



CITY OF NORMAN

CONSTRUCTION PERMIT APPLICATION CHECKLIST

1 & 2 FAMILY DWELLING & RELATED RESIDENTIAL CONSTRUCTION
2 COMPLETE SETS OF PLANS REQUIRED FOR EACH PROJECT SUBMITTED

DEVELOPMENT SERVICES DIVISION

BUILDING PERMITS & INSPECTIONS

201 W. GRAY ST., BLDG A NORMAN, OK 73069

405-366-5339 PERMITS 405-366-5333 INSPECTIONS

405-366-5445 FAX

FOR OFFICE USE WHEN SUBMITTING APPLICATION

PROJECT ADDRESS: _____ PERMIT #: _____

New Home Add/Alter Storm Shelter Storage/Shop/Barn Garage Pool Carport Mobile Pave Other _____

ALL PLANS FOR MANUFACTURED STEEL BUILDINGS MUST BE SIGNED & SEALED BY AN ENGINEER LICENSED IN OKLAHOMA

YES NO N/A

COMPLETED APPLICATION? _____

INSURANCE VERIFICATION? (Liability & Workman's Comp) _____

FLOOR PLAN? (2 copies) (Not required for pools) _____

SITE PLAN? (2 Copies) _____

EXTERIOR BUILDING ELEVATIONS? (2 copies) _____

FOUNDATION PLAN? (2 copies) _____

PIER & GRADE BEAM FOUNDATION? (2 copies) (Engineered Design Required) _____

ENERGY PRESCRIPTIVE PACKAGE WORKSHEET? _____

Or Equivalent as calculated by the Department of Energy Res Check : www.energycodes.gov/rescheck

OFF-SITE CONSTRUCTION PERMIT REQUIRED? (for work in ROW) _____

SOIL PROFILE REPORT? (For projects with private sewer solutions) _____

(Provided by the Department of Environmental Quality, Purcell, OK (405) 527-8738)

WATER WELL PERMIT REQUIRED? (For projects with private water systems) _____

(Please contact City of Norman Building Official at (405)366-5432 for more information) Application Distributed? Yes No

WARRANTY DEED? (Required when parcel is not platted) _____

(Purchase at the Cleveland County Court House, 201 S Jones, Norman, OK (405) 366-0240)

WRITTEN EXPLANATION? (When drawings cannot adequately describe proposed work) _____

IS PAD CONSTRUCTED? _____

WILL FOUNDATION FOR THE PROPOSED STRUCTURE BE SUPPORTED BY ANY FILL MATERIAL? _____

(If yes, then code requires proof of engineered fill material or a site specific engineered foundation design is required.)

REVIEWED BY: _____

DATE: _____

HEIGHT LESS THAN 50'? (Highlight for reviewer) _____

DOES NOT PENETRATE 100:1 SLOPE? (FAA form distributed) _____

NO ADDITIONAL ROW REQUIRED? (Easement form distributed) _____

LOCATED IN HISTORIC DISTRICT? (Miller or Chautauqua) _____

LOCATED IN PORTER CORRIDOR? _____

LOCATED IN CORE AREA? _____

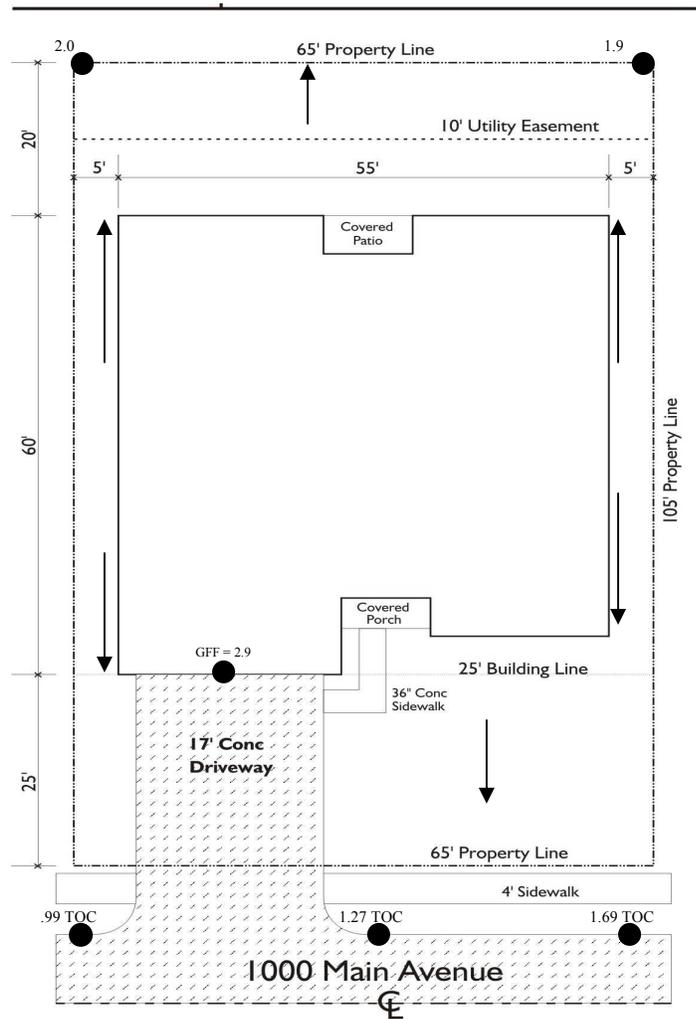


Project Address: _____ Permit #: _____

SITE PLAN (1)

YES NO N/A

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ON 11"x17" PAPER MAXIMUM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	TO ENGINEERING SCALE (1"=20',30',etc)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS SCALE OF DRAWING
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS NORTH ARROW
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS PROPERTY ADDRESS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS PROPERTY LEGAL
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS CONTRACTOR'S INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS OWNER'S INFORMATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS PROPERTY LINES & DIMENSIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS EASEMENT(S) & DIMENSIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS EXISTING BUILDINGS & DIMENSIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS PROPOSED BUILDINGS & DIMENSIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS FRONT/REAR/RIGHT/LEFT SETBACK
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EROSION CONTROL INFO SHEET
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	COPY TO ENGINEERING STAFF



YES NO N/A

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS BUILDING LINES
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS DRIVEWAY LOCATION & SIZE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS DRIVEWAY CONNECTION TO STREET
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS DRIVEWAY 5' TURN RADIUS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS SIDEWALK LOCATION & SIZE
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS DRAINAGE ARROWS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS GARAGE FF
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS FIVE LOT ELEVATIONS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	SHOWS LOCATION OF REQUIRED TREES

New Homes Only