



City of Norman
 Planning and Community Development
 Revitalization Division
 P. O. Box 370
 Norman, OK 73070
 405-326-5332

| | |
|-----------------------------------|--------------------|
| OFFICE USE – DATE RECEIVED: _____ | CASE # _____ |
| Phone Intake _____ | Received By: _____ |

OVER-OCCUPANCY INVESTIGATION FORM
 Effective August 29, 2008
 All complaints will be investigated

This form is to be used to notify the City that a “subject address” may be occupied in violation of the City’s zoning provisions. Information provided will become public record when the investigation finds there is a prosecutable violation. If the case goes to a hearing, the witness(es) may be subpoenaed to testify.

The information provided herein, with or without your signature below, will be reviewed and the appropriate level of investigation assigned to an inspector. Depending upon the outcome of the City’s investigation, a prosecutable violation may depend on your signature and your ability to testify.

All parties of interest (owner/occupants) in the “subject address” will be notified of the suspected violations and consequences and that an investigation into the alleged violation is in progress.

PLEASE PRINT AND PROVIDE CLEAR AND COMPLETE INFORMATION BELOW

Subject Address: _____

Owner/Manager Name (if known): _____

Owner/Manager Address (if known): _____

Phone #: _____

Witness(es) Name(s) (print): _____

Witness(es) Address: _____

Phone #: _____

Witness(es) Observations: _____

Additional information (such as license plate logs, observation journals, occupants’ names, other witness information): _____

Witness(es) Signature: _____ **Date Signed:** _____

Signature: _____ **Date Signed:** _____

