



CITIZENS STEERING COMMITTEE MEETING #3

MEETING NOTES

Wednesday, May 9, 2018

2:00 PM – 4:00 PM

Project: ADA Self-Evaluation and Transition Plan

Location: 201 A West Gray Street, City Council Chambers, Norman, OK 73069

Attendees: City of Norman ADA Liaison Committee (see attached sign-in sheet)

Discussion Items:

- Suggestions going forward:
 - Create a permanent ADA Citizens Steering Committee.
 - Put the surveys at physicians' offices for people to complete, especially for senior citizens offices.
- Comments about the low survey responses thus far:
 - People that feel disenfranchised may not be inclined to provide feedback anymore.
 - Another problem is that the internet is not readily available, perhaps the water bill may be an opportunity to reach more people. Also, is the survey/website user friendly and are multiple formats available?
 - Survey Monkey has multiple formats available.
- How is the ODOT transition plan referenced in the Norman ADA Transition Plan.
 - ODOT has an 8-year workplan that the transition plan currently references. The communication between the City and ODOT is getting better.
- How long can we provide input to the survey?
 - The survey will be open for the next year.
- Is the survey just for public facilities/spaces?
 - The City cannot resolve private property issues, but the survey can be used to note private properties as well. This can help with code enforcement.
- Can a photo field be added to the wikimap?
 - The Consultant Team will consider it.
- The CART buses are currently outfitted with WIFI. These surveys could be provided on the buses during typical routes.



City of Norman ADA Self-Evaluation and Transition Plan

- Can there be a press release?
 - A press release has already been distributed.
- Should we include programs in the transition plan and how to address unique situations? For example, access to nature in a park (rustic trails for example) is considered a program, so shouldn't it be made accessible?
 - This review evaluated a limited number of parks. The next phase of the study will evaluate additional parks.
 - As far as non-paved trails, hike and bike trails we are recommending using the Outdoor Developed Standard. The standard is specifically designed for federal parks, but can be used for municipalities.
- Trails can be considered programs by the access board. How does the City handle making a nature focused programs accessible? The City needs to recognize there is a way to make programs accessible and how to do that.
 - We are recommending that the federal Outdoor Developed Standards will be used for the hike and bike trails.
- Can references be provided for unique facilities?
 - The Accessology team can be consulted about unique situations/resources.
- Suggestion of items that should be included in the transition plan:
 - City of Norman needs a full time ADA Coordinator.
 - The City needs to establish a permanent ADA Citizens Advisory Committee.
 - The Committee should include representatives from all the disability organizations for input and to disseminate information.
 - Oklahoma Governor's Committee on Employment of People with Disabilities may be a model that can be used to setup a Mayor's Committee in the City of Norman. Oklahoma City for example has a committee of about 25 people.
 - The City's website needs to be improved/updated to be more accessible. Kris has a person in mind to help with the technical concerns with the website who could possibly be added to the permanent Citizens Advisory Committee.



- The report should include a formalized grievance procedure and a summary of grievances should be posted online so people are aware of the issues.
- When are comments needed by to be available for the City Council meeting?
 - Comments and surveys needed to be completed by May 18th so they can be incorporated into the City Council Meeting.

Action Items:

- Kimley-Horn: Consider adding a photo to the wikimap interface.
- CART: Distribute email with survey information and check on after hours bus service for the City Council meeting.
- City: Check on placing the Transition Plan agenda item at the beginning of the City Council meeting due to transportation access for people requiring CART services.
- Kimley-Horn: Revise table of contents to renumber the sections (section 4 missing).