

**CITY OF NORMAN, OKLAHOMA  
FINANCE COMMITTEE AGENDA**

**MUNICIPAL BUILDING CONFERENCE ROOM  
201 WEST GRAY**

**THURSDAY, DECEMBER 19, 2019**

**4:00 P.M.**

**THIS MEETING HAS BEEN CANCELLED**

**MONTHLY REPORTS ATTACHED**

**SUMMARY OF MAJOR GENERAL FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	44,824,850	18,356,673	3,470,069	17,175,836	-6.43%	16,904,261	1.61%
Use Tax	4,788,276	1,965,673	474,691	2,380,692	21.11%	1,894,270	25.68%
Franchise Taxes/Fees	7,806,785	3,276,843	780,153	3,197,128	-2.43%	3,187,324	0.31%
Licenses and Permits	1,180,519	367,059	66,496	329,956	-10.11%	378,380	-12.80%
Shared (Other) Taxes	2,412,951	1,005,396	194,834	977,621	-2.76%	864,482	13.09%
Fines and Forfeitures	1,869,544	778,977	197,167	912,415	17.13%	794,683	14.81%
Investment/Interest Income	178,500	74,375	4,801	37,891	-49.05%	68,717	-44.86%
<b>TOTAL: General Fund (Major)</b>	<b>63,061,425</b>	<b>25,824,996</b>	<b>5,188,212</b>	<b>25,011,538</b>	<b>-3.15%</b>	<b>24,092,116</b>	<b>3.82%</b>

**SUMMARY OF MAJOR CAPITAL PROJECT FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	13,565,038	5,555,154	1,056,108	5,227,428	-5.90%	5,144,775	1.61%
Investment/Interest Income	150,000	62,500	119,103	413,848	562.16%	229,895	80.02%
<b>TOTAL: Capital Fund (Major)</b>	<b>13,715,038</b>	<b>5,617,654</b>	<b>1,175,211</b>	<b>5,641,277</b>	<b>0.42%</b>	<b>5,374,670</b>	<b>4.96%</b>

**SUMMARY OF MAJOR NORMAN FORWARD FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	9,634,945	3,945,703	799,842	3,962,785	0.43%	3,908,248	1.40%
Use Tax	647,546	265,829	79,115	396,782	49.26%	315,712	25.68%
Investment/Interest Income	15,000	6,250	73,919	311,875	4890.00%	304,591	2.39%
<b>TOTAL: Capital Fund (Major)</b>	<b>10,297,491</b>	<b>4,217,782</b>	<b>952,877</b>	<b>4,671,442</b>	<b>10.76%</b>	<b>4,528,551</b>	<b>3.16%</b>

**SUMMARY OF MAJOR ROOM TAX FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Hotel/Motel Room Tax	1,917,152	798,813	112,773	776,061	-2.85%	860,028	-9.76%
Investment/Interest Income	2,640	1,100	392	1,645	49.52%	2,626	-37.37%
<b>TOTAL: Room Tax Fund</b>	<b>1,919,792</b>	<b>799,913</b>	<b>113,164</b>	<b>777,706</b>	<b>-2.78%</b>	<b>862,654</b>	<b>-9.85%</b>

**SUMMARY OF MAJOR UNP TIF FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sales Tax	-	-	272,876	1,373,446	100.00%	1,400,450	-1.93%
Investment/Interest Income	140,000	58,333	19,192	72,408	24.13%	69,468	4.23%
<b>TOTAL: UNP TIF Fund (Major)</b>	<b>140,000</b>	<b>58,333</b>	<b>292,068</b>	<b>1,445,854</b>	<b>2378.61%</b>	<b>1,469,918</b>	<b>-1.64%</b>

**SUMMARY OF MAJOR WESTWOOD FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Golf Green	475,000	220,475	31,558	214,326	-2.79%	195,254	9.77%
Golf Driving Range	103,000	44,357	6,195	44,331	-0.06%	46,220	-4.09%
Golf Carts	269,000	131,522	17,719	123,563	-6.05%	113,520	8.85%
Swimming Pool	625,000	286,806	-	241,352	-15.85%	215,486	12.00%
<b>TOTAL: Westwood Fund (Major)</b>	<b>1,472,000</b>	<b>683,160</b>	<b>55,471</b>	<b>623,573</b>	<b>-8.72%</b>	<b>570,480</b>	<b>9.31%</b>

**SUMMARY OF MAJOR WATER FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
User Fees-Residential	15,262,261	7,930,133	1,398,491	8,091,779	2.04%	7,738,925	4.56%
User Fees-Commercial	2,515,183	1,047,993	208,003	1,224,433	16.84%	1,223,187	0.10%
User Fees-Industrial	335,992	139,997	30,279	215,659	54.05%	178,533	20.79%
User Fees-Institutional	931,133	387,972	111,527	426,624	9.96%	558,541	-23.62%
Connection Fees	640,000	266,667	45,000	227,827	-14.56%	244,338	-6.76%
Capital Improvement Charges	1,366,313	569,297	125,589	625,315	9.84%	628,195	-0.46%
Investment/Interest Income	120,000	50,000	83,733	348,805	597.61%	1,062,666	-67.18%
<b>TOTAL: Water Fund (Major)</b>	<b>21,170,882</b>	<b>10,392,059</b>	<b>2,002,622</b>	<b>11,160,442</b>	<b>7.39%</b>	<b>11,634,385</b>	<b>-4.07%</b>

**SUMMARY OF MAJOR WATER RECLAMATION FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
User Fees-Residential	8,063,099	3,359,625	763,682	3,428,007	2.04%	3,504,487	-2.18%
User Fees-Commercial	1,405,238	585,516	111,982	633,274	8.16%	651,569	-2.81%
User Fees-Industrial	173,412	72,255	5,369	75,760	4.85%	83,133	-8.87%
User Fees-Institutional	1,052,608	438,587	101,496	594,777	35.61%	445,745	33.43%
Capital Improvement Charges	816,080	340,033	70,203	375,171	10.33%	381,104	-1.56%
Investment/Interest Income	50,000	20,833	18,758	73,923	254.83%	55,110	34.14%
<b>TOTAL: Water Reclamation Fund (Major)</b>	<b>11,560,437</b>	<b>4,816,849</b>	<b>1,071,490</b>	<b>5,180,912</b>	<b>7.56%</b>	<b>5,121,148</b>	<b>1.17%</b>

**SUMMARY OF MAJOR SEWER MAINTENANCE FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
Sewer Maintenance Fee	3,001,979	1,241,814	284,785	1,302,695	4.90%	1,275,434	2.14%
<b>TOTAL: Sewer Maintenance Fund (Major)</b>	<b>3,001,979</b>	<b>1,241,814</b>	<b>284,785</b>	<b>1,302,695</b>	<b>4.90%</b>	<b>1,275,434</b>	<b>2.14%</b>

**SUMMARY OF MAJOR NEW DEVELOPMENT EXCISE FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
WW Excise Tax (Residential)	1,100,000	439,570	84,389	446,135	1.49%	463,397	-3.73%
WW Excise Tax (Commercial)	300,000	125,000	9,735	57,299	-54.16%	75,589	-24.20%
<b>TOTAL: New Development Excise Fund (Major)</b>	<b>1,400,000</b>	<b>564,570</b>	<b>94,124</b>	<b>503,434</b>	<b>-10.83%</b>	<b>538,986</b>	<b>-6.60%</b>

**SUMMARY OF MAJOR SANITATION FUND REVENUE SOURCES  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>MAJOR REVENUE SOURCE</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE</b>	<b>Current Month Collections</b>	<b>COLLECTED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
User Fees-Residential	7,885,312	3,285,547	793,087	3,330,258	1.36%	3,274,060	1.72%
User Fees-Commercial	3,605,036	1,502,098	325,291	1,482,116	-1.33%	1,405,184	5.47%
User Fees-Industrial	163,979	68,325	10,423	51,888	-24.06%	48,406	7.19%
User Fees-Institutional	477,007	198,753	30,195	162,860	-18.06%	216,317	-24.71%
User Fees-Transfer Station	588,070	245,029	90,029	392,478	60.18%	297,502	31.92%
User Fees - Recycling	1,214,954	506,231	114,325	492,968	-2.62%	482,786	2.11%
Recycled Material Sales	221,874	92,448	1,886	17,504	-81.07%	51,768	-66.19%
Investment/Interest Income	100,000	41,667	30,356	123,605	196.65%	99,715	23.96%
<b>TOTAL: Sanitation Fund (Major)</b>	<b>14,256,232</b>	<b>5,940,097</b>	<b>1,395,592</b>	<b>6,053,676</b>	<b>1.91%</b>	<b>5,875,739</b>	<b>3.03%</b>

**SUMMARY OF MAJOR FUND EXPENDITURES VS. BUDGET  
VS. BUDGET, FYE 2020 - AS OF NOVEMBER 30, 2019**

<b>FUND</b>	<b>TOTAL BUDGET</b>	<b>PROJECTED TO DATE *</b>	<b>Current Month Expended</b>	<b>EXPENDED TO DATE</b>	<b>% Var. From Proj To Date</b>	<b>Prior FY To Date</b>	<b>% Var. From Prior FYTD</b>
<b>General Fund</b>	91,195,911	37,998,296	8,864,805	38,861,110	2.27%	31,414,786	23.70%
<b>Capital Fund</b>	74,871,606	31,196,503	2,190,562	7,539,215	-75.83%	6,347,995	18.77%
<b>Norman Forward Fund</b>	76,326,099	31,802,541	945,205	6,190,314	-80.54%	8,652,986	-28.46%
<b>Westwood Fund</b>	2,402,209	1,000,920	143,319	989,828	-1.11%	900,716	9.89%
<b>Water Fund</b>	68,095,970	28,373,321	2,030,789	11,449,819	-59.65%	10,083,236	13.55%
<b>Water Reclamation Fund</b>	19,974,655	8,322,773	894,757	3,622,609	-56.47%	3,704,554	-2.21%
<b>Sewer Maintenance Fund</b>	11,007,558	4,586,483	8,422	177,004	-96.14%	204,130	-13.29%
<b>New Development Fund</b>	3,208,505	1,336,877	-	130,797	-90.22%	485,608	0.00%
<b>Sanitation Fund</b>	20,641,681	8,600,700	1,104,356	5,313,652	-38.22%	5,332,695	-0.36%
	(Adjusted Budget)						

\* Based on historical collection patterns (where known), or based on proportion of the fiscal year elapsed.

**SUMMARY OF MAJOR GENERAL FUND EXPENDITURES VS. BUDGET  
FYE 2020 - AS OF NOVEMBER 30, 2019**

DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
<b>City Council</b>				
<i>Salaries &amp; Benefits</i>	11,628	4,845	4,804	-0.85%
<i>Supplies &amp; Materials</i>	11,699	4,875	3,030	-37.85%
<i>Services &amp; Maintenance</i>	1,244,169	518,404	328,345	-36.66%
<i>Internal Services</i>	29,093	12,122	27,012	122.83%
<i>Capital Equipment</i>	-	-	-	0.00%
<b>Total</b>	1,296,589	540,245	363,190	-32.77%
<b>City Manager</b>				
<i>Salaries &amp; Benefits</i>	773,796	322,415	300,315	-6.85%
<i>Supplies &amp; Materials</i>	13,087	5,453	4,032	-26.05%
<i>Services &amp; Maintenance</i>	353,949	147,479	201,893	36.90%
<i>Internal Services</i>	32,207	13,420	13,313	-0.80%
<i>Capital Equipment</i>	30,000	12,500	3,293	-73.66%
<b>Total</b>	1,203,039	501,266	522,847	4.31%
<b>City Clerk</b>				
<i>Salaries &amp; Benefits</i>	1,203,717	501,549	487,633	-2.77%
<i>Supplies &amp; Materials</i>	136,809	57,004	39,412	-30.86%
<i>Services &amp; Maintenance</i>	794,172	330,905	224,490	-32.16%
<i>Internal Services</i>	221,351	92,230	68,711	-25.50%
<i>Capital Equipment</i>	118,174	49,239	13,988	-71.59%
<b>Total</b>	2,474,223	1,030,926	834,234	-19.08%
<b>Municipal Court</b>				
<i>Salaries &amp; Benefits</i>	1,202,754	501,148	458,833	-8.44%
<i>Supplies &amp; Materials</i>	13,808	5,753	2,239	-61.08%
<i>Services &amp; Maintenance</i>	59,845	24,935	13,054	-47.65%
<i>Internal Services</i>	32,289	13,454	9,905	-26.37%
<i>Capital Equipment</i>	43,777	18,240	-	-100.00%
<b>Total</b>	1,352,473	563,530	484,031	-14.11%
<b>Legal</b>				
<i>Salaries &amp; Benefits</i>	975,762	406,568	358,519	-11.82%
<i>Supplies &amp; Materials</i>	11,498	4,791	1,692	-64.69%
<i>Services &amp; Maintenance</i>	273,936	114,140	79,716	-30.16%
<i>Internal Services</i>	23,729	9,887	8,323	-15.82%
<i>Capital Equipment</i>	1,800	750	1,728	130.35%
<b>Total</b>	1,286,725	536,135	449,977	-16.07%

DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
<b>I.T.</b>				
<i>Salaries &amp; Benefits</i>	1,469,658	612,358	593,791	-3.03%
<i>Supplies &amp; Materials</i>	67,001	27,917	12,144	-56.50%
<i>Services &amp; Maintenance</i>	1,096,554	456,898	779,625	70.63%
<i>Internal Services</i>	18,439	7,683	5,578	-27.39%
<i>Capital Equipment</i>	197,628	82,345	118,276	43.64%
<b>Total</b>	<b>2,849,280</b>	<b>1,187,200</b>	<b>1,509,414</b>	<b>27.14%</b>
<b>Finance</b>				
<i>Salaries &amp; Benefits</i>	2,236,752	931,980	952,031	2.15%
<i>Supplies &amp; Materials</i>	77,604	32,335	24,859	-23.12%
<i>Services &amp; Maintenance</i>	1,021,911	425,796	407,896	-4.20%
<i>Internal Services</i>	201,977	84,157	56,438	-32.94%
<i>Capital Equipment</i>	21,537	8,974	19,110	112.95%
<b>Total</b>	<b>3,559,781</b>	<b>1,483,242</b>	<b>1,460,334</b>	<b>-1.54%</b>
<b>Human Resources</b>				
<i>Salaries &amp; Benefits</i>	637,802	265,751	273,098	2.76%
<i>Supplies &amp; Materials</i>	37,055	15,440	7,307	-52.67%
<i>Services &amp; Maintenance</i>	452,392	188,497	66,432	-64.76%
<i>Internal Services</i>	38,896	16,207	15,768	-2.71%
<i>Capital Equipment</i>	38,628	16,095	6,774	-57.91%
<b>Total</b>	<b>1,204,773</b>	<b>501,989</b>	<b>369,380</b>	<b>-26.42%</b>
<b>Planning</b>				
<i>Salaries &amp; Benefits</i>	3,186,646	1,327,769	1,323,374	-0.33%
<i>Supplies &amp; Materials</i>	53,011	22,088	10,666	-51.71%
<i>Services &amp; Maintenance</i>	313,149	130,479	122,362	-6.22%
<i>Internal Services</i>	114,953	47,897	38,658	-19.29%
<i>Capital Equipment</i>	128,420	53,508	16,128	-69.86%
<b>Total</b>	<b>3,796,179</b>	<b>1,581,741</b>	<b>1,511,188</b>	<b>-4.46%</b>
<b>Public Works</b>				
<i>Salaries &amp; Benefits</i>	8,771,989	3,654,995	3,468,013	-5.12%
<i>Supplies &amp; Materials</i>	4,480,457	1,866,857	1,233,724	-33.91%
<i>Services &amp; Maintenance</i>	3,329,414	1,387,256	950,534	-31.48%
<i>Internal Services</i>	506,627	211,095	157,055	-25.60%
<i>Capital Equipment</i>	2,620,495	1,091,873	1,006,951	-7.78%
<b>Total</b>	<b>19,708,982</b>	<b>8,212,076</b>	<b>6,816,278</b>	<b>-17.00%</b>
<b>Police</b>				
<i>Salaries &amp; Benefits</i>	18,791,165	7,829,652	8,297,515	5.98%
<i>Supplies &amp; Materials</i>	775,870	323,279	216,070	-33.16%
<i>Services &amp; Maintenance</i>	1,503,916	626,632	473,621	-24.42%
<i>Internal Services</i>	670,041	279,184	202,961	-27.30%
<i>Capital Equipment</i>	968,503	403,543	98,181	-75.67%
<b>Total</b>	<b>22,709,495</b>	<b>9,462,290</b>	<b>9,288,349</b>	<b>-1.84%</b>



