

CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

January 22, 2013

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 22nd day of January, 2013, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

ABSENT: None

The Pledge of Allegiance was led by Cub Scout Pack 241 from McKinley Elementary School.

* * * * *

Item 3, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE
MINUTES OF DECEMBER 17, 2012
CITY COUNCIL CONFERENCE MINUTES OF DECEMBER 18, 2012
CITY COUNCIL FINANCE COMMITTEE MINUTES OF DECEMBER 19, 2012
CITY COUNCIL BUSINESS AND COMMUNITY AFFAIRS MINUTES OF JANUARY 3, 2013
CITY COUNCIL CONFERENCE MINUTES OF JANUARY 8, 2013
CITY COUNCIL MINUTES OF JANUARY 8, 2013
NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 8, 2013
NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 8, 2013
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JANUARY 8, 2013

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Griffith moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Kovach;

Items submitted for the record

1. Text File No. GID-1213-48 dated January 11, 2013, by Brenda Hall, City Clerk
2. City Council Community Planning and Transportation Committee minutes of December 17, 2012
3. City Council Conference minutes of December 18, 2012
4. City Council Finance Committee minutes of December 19, 2012
5. City Council Business and Community Affairs Committee minutes of January 3, 2013
6. City Council Conference minutes of January 8, 2013
7. City Council minutes of January 8, 2013
8. Norman Utilities Authority minutes of January 8, 2013
9. Norman Municipal Authority minutes of January 8, 2013
10. Norman Tax Increment Finance Authority minutes of January 8, 2013

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

* * * * *

Item 4, being:

PROCLAMATION NO. P-1213-10: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, FEBRUARY 9, 2013, AS MARDI GRAS IN THE CITY OF NORMAN.

Councilmember Griffith moved that receipt of Proclamation No. P-1213-10 proclaiming Saturday, February 9, 2013, as Mardi Gras in the City of Norman be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Kovach;

Items submitted for the record

1. Text File No. P-1213-10 dated January 11, 2013
2. Proclamation No. P-1213-10

Participants in discussion

1. Ms. Aimee Rook, Mardi Gras Chair, accepted the proclamation and thanked the Council

and the question being upon acknowledging receipt of Proclamation No. P-1213-10 proclaiming Saturday, February 9, 2013, as Mardi Gras in the City of Norman and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and receipt of Proclamation No. P-1213-10 proclaiming Saturday, February 9, 2013, as Mardi Gras in the City of Norman acknowledged; and the filing thereof was directed.

* * * * *

Item 5, being:

CONSENT DOCKET

Councilmember Kovach moved that Item 6 through Item 32 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Griffith; and the question being upon the placement on the consent docket by unanimous vote of Item 6 through Item 32, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Item 6 through Item 32 were placed on the consent docket by unanimous vote.

* * * * *

Item 6, being:

CONSIDERATION OF ORDINANCE NO. O-1213-23 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A DRAINAGE EASEMENT LOCATED IN CCC ADDITION NO. 1 OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3650 CLASSEN BOULEVARD)

Councilmember Kovach moved that Ordinance No. O-1213-23 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Griffith;

Item 6, continued:

Items submitted for the record

1. Text File No. O-1213-23 dated November 15, 2012, by Ken Danner, Subdivision Manager
2. Ordinance No. O-1213-23
3. Location map
4. Memorandum dated November 9, 2012, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Jane Hudson, Principal Planner; Ken Danner, Subdivision Manager, and Ken Komiske, Director of Utilities
5. Petition to close drainage easement with Attachment No. One, Final Plat of CCC Addition No. One; Attachment No. Two, Location Map; and Attachment No. Three, Legal Description
6. Radius map
7. Staff report dated December 13, 2012, recommending approval
8. Drainage map
9. Pertinent excerpts from Planning Commission minutes of December 13, 2012

and the question being upon the Introduction and adoption of Ordinance No. O-1213-23 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Ordinance No. O-1213-23 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 7, being:

CONSIDERATION OF ORDINANCE NO. O-1213-26 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING AND RELOCATING A DRAINAGE EASEMENT LOCATED IN BLOCK 7 OF NORTHRIDGE INDUSTRIAL PARK, SECTION 3, TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA, AND PROVIDING FOR THE SEVERABILITY THEREOF. (3501 THROUGH 3525 WELLSITE DRIVE)

