CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

February 11, 2014

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at the Norman Public Schools Administrative Services Center on the 11th day of February, 2014, at 6:30 p.m., and notice and agenda of the meeting were posted at the Norman Public Schools Administrative Center at 131 South Flood Avenue, the Norman Municipal Complex at 201 West Gray, and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
ABSENT:	Councilmember Jungman

The Pledge of Allegiance was led by Mayor Rosenthal.

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Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL STUDY SESSION MINUTES OF JANUARY 27, 2014
CITY COUNCIL MINUTES OF JANUARY 28, 2014
NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 28, 2014
NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 28, 2014
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JANUARY 28, 2014

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Kovach moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-61 dated February 4, 2014, by Brenda Hall, City Clerk
2. City Council Study Session minutes of January 27, 2014
3. City Council minutes of January 28, 2014
4. Norman Utilities Authority minutes of January 28, 2014
5. Norman Municipal Authority minutes of January 28, 2014
6. Norman Tax Increment Finance Authority minutes of January 28, 2014

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 4, being:

PROCLAMATION NO. P-1314-9: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2014, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

Councilmember Kovach moved that receipt of Proclamation No. P-1314-9 proclaiming the month of February, 2014, as Black History Month in the City of Norman be acknowledged, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record
1. Text File No. P-1314-9 dated January 29, 2014, by Jayme Rowe, Legal Admin Tech
2. Proclamation No. P-1314-9

Participants in discussion
1. Dr. George Henderson accepted the proclamation on behalf of all African American citizens and thanked the Council

and the question being upon acknowledging receipt of Proclamation No. P-1314-9 proclaiming the month of February, 2014, as Black History Month in the City of Norman, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and receipt of Proclamation No. P-1314-9 proclaiming the month of February, 2014, as Black History Month in the City of Norman was acknowledged.

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Item 5, being:

PROCLAMATION NO. P-1314-10: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, MARCH 1, 2014, AS MARDI GRAS IN THE CITY OF NORMAN.

Councilmember Kovach moved that receipt of Proclamation No. P-1314-10 proclaiming Saturday, March 1, 2014, as Mardi Gras in the City of Norman be acknowledged, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record
1. Text File No. P-1314-10 dated January 29, 2014, by Brenda Hall, City Clerk
2. Proclamation No. P-1314-10

Participants in discussion
1. Ms. Aimee Rook, Mardi Gras Chair, accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation No. P-1314-10 proclaiming Saturday, March 1, 2014, as Mardi Gras in the City of Norman, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and receipt of Proclamation No. P-1314-10 proclaiming Saturday, March 1, 2014, as Mardi Gras in the City of Norman was acknowledged.

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Item 6, being:

CONSENT DOCKET

Councilmember Kovach moved that Item 7 through Item 25 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Griffith; and the question being upon the placement on the consent docket by unanimous vote of Item 7 through Item 25, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Item 7 through Item 25 were placed on the consent docket by unanimous vote.

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Item 7, being:

CONSIDERATION OF ORDINANCE NO. O-1314-27 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION THIRTY-SIX (36), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE THE SAME IN THE M-1, RESTRICTED INDUSTRIAL DISTRICT, AND TO GRANT SPECIAL USE FOR AN ELECTRIC SUBSTATION; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2217 WEST BOYD STREET)

Councilmember Kovach moved that Ordinance No. O-1314-27 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1314-27 dated December 16, 2013, by Janay Greenlee, Planner
2. Ordinance No. O-1314-27 with Exhibit A, Site Plan
3. Location map
4. Staff report dated January 9, 2014, recommending approval
5. City of Norman Predevelopment Summary Case No. PD 13-28 dated December 19, 2013, for Oklahoma Gas & Electric Company for property located at 2217 West Boyd Street
6. Pertinent excerpts from Planning Commission minutes of January 9, 2014

and the question being upon the Introduction and adoption of Ordinance No. O-1314-27 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-27 was Introduced, read, and adopted upon First Reading by title.

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Item 8, being:

CONSIDERATION OF ORDINANCE NO. O-1314-28 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A TYPE I BED AND BREAKFAST IN THE R-1, SINGLE FAMILY DWELLING DISTRICT, FOR PART OF LOTS 14 AND 17 AND ALL OF LOTS 15 AND 16, BLOCK 5, HARDIE RUCKER ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1405 MCKINLEY AVENUE)

Councilmember Kovach moved that Ordinance No. O-1314-28 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1314-28 dated December 16, 2013, by Jane Hudson, Principal Planner
2. Ordinance No. O-1314-28 with Exhibit A, Site Plan
3. Location map
4. Staff Report dated January 9, 2014, recommending approval
5. Norman Predevelopment Summary Case No. PD 13-29 dated December 19, 2013, for David Houck for property located at 1405 McKinley
6. Protest area map containing 1.7% protest within notification area
7. Letter of protest received January 6, 2014, from Katie Sanchez and Karl Wolf
8. Pertinent excerpts from Planning Commission minutes from January 9, 2014

and the question being upon the Introduction and adoption of Ordinance No. O-1314-28 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-28 was Introduced, read, and adopted upon First Reading by title.