DEPARTMENT	TOTAL BUDGET (Adjusted Budget)	PROJECTED TO DATE *	EXPENDED TO DATE	% Var. From Proj To Date
<b>Fire</b>				
<i>Salaries &amp; Benefits</i>	14,747,936	6,144,973	6,392,441	4.03%
<i>Supplies &amp; Materials</i>	407,902	169,959	105,048	-38.19%
<i>Services &amp; Maintenance</i>	504,262	210,109	239,721	14.09%
<i>Internal Services</i>	296,967	123,736	94,190	-23.88%
<i>Capital Equipment</i>	600,099	250,041	181,142	-27.56%
<b>Total</b>	16,557,166	6,898,819	7,012,542	1.65%
<b>Parks &amp; Recreation**</b>				
<i>Salaries &amp; Benefits</i>	3,964,552	1,651,897	1,383,219	-16.26%
<i>Supplies &amp; Materials</i>	481,196	200,498	125,238	-37.54%
<i>Services &amp; Maintenance</i>	1,147,857	478,274	514,575	7.59%
<i>Internal Services</i>	259,352	108,063	86,380	-20.07%
<i>Capital Equipment</i>	226,999	94,583	7,336	0.00%
<b>Total</b>	6,079,956	2,533,315	2,116,747	-16.44%
<b>General Fund</b>				
<i>Salaries &amp; Benefits</i>	57,974,157	24,155,899	24,293,588	0.57%
<i>Supplies &amp; Materials</i>	6,566,997	2,736,249	1,785,460	-34.75%
<i>Services &amp; Maintenance</i>	12,095,526	5,039,803	4,402,264	-12.65%
<i>Internal Services</i>	2,445,921	1,019,134	784,292	-23.04%
<i>Capital Equipment</i>	4,996,060	2,081,692	1,472,907	-29.24%
<i>Interfund Transfers</i>	7,117,251	2,965,521	6,122,600	106.46%
<b>Total</b>	91,195,912	37,998,297	38,861,110	2.27%

\* Based on proportion of the fiscal year elapsed.

\*\* Includes Sooner Theatre, Santa Fe Depot, Firehouse Art Center & Historical Museum

Expenses do not include encumbrances

**GENERAL FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	6,228,279	8,635,267	\$ 8,635,267	
<b>REVENUES:</b>				
Revenue	77,066,207	77,068,207	28,945,148	
Transfers In	5,890,081	6,791,850	3,355,964	
Total Revenue	<u>82,956,288</u>	<u>83,860,057</u>	<u>32,301,112</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	57,992,291	57,974,157	24,293,588	33,680,569
Supplies / Materials	6,036,044	6,566,997	1,785,460	4,356,012
Services / Maintenance	12,116,334	12,095,526	4,402,264	6,137,499
Internal Services	2,455,921	2,445,921	784,292	1,661,629
Capital Equipment	3,963,931	4,996,059	1,472,907	1,453,648
Transfers Out	1,705,116	7,117,251	6,122,600	994,651
Employee Turnover Savings	(800,000)	(800,000)		
Supplies/Materials/Svs/Maint Savings	(513,349)	(513,349)		
Total Expenditures	<u>82,956,288</u>	<u>89,882,562</u>	<u>38,861,111</u>	<u>48,284,008</u>
Net Difference	<u>-</u>	<u>(6,022,505)</u>	<u>(6,559,999)</u>	
Ending Fund Balance	<u>\$ 6,228,279</u>	<u>\$ 2,612,762</u>	<u>\$ 2,075,268</u>	

**RAINY DAY FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>
Beginning Fund Balance	\$ 3,344,618	\$ 3,794,419	\$ 3,794,419
<b>REVENUES:</b>			
Revenue	15,000	15,000	31,125
Transfers In	-	-	-
Total Revenue	<u>15,000</u>	<u>15,000</u>	<u>31,125</u>
<b>EXPENDITURES:</b>			
Transfers Out	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Net Difference	<u>15,000</u>	<u>15,000</u>	<u>31,125</u>
Ending Fund Balance	<u>\$ 3,359,618</u>	<u>\$ 3,809,419</u>	<u>\$ 3,825,544</u>
Rainy Day Target - 4%			3,613,247

**PUBLIC SAFETY SALES TAX FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 80,958	\$ 10,401,286	\$ 10,401,286	
<b>REVENUES:</b>				
Revenue	11,588,905	11,588,905	4,581,279	
Transfers In	1,592,259	1,592,259	663,445	
Total Revenue	<u>13,181,164</u>	<u>13,181,164</u>	<u>5,244,724</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	9,128,940	9,586,536	4,035,837	4,035,837
Supplies / Materials	370,588	422,338	89,511	293,727
Services / Maintenance	283,083	352,693	135,009	157,752
Internal Services	165,375	165,375	54,782	110,593
Capital Equipment	206,419	1,496,688	631,063	411,575
Capital Project	750,000	9,876,862	313,237	7,077,012
Debt Service	2,357,717	2,357,717	1,176,637	1,181,080
Transfers Out	-	-	-	-
Total Expenditures	<u>13,262,122</u>	<u>24,258,209</u>	<u>6,436,076</u>	<u>13,267,576</u>
Net Difference	<u>(80,958)</u>	<u>(11,077,045)</u>	<u>(1,191,352)</u>	
Ending Fund Balance	<u>\$ -</u>	<u>\$ (675,759)</u>	<u>\$ 9,209,934</u>	

**ROOM TAX FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 51,570	\$ 358,700	\$ 358,700	
<b>REVENUES:</b>				
Revenue	1,919,792	1,919,792	777,706	
Transfers In	-	-	-	
Total Revenue	<u>1,919,792</u>	<u>1,919,792</u>	<u>777,706</u>	
<b>EXPENDITURES:</b>				
Services / Maintenance	1,382,250	1,397,250	706,125	-
Internal Services	76,792	78,225	24,765	53,460
Capital Projects	90,000	424,601	116,356	308,245
Transfers Out	205,882	205,882	85,785	120,097
Total Expenditures	<u>1,754,924</u>	<u>2,105,958</u>	<u>933,031</u>	<u>481,802</u>
Net Difference	<u>164,868</u>	<u>(186,166)</u>	<u>(155,325)</u>	
Ending Fund Balance	<u>\$ 216,438</u>	<u>\$ 172,534</u>	<u>\$ 203,375</u>	

