

Regular Meeting of the Pioneer Library System Board of Trustees
Tuesday, April 28, 2020
Video/Teleconference

Generated by Janet Armbrister on Wednesday, April 29, 2020

1. Meeting is Called to Order

Meeting was called to order by Chair, Marilyn Bradford at 6:30pm.

1.01 Roll Call.

Members present via Video/Teleconference

Mark Alfonso, Karen Kinsey, Marilyn Bradford, Mike Box, Jeannette McNally, Marissa Lightsey, Julie Curry, Philip Nguyen, Jenny Goodspeed, Mary Pointer

Executive Director, Lisa Wells, was in attendance.

1.02 Public Comments.

No public comments received.

2. Consent Docket

2.01 Consider Approval of Consent Items 2.01-2.09 in Accordance with the Recommended Action on Each Listed Below.

Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.02 Consideration of March 31, 2020, Minutes.

Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.03 Consideration of March 31, 2020, Financial Statement.

Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.04 Consideration of Renewal of Subscription for Brainfuse VetNow Database in the Amount of \$5000.
Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.05 Consideration of Renewal of Subscription for Brainfuse Database in the Amount of \$27,550.
Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.06 Consideration of Renewal of Subscription for Chilton Database in the Amount of \$19,122.03
Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.07 Consideration of Renewal of Subscription for Newsbank Database in the Amount of \$13,274.
Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.08 Consideration of Renewal of Subscription for Mango Languages Database in the Amount of \$14,167.40.

Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

2.09 Consideration of Renewal of Subscription for EBSCO Databases in the Amount of \$105,562.00.

Resolution: Approval of Consent Agenda Items 2.01 -2.09 in Accordance with the Recommended Action on Each Listed Below.

Approval of Consent Agenda items 2.01 - 2.09 in Accordance with the Recommended Action on Each List Below.

Motion by Mary Pointer, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

3. Other Items for Board Consideration

3.01 Consideration of Encumbrances in the Amounts and to the Accounts as Charged, March 28 - April 30, 2020.

Approval of Encumbrances in the Amounts and to the Accounts as Charged, March 28 - April 30, 2020.

Motion by Mike Box, second by Julie Curry.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

3.02 Consideration of renewal of ITRE Media Bank Maintenance in the Amount of \$16,383.31.

Approval of renewal of ITRE Media Bank Maintenance in the Amount of \$16,383.31.

Motion by Mary Pointer, second by Mark Alfonso.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

3.03 Consideration of Bid Proposal & Contract for E-Rate Category 2 Network Project for 2020-2021.

Approval of Bid Proposal & Contract for E-Rate Category 2 Network Project for 2020-2021.

Motion by Mike Box, second by Mark Alfonso.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

3.04 Consideration of Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-2021.
Approval of Resolution for Schools and Libraries Universal Services (E-Rate) for 202-2021.

Motion by Mary Pointer, second by Karen Kinsey.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

3.05 Consider Convening in Executive Session for Discussion of the 2019-2020 Performance Evaluation Outstanding Bonuses and the Executive Director's Annual Evaluation and Compensation Recommendation.

Karen Kinsey made the motion to move into Executive Session under the authority of the Opens Record Acts to discuss the 2019-2020 Performance Evaluation Outstanding Bonuses and the Executive Director's Annual Evaluation and Compensation Recommendation

Motion by Karen Kinsey, second by Jeannette McNally.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

4. Executive Session

4.01 Discussion of 2019-2020 Performance Evaluation Outstanding Bonuses.

4.02 Discussion of the Executive Director's Annual Evaluation and Compensation Recommendation.

5. Other Items for Board Consideration

5.01 Consider Resuming Open Session of Meeting Following Executive Session.

Motion by Karen Kinsey, second by Mary Pointer.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

5.02 Consideration of Minutes of Executive Session.

Karen Kinsey stated in accordance with the Open Meeting Act this Executive Session was used for discussion purposes only, no votes were taken. Minutes from this Executive Session will be sealed and forwarded to HR for storage. Kinsey made a motion to approve minutes as presented in the Executive Session.

Motion by Karen Kinsey, second by Mark Alfonso.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

5.03 Consideration of Personnel Committee Report.

5.04 Consideration of 2019-2020 Performance Evaluation Outstanding Bonuses.
Approval of 2019-2020 Performance Evaluation Outstanding Bonuses Option 1.

Motion by Karen Kinsey, second by Mike Box.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

5.05 Consideration of the Executive Director's Annual Evaluation and Compensation.

Karen Kinsey moved to accept the Executive Director's Annual Evaluation and Compensation as discussed in Executive Session.

Motion by Karen Kinsey, second by Mary Pointer.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

6. Reports/Updates

6.01 Executive Director and Staff Reports.

Wells presented a video of Andy Peters retirement drive through.

Wells informed the Board they will receive an update today on what the reopening plan will look like.

Wells thanked the Board for their support during this difficult time.

6.02 Branch Highlights.

A PowerPoint presentation featuring highlights of library branch activities during the month of April is included on the agenda for viewing.

6.03 Board Comments.

Bradford and Alfonzo recognized Wells and staff for the leadership and services given during this time.

7. Adjournment

7.01 Adjourn the Meeting by Chair, Marilyn Bradford at 7:23 pm.



Marilyn Bradford, Chair



Lisa Wells, Executive Director

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

5.05 Consideration of the Executive Director's Annual Evaluation and Compensation.
Karen Kinsey moved to accept the Executive Director's Annual Evaluation and Compensation as discussed in Executive Session.

Motion by Karen Kinsey, second by Mary Pointer.

Final Resolution: Motion Passes

Yes: Mark Alfonso, Mike Box, Marilyn Bradford, Julie Curry, Jenny Goodspeed, Karen Kinsey, Marissa Lightsey, Jeannette McNally, Philip Nguyen, Mary Pointer

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Wells thanked the Board for their support during this difficult time.

6.02 Branch Highlights.

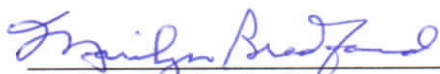
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7. Adjournment

7.01 Adjourn the Meeting by Chair, Marilyn Bradford at 7:23 pm.



Marilyn Bradford, Chair

Lisa Wells, Executive Director