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Item 9, being:

CONSIDERATION OR ORDINANCE NO. O-1314-29 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR PRIVATE SCHOOL/EARLY EDUCATION CENTER IN THE I-1, LIGHT INDUSTRIAL DISTRICT, FOR LOT 4, BLOCK 2, BROCE INDUSTRIAL PARK SECTION 2, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2795 BROCE DRIVE)

Councilmember Kovach moved that Ordinance No. O-1314-29 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1314-29 dated December 16, 2013, by Janay Greenlee, Planner
2. Ordinance No. O-1314-29 with Exhibit A, Site Plan
3. Location map
4. Staff Report dated January 9, 2014, recommending denial
5. Norman Predevelopment Summary Case No. PD 13-32 dated December 19, 2013, for Thomas J. Rose d/b/a Rock Creek for property located at 2795 Broce Drive
6. Letter from Fred Goff, Director, Norman Music Institute, to Paul Maus, Mustard Seed Enterprises, Inc.
7. Protest area map containing 0.47% protest within notification area
8. Letter of protest received January 6, 2014, from Justin J. Cervi to Norman Planning Commission
9. Letter of support received January 6, 2014, from Amber Scovill to City of Norman

Item 9, continued:

Items submitted for the record, continued

10. Letter of support received January 6, 2014, from Paula Rother to Whom It May Concern
11. Letter of support received January 6, 2014, from Rikki Cosper to City of Norman Planning Department
12. Letter of support received January 6, 2014, from Courtney Love to City of Norman Planning Department
13. Letter of support received January 6, 2014, from Sandra Wick to City of Norman
14. Petition of support received January 21, 2014, containing 44 signatures
15. Additional material submitted by the applicant received January 21, 2014, including a petition of support containing six signatures
16. Email dated April 30, 2013, form David Riesland, City Traffic Engineer to Bright Start
17. Community Christian School Newsletter dated February 6, 2014
18. Pertinent excerpts from Planning Commission minutes from January 9, 2014

and the question being upon the Introduction and adoption of Ordinance No. O-1314-29 upon First Reading by title, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Ordinance No. O-1314-29 was Introduced, read, and adopted upon First Reading by title.

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Item 10, being:

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

BOARD OF PARKS COMMISSIONERS
TERM: 01-01-14 TO 01-01-17: JACKIE FARLEY, 1716 SCHOONER DRIVE
TERM: 02-11-14 TO 01-01-17: KRISTI WRIGHT, 2108 ALLENHURST STREET
TERM: 01-01-14 TO 01-01-17: HEATHER PERRY, 3726 INDIAN POINT CIRCLE

PUBLIC SAFETY OVERSIGHT COMMITTEE
TERM: 02-10-14 TO 02-10-17: GEORGE HENDERSON, 2616 OSBORNE DRIVE
TERM: 02-11-14 TO 02-10-17: STEVE LUCAS, 804 FAIRWAY DRIVE
TERM: 02-11-14 TO 02-10-15: LINDA LOCKETT, 910 ELM AVENUE

Councilmember Kovach moved that the appointments be confirmed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. AP-1314-16 dated January 15, 2014, by Brenda Hall, City Clerk

and the question being upon the confirming the appointments, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 11, being:

CONSIDERATION OF AWARDING BID NO 1314-40, APPROVAL BY THE NORMAN UTILITIES AUTHORITY OF CONTRACT NO. K-1314-107 WITH KRAPFF-REYNOLDS CONSTRUCTION COMPANY IN THE AMOUNT OF $1,064,690; PERFORMANCE BOND NO. B-1314-57, STATUTORY BOND NO. B-1314-58, AND MAINTENANCE BOND NO. MB-1314-62 FOR THE S.E. BISHOP INTERCEPTOR PROJECT, PHASE II, SECTION 2C, AND BUDGET TRANSFER.

Acting as the Norman Utilities Authority, Trustee Kovach moved that all bids meeting specifications be accepted; the bid in the amount of $1,064,690 be awarded to Krapff-Reynolds Construction Company as the lowest and best bidder meeting specifications; Contract No. K-1314-107 and the performance, statutory, and maintenance bonds be approved; execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the S.E. Bishop Interceptor Project be authorized; the filing of the bonds be directed; and $115,572 be transferred from Project No. WW0303, Lift Station D Expansion, Construction (322-9382-432.61-01) to Project No. WW0267, Inteceptor/SE Bishop 2B, Construction (322-9048-432.61-01), which motion was duly seconded by Trustee Griffith;

Items submitted for the record

1. Text File No. K-1314-107 dated January 27, 2014, by Charlie Thomas, Capital Projects Engineer
2. Location map
3. Engineer's Recommendation dated January 24, 2014, from Michael Graves, P.E., Vice President, CP&Y, to Mr. Charlie Thomas, Norman Utilities Authority
4. Contract No. K-1314-107
5. Performance Bond No. B-1314-57
6. Statutory Bond No. B-1314-58
7. Maintenance Bond No. MB-1314-62

Participants in discussion

1. Mr. Charlie Thomas, Capital Projects Engineer
2. Mr. Mark Daniels, Utilities Engineer

and the question being upon accepting all bids meeting specifications upon the subsequent approval, authorization, directive, and transfer, a vote was taken with the following result:

YEAS:	Trustees Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid in the amount of $1,064,690 was awarded to Krapff-Reynolds Construction Company as the lowest and best bidder meeting specifications; Contract No. K-1314-107 and the performance, statutory, and maintenance bonds were approved; execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the S.E. Bishop Interceptor Project was authorized; the filing of the bonds was directed; and $115,572 was transferred from Project No. WW0303, Lift Station D Expansion, Construction (322-9382-432.61-01) to Project No. WW0267, Inteceptor/SE Bishop-P2B, Construction (322-9048-432.61-01).

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Item 12, being:

CONSIDERATION OF A FINAL PLAT FOR ANDES ADDITION, DEFERRAL OF PAVING IMPROVEMENTS FOR FLOOD AVENUE, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE WEST SIDE OF FLOOD AVENUE SOUTH OF WEST ROBINSON STREET)

Councilmember Kovach moved that the final plat for Andes Addition and deferral of paving improvements for Flood Avenue be approved; the public dedications contained therein be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all requirement public improvements and receipt of $1,530 for deferral of paving improvements for Flood Avenue; and the filing of the final plat be directed, which motion was duly seconded by Councilmember Griffith;

Item 12, continued:

Items submitted for the record

1. Text File No. FP-1314-5 dated January 27, 2014, by Ken Danner, Subdivision Manager
2. Location map
3. Development Committee Application dated January 13, 2014, from Jason Andes for Andes Addition
4. Final plat
5. Final site plan
6. Preliminary plat/site plan
7. Memorandum dated January 15, 2014, from Shawn O'Leary, Director of Public Works, to Development Committee
8. Letter dated January 8, 2014, from Tom L. McCaleb, P.E., SMC Consulting Engineers, P.C., to Mr. Todd McLellan, P.E., Development Engineer, City of Norman
9. Development Committee Staff Report dated January 15, 2014, recommending approval

and the question being upon approving the final plat for Andes Addition and deferral of paving improvements for Flood Avenue and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the final plat for Andes Addition and deferral of paving improvements for Flood Avenue approved; the public dedications contained within the plat were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all requirement public improvements and receipt of $1,530 for deferral of paving improvements for Flood Avenue; and the filing of the final plat was directed.

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Item 13, being:

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR RED CANYON RANCH ADDITION, SECTION 5, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN (GENERALLY LOCATED ONE-HALF MILE WEST OF 12TH AVENUE N.E. ON THE NORTH SIDE OF EAST TECUMSEH ROAD).

Councilmember Kovach moved that the final site development plan and final plat for Red Canyon Ranch Addition, Section 5, a Planned Unit Development, be approved; the public dedications contained therein be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all requirement public improvements and receipt of a warranty deed for private park land dedication requirements and a traffic impact fee in the amount of $14,184; and the filing of the final site development plan and final plat be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. FP-1314-6 dated January 27, 2014, by Ken Danner, Subdivision Manager
2. Location map
3. Development Committee Application dated January 13, 2014, from Sweetgrass Communities, L.L.C., for Red Canyon Ranch, Section 5
4. Final plat
5. Preliminary plat
6. Development Committee Staff Report dated January 15, 2014, recommending approval

Item 13, continued:

and the question being upon approving the final site development plan and final plat for Red Canyon Ranch Addition, Section 5, a Planned Unit Development, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the final site development plan and final plat for Red Canyon Ranch Addition, Section 5, a Planned Unit Development, approved; the public dedications contained within the plat were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all requirement public improvements and receipt of a warranty deed for private park land dedication requirements and a traffic impact fee in the amount of $14,184; and the filing of the final site development plan and final plat was directed.

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Item 14, being:

CONSIDERATION OF AN AMENDED FINAL PLAT FOR HEARTLAND CHURCH ADDITION, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE SOUTH SIDE OF TECUMSEH ROAD ONE-HALF MILE WEST OF PORTER AVENUE)

Councilmember Kovach moved that the amended final plat for Heartland Church Addition, a Planned Unit Development, be approved; the public dedications contained therein be accepted; the Mayor be authorized to sign the amended final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all requirement public improvements; and the filing of the amended final plat be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. FP-1314-18A dated January 27, 2014, by Ken Danner, Subdivision Manager
2. Location map
3. Final plat approved by City Council on January 8, 2013
4. Site plan approved by City Council on January 8, 2013
5. Amended final plat
6. Amended final site development plan
7. Revised preliminary plat
8. Staff Report dated November 8, 2013, recommending approval
9. Letter from Jeff Robinett, Lead Pastor, Heartland Church, to Whom It May Concern
10. Site plan for The Springs at Greenleaf Trails Addition, a Planned Unit Development
11. Pertinent excerpts from Planning Commission minutes of November 8, 2012

and the question being upon approving the amended final plat for Heartland Church Addition, a Planned Unit Development, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the amended final plat for Heartland Church Addition, a Planned Unit Development, approved; the public dedications contained within the plat were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all requirement public improvements; and the filing of the amended final plat was directed.

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Item 15, being:

CONSIDERATION OF ACCEPTANCE OF REIMBURSEMENT OF FUNDS IN THE AMOUNT OF $43,412.22 FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND $6,980.37 FROM THE STATE OF OKLAHOMA FOR TORNADO RELATED DAMAGE DURING MAY 2013.

Councilmember Kovach moved that reimbursement of funds in the amount of $43,412.22 from FEMA and $6,980.37 from the State of Oklahoma for tornado-related expenses during May 2013 be accepted, and FEMA Reimbursements (010-0000-44-13-28) be increased by $43,412.22 and Other Agency Reimbursements (010-0000-366.12-39) by $6,980.37, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-85 dated January 24, 2014, by James Fullingim, Fire Chief
2. Oklahoma Department of Emergency Management (OEM) Public Assistance Request for Advance or Reimbursement Payment in the amount of $1,530
3. Federal Emergency Management Agency Subgrant Application – FEMA Form 90-91 Project Worksheet No. PA-06-OK-4117-PW-0039(0) dated July 23, 2013 in the amount of $2,040
4. Oklahoma Department of Emergency Management (OEM) Public Assistance Request for Advance or Reimbursement Payment in the amount of $41,882.22
5. Federal Emergency Management Agency Subgrant Application – FEMA Form 90-91 Project Worksheet No. PA-06-OK-4117-PW-00364(0) dated October 22, 2013 in the amount of $55,842.96

and the question being upon accepting reimbursement of funds in the amount of $43,412.22 from FEMA and $6,980.37 from the State of Oklahoma for tornado-related expenses during May 2013 and upon the subsequent increase, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and reimbursement of funds of $43,412.22 from FEMA and $6,980.37 from the State of Oklahoma for tornado-related expenses during May 2013 accepted; and FEMA Reimbursements (010-0000-44.13-28) was increased by $43,412.22 and Other Agency Reimbursements (010-0000-366.12-39) by $6,980.37.

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Item 16, being:

CONSIDERATION OF ACCEPTANCE OF A DONATION OF EQUIPMENT VALUED AT $19,000 FROM BROWNELLS, INC., THROUGH BLUE HERON COMMUNICATIONS TO BE USED AT THE LT. ROYCE O. WEDDLE POLICE FIRING RANGE.

Councilmember Kovach moved that a donation of items valued at $19,000 from Brownell's, Inc., through Blue Heron Communications to be used at the Lt. Royce O. Weddle Police Firing Range be accepted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-58 dated January 28, 2014, by Major JD Younger
2. List of donated items by Brownells, Inc., through Blue Heron Communications

and the question being upon accepting a donation of items valued at $19,000 from Brownell's, Inc., through Blue Heron Communications to be used at the Lt. Royce O. Weddle Police Firing Range, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and a donation of items valued at $19,000 from Brownell's, Inc., through Blue Heron Communications to be used at the Lt. Royce O. Weddle Police Firing Range was accepted.

