LMH	\$12,800.44
2019	3	1875	6388351	Rehab Delivery	14H	LMH	\$18,622.00
2019	3	1875	6415542	Rehab Delivery	14H	LMH	\$14,438.89
					14H	Matrix Code	\$164,217.61
Total							\$483,236.91

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	matrix Code	National Objective	Drawn Amount
2019	2	1873	6340452	Built for Zero Coordination	03T	LMC	\$18,294.33
2019	2	1873	6340474	Built for Zero Coordination	03T	LMC	\$10,540.75
2019	2	1873	6346581	Built for Zero Coordination	03T	LMC	\$5,311.42
2019	2	1873	6361657	Built for Zero Coordination	03T	LMC	\$5,316.84
2019	2	1873	6366211	Built for Zero Coordination	03T	LMC	\$5,316.94
2019	2	1873	6388344	Built for Zero Coordination	03T	LMC	\$5,420.24
2019	2	1873	6388348	Built for Zero Coordination	03T	LMC	\$5,519.91
2019	2	1873	6388351	Built for Zero Coordination	03T	LMC	\$7,920.03
2019	2	1873	6415542	Built for Zero Coordination	03T	LMC	\$172.30
					03T	Matrix Code	\$63,812.76
2018	2	1822	6340452	CDBG Bus Pass Program	05E	LMC	\$4,186.00
2018	2	1822	6361657	CDBG Bus Pass Program	05E	LMC	\$6,181.00
2019	2	1874	6361657	Transportation	05E	LMC	\$861.00
					05E	Matrix Code	\$11,228.00
2019	1	1871	6366211	Fair Housing Activities	05J	LMC	\$4,166.66
2019	1	1871	6388344	Fair Housing Activities	05J	LMC	\$1,666.68
					05J	Matrix Code	\$5,833.34
2017	2	1867	6340474	Homeless Outreach	05Z	LMC	\$4,427.50
2017	2	1867	6346581	Homeless Outreach	05Z	LMC	\$1,225.00
2017	2	1867	6361657	Homeless Outreach	05Z	LMC	\$1,828.75
2017	2	1867	6366211	Homeless Outreach	05Z	LMC	\$1,408.75
2017	2	1867	6388344	Homeless Outreach	05Z	LMC	\$4,173.75
2017	2	1867	6388351	Homeless Outreach	05Z	LMC	\$140.00
					05Z	Matrix Code	\$13,203.75
Total							\$94,077.85

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	matrix Code	National Objective	Drawn Amount
2019	1	1869	6340452	FYE20 CDBG Admin	21A		\$33,264.68
2019	1	1869	6340474	FYE20 CDBG Admin	21A		\$20,112.90
2019	1	1869	6346581	FYE20 CDBG Admin	21A		\$11,793.83
2019	1	1869	6361657	FYE20 CDBG Admin	21A		\$8,318.90
2019	1	1869	6366211	FYE20 CDBG Admin	21A		\$9,716.17
2019	1	1869	6388344	FYE20 CDBG Admin	21A		\$7,602.43
2019	1	1869	6388348	FYE20 CDBG Admin	21A		\$7,437.37
2019	1	1869	6388351	FYE20 CDBG Admin	21A		\$10,843.73
2019	1	1869	6415542	FYE20 CDBG Admin	21A		\$9,000.31
					21A	Matrix Code	\$118,090.32
Total							\$118,090.32

CAPER Reconciliation Program Year B19-MC-40-0002

Part I: Summary of CDBG Resources

Reconciliation

Unexpended balance at end of program year 6/30/2020: \$ 877,108.28

Reconciling items:

Add:

IDIS Balance \$ 900,933.79

Deduct:

Grantee CDBG liabilities \$ 23,825.51

Subrecipient CDBG liabilities

Total reconciling balance: \$ 877,108.28

Unreconciled difference: \$ -

Calculation of Balance of Unprogrammed Funds

From PR26

Add:

