



# Construction Permit Application

## 1 & 2 Family Dwelling & Related Residential Construction

Permit No. \_\_\_\_\_

City of Norman Development Services Division 201 W. Gray St., Bldg. A Norman, OK 73069  
(405) 366-5339 Permits (405) 366-5445 Fax

<b>PROJECT ADDRESS</b>	<b>BLOCK</b>	<b>LOT</b>	<input type="checkbox"/> SUBDIVISION _____ <input type="checkbox"/> NRCOS* _____ <input type="checkbox"/> WARRANTY DEED (SEE ATTACHED) _____	<b>LOT LINE ADJUSTMENT REQUIRED</b> <input type="checkbox"/> NO <input type="checkbox"/> YES # _____
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<b>CONTACT NAME</b>	<b>PHONE #</b>	<b>Valuation</b> \$ _____
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OWNER NAME: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ PHONE #: _____ FAX: _____ CELL PHONE #: _____ E-MAIL ADDRESS: _____	CONTRACTOR: _____ ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____ PHONE #: _____ FAX: _____ CELL PHONE #: _____ E-MAIL ADDRESS: _____
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**PROJECT DESCRIPTION**

<input type="checkbox"/> Single Family Detached	<input type="checkbox"/> Addition	<input type="checkbox"/> Storage Building	<input type="checkbox"/> Carport
<input type="checkbox"/> Townhome	<input type="checkbox"/> Remodel	<input type="checkbox"/> Garage/Shop	<input type="checkbox"/> Paving, Right of Way/Driveway
<input type="checkbox"/> Two Family Home (Duplex)	<input type="checkbox"/> Swimming Pool	<input type="checkbox"/> Cabana	<input type="checkbox"/> Paving, Private
<input type="checkbox"/> Guesthouse	<input type="checkbox"/> Storm Shelter	<input type="checkbox"/> Barn	<input type="checkbox"/> Other _____
<input type="checkbox"/> Garage Apartment	<input type="checkbox"/> Fire Repair		

<b>Lot Area:</b>	<b>Project Area*:</b>	<b>Living area*:</b>	<b>Paving Area*:</b>
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<b>Water Solution:</b> <input type="checkbox"/> New Meter: Size _____ <input type="checkbox"/> Existing Meter <input type="checkbox"/> New Well <input type="checkbox"/> Existing Well	<b>Sewer Solution:</b> <input type="checkbox"/> New Public Sewer Tap <input type="checkbox"/> Existing Public Sewer Tap <input type="checkbox"/> New Septic/Other <input type="checkbox"/> Existing Septic
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If this project includes:  ELECTRICAL  MECHANICAL  PLUMBING/GAS **THEN SEPARATE PERMITS ARE REQUIRED**

**Signature**

The granting of a permit or approval of plans shall not be construed as permission to violate any federal, state or local laws. Special notice is hereby given that additional requirements, notices and regulations will be printed on the permit and plans and that all additional requirements, notices and regulations and all laws and ordinances governing this type of work will be complied with whether specified herein or not. This permit becomes null and void if the authorized work or construction is not commenced, is suspended or abandoned after work is commenced, if no inspections are obtained, or if the permit is not issued within a 6 month period. This permit requires final inspections and a Certificate of Completion or Certificate of Occupancy.

I agree to abide by all laws and ordinances governing this type of work whether specified herein or not and hereby certify that I have read and examined this application and know the same to be true and correct.

Printed Name \_\_\_\_\_ E-mail \_\_\_\_\_

Signature \_\_\_\_\_  Owner  Agent of Owner  Contractor Date \_\_\_\_\_

Notice: Application must include two (2) copies of a site plan, floor plan and all elevations drawn to City standards. Projects using septic systems as a sewer solution must provide a soil profile test. A soil profile test is provided by the Department of Environmental Quality, Purcell, Oklahoma, (405) 527-8738. Projects not in platted areas, subdivisions or without a NRCOS must provide a copy of the warranty deed. Warranty deeds may be purchased at the Cleveland County Court House, Norman, Oklahoma, (405) 366-0240.