Councilmember Kovach moved that Ordinance No. O-1213-26 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1213-26 dated December 13, 2012, by Ken Danner, Subdivision Manager
2. Ordinance No. O-1213-26
3. Easement No. E-1213-15 with Exhibit A, Legal Description and Location Map
4. Location map
5. Drawing of North Industrial Park, Section 3
6. Petition to close drainage easement
7. Site plan
8. Utility plan
9. Certificate of Survey
10. Radius map
11. Staff report dated January 10, 2013, recommending approval
12. Pertinent excerpts from Planning Commission minutes of January 10, 2013

and the question being upon the Introduction and adoption of Ordinance No. O-1213-26 upon First Reading by title, a vote was taken with the following result.

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Ordinance No. O-1213-26 was Introduced, read, and adopted upon First Reading by title.

* * * * *

Item 8, being:

CONSIDERATION OF THE FOLLOWING APPOINTMENTS TO THE COMPREHENSIVE TRANSPORTATION PLAN SUBCOMMITTEES:

AUTOMOBILE CAPACITY AND QUALITY OF SERVICE AND PARKING

CHARLES HOLLINGSWORTH, CO-CHAIR

JOE SPARKS, CO-CHAIR

JIM ADAIR

ROBIN ALLEN

STEPHEN KORANDA

SUZANNE MCAULEY

BILL NATIONS

CHARLIE NICHOLSON

RAINEY POWELL

CHUCK THOMPSON

PEDESTRIAN AND BICYCLE MOBILITY AND SAFETY AND STREETScape

CHRIS APPLGATE, CO-CHAIR

BRAD WORSTER, CO-CHAIR

ROGER BROWN

EVAN DUNN

JOHN HIGH

DAVID HUDDLESTON

MARGUERITE LARSON

GARY MILLER

MARK NANNY

JENNIFER NEWELL

RENEE O'LEARY

LARRY WALKER

TRANSIT CAPACITY AND QUALITY OF SERVICE

DOUG MYERS, CO-CHAIR

TOM SHERMAN, CO-CHAIR

MARY ALBERT

RACHEL BUTLER

TERESA CAPP

MARION HUTCHISON

RICHARD MCKOWN

CHRIS NANNY

CODY PONDER

LINDA SHANNON

KARLEEN SMITH

EVAN STAIR

FREIGHT MOVEMENT, AIRPORTS AND EMERGENCY RESPONSE

WALT STRONG, CO-CHAIR

NICK HATHAWAY, CO-CHAIR

JIM BAILEY

HAROLD BROOKS

CHRIS DAVIS

DR. JOHN DYER

HAROLD HEIPLE

RICK NAGEL

JOE LESTER

EDDIE SIMS

JOE SOBER

Councilmember Kovach moved that the appointments be confirmed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. AP-1213-21 dated January 14, 2013, by Brenda Hall, City Clerk

Item 8, continued:

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the appointments were confirmed.

* * * * *

Item 9, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2012, AND DIRECTING THE FILING THEREOF.

Councilmember Kovach moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. RPT-1213-28 dated January 4, 2013, by Anthony Francisco, Director of Finance
2. Finance Director's Investment Report of December 31, 2012

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

* * * * *

Item 10, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF DECEMBER, 2012, AND DIRECTING THE FILING THEREOF.

Councilmember Kovach moved that receipt of the reports be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. RPT-1213-27 dated January 4, 2013, by Carol Coles, Administrative Assistant
2. Monthly Departmental Reports for the month of December, 2012

and the question being upon acknowledging receipt of the reports and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Gallagher, Griffith,
Jungman, Kovach, Lockett, Quinn,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and receipt of the reports acknowledged; and the filing thereof was directed.

* * * * *

Item 11, being:

CONSIDERATION OF ACCEPTANCE BY THE NORMAN TAX INCREMENT FINANCE AUTHORITY OF BID NO. 1213-39 FOR THE LEGACY PARK CONSTRUCTION PROJECT AND AUTHORIZING THE CHAIRMAN TO SIGN CONTRACT NO. K-1213-67 WITH CGC, L.L.C., IN THE AMOUNT OF \$5,897,600 AND THE SUBSEQUENT PERFORMANCE, STATUTORY AND MAINTENANCE BOND; AND BUDGET APPROPRIATION.