**WESTWOOD FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ -	\$ 612	\$ 612	
<b>REVENUES:</b>				
Revenue	1,495,120	1,495,120	785,191	
Transfers In	899,682	899,682	374,870	
Total Revenue	<u>2,394,802</u>	<u>2,394,802</u>	<u>1,160,061</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	1,444,073	1,444,073	706,713	737,360
Supplies / Materials	329,945	334,713	149,507	179,259
Services / Maintenance	310,203	312,842	122,631	155,240
Internal Services	21,699	21,699	10,551	11,148
Capital Equipment	83,000	83,000	-	83,000
Capital Projects	-	-	-	-
Debt Service	205,882	205,882	427	205,455
Total Expenditures	<u>2,394,802</u>	<u>2,402,209</u>	<u>989,829</u>	<u>1,371,462</u>
Net Difference	-	(7,407)	170,232	
Ending Fund Balance	<u>\$ -</u>	<u>\$ (6,795)</u>	<u>\$ 170,844</u>	

**WATER FUND:  
As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 14,824,710	\$ 45,165,986	\$ 45,165,986	
<b>REVENUES:</b>				
Revenue	23,600,926	44,423,643	15,315,235	
Transfers In	-	-	-	
Total Revenue	<u>23,600,926</u>	<u>44,423,643</u>	<u>15,315,235</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	4,546,199	4,546,199	1,799,435	2,746,764
Supplies / Materials	2,774,159	2,699,501	923,964	1,088,107
Services / Maintenance	3,184,838	3,582,057	1,143,235	2,309,656
Internal Services	163,880	163,880	48,321	115,559
Cost Allocation	1,971,265	1,971,265	614,864	1,356,401
Capital Equipment	925,698	1,004,301	23,055	643,757
Capital Projects	10,192,130	47,936,695	5,686,396	26,972,752
Debt Service	5,125,072	5,125,072	765,964	4,359,108
Transfers Out	1,067,000	1,067,000	444,585	622,415
Employee Turnover Savings	(68,193)	(68,193)		
Total Expenditures	<u>29,882,048</u>	<u>68,027,777</u>	<u>11,449,819</u>	<u>40,214,519</u>
Net Difference	<u>(6,281,122)</u>	<u>(23,604,134)</u>	<u>3,865,416</u>	
Ending Fund Balance	<u>\$ 8,543,588</u>	<u>\$ 21,561,852</u>	<u>\$ 49,031,402</u>	

**WATER RECLAMATION FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 7,825,920	\$ 8,675,963	\$ 8,675,963	
<b>REVENUES:</b>				
Revenue	13,416,733	13,416,733	5,526,768	
Transfers In	-	-	-	
Total Revenue	<u>13,416,733</u>	<u>13,416,733</u>	<u>5,526,768</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	3,570,057	3,570,057	1,435,728	2,134,329
Supplies / Materials	604,765	608,210	166,967	433,668
Services / Maintenance	1,487,711	1,643,427	511,921	824,223
Internal Services	148,160	148,160	45,256	102,904
Cost Allocation	1,891,828	1,891,828	612,170	1,279,658
Capital Equipment	223,020	505,170	111,161	148,817
Capital Projects	4,179,000	8,879,889	152,200	8,106,919
Debt Service	2,126,459	2,136,459	336,602	1,799,857
Transfers Out	601,455	601,455	250,605	350,850
Employee Turnover Savings	(53,551)	(53,551)		
Total Expenditures	<u>14,778,904</u>	<u>19,931,104</u>	<u>3,622,610</u>	<u>15,181,225</u>
Net Difference	<u>(1,362,171)</u>	<u>(6,514,371)</u>	<u>1,904,158</u>	
Ending Fund Balance	<u>\$ 6,463,749</u>	<u>\$ 2,161,592</u>	<u>\$ 10,580,121</u>	



**SEWER MAINTENANCE FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 766,455	\$ 9,164,115	\$ 9,164,115	
<b>REVENUES:</b>				
Revenue	3,001,979	3,001,979	1,370,666	
Transfers In	-	-	-	
Total Revenue	<u>3,001,979</u>	<u>3,001,979</u>	<u>1,370,666</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	67,100	67,100	28,024	39,076
Supplies / Materials	2,581	2,581	934	1,647
Services / Maintenance	2,425	2,425	218	2,207
Internal Services	700	700	-	700
Cost Allocation	-	-	-	-
Capital Equipment	1,800	1,800	1,605	195
Capital Projects	2,800,000	10,932,952	146,223	10,519,334
Audit Adjustments	-	-	-	-
Employee Turnover Savings	-	-	-	-
Total Expenditures	<u>2,874,606</u>	<u>11,007,558</u>	<u>177,004</u>	<u>10,563,159</u>
Net Difference	<u>127,373</u>	<u>(8,005,579)</u>	<u>1,193,662</u>	
Ending Fund Balance	<u>\$ 893,828</u>	<u>\$ 1,158,536</u>	<u>\$ 10,357,777</u>	

**NEW DEVELOPMENT EXCISE FUND:**

As of November 30, 2019

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 9,501,985	\$ 7,108,649	\$ 7,108,649	
<b>REVENUES:</b>				
Revenue	1,470,000	1,470,000	564,839	
Transfers In	-	-	-	
Total Revenue	<u>1,470,000</u>	<u>1,470,000</u>	<u>564,839</u>	
<b>EXPENDITURES:</b>				
Services / Maintenance	-	-	-	-
Capital Projects	939,700	1,563,936	9,935	1,554,001
Debt Service	1,644,569	1,644,569	120,863	1,523,707
Audit Adjustments	-	-	-	-
Total Expenditures	<u>2,584,269</u>	<u>3,208,505</u>	<u>130,798</u>	<u>3,077,708</u>
Net Difference	<u>(1,114,269)</u>	<u>(1,738,505)</u>	<u>434,041</u>	
Ending Fund Balance	<u>\$ 8,387,716</u>	<u>\$ 5,370,144</u>	<u>\$ 7,542,690</u>	