NOTICE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.  
MAIL OR DELIVER TO:  
Building Permits & Inspections (405)366-5339 Permits  
201 W. Gray St., Bldg A (405)366-5333 Inspections  
Norman, OK 73069 (405)366-5445 Fax

<b>O</b> Lot size area _____ sf <b>F</b> Project area _____ sf <b>F</b> Living area _____ sf <b>I</b> # of units _____ <b>C</b> # of stories _____ <b>E</b> Req. Parking _____ <b>U</b> <b>Building Footprint</b> <b>S</b> Existing _____ sf <b>E</b> New/Proposed _____ sf <b>O</b> Total Coverage _____ sf <b>N</b> % Bldg Coverage _____ % <b>L</b> <b>Paving/Other</b> <b>Y</b> Existing _____ sf New/Proposed _____ sf Total Coverage _____ sf % Paving Coverage _____ %	<b>Total Impervious Coverage:</b> _____ % <b>Total Impervious Coverage:</b> Must be less than 65 % and paving can be no more than 50% Front Yard, or 70% Front Yard with 3 car garage. <b>Total</b> _____ % Front _____ % Date of CO (if applicable) _____	<b>Water System</b> _____ <b>Sewer System</b> _____ <b>Easements:</b> 1 _____ 2 _____ 3 _____ 4 _____ <b>Setback Distance:</b> Directional indicators req.: (N/S/E/W....) Front _____ Rear _____ Right _____ Left _____ Engineering Permit _____	<b>Park No.</b> _____ <b>Ward</b> _____ <b>Census Tract</b> _____ <b>Census Block</b> _____ <b>Zoning</b> _____ <b>Flood Zone</b> _____ <b>Historic District</b> _____ <b>Core Area</b> _____ <b>Special Planning Area</b> _____ <b>Total Fees \$</b> _____ <b>Plan Rev \$</b> _____ (DUE AT SUBMITTAL) <b>Balance Due \$</b> _____	<b>Building Official :</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>See Notes on:</b> <input type="checkbox"/> Permit <input type="checkbox"/> Plans <b>Public Works/Engineering:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>See Notes on:</b> <input type="checkbox"/> Permit <input type="checkbox"/> Plans <b>Planning:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>See Notes on:</b> <input type="checkbox"/> Permit <input type="checkbox"/> Plans <b>HD/Code Official:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> N/A _____ <b>See Notes on:</b> <input type="checkbox"/> Permit <input type="checkbox"/> Plans
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### IMPERVIOUS COVERAGE AREA

Worksheet completed by: \_\_\_\_\_ Applicant \_\_\_\_\_ City Staff

#### PROJECT ADDRESS

#### BUILDING AREA UNDER ROOF

The area of a lot covered by buildings or roofed areas, but not including ground level paving, landscaping or open recreational facilities.  
Cannot exceed 40% of total lot area.

- A. Lot Area: \_\_\_\_\_ sf
- B. Project Area: \_\_\_\_\_ sf
- C. Living Area: \_\_\_\_\_ sf
- Building Footprints:
- D. Existing Structures: \_\_\_\_\_ sf
- E. New/Proposed: \_\_\_\_\_ sf
- F. Total Building Coverage: **(D+E)** \_\_\_\_\_ sf
- G. % Total Building Coverage: **(F÷A)** \_\_\_\_\_ % of lot
- H. **TOTAL BUILDING IMPERVIOUS COVERAGE ON LOT** \_\_\_\_\_ **sf**

#### PAVING/OTHER

This includes sidewalks, driveways, uncovered patios, decks, air conditioning equipment pads, and other impervious improvements.  
Cannot exceed 65% (including all structures) total impervious coverage of lot area. All water must drain away from buildings on this site and not impact adjacent properties.

- I. Paving/Other Impervious Areas:
  - 1. Existing: \_\_\_\_\_ sf
  - 2. New/Proposed: \_\_\_\_\_ sf
- J. Total Paving/Other Impervious Coverage: \_\_\_\_\_ sf
- K. % Paving Coverage: **(J÷A)** \_\_\_\_\_ %
- L. **TOTAL ALL TYPES IMPERVIOUS COVERAGE ON LOT: (F+J)** \_\_\_\_\_ **sf**
- M. **TOTAL OF ALL TYPES OF IMPERVIOUS COVERAGE ON LOT: (L÷A)** \_\_\_\_\_ **% of Lot**

#### \*DEFINITIONS

Project Area - the total square footage of the bricked or sided and under roof area within a structure, including second floor, garage, patio, and porch, where applicable.  
Living Area - the total heated and cooled square footage of bricked or sided area within a structure.  
Paving Area - the total "non-building" impervious area of a property, including swimming pool, uncovered patio/porch, sidewalks, and driveways on private property, where applicable  
NRCOS - Norman Rural Certificate of Survey; inquiries should be addressed to the Development Coordinator, Public Works, (405) 366-5458.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_