

FINANCE COMMITTEE MINUTES

June 16, 2010

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 5:30 p.m. in the Municipal Building Study Session Room on the 16th day of June, 2010, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Members Dillingham, Ezzell, Quinn, and Chair Cubberley

ABSENT: Member Quinn

OTHERS PRESENT: Cindy Rosenthal, Mayor
Al Atkins, Council Member
Jim Griffith, Council Member
Steve Lewis, City Manager
Anthony Francisco, Finance Director
Suzanne Krohmer, Budget Manager
Shawn O'Leary, Public Works Director
Angelo Lombardo, Traffic Engineer
Phil Cotten, Police Chief
Blaine Nice, Assistant City Attorney III
Scott Blair, Downtowners Association
Newt Mitchell, Downtowners Association
Tom Sherman, Chamber of Commerce President
Mick Hinton, Contract Journalist, Norman Transcript

DISCUSSION REGARDING DOWNTOWN PARKING FACILITY (Payment Systems)

PowerPoint presentation by Shawn O'Leary and Angelo Lombardo and staff recommendations.

- Met with Downtowners Association
- Parking facility has 104 parking spaces
- Does not count parking lots reserved for downtown workers
- 50 spaces available for lease permit parking during the day
- Remaining 54 spaces for public parking use
- An additional 54 spaces will be added when building maintenance building is gone
- Facility usage has usage of 21% in morning; 52% in afternoon; and 46% in evening
- Investigated multi-space pay-by-space and pay and display parking systems
- Approximately \$1,000 implementation costs for permits and signs
- Pay & Display - \$31,104 for 2 units – requires Parking Service Officer
- Pay by Space - \$22,091 for 2 units – requires Parking Service Officer
- Staff recommends Pay by Space
 - Tulsa is using this program now
 - Handheld enforcement device is available that will track time automatically, costs \$18,613
 - Will automatically issue citation from unit for automobile
 - Individual can add time by cell phone
- Anticipated revenue from leased reserved parking permits – 50 permits x .25/hour – 8 hour/day x 52 weeks/year = \$26,000 annually to City – discounts could be offered for annual pay
- Remaining 54 parking spaces by the hour – approximately \$28,080 annually for the City
- Need for more comprehensive parking plan for downtown

Newt Mitchell - against paid parking, mainly residents parking on Main Street

Scott Blair – against paid parking, too – the lot has helped – need to get downtown employees to park there – believes use of lot will decrease with a pay system. Not against lease parking for landlords or employees.

Downtown has lost many businesses, both retail and professional, over the years due to lack of parking space for customers.

Cubberley – need increased enforcement on Main Street.

Tom Sherman – need more parking downtown. Lot needs added value to be able to charge for parking such as cover for parking lot. Parking situation will be worse with Vista building reopening.

Rosenthal – get businesses to lease there. Hold off on pay-by-space system. Is there a better way than chalking to enforce downtown parking?

Cubberley – new technology might require Parking Ordinance change.

Ezzell – parking lot needs to be gated, if paid option is used.

Items submitted for the record

1. PowerPoint Presentation – Public Works Department / Traffic Division

DISCUSSION REGARDING A LOCAL PURCHASING PREFERENCE ORDINANCE

- City of Norman Code – ‘purchases most advantageous to City’ is current wording. Currently no local merchant preference.
- “Local” is hard to define.
- Lawton has the best definition of “local vendor”.
- NGIP(National Institute of Governmental Purchasing) strongly discourages local preference - discourages competition – pay more for the same thing
- Staff does not recommend getting extra credit but okay with tie bids.

Ezzell – against the word “primary”, liked State Statute wording – reciprocity alt. Should consider reciprocity.

Dillingham – agrees with reciprocity.

Oklahoma City – unwritten policy (3 – 5%). Anthony Francisco – Silver Star successfully bids and if we up their bid 3 – 5 %.

City – draft ordinance with middle ground.

Dillingham – don’t define percent.

Ezzell – wants reciprocity charge and wants more on City of Moore information. Define ‘same in price and same in quality’.

Cubberley – reciprocity and ties, check if local businesses are disadvantaged in other cities.

Dillingham – how will reciprocity harm or help local businesses?

Rosenthal – follow-up with Oklahoma City purchasing act.

Ezzell – likes Moore ordinance.

Cubberley – come back in 1 – 2 months with requested information.

Items submitted for the record

1. Memo to Steve Lewis from Anthony Francisco, Finance Director, Fred Duke, Procurement Analyst and Blaine Nice, Assistant City Attorney III
2. Enrolled Senate Bill No. 1714 amending 74 O.S. 2001, Section 85.17A
3. Copy of article in Norman Transcript, June 15, 2010, from Tulsa World newspaper

DISCUSSION REGARDING FYE 2011 BUDGET FOLLOW-UP

No discussion on this item.

DISCUSSION REGARDING THE REVENUE / EXPENDITURE REPORT

- General Fund 8% below trend in sales tax collection
- Collections up last two months but trend is still bad
- New revenues in FYE 11 – some start in July, some start immediately
- Labor negotiation status update – 1st in July
- FEMA reimbursement for May 10th storm - City's cost will be less than \$100,000 out-of-pocket after reimbursement

Items submitted for the record

1. Summary of Major Funds-General; Capital; Westwood; Water; Wastewater; Sewer Maintenance; New Development Excise; Sewer Sales Tax; and Sanitation Fund Revenue Sources vs. Budget, Financial Report dated May 31, 2010.

DISCUSSION REGARDING REPORT ON OPEN POSITIONS

No discussion on Open Positions report

Items submitted for the record

1. City of Norman/Human Resources Department Recruitment and Selection Report dated June 6, 2010

The meeting adjourned at 6:45 p.m.

ATTEST:

City Clerk

Mayor