**SANITATION FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
Beginning Fund Balance	\$ 9,322,503	\$ 14,814,508	\$ 14,814,508	
<b>REVENUES:</b>				
Revenue	15,321,874	15,321,874	6,490,302	
Transfers In	-	-	-	
Total Revenue	<u>15,321,874</u>	<u>15,321,874</u>	<u>6,490,302</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	4,569,049	4,569,049	1,951,792	2,617,257
Supplies / Materials	1,219,343	1,218,451	345,303	872,218
Services / Maintenance	3,878,838	3,887,212	1,170,022	2,711,645
Internal Services	757,284	757,284	191,442	565,842
Cost Allocation	1,508,688	1,508,688	474,849	1,033,839
Capital Equipment	2,157,842	2,665,190	1,063,608	1,021,080
Capital Projects	210,000	4,401,039	88,964	4,084,797
Debt Service	1,634,768	1,634,768	27,672	1,607,096
Transfers Out	-	-	-	-
Total Expenditures	<u>15,935,812</u>	<u>20,641,681</u>	<u>5,313,652</u>	<u>14,513,774</u>
Net Difference	<u>(613,938)</u>	<u>(5,319,807)</u>	<u>1,176,650</u>	
Ending Fund Balance	<u>\$ 8,708,565</u>	<u>\$ 9,494,701</u>	<u>\$ 15,991,158</u>	

**CAPITAL FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
	\$ 20,588,281	\$ 65,932,286	\$ 65,932,286	
<b>REVENUES:</b>				
Revenue	34,375,548	34,465,838	5,865,408	
Transfers In	-	256,763	256,763	
Total Revenue	<u>34,375,548</u>	<u>34,722,601</u>	<u>6,122,171</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	1,235,582	1,235,582	522,360	713,222
Supplies / Materials	-	-	-	-
Services / Maintenance	16,499	16,499	517	15,982
Internal Services	200	200	200	-
Capital Equipment	2,500	2,500	2,222	278
Capital Projects	29,850,907	67,654,089	5,038,741	48,237,351
Debt Service	1,316,384	1,316,384	417	1,315,967
Transfers Out	4,579,874	4,646,352	1,974,758	2,671,594
Total Expenditures	<u>37,001,946</u>	<u>74,871,606</u>	<u>7,539,215</u>	<u>52,954,394</u>
Net Difference	<u>(2,626,398)</u>	<u>(40,149,005)</u>	<u>(1,417,044)</u>	
Ending Fund Balance	<u>\$ 17,961,883</u>	<u>\$ 25,783,281</u>	<u>\$ 64,515,242</u>	

**NORMAN FORWARD SALES TAX FUND:**  
**As of November 30, 2019**

	<b>Original Budget - Annual</b>	<b>Adjusted budget - Annual</b>	<b>YTD Actual - 5 Month</b>	<b>Unencumb Balance</b>
	\$ 4,740,768	\$ 44,635,561	\$ 44,635,561	
<b>REVENUES:</b>				
Revenue	48,047,491	48,047,491	4,671,442	
Transfers In	-	-	-	
Total Revenue	<u>48,047,491</u>	<u>48,047,491</u>	<u>4,671,442</u>	
<b>EXPENDITURES:</b>				
Salary / Benefits	-	-	-	-
Supplies / Materials	-	-	-	-
Services / Maintenance	-	316,148	219,820	-
Internal Services	-	-	-	-
Capital Projects	31,492,860	71,091,538	4,011,383	60,602,145
Debt Service	4,695,718	4,695,718	1,866,321	2,829,397
Transfers Out	222,695	222,695	92,790	129,905
Total Expenditures	<u>36,411,273</u>	<u>76,326,099</u>	<u>6,190,314</u>	<u>63,561,447</u>
Net Difference	<u>11,636,218</u>	<u>(28,278,608)</u>	<u>(1,518,872)</u>	
Ending Fund Balance	<u>\$ 16,376,986</u>	<u>\$ 16,356,953</u>	<u>\$ 43,116,689</u>	

