

PARADE PERMIT

CITY OF NORMAN ORDINANCE NO. 32-107



We agree to meet the following guidelines and assurances established by the City for approval of Parade permits.

1. No street shall be blocked past the time designated on the permit.
2. A map must be provided showing location of street closing and placement of barricades. **Applicant must contact the Traffic Control Division (405)329-0528 to arrange pick up or delivery of barricades.**
3. Applicant must provide litter and trash pickup following the event, both within and without the closed area, if debris is scattered as a result of the event.
4. The proposed parade shall not interfere with any other scheduled event or pose any public safety threat.
5. No alcoholic beverages will be sold in the public right-of-way (beer, wine, liquor, etc.)
6. Applicants will be responsible to the City to assure each of the guidelines are met.
7. The applicant may be required to provide the City evidence of an insurance policy taken out by the applicant which would indemnify the City against all damages or liability claims arising from the event.
8. The applicant shall be required to reimburse the City of Norman for an extraordinary costs incurred by the City such as overtime pay for personnel, special cleanup, hiring off-duty personnel, etc.
9. Application for Parade Permits must be submitted at least two (2) weeks prior to the proposed event.

Date of Application: _____

Date of Parade: _____

Begin Time: _____ End Time: _____

Name of the Parade: _____

Description of the Parade: _____

Route of Parade (**Attached Map**)

Police Personnel Needed? _____ If Yes, Estimated Number of Officers: _____

Animals Involved? _____ Yes _____ No

Clean-up Provisions Made? _____ Yes _____ No

Estimated Number of Participants: _____

Estimated Number of Spectators: _____

Any violation or variation from the above terms may result in the revocation of this permit.

Sponsoring Organization

Applicant Name

Applicant Date of Birth

Applicant Telephone Number

Applicant Signature

Applicant Address

Applicant E-Mail Address

This is to certify that the parade permit application for the above applicant has been approved if **signed and dated by the issuing authority below.**

_____ Issuing Authority, Norman Police Department	Date _____
FEE FOR APPLICATION IS \$25.00	PAID _____ RECEIPT# _____
DATE _____ Cash CC Check # _____	Clerk _____

PROVIDE APPLICANT WITH A COPY OF THIS PERMIT

cc: City Clerk
PIO

Communications
Traffic Dept.

Parking Services
USS Lieutenant