Unexpended funds July 2019 \$ 626,004.92

Grant funds 2018/19 received \$ 850,844.00

Program Income received \$ 1,586.59

Funds available during report period \$ 1,478,435.51

Program income expected to be received but not yet realized \$0.00

Subtotal for Program Year \$ 1,478,435.51

Deduct:

Funds Budgeted from Prior Years on July 1, 2019

CDBG 13 \$ 27,110.22

CDBG 14 \$ 23,024.00

CDBG 15 \$ 23,471.23

CDBG 16 \$ 76,159.07

CDBG 17 \$ 145,659.58

CDBG 18 \$ 330,580.82

CDBG 19 \$ 850,844.00

CDBG 19 Program Income \$ 1,586.59

\$ 1,478,435.51

Difference \$ -

HOME Log	grant amount	admin amount used	amount subject to match	total match required	match accrued
FY92	681,950	0	681,950	FY92 is exempt from match.	
FY93	-	0	-	No funding. Match accrued carries forward.	15,216
FY94	306,000	14,571	291,429	72,857	27,654
FY95	500,000	50,000	318,000	79,500	65,114
FY96	396,000	29,700	366,300	91,575	198,758
FY97	387,000	38,000	349,000	87,250	113,164
FY98	412,000	40,000	372,000	93,000	770
FY99	444,000	42,000	402,000	100% match waiver (Disaster)	106,593
FY00	445,000	42,000	403,000	100% match waiver (Disaster)	353,515
FY01	495,000	45,750	449,250	100% match waiver (Disaster)	168,178
FY02	494,000	49,400	444,600	100% match waiver (Disaster)	277,668
FY03	626,892	50,000	576,892	144,223	113,075
FY04	624,733	50,000	574,733	143,683	184,457
FY05	599,221	59,922	539,299	134,825	206,614
FY06	563,570	56,357	507,213	126,803	253,938
FY07	559,823	55,793	504,030	126,008	707,117
FY08	541,898	54,189	487,709	121,927	604,391
FY09	602,004	60,200	541,804	135,451	183,203.38
FY10	599,304	59,903	539,401	134,850	131,060.35
FY11	527,597	52,759	474,838	118,710	64,329.41
FY12	368,420	36,842	331,578	82,895	109,551.42
FY13	319,118	31,911	287,207	71,802	0.00
FY14	318,067	31,806	286,261	71,565	100,000.00
FY15	296,211	29,621	266,590	66,648	404,000.00
FY16	316,657	31,657	285,000	71,250	525,000.00
FY17	309,718	30,971	278,747	69,687	0.00
FY18	423,525	10,000	413,525	103,381	\$ 219,726.00
FY19	374,974	15,000	359,974	89,994	0.00
	12,532,682	1,068,352	11,332,330	2,237,883	5,133,091
				Match Banked	2,895,209

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Executive Orders dated July 14, 1983, directs the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities
Privacy Act Notice = The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the Information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency
 City of Norman Community Development Block Grant Program
 City of Norman HOME Investment Partnerships Program

2. Location (City, State Zip Code)
 PH Norman OK 73069
 IH
 CPD X
 Housing

3a. Name of Contact Person
 Lisa D. Krieg, CDBG/Grants Manager

3b. Phone Number (Including Area Code)
 405-366-5464

4 Reporting Period
 Oct. 1, 2019 - Sept. 30, 2020 (Annual -FY)

5. Program Code (Not applicable for CPD programs.)
 See explanation of Codes at bottom of Page Use a separate sheet for each program code.

6. Date Submitted to Field Office 9/30/2020

Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Woman Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.				
									Name	Street	City	State	Zip
B-15-MC-40-0002	\$ 15,162.00	3	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-15-MC-40-0002	\$ 11,484.50	3	1	No	440-70-0037	No		N/A	Americare Heat and Air	4311 Wakefield Ct.	Norman	OK	73072
B-15-MC-40-0002	\$ 25,350.00	4	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-16-MC-40-0002	\$ 10,136.00	3	1	No	73-1466048	No		N/A	All Pro Siding & Windows, L.L.C.	7152 W. Melrose	Oklahoma City	OK	73127
B-16-MC-40-0002	\$ 1,857.69	3	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-17-MC-40-0002	\$ 17,362.00	3	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-18-MC-40-0002	\$ 10,671.31	3	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-19-MC-40-0002	\$ 341.00	3	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-19-MC-40-0002	\$ 15,913.00	3	1	No	73-1411022	No		N/A	L. G. Construction Company, Inc.	5940 Epperly Dr.	Oklahoma City	OK	73135
B-19-MC-40-0002	\$ 12,000.00	0	1	No	73-2585325	No		N/A	Griffis Tree Farm	10155 Little River Drive	Norman	OK	73026
B-19-MC-40-0002	\$ 12,250.00	0	1	No	73-2585325	No		N/A	Griffis Tree Farm	10155 Little River Drive	Norman	OK	73026
B-19-MC-40-0002	\$ 100,000.00	0	1	No	73-1529495	No		N/A	Norman Affordable Housing Corporation	700 N. Berry Road	Norman	OK	73069
B-19-MC-40-0002	\$ 10,000.00	4	2	No	73-1067333	No		N/A	Metropolitan Fair Housing Council	312 NE 28th Suite 112	Oklahoma City	OK	73105
B-19-MC-40-0002	\$ 18,000.00	4	1	No	02-0357152	No		N/A	RKG and Associates	300 Montgomery Street, Suite 203	Alexandria	VA	75240
M-19-MC-40-0204	\$ 15,000.00	4	2	No	73-1067333	No		N/A	Metropolitan Fair Housing Council	312 NE 28th Suite 112	Oklahoma City	OK	73105
M-19-MC-40-0204	\$ 13,000.00	4	1	No	02-0357152	No		N/A	RKG and Associates	300 Montgomery Street, Suite 203	Alexandria	VA	75240

7c: Type of Trade Codes:		7d: Racial/Ethnic Codes:		5: Program Codes (Complete for Housing and Public and Indian Housing programs only):	
CPD:	Housing/Public Housing:	1 = White Americans	1 = All Insured, including Section 8	5 = Section 202	
1 = New Construction	1 = New Construction	2 = Black Americans	2 = Flexible Subsidy	6 = HUD-Held (Management)	
2 = Education/Training	2 = Substantial Rehab.	3 = Native Americans	3 = Section 8 Noninsured, Non-HFDA	7 = Public/India Housing	
3 = Other	3 = Repair	4 = Hispanic Americans	4 = Insured (Management)	8 = Section 811	
	4 = Service	5 = Asian/Pacific Americans			
	5 = Project Mangt.	6 = Hasidic Jews			
	6 = Professional				
	7 = Tenant Services				
	Education/Training				
	9 = Arch./Engng. Appraisal				
	0 = Other				



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
City of Norman
201 West Gray Street, Norman, OK 73072
73-6005350

Reporting Entity
City of Norman
201 West Gray Street, Norman, OK 73072

Dollar Amount:	\$47,290.72
Contact Person:	Lisa Krieg
Date Report Submitted:	09/29/2020

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/19	6/30/20	HOME	HOME Program

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

U.S. Department of Housing and Urban Development

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
(exp. 11/30/2018)

Disbursement Agency
City of Norman
201 West Gray Street, Norman, OK 73072
73-6005350

Reporting Entity
City of Norman
201 West Gray Street, Norman, OK 73072

Dollar Amount:	\$860,303.66
Contact Person:	Lisa Krieg
Date Report Submitted:	09/29/2020

Reporting Period		Program Area Code	Program Area Name
From	To		
7/1/19	6/30/20	CDB1	Community Devel Block Grants

The expenditure of these funds did not result in any covered contracts or new hires during the 12-month period selected.