Appropriations from Fund Balance FY20

Fund	Gaining Account	Amount	Agenda Date	Item No.	Project No.	Description
<b>General Fund</b>						
010-0000-253-2000	010-6021-421-2001	8,582.00	9/24/2019	19	GP0050	DOJ/OJP grant for retention of a victim advocate
010-0000-253-2000	010-6021-421-2901	4,524.00	9/24/2019	19	GP0050	DOJ/OJP grant for retention of a victim advocate
109 - 363373	10440152 - 43199	1,000.00	11/12/2019	20		Donation from Community Solutions Intrnl to assist efforts to address homelessness
10 - 29000	579 - 372910	196,312.00	11/26/2019	37		Resolution R-1920-63 for the UNP TIF
<b>PSST Fund</b>						
15 - 29000	15661322 - 42110	295,898.00	11/12/2019	34		To cover FYE19 accounts exceeding budgetary balances
15 - 29000	15665143 - 42110	161,698.00	11/12/2019	34		To cover FYE19 accounts exceeding budgetary balances
<b>Special Grants Fund</b>						
022-0000-253-2000	022-6045-421-5999	15,880.00	8/13/2019	19	GP0042	Homeland Security Grant to be used by the police dept to purchase monitoring equip for special events
022-0000-253-2000	022-6043-421-2001	34,327.00	9/24/2019	19	GP0050	DOJ/OJP grant for retention of a victim advocate
022-0000-253-2000	022-6043-421-2901	18,097.00	9/24/2019	19	GP0050	DOJ/OJP grant for retention of a victim advocate
022-0000-331-1333	022-6017-421-3699	10,615.00	10/8/2019	24	GP0033	DOJ/BJA grant for polygraph instruments/employee wellness counseling
022-0000-331-1333	022-6017-421-4099	8,743.00	10/8/2019	24	GP0033	DOJ/BJA grant for polygraph instruments/employee wellness counseling
022-0000-331-1333	022-6017-421-4754	2,151.00	10/8/2019	24	GP0033	DOJ/BJA grant for polygraph instruments/employee wellness counseling
22 - 29000	22660119 - 42110	91,500.00	11/12/2019	23	GP0124	OHSO grant for NPD to conduct high visibility enforcement & saturation patrols & education on violations that contribute to fatality accidents
<b>Room Tax Fund</b>						
023-0000-253-2000	023-3041-451-4741	15,000.00	8/27/2019	42		to fund OK Center for Nonprofits "Standards for Excellence" training & certifications for Norman arts organizations
23 - 29000	23330340 - 44901	1,433.00	11/12/2019	34		To cover FYE19 accounts exceeding budgetary balances
23 - 29000	23798815 - 46101	60,000.00	11/12/2019	35	RT0008	for renovation of the outdoor tennis courts at 12th Ave Rec Center
<b>Seizures &amp; Restitution Fund</b>						
25 - 29000	25660138 - 45116	27,300.00	11/26/2019	20		to fund 2nd year of warranty on the Axon Technology plan for tasers & accessories
<b>Public Transportation &amp; Parking Fund</b>						
010-0000-253-2000	027-0000-253-2000	4,080,323.00	7/30/2019	4		To establish the Public Transit Fund
275 - 331380	27550277 - 44766	134,285.00	11/12/2019	30		First distribution of fnds from ODOT to CON for maintaining CON's urban mass transit services
<b>Water Fund</b>						
31 - 29000	31993360 - 46201	10,000.00	11/12/2019	28	WA0246	Amendment #1 to contract for Parsons Addition Water Line Replacement project
31 - 29000	31993345 - 46201	100,000.00	11/12/2019	32	WB0212	2015 water wells & transmission lines project in NE Norman
<b>Wastewater Fund</b>						
032-0000-253-0000	032-9048-432-6101	94,000.00	8/13/2019	13	WW0278	to purchase equip & supplies for the Summit Valley Interceptor Project
032-0000-253-0000	032-5541-432-4199	30,000.00	8/27/2019	32		extension to study with Entegriy Energy Partners of selling digester bio-gas
<b>Sanitation Fund</b>						
033-0000-253-2000	033-5563-432-5008	36,550.00	10/22/2019	31		ODEQ grant to purchase equip for future household hazardous waste facility
033-0000-253-2000	033-5563-432-5199	18,850.00	10/22/2019	31		ODEQ grant to purchase equip for future household hazardous waste facility
<b>Risk Management Fund</b>						
043-0000-367-1264	010-5023-429-3212	49,932.00	9/10/2019	25		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
043-0000-367-1264	010-5023-429-3213	1,288.00	9/10/2019	25		reimbursements from insurance companies due to accidents to repair damaged traffic signal equipment
43 - 29000	43330104 - 44403	115,458.00	11/26/2019	12		to purchase buildings & contents insurance from Affiliated FM for the period of 12/1/19 to 12/1/20
<b>Capital Fund Balance</b>						
050-0000-366-1251	050-9552-431-6101	90,290.00	7/23/2019	20	TC0277	refunded fnds from ODOT from Lindsey Resurfacing proj to be used for the 24 Ave. E Widening project
050-0000-253-2000	050-9419-431-6201	497,719.00	7/23/2019	14	BP0455	to be used for program management services with Olsson, Inc. for the 2019 bond projects
050-0000-366-1251	010-5023-429-3212	6,742.00	9/10/2019	26		OU's portion of cost of turning Felgar St. into a two-way street
50 - 29000	50597717 - 46101	3,440.00	11/12/2019	34		To cover FYE19 accounts exceeding budgetary balances
50 - 29000	579 - 372950	59,736.00	11/26/2019	37		Resolution R-1920-63 for the UNP TIF
<b>Norman Forward Sales Tax Capital Fund Balance</b>						
051-0000-253-2000	051-9322-452-6101	432,122.00	10/22/2019	32	NFP105	Amendment 1 to contract with Crossland Const Co. for construction of Ruby Grant Park
51 - 29000	52793067 - 46101	14,625.00	11/12/2019	36	PR0171	for park improvements at Summit Lakes Park
<b>University North Park TIF Fund</b>						
057-0000-253-2000	057-9510-431-6101	175,000.00	8/27/2019	34	UT0016	Legacy Park parking facility
57 - 29000	5770410 - 44299	20,400.00	11/26/2019	22		To fund the fountain service agreement at Legacy Park
57 - 29000	109 - 372957	843,807.00	11/26/2019	37		Resolution R-1920-63 for the UNP TIF
57 - 29000	509 - 372957	256,763.00	11/26/2019	37		Resolution R-1920-63 for the UNP TIF
<b>Sewer Maintenance Fund</b>						
321 - 29000	32130199 - 49005	13,249.00	11/12/2019	34		To cover FYE19 accounts exceeding budgetary balances
<b>Excise Tax fund</b>						
322-0000-253-0000	322-9048-432-6101	64,000.00	8/13/2019	13	WW0278	to purchase equip & supplies for the Summit Valley Interceptor Project

**City Comparison for Sales Tax collections - July 2019**

City	Change from July 2018	Year-to-date % Change
Norman	-2.94%	-2.94%
OKC	1.79%	1.79%
Moore	0.60%	0.60%
Edmond	4.06%	4.06%
Midwest City	-0.95%	-0.95%
Tulsa	-2.86%	-2.86%
Lawton	1.57%	1.57%
State of OK	-1.04%	-1.04%

**City Comparison for Sales Tax collections - January 2020**

City	Change from Jan 2019	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

**City Comparison for Sales Tax collections - August 2019**

City	Change from Aug 2018	Year-to-date % Change
Norman	-2.09%	-2.52%
OKC	0.99%	1.39%
Moore	-2.56%	-0.99%
Edmond	7.31%	5.65%
Midwest City	-0.20%	-0.58%
Tulsa	-0.02%	-1.44%
Lawton	0.63%	1.10%
State of OK	2.05%	0.47%

**City Comparison for Sales Tax collections - February 2020**

City	Change from Feb 2019	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

**City Comparison for Sales Tax collections - September 2019**

City	Change from Sep 2018	Year-to-date % Change
Norman	4.54%	-0.23%
OKC	6.14%	2.95%
Moore	1.70%	-0.12%
Edmond	4.51%	5.27%
Midwest City	3.79%	0.84%
Tulsa	6.36%	1.06%
Lawton	5.86%	2.68%
State of OK	-2.04%	-0.35%

**City Comparison for Sales Tax collections - March 2020**

City	Change from Mar 2019	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

**City Comparison for Sales Tax collections - October 2019**

City	Change from Oct 2018	Year-to-date % Change
Norman	3.67%	0.78%
OKC	4.56%	3.35%
Moore	4.27%	0.94%
Edmond	7.47%	5.83%
Midwest City	4.60%	1.79%
Tulsa	1.43%	1.15%
Lawton	3.48%	2.88%
State of OK	-3.88%	-1.23%

**City Comparison for Sales Tax collections - April 2020**

City	Change from Apr 2019	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

**City Comparison for Sales Tax collections - November 2019**

City	Change from Nov 2018	Year-to-date % Change
Norman	3.90%	1.40%
OKC	6.21%	3.90%
Moore	4.17%	1.55%
Edmond	11.15%	6.82%
Midwest City	2.96%	2.01%
Tulsa	7.40%	2.36%
Lawton	3.26%	2.95%
State of OK	n/a	n/a

**City Comparison for Sales Tax collections - May 2020**

City	Change from May 2019	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

**City Comparison for Sales Tax collections - December 2019**

City	Change from Dec 2018	Year-to-date % Change
Norman	7.48%	2.38%
OKC	3.80%	3.89%
Moore	4.37%	2.01%
Edmond	11.16%	7.53%
Midwest City	2.55%	2.10%
Tulsa	5.02%	2.80%
Lawton	4.46%	3.20%
State of OK	n/a	n/a

**City Comparison for Sales Tax collections - June 2020**

City	Change from June 2019	Year-to-date % Change
Norman		
OKC		
Moore		
Edmond		
Midwest City		
Tulsa		
Lawton		
State of OK		

**CITY OF NORMAN**  
**Position Vacancy Report**  
**12/11/2019**

POSITIONS AUTHORIZED TO FILL			
Position	Department/Division	Date of Vacancy	Status
Sustainability Coordinator	City Manager	01/01/19	Accepting Applications
Administrative Technician IV	City Clerk/Admin	12/02/19	Accepting Applications
Custodian (PPT)	City Clerk/Custodial Svcs.	11/01/19	Accepting Applications
Budget Technician	Finance/Budget	07/01/19	Conducting Selection Process
Printing Services Operator I	Finance/Printing Services	10/10/19	Conducting Selection Process
Development Services Manager	Planning/Dev Svcs.	N/A	Pending Job Announcement
Planning Services Manager	Planning/Current Planning	10/11/19	Pending Job Announcement
ADA Technician	Public Works/Admin	10/29/19	Accepting Applications
Engineering Assistant	Public Works/Engineering	11/08/19	Accepting Applications
Construction Manager	Public Works/Engineering	12/02/19	Accepting Applications
Maintenance Worker I	Public Works/Streets	09/26/19	Pending Job Announcement
Maintenance Worker II (2)	Public Works/Streets	08/01/19	Accepting Applications
Maintenance Worker I (2)	Public Works/Stormwater	7/1/2019, 10/28/19	Pending Job Announcement
Maintenance Worker II	Public Works/Stormwater	10/14/19	Conducting Selection Process
Transportation Engineer	Public Works/Traffic	N/A	Pending Job Announcement
Emergency Vehicle Tech Spec.	Public Works/Fleet	07/01/19	Pending Job Announcement
Emergency Vehicle Tech Mech II	Public Works/Fleet	07/01/19	Pending Job Announcement
Admin Tech II (PPT)	Utilities/Environmental Svcs	07/01/19	Conducting Selection Process
Utility Distribution Worker I (2)	Utilities/Water Line Maint	5/13/19, 6/26/19	Conducting Selection Process
Sanitation Worker I	Utilities/Sanitation	11/22/19	Accepting Applications
Police Major	Police/Staff Svcs	11/01/19	Pending Selection Process
Communications Officer I (4)	Police/Emergency Comm.	5/24/19,8/14/19 9/17/19, 11/14/19	Accepting Applications
Animal Welfare Technician	Police/Animal Welfare	9/2/2019, 8/13/19	Accepting Applications
Maintenance Worker I	Parks/Park Maintenance	09/27/19	Conducting Selection Process
Recreation Leader I (PPT)	Parks/Irving	08/09/19	Accepting Applications
<b>Total: 31</b>			
POSITIONS CURRENTLY ON HOLD			
Position	Department/Division	Date of Vacancy	Notes
<b>General Fund:</b>			
Development Coordinator	City Manager	09/09/19	Pending request
Assistant City Attorney III	Legal	10/23/19	Pending request
Systems Administrator	IT	11/27/19	Pending request
Building Inspector	Planning/Dev Svcs.	05/30/19	Pending request
Victim Advocate	Police/Investigations	12/02/19	Pending request
Parking Service Officer	Police/Patrol	04/05/19	Pending request
EMS Training Officer	Fire/Admin	05/01/19	Under review
Fire Protection Engineer	Fire/Prevention	09/27/19	Under review
Firefighter (5)	Fire/Suppression	7/29/19, 8/1/19, 8/30/19, 10/31/19, 12/2/19	Pending request
<b>Total: 13</b>			
<b>Enterprise Fund:</b>			
Cross Connection Program Coord.	Utilities/Water Treatment	01/01/19	Pending request
Water Lab Intern (PPT)	Utilities/Water Treatment	03/05/19	Pending request
<b>Total:2</b>			
POSITIONS RECENTLY FILLED			
Position	Department/Division	Action	
Sanitation Worker II	Utilities/Sanitation	Internal Promotion	
Benefits Specialist	Human Resources/Admin	Internal Promotion	
Heavy Equipment Operator	Public Works/Streets	Internal Promotion	
Utility Billing Service Rep.	Finance/Utilities	DOH 12/23/19	
Communications Officer I (2)	Police/Emerg. Comm.	DOH 12/6/19, 1/7/20	