Acting as the Norman Tax Increment Finance Authority, Trustee Kovach moved that all bids meeting specifications be accepted; the bid be awarded to CGC, L.L.C., in the base bid amount of \$5,525,900 plus add Alternate Nos. 6, 7, 8, 9, 10, 12, and 13 for a total contract amount of \$5,897,900 as the lowest and best bidder meeting specifications; the Chairman be authorized to sign Contract No. K-1213-67, Performance Bond No. B-1213-22, Statutory Bond No. B-1213-23, and Maintenance Bond No. MB-1213-18 contingent upon the City Attorney's approval; and as part of the contract, the Norman Tax Increment Finance Authority be authorized to pay subcontractors for equipment and supplies for the Legacy Park Construction Project; and \$5,897,900 be appropriated from the University North Park TIF Fund (057-0000-253.20-00) to Project No. UT0098, UNP Legacy Park and Trail Project, Construction (057-9518-431.61-01), which motion was duly seconded by Trustee Griffith;

Items submitted for the record

1. Text File No. K-1213-67 dated January 9, 2013, by Jud Foster, Director of Parks and Recreation
2. Bid Record dated November 20, 2012, for Legacy Park
3. Contract No. K-1213-67
4. TIF #2 Oversight Committee minutes (University North Park TIF) of December 18, 2012
5. Pertinent excerpts from City Council Conference minutes of January 8, 2013
6. Purchase Requisition No. 0000212066 dated January 14, 2013, in the amount of \$5,897,900 to CGC, L.L.C.
7. Letter of support from Stephen Koranda, Executive Director, Norman Convention and Visitors Bureau

Participants in discussion

1. Mr. Jud Foster, Director of Parks and Recreation
2. Mr. Scott Howard, Fairbairn Site Design, Inc., 3100 N.W. 149th Street, Oklahoma City
3. Mr. Ken Komiske, Director of Utilities
4. Mr. Stephen Koranda, Executive Director, Norman Convention and Visitors Bureau, 2424 Springer Drive, Suite 107, proponent
5. Mr. Greg Huffman, Norman Park Foundation member, 4717 Steeplechase Drive, made comments
6. Mr. Jim Stanley, 3922 Pine Tree Circle, made comments
7. Ms. Kathryn Walker, Assistant City Attorney

and the question being upon accepting all bids meeting specifications and upon the subsequent awarding of the bid, approval, authorizations, and appropriation, a vote was taken with the following result:

YEAS:

Trustees Gallagher, Griffith, Jungman,
Kovach, Lockett, Quinn, Spaulding,
Williams, Chairman Rosenthal

NAYES:

None

The Chairman declared the motion carried and all bids meeting specifications accepted; the bid was awarded to CGC, L.L.C., in the base bid amount of \$5,525,900 plus add Alternate Nos. 6, 7, 8, 9, 10, 12, and 13 for a total contract amount of \$5,897,900 as the lowest and best bidder meeting specifications; the Chairman was authorized to sign Contract No. K-1213-67, Performance Bond No. B-1213-22, Statutory Bond No. B-1213-23, and Maintenance Bond No. MB-1213-18 contingent upon the City Attorney's approval; and as part of the contract, the Norman Tax Increment Finance Authority was authorized to pay subcontractors for equipment and supplies for the Legacy Park Construction Project; and \$5,897,900 was appropriated from the University North Park TIF Fund (057-0000-253.20-00) to Project No. UT0098, UNP Legacy Park and Trail Project, Construction (057-9518-431.61-01).

* * * * *

Item 12, being:

CONSIDERATION OF REQUEST FOR PROPOSAL NO. RFP-1213-56, CONTRACT NO. K-1213-151 WITH AZTEC BUILDING SYSTEMS, INC., IN THE AMOUNT OF \$155,989, PERFORMANCE BOND NO. B-1213-59, STATUTORY BOND NO. B-1213-60, MAINTENANCE BOND NO. MB-1213-62, AND RESOLUTION NO. R-1213-88 FOR THE REAVES PARK MIDDLE SOFTBALL BUILDING REPLACEMENT PROJECT.

