

Ad Hoc Committee to Address Homelessness  
Minutes of  
Monday, November 4, 2019

The Ad Hoc Committee to Address Homelessness of the City of Norman, Cleveland County, State of Oklahoma, met for a special meeting on November 4, 2019, at 2:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building-A, the Norman Municipal Building and at [www.Normanok.gov](http://www.Normanok.gov) twenty-four hours prior to the beginning of the meeting.

**Item no. 1 being: Committee Introductions**

Members Present: Alison Petrone  
Sereta Wilson  
Bill Scanlon  
Rayna Cumbie  
Jessica Moore  
Cary Bryant  
Lisa Krieg  
Michelle Evans  
Jeanne Snider

Staff Present: Tara Reynolds

**Item No. 2 being: Determination of Meeting Frequency and Times**

The Committee agreed to meet on the following three dates at 10:00 am, in the Executive Conference Room of the Municipal Building at 201 W Gray:

November 12  
November 19  
November 26

**Item No. 3 being: Critical Issues for Immediate Discussion**

Winter Warming Shelter: The winter warming shelter has been run by Food and Shelter but they are not continuing this year. A warming shelter is needed, so the City is looking at its options. Salvation Army is a shelter, but it is a high barrier shelter, so for entry you must meet certain criteria that many people do not meet. A potential location for a warming shelter is a vacant house owned by the City at 1900 W. Robinson Street. The capacity is unknown at this time, because Code and Fire need to inspect it. A low barrier shelter is needed, primarily to house males. There will need to be two security guards, so we need to figure out who the City has contracts with, and the cost. Utilities will need to be turned on, and Jeanne has already had the water service transferred to the City. The clients can assist with Janitorial duties. Annie's Ruff House volunteered to house any pets of clients. Volunteers can be utilized to clean the house in preparation for use. The Committee will prepare a budget proposal for the November 12 meeting which will include maintenance, staffing, and supply costs.

Other options were discussed, such as other locations owned by the City, FEMA trailers, and portable heating sources.

Encampments: The issue of Encampments was not discussed at this time.

**Item No. 4 being: Evaluation of the Scope of Issues for Committee Discussion**

This item was not discussed at this time.

**Item No. 5 being: Adjournment**

The Committee adjourned at 2:56pm.