

## **RETAIL BEER AND/OR WINE PERMIT**

1. You will need to obtain an Alcohol Beverage Laws Enforcement Commission (ABLE) Retail Beer and/or Wine Occupational License. ABLE is located at 3812 N. Santa Fe, Suite 200, Oklahoma City, 73118 – 405-521-3484
2. Fill out the City application completely
4. You will also fill out the Certificate of Compliance required by ABLE. Call the following telephone numbers and schedule a food and beverage inspection for your place of business. Have the paperwork at the business location for inspectors to sign on designated lines.
  - BUILDING CODE INSPECTIONS 405-366-5310
  - FIRE DEPARTMENT INSPECTIONS 405-292-9780
  - HEALTH DEPARTMENT INSPECTIONS 405-321-4048

The Planning Department does not make on-site inspections. You can obtain that signature at 201 West Gray, Building A – 405-366-5433

After you have obtained the signatures for the Certificate of Compliance, you will take that form to ABLE.

Bring the completed City application to the City Clerk's office located at 201 West Gray, Norman, Oklahoma, 73069, to obtain your permit.

Retail Beer permit fee is \$500.00 per year.

Retail Wine permit fee is \$1000.00 per year

**ALL CITY PERMITS EXPIRE MARCH 31ST OF EACH YEAR. PERMITS ARE HALF PRICE BETWEEN OCTOBER 1ST AND MARCH 31ST.**

City Clerk's Office 405-366-5386