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Item 17, being:

LIMITED LICENSE NO. LL-1314-14: TO PLACE SEVEN (7) GROUND BANNERS IN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE NORMAN BOARD OF REALTORS FOR THE LUDOWN LEGACY 5K AND 1 MILE FUN RUN TO BE HELD ON MARCH 29, 2014.

Councilmember Kovach moved that Limited License No. LL-1314-14 to place seven (7) ground banners within the public rights-of-way pursuant to a request from the Norman Board of Realtors be approved and the issuance thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. LL-1314-14 dated January 28, 2014, by Wayne Stenis, Planner II
2. Application for Limited License dated January 27, 2014, from Norman Board of Realtors for seven ground banners
3. Copy of sign from 2013
4. Limited License No. LL-1314-14

and the question being upon approving Limited License No. LL-1314-14 to place seven (7) ground banners within the public rights-of-way pursuant to a request from the Norman Board of Realtors and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Limited License No. LL-1314-14 to place seven (7) ground banners within the public rights-of-way pursuant to a request from the Norman Board of Realtors approved; and the issuance thereof was authorized.

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Item 18, being:

SPECIAL CLAIM NO. SC-1314-14: A CLAIM IN THE AMOUNT OF $5,629.56 SUBMITTED BY ERNEST B. AND KAREN J. HELIN FOR DAMAGES TO A TIRE ON THEIR VEHICLE AND INJURIES RECEIVED AFTER LOSING CONTROL OF THEIR VEHICLE ON OAK TREE AVENUE AFTER DRIVING THROUGH HYDRAULIC FLUID LEAKED BY A SANITATION VEHICLE.

Councilmember Kovach moved that Special Claim No. SC-1314-14 be approved and payment in the amount of $5,629.56 be directed contingent upon obtaining a Release and Covenant Not to Sue from Ernest B. and Karen J. Helin, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. SC-1314-14 dated February 3, 2014, by Jeanne Snider, Assistant City Attorney
3. Special Claim No. SC-1314-14 received October 28, 2013, from Earnest B. and Karen J. Helin in the amount of $169.56 for damages to vehicle
4. Invoice No. 93936 dated October 28, 2013, in the amount of $169.56 from Ron's Automotive and Parts
5. Letter dated January 21, 2014, from Summer Pope, C.A., Spears Chiropractic
6. Statement dated January 6, 2014, from Michael Spears, D.C. in the amount of $2,730 for Ernest "Ernie" Helin
7. Statement dated January 6, 2014, from Michael Spears, D.C. in the amount of $2,730 for Karen Helin

Participants in discussion

1. Mr. Ken Komiske, Director of Utilities

Item 18, continued:

and the question being upon approving Special Claim No. SC-1314-14 and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Special Claim No. SC-1314-14 approved; and payment in the amount of $5,629.56 was directed contingent upon obtaining a Release and Covenant Not to Sue from Ernest B. and Karen J. Helin.

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Item 19, being:

CHANGE ORDER NO. THREE TO CONTRACT NO. K-1213-67: BY AND BETWEEN THE NORMAN TAX INCREMENT FINANCE AUTHORITY AND CGC, L.L.C., INCREASING THE CONTRACT AMOUNT BY $74,743.98 FOR A REVISED CONTRACT PRICE OF $6,507,549.98 IN ORDER TO MODIFY CONCRETE FOOTINGS AND PIER DEPTHS AND TO ADD ELECTRICAL CONDUIT, JUNCTION BOXES, AND ROLLED PIPE FOR THE LEGACY PARK PROJECT AND BUDGET APPROPRIATION.

Acting as the Norman Tax Increment Finance Authority, Trustee Kovach moved that Change Order No. Three to Contract No. K-1213-67 with CGC, L.L.C., increasing the contract amount by $74,743.98 for a revised contract price of $6,507,549.98 be approved, the execution thereof be authorized; and $74,743.98 be appropriated from the North Park TIF Fund Balance (057-0000-253.20-00) to Project No. UT0098, UNP Legacy Park and Trail, Construction (057-9518-431.61-01), which motion was duly seconded by Trustee Griffith;

Items submitted for the record

1. Text File No. K-1213-67, Change Order No. Three, dated January 30, 2014, by Jud Foster, Director of Parks and Recreation
2. Change Order No. Three to Contract No. K-1213-67

and the question being upon Change Order No. Three to Contract No. K-1213-67 with CGC, L.L.C., increasing the contract amount by $74,743.98 for a revised contract price of $6,507,549.98 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS:	Trustees Castleberry, Holman, Heiple, Griffith, Kovach, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and Change Order No. Three to Contract No. K-1213-67 with CGC, L.L.C., increasing the contract amount by $74,743.98 for a revised contract price of $6,507,549.98 approved; the execution thereof was authorized and $74,743.98 was appropriated from the North Park TIF Fund Balance (057-0000-253.20-00) to Project No. UT0098, UNP Legacy Park and Trail, Construction (057-9518-431.61-01).

* * * * *

Item 20, being:

CONTRACT NO. K-1314-113: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR FEDERAL-AID PROJECT STPG-214C(011)AG, STATE JOB NO. 29261(04) FOR THE CEDAR LANE ROAD WIDENING PROJECT BETWEEN 12TH AVENUE S.E. TO 0.5 MILES EAST OF 24TH AVENUE S.E., ADOPTION OF RESOLUTION NO. R-1314-92, AND BUDGET APPROPRIATION.

Councilmember Kovach moved that Contract No. K-1314-113 with ODOT be approved; Resolution No. R-1314-92 be adopted; the execution of the contract and resolution be authorized; $111,263.52 be appropriated from Current Liability Sight Improvements Cash (050-0000-229.24-11) to Project No. TR0235, 12th Avenue S.E. and Cedar, Construction (050-9079-431.61-01) and the City's 20% share in the amount of $1,640,696 be directed to ODOT, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1314-113 dated January 16, 2014, by Josh Malwick, Capital Projects Engineer
2. Location map
3. Contract No. K-1314-113
4. Resolution No. R-1314-92

and the question being upon approving Contract No. K-1314-113 with ODOT and upon the subsequent adoption, authorization, appropriation, and directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Contract No. K-1314-113 with ODOT approved; Resolution No. R-1314-92 was adopted; the execution of the contract and resolution was authorized; $111,263.52 was appropriated from Current Liability Sight Improvements Cash (050-0000-229.24-11) to Project No. TR0235, 12th Avenue S.E. and Cedar, Construction (050-9079-431.61-01); and the City's 20% share in the amount of $1,640,696 was directed to ODOT.

* * * * *

Item 21, being:

CONTRACT NO. K-1314-117: A MAINTENANCE AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, BURLINGTON NORTHERN SANTA FE (BNSF) RAILWAY COMPANY, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR THE CEDAR LANE ROAD WIDENING PROJECT NO. STP-214C(011)AG, JOB NO. 29261(04).

Councilmember Kovach moved that Contract No. K-1314-117 with BNSF Railway Company and ODOT be approved; and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1314-117 dated January 16 , 2014, by John Clink, Capital Projects Engineer
2. Location map
3. Contract No. K-1314-117 with Exhibit A, location map; Exhibit B, BNSF Cost Estimates; Exhibit C, Contractor Requirements; Exhibit C-1, Agreement between BNSF Railway Company and the Contractor; Exhibit D, Oklahoma Department of Transportation Special Provisions for Railroad Flagging; Exhibit E, Oklahoma Department of Transportation Special Provisions for Railroad Insurance; and Exhibit F, BNSF/City of Norman Drainage Easement Agreement

Item 21, continued:

and the question being upon approving Contract No. K-1314-117 with BNSF Railway Company and ODOT and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Contract No. K-1314-117 with BNSF Railway Company and ODOT approved; and the execution thereof was authorized.

* * * * *

Item 22, being:

CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF $37,965 REGARDING HAROLD D. GLOVER VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC-2010-09518H.

Councilmember Kovach moved that the City Attorney's recommendation be approved and the City Attorney's office be authorized to effectuate the settlement in the amount of $37,965, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1314-59 dated January 28, 2014, by Jeanne Snider, Assistant City Attorney
2. Workers' Compensation Court Case No. WCC-2010-09518H, Harold D. Glover vs. the City of Norman, Order Awarding the Nature and Extent of Permanent Partial Disability Benefits, filed October 4, 2013
3. Workers' Compensation Court Case No. WCC-2010-09518H, Harold D. Glover vs. the City of Norman, Order on Appeal Affirming in Part and Modifying in Part the Decision of the Trail Court filed January 23, 2014
4. Purchase Requisition No. 0000229080 dated January 28. 2014, in the amount of $37,695 to Harold D. Glover and Richard A Bell
5. Purchase Requisition No. 0000229081 dated January 28, 2014, in the amount of $753.90 to Workers Compensation Administrative Fund
6. Purchase Requisition No. 0000229082 dated January 28, 2014, in the amount of $282.71 to Workers Compensation Special Occupational Administrative Fund
7. Purchase Requisition No. 0000229083 dated January 28, 2014, in the amount of $140 to Workers' Compensation Court
8. Purchase Requisition No. 0000229084 dated January 28, 2014, in the amount of $125.70 to Cleveland County Court Clerk

and the question being upon the City Attorney's recommendation and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the City Attorney's recommendation approved; and the City Attorney's office was authorized to effectuate the settlement in the amount of $37,965.

* * * * *

Item 23, being:

RESOLUTION NO. R-1314-103: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $160,000 FROM THE RISK MANAGEMENT FUND BALANCE TO BE USED TO REPAIR HAIL DAMAGE TO CITY VEHICLES CAUSED BY THE 2013 STORM EVENT TO BE REIMBURSED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.

Councilmember Kovach moved that Resolution No. R-1314-103 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record
1. Text File No. R-1314-103 dated January 31, 2014, by Clint Mercer, Chief Accountant
2. Resolution No. R-1314-103
3. Norman Summary of Damaged Vehicles

and the question being upon adopting Resolution No. R-1314-103, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution No. R-1314-103 was adopted.

* * * * *

Item 24, being:

RESOLUTION NO. R-1314-104: A RESOLUTION OF THE TRUSTEES OF THE NORMAN UTILITIES AUTHORITY OF THE CITY OF NORMAN, OKLAHOMA ADOPTING THE ENGINEERING REPORT AND ENVIRONMENTAL INFORMATION DOCUMENT FOR THE PHASE 2 WATER RECLAMATION FACILITY IMPROVEMENTS.

Acting as the Norman Utilities Authority, Trustee Kovach moved that Resolution No. R-1314-104 be adopted, which motion was duly seconded by Trustee Griffith;

Items submitted for the record
1. Text File No. R-1314-104 dated January 30, 2014, by Mark Daniels, Utilities Engineer
2. Resolution No. R-1314-104
3. Notice of Public Hearing, CWSRF Project No. ORF-14-0005-CW
4. PowerPoint entitled "Norman Water Reclamation Facility Environmental Impacts" presented in Public Meeting on January 21, 2014
5. Engineering Report, Phase 2 Wastewater Treatment Plant Improvements, Norman Utilities Authority, Prepared for City of Norman, Oklahoma, March 2013, by Garver, L.L.C., and Carollo Engineers, Inc., December 2013
6. Environmental Information Document, Norman Water Reclamation Facility, Norman Utilities Authority, prepared by Garver, L.L.C., December 2013

and the question being upon adopting Resolution No. R-1314-104, a vote was taken with the following result:

YEAS:	Trustees Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and Resolution No. R-1314-104 was adopted.

* * * * *

Item 25, being:

RESOLUTION NO. R-1314-105: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING $19,779 FROM THE STATE SEIZURE FUND BALANCE TO FUND UNIFORM AND EQUIPMENT NEEDS FOR THE NORMAN POLICE HONOR GUARD.

Councilmember Kovach moved that Resolution No. R-1314-105 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record
1. Text File No. R-1314-105 dated January 31, 2014, by Tom Easley, Records Supervisor
2. Resolution No. R-1314-105
3. 2014 Honor Guard Uniforms and Equipment

Participants in discussion
1. Mr. Keith Humphrey, Police Chief

and the question being upon adopting Resolution No. R-1314-105, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution No. R-1314-105 was adopted.

* * * * *

Item 26, being:

CONTRACT NO. K-1314-121: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, UNIVERSITY OF OKLAHOMA, AND THE NATIONAL CHARRETTE INSTITUTE IN AN AMOUNT NOT-TO-EXCEED $200,000 (CITY PORTION NOT-TO-EXCEED $100,000) FOR THE FACILITATION OF A PUBLIC DESIGN CHARRETTE AND CREATION OF A MASTER PLAN AND ZONING CODE WITH BUILDING FORM STANDARDS FOR THE CENTER CITY VISIONING PROJECT AREA.

Councilmember Kovach moved that Contract No. K-1314-121 with the University of Oklahoma and the National Charrette Institute in an amount not-to-exceed $200.000 be approved; the execution thereof be authorized, and payment in an amount not-to-exceed $100,000 for the City's portion be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record
1. Text File No. K-1314-121 dated February 7, 2014, by Susan Connors, Director of Planning and Community Development
2. Contract No. K-1314-121
3. Location map

Participants in discussion
1. Ms. Susan Connors, Director of Planning and Community Development
2. Ms. Jayne Crumpley, 423 Elm Avenue, asked questions
3. Mr. Jeff Bryant, City Attorney
4. Ms. Ann Gallagher, 1522 East Boyd Street, asked questions
5. Mr. Bill Hickman, 517 Macy Street, proponent

and the question being upon approving Contract No. K-1314-121 with the University of Oklahoma and the National Charrette Institute in an amount not-to-exceed $200,000 and upon the subsequent authorization and directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Griffith, Heiple, Holman, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Contract No. K-1314-121 with the University of Oklahoma and the National Charrette Institute in an amount not-to-exceed $200,000 approved, the execution thereof was authorized and payment in an amount not-to-exceed $100,000 for the City's portion was directed.

* * * * *

Item 27, being:

MISCELLANEOUS DISCUSSION

Homeless Situation. Mr. Steve Ellis, 633 Reed Avenue, said there had been several discussions recently about Norman's homeless situation and the need for a variety of services during the recent cold weather for citizens who are without shelter from providing emergency shelter to transitional housing. There are people who are interested in finding a replacement for East Main Place, which has been closed and have suggested developing something in University North Park TIF District. He said that area has quite a few job possibilities Norman is cash strapped in regards to the General Fund but the TIF Fund might be a funding source.

Councilmember Castleberry acknowledged that there are several Councilmembers as well as the Mayor working together to solve the homeless issue during the recent cold weather. He said our friends at Food and Shelter for Friends are working doing a great job to meet the need and he encouraged that agency to continue working towards the long-term goals of building a larger facility. He commended Journey Church who is opening up Loveworks in the downtown area, which will be open from 8:00 p.m. to 8:00 a.m. to provide shelter for the homeless. He said he knows several other churches and social services are working behind the scenes to help people out.

Councilmember Kovach said a few years ago, Council provided emergency funding to several agencies, including Food and Shelter for Friends, who provided emergency shelter to many homeless people. He proposed that an emergency fund be set up for this issue to be used every year during these types of situations. He asked that this item be added to the Finance Committee Agenda.

Councilmember Heiple said he was told recently that Food and Shelter for Friends was out of funding and needed help to help the homeless. He said the director called *The Norman Transcript* and an article was published and people came forward with funding. He commended *The Norman Transcript* and everyone who came forward.

Mayor Rosenthal said there is an active coalition called "One Vision One Voice" consisting of various providers who work with homeless people from high school students to those who need emergency shelter. She said this kickoff of this coalition will be later this month for the purpose of providing services for those in need in our community.

*

Funding for Utilities for Organizations. Mr. Bill Hickman, 517 Macy Street, said it had come to his attention that Council had cut funding for the utilities for some of the arts programs and service organizations. He asked Council to reinstate this funding for the rest of FYE 2014.

Councilmember Castleberry asked it the Finance Committee could have included on their agenda an item to discuss the possibility of continuing payment of the utility costs of the social service agencies.

*

School Bond Election. Mr. Roger Gallagher, 1522 East Boyd Street, said he was the 67th person to vote in his precinct today out of 2,700 voters for the Norman Public School Bond Election. He said he did not know how to encourage people to make the effort to go out and vote.

*

Center City Visioning Committee. Mr. Roger Gallagher, 1522 East Boyd Street, said he had attended the Center City Visioning Committee Meeting and asked if the purpose was to change an area into something entirely different. He has been told that the purpose is to improve the area from campus to Front Street in downtown Norman. He said he has heard many comments such as the Committee is looking to create "infill" and the possibility of building high density buildings in this area to make the area less auto-friendly. He said this area is an established neighborhood and not blighted and asked what the goal of the committee is. He said he had reservations about the process. He said the University of Oklahoma does not own any of this property and wanted to know why the University was part of the partnership.

*

Miscellaneous Discussion, continued:

Annual Report. Councilmember Miller said Council had received an email from the City Manager announcing that the Annual Report has been released and would be placed on the website soon. She commended all who worked on the many projects that transpire throughout the year, staff, Council, and those on all the boards and commissions because much gets done due to their service.

*

Curbside Recycling Program. Mr. Steve Lewis, City Manager, provided an update of the curbside recycling program. He said the new recycling contractor had provided a 95 gallon polycart for collection, modified the City's collection frequency to every other week, and expanded collectible materials to include cardboard and chipboard. He said as a result the participation rate had increased 79% with 440 tons per month collected compared to 300 tons per month. Collection to the drop off centers had decreased as well. He said Staff is presently working on a pilot program for multi-family.

The Mayor asked if there is a timeline for the Multi-Family Project and the Manager said not at this time.

* * * * *

Item 28, being:

ADJOURNMENT

There being no further business, Councilmember Kovach moved that the meeting be adjourned, which motion was duly seconded by Councilmember Griffith and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Heiple, Holman, Griffith, Kovach, Miller, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the meeting was adjourned at 7:30 p.m.

ATTEST:

City Clerk

Mayor