

## Waiver and Release for Background Investigation

I, \_\_\_\_\_, am presently applying for employment with the City of Norman, which I acknowledge and understand, must thoroughly investigate my employment background, criminal history, personal background, education and references in order to evaluate my qualifications for a position. I understand it is in the public's interest that all relevant information in this regard, be disclosed to the City of Norman. I further understand that this is not an offer of employment.

By this release, I hereby authorize any representative of all of my former employers, which have been fully disclosed and identified in my employment application, to divulge any information in its files pertaining to my employment records and history, and I further authorize the release of such information upon request to any representative of the City of Norman.

In addition, I also give the City of Norman the right to thoroughly investigate my background, previous employment, education and references in order to ascertain my suitability for service as a City of Norman employee. I understand that in order for the City of Norman to conduct the investigation I must provide my date of birth and social security number. I further understand that the City of Norman keeps this information confidential.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth