

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
December 12, 2019

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4 p.m. at 201 E. Gray St. Study Session Room, on the 12th day of December, 2019, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT: Chair Eddie Sims, Members Jim Costello, Joan Goth, Ann Gallagher, Lea Greenleaf, Melanie Hayes, and Linda Price

ABSENT: Member Jared Garner

COMMITTEE LIAISONS: Robert Wasoski, FOP
OU (position vacant)
IAFF (position vacant)

STAFF PRESENT: Travis King, Fire Chief
Kim Coffman, Budget Manager
Captain Hawkins, NPD
Russell Anderson, Communications Manager
Rick Knighton, Assistant City Attorney III
City Council Member Bill Scanlon

Item 2, being

INTRODUCTION OF STAFF AND GUESTS

Chair Sims called the meeting to order at 4:00 pm. He welcomed staff and guests to the meeting and asked them to introduce themselves.

Item 3, being

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES
OF November 14, 2019.

Member Goth made a motion to approve the Citizens Public Safety Oversight Committee minutes, of the November 14, 2019 meeting, which motion was duly seconded by Member Gallagher; and the question being to approve the Citizens Public Safety Oversight Committee minutes of November 14, 2019 a vote was taken with the following result:

YEAS: Chair Eddie Sims, Members Jim Costello,
Joan Goth, Ann Gallagher, Lea Greenleaf,
Melanie Hayes, and Linda Price

NAYES: none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of November 14, 2019 approved.

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ITEM 4, being:

MONTHLY UPDATES

Finance Report

Kim Coffman gave the update. She stated that November revenues were about 5% below the budget target due to sales tax collection being lower than projected. We did receive our first quarter SRO payment from the school district. Expenditures are about 36% below the budget target due to no spending on capital projects. This will change when we start construction on the EOC. We had three payrolls this month, which boosted expenditures.

Fire Department

Chief King gave the update. He stated that the pumper tanker is being assembled and they believe it will be in service around May. We are moving ahead with the budget requests for the upcoming fiscal year. We will be requesting more services tools and vehicles.

Police Report

Captain Hawkins gave the update. The 58th Academy is still going on with 11 Officers for the City and 4 for OU and they will graduate in February. Dispatch is still 5 dispatchers down. COP hours for the month of November were 846, including 266 hours in DDACTS, 205 hours in COP problem solving, and 373 hours in relationships. Some of the events attended were Coffee with a Cop, Voices for Norman, Downtown Business Association meeting, Citizen's Police Academy graduation, etc.

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ITEM 5, being:

DISCUSSION AND POSSIBLE ACTION ON LETTER OF RECOMMENDATION TO MAYOR AND CITY COUNCIL REGARDING EOC FUNDING

Member Greenleaf made a motion to approve the drafted letter to the Mayor and City Council regarding EOC funding, which motion was duly seconded by Member Gallagher; and the question being to approve the drafted letter to the Mayor and City Council regarding EOC funding, a vote was taken with the following result:

YEAS: Chair Eddie Sims, Members Jim Costello, Joan Goth, Ann Gallagher, Lea Greenleaf, Melanie Hayes, and Linda Price

NAYES: none

Chair Sims declared the motion carried and the drafted letter to the Mayor and City Council regarding EOC funding approved.

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ITEM 6, being:

DISCUSSION WITH CITY ATTORNEY'S OFFICE REGARDING MEETING DECORUM

Rick Knighton with the City Attorney's office attended the meeting to discuss meeting decorum. He stated that regarding the agenda, you should always put "possible action" on all items. This is

technically not in violation of the Open Meetings Act because the PSOC does not have the authority to spend money, but the City Council has adopted a resolution that states we will use the rules of the Open Meetings Act on all committees. In regards to topics this committee can discuss, he stated that you can talk about anything, but if you make a recommendation to Council it needs to be about something that is within your purview. Knighton stated the committee could draft a letter to the Mayor and Council requesting an expansion of the committee's scope of purview if they felt it necessary.

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ITEM 7, being:

DISCUSSION REGARDING PHASE III RADIO CONSULTANTS AND RADIO SYSTEM UPDATE

Russell Anderson gave the update. He stated that we had to restart the 30 day reliability testing due to a radio going out the week before for four hours. There was a wiring issue with the radio. We are getting ready to move the federal backup radio system to Sarkey's and Animal Welfare. Starting next Tuesday we will be installing the Parks & Rec radios.

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ITEM 8, being

UPDATE ON EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Russell Anderson gave the update. He stated that we are currently holding. They did have a meeting with the architects to pick out all of the interior decorations. The architect firm is currently working with the City to get bids out on the construction, but we don't have a timeline.

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Item 9, being

ESTABLISH AGENDA TOPICS FOR THE NEXT JANUARY 9, 2020 MEETING

Chair Sims stated that he will be absent for the next meeting. We need to have an agenda item on drafting a recommendation to the Mayor and Council to expand the committee's scope.

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Item 10, being

MISCELLANEOUS COMMENTS

None at this time.

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Item 11, being

ADJOURNMENT

Member Costello made a motion to adjourn, which was duly seconded by Member Price; and the question being to adjourn, a vote was taken with the following result:

YEAS:	Chair Eddie Sims, Members Jim Costello, Joan Goth, Ann Gallagher, Lea Greenleaf, Melanie Hayes, and Linda Price
NAYES:	none

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 4:41 pm.