Councilmember Kovach moved that Request for Proposal No. RFP-1213-56 from Aztec Building Systems, Inc., for the Reaves Park Middle Softball Building Replacement Project be accepted; Contract No. K-1213-151 in the amount of \$155,989 and the performance, statutory, and maintenance bonds be approved; execution of the contract be authorized; the filing of the bonds be directed; and Resolution No. R-1213-88 be adopted, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-151 dated January 15, 2013, by James Briggs, Park Planner
2. Tabulations of Proposals for Reaves Park Softball Building Replacement Project
3. Contract No. K-1213-151
4. Performance Bond No. B-1213-59
5. Statutory Bond No. B-1213-60
6. Maintenance Bond No. MB-1213-52
7. Resolution No. R-1213-88
8. Purchase Requisition No. 0000212181 dated January 16, 2013, in the amount of \$155,989 to Aztec Building Systems, Inc.

and the question being upon accepting Request for Proposal No. RFP-1213-56 from Aztec Building Systems, Inc., for the Reaves Park Middle Softball Building Replacement Project and upon the subsequent approval, directive, authorization, and adoption, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Request for Proposal No. RFP-1213-56 from Aztec Building Systems, Inc., for the Reaves Park Middle Softball Building Replacement Project accepted; Contract No. K-1213-151 in the amount of \$155,989 and the performance, statutory, and maintenance bonds were approved; execution of the contract was authorized; the filing of the bonds was directed; and Resolution No. R-1213-88 was adopted.

* * * * *

Item 13, being:

CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF SEVEN (7) HEWLETT-PACKARD (HP) CONVERTIBLE TABLET DISPLAY LAPTOP COMPUTERS FROM GOVCONNECTION IN THE AMOUNT OF \$7,327.88 FOR THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT.

Councilmember Kovach moved that authorization for the purchase of seven (7) Hewlett-Packard convertible tablet display laptop computers in the amount of \$7,327.88 for the Department of Planning Community Development be approved, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1213-25 dated September 14, 2012, by Gary Lowe, Information Services Manager
2. Price quote dated December 17, 2012, from GovConnection in the amount of \$1,046.84 each
3. Tabulation of quotes dated December 17, 2012, for Hewlett-Packard Laptop Computers for the Department of Planning and Community Development
4. Purchase Requisition No. 0000211854 dated January 8, 2013, in the amount of \$7,327.88 to GovConnection, Inc.

Participants in discussion

1. Ms. Susan Connors, Director of Planning and Community Development

Item 13, continued:

and the question being upon approving authorization for the purchase of seven (7) Hewlett-Packard convertible tablet display laptop computers in the amount of \$7,327.88 for the Department of Planning Community Development, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and authorization for the purchase of seven (7) Hewlett-Packard convertible tablet display laptop computers in the amount of \$7,327.88 for the Department of Planning Community Development was approved.

* * * * *

Item 14, being:

ACTING AS THE NORMAN UTILITIES AUTHORITY (NUA), CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF POLYMER FROM SOUTHWEST CHEMICAL SERVICE, INC., IN THE AMOUNT OF \$1.58 PER POUND FOR THE WATER RECLAMATION FACILITY.

Acting as the Norman Utilities Authority, Trustee Kovach moved that authorization for the purchase of polymer in the amount of \$1.58 per dry pound from Southwest Chemical Service, Inc., for the Water Reclamation Facility be approved, which motion was duly seconded by Trustee Griffith;

Items submitted for the record

1. Text File No. GID-1213-61 dated December 27, 2013, by Steve Hardeman, Water Reclamation Facility Superintendent
2. Letter dated January 11, 2013, from Rodger Gilchrist, Sales Manager, Southwest Chemical Services, to Steven Hardeman

and the question being upon approving authorization for the purchase of polymer in the amount of \$1.58 per dry pound from Southwest Chemical Service, Inc., for the Water Reclamation Facility, a vote was taken with the following result:

YEAS:	Trustees Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Chairman Rosenthal
NAYES:	None

The Chairman declared the motion carried and authorization for the purchase of polymer in the amount of \$1.58 per dry pound from Southwest Chemical Service, Inc., for the Water Reclamation Facility was approved.

* * * * *

Councilmember Williams asked that he be allowed to abstain from voting on Item 15 due to a conflict of interest. Thereupon, Councilmember Kovach moved that Councilmember Williams be allowed to abstain from voting on Item 15 due to a conflict of interest, which motion was duly seconded by Councilmember Griffith; and the question being upon allowing Councilmember Williams to abstain from voting on Item 15 due to a conflict of interest, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Mayor Rosenthal
NAYES:	None
ABSTAIN:	Councilmember Williams

The Mayor declared the motion carried and Councilmember Williams was allowed to abstain from voting on Item 15 due to a conflict of interest.

* * * * *

Item 15, being:

CONSIDERATION OF AN AMENDMENT TO THE PUBLIC IMPROVEMENTS PROGRAM FOR THE FINAL PLAT FOR HARVEST CHURCH ADDITION TO APPROVE THE DEFERRAL OF CONSTRUCTION OF STREET PAVING, STORM WATER DRAINAGE, AND SIDEWALK IMPROVEMENTS IN CONNECTION WITH 36TH AVENUE N.W. (LOCATED ON THE WEST SIDE OF 36TH AVENUE N.W. NORTH OF INDIAN HILLS ROAD)

Councilmember Kovach moved that an amendment to the public improvements program for Harvest Church Addition to defer construction of street paving, storm water drainage, and sidewalk improvements in connection with 36th Avenue N.W. be approved and the submission of deferral costs in the amount of \$55,549.65 be directed, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. GID-1213-105 dated January 11, 2013, by Ken Danner, Subdivision Manager
2. Location map
3. Site plan
4. Final plat

and the question being upon approving an amendment to the public improvements program for Harvest Church Addition to defer construction of street paving, storm water drainage, and sidewalk improvements in connection with 36th Avenue N.W. and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Mayor Rosenthal
NAYES:	None
ABSTAIN:	Councilmember Williams

The Mayor declared the motion carried and an amendment to the public improvements program for Harvest Church Addition to defer construction of street paving, storm water drainage, and sidewalk improvements in connection with 36th Avenue N.W. approved; and the submission of deferral costs in the amount of \$55,549.65 was directed.

* * * * *

Item 16, being:

LIMITED LICENSE NO. LL-1213-7: LIMITED LICENSE TO PLACE FOUR (4) SIGNS WITHIN THE PUBLIC RIGHTS-OF-WAY PURSUANT TO A REQUEST FROM THE FRIENDS OF THE NORMAN LIBRARY FOR THE ROMANCE BOOK SALE.

Councilmember Kovach moved that Limited License No. LL-1213-7 to place four (4) signs within the public rights-of-way pursuant to a request from the Friends of the Norman Library for the Romance Book Sale be approved and the issuance thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. LL-1213-7 dated January 7, 2013, by Wayne Stenis, Planner II
2. Letter of request dated January 2, 2013, from Simon H. Rudnick, 2013 Romance Book Sale Co-Chair, Friends of the Norman Library, to Brenda Hall, City Clerk
3. Application for Limited License dated January 2, 2013, from Friends of the Norman Library for four signs
4. Location map
5. Limited License No. LL-1213-7

Item 16, continued:

and the question being upon approving Limited License No. LL-1213-7 to place four (4) signs within the public rights-of-way pursuant to a request from the Friends of the Norman Library and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Limited License No. LL-1213-7 to place four (4) signs within the public rights-of-way pursuant to a request from the Friends of the Norman Library approved; and the issuance thereof was authorized.

* * * * *

Item 17, being:

SPECIAL CLAIM NO. SC-1213-7: A CLAIM IN THE REDUCED AMOUNT OF \$1,986 SUBMITTED BY HAZEL MCDONALD FOR DAMAGES TO PERSONAL PROPERTY, LANDSCAPING, AND GARAGE FLOOR AT 2377 WHEATON DRIVE DUE TO A WATER LINE BREAK.

Councilmember Kovach moved that Special Claim No. SC-1213-7 be approved and payment in the reduced amount of \$1,986 be directed contingent upon obtaining a Release and Covenant Not to Sue from Hazel McDonald, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. SC-1213-7 dated January 8, 2013, by Jeanne Snider, Assistant City Attorney
2. Memorandum dated September 18, 2012, from Brenda Hall, City Clerk, to Ken Komiske, Director of Utilities, and Jeff Bryant, City Attorney
3. Special Claim No. SC-1213-7 filed September 18, 2012, by Hazel McDonald in the amount of \$2,276
4. Photographs of garage floor

and the question being upon approving Special Claim No. SC-1213-7 and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Special Claim No. SC-1213-7 approved; and payment in the reduced amount of \$1,986 was directed contingent upon obtaining a Release and Covenant Not to Sue from Hazel McDonald.

* * * * *

Item 18, being:

AMENDMENT NO. ONE TO CONTRACT NO. K-0708-142: BY AND BETWEEN THE NORMAN TAX INCREMENT FINANCE AUTHORITY AND HOWARD-FAIRBAIRN SITE DESIGN, INC., INCREASING THE CONTRACT AMOUNT BY \$164,068 FOR CONSTRUCTION OVERSIGHT AND REPORTING AND MATERIALS TESTING SERVICES FOR THE LEGACY PARK PROJECT AND BUDGET APPROPRIATION.

Acting as the Norman Tax Increment Finance Authority, Trustee Kovach moved that Amendment No. One to Contract No. K-0708-142 with Howard-Fairbairn Site Design, Inc., increasing the contract amount by \$164,068 be approved, the execution thereof be authorized, and \$164,068 be appropriated from the University North Park TIF Fund Balance (057-0000-253.20-00) to Project No. UT0098, Legacy Park Trail Project, Design (057-9518-431.62-01), which motion was duly seconded by Trustee Griffith;

Item 18, continued:

Items submitted for the record

1. Text File No. K-0708-142, Amendment No. One, dated January 9, 2013, by Jud Foster, Director of Parks and Recreation
2. Amendment No. One to Contract No. K-0708-142 with Exhibit "A", 2012 Billing Rates, and Exhibit "B", Proposal
3. Contract No. K-0708-142 with Exhibit A, Proposal, and Appendix A, Terms and Conditions
4. Purchase Requisition No. 0000212067 dated January 14, 2013, in the amount of \$164,068 to Howard Fairbairn Site Design, Inc.

and the question being upon approving Amendment No. One to Contract No. K-0708-142 with Howard-Fairbairn Site Design, Inc., increasing the contract amount by \$164,068 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Trustees Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Chairman Rosenthal

NAYES: None

The Chairman declared the motion carried and Amendment No. One to Contract No. K-0708-142 with Howard-Fairbairn Site Design, Inc., increasing the contract amount by \$164,068 approved; the execution thereof was authorized and \$164,068 was appropriated from the University North Park TIF Fund Balance (057-0000-253.20-00) to Project No. UT0098, Legacy Park Trail Project, Design (057-9518-431.62-01).

* * * * *

Item 19, being:

AUTHORIZATION FOR AN EXPENDITURE UNDER CONTRACT NO. K-0910-55 WITH LEMKE LAND SURVEYING IN AN AMOUNT NOT-TO-EXCEED \$73,580 TO PROVIDE SURVEYING AND DRAFTING SERVICES FOR THE FYE 12 SEWER MAINTENANCE PROJECT.

Acting as the Norman Utilities Authority, Trustee Kovach moved that authorization of expenditure under Contract No. K-0910-55 with Lemke Land Surveying in an amount not-to-exceed \$73,580 be approved, which motion was duly seconded by Trustee Griffith;

Items submitted for the record

1. Text File No. K-0910-55, Authorization No. One, dated December 27, 2012, by Charlie Thomas, Capital Projects Engineer
2. Letter dated December 26, 2012, from Kelly J. Henderson, PLS, CFedS, Senior Project Manager, Lemke Land Surveying, to Mr. Charlie Thomas, P.E., City of Norman Utilities Department
3. Contract No. K-0910-55
4. Sewer Maintenance Plan FY 2012, location map
5. Purchase Requisition No. 0000211205 dated December 19, 2012, in the amount of \$73,580.00 to Lemke Land Surveying, Inc.

and the question being upon approving authorization of expenditure under Contract No. K-0910-55 with Lemke Land Surveying in an amount not-to-exceed \$73,580, a vote was taken with the following result:

YEAS: Trustees Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Chairman Rosenthal

NAYES: None

The Chairman declared the motion carried and authorization of expenditure under Contract No. K-0910-55 with Lemke Land Surveying in an amount not-to-exceed \$73,580 was approved.

* * * * *

Item 20, being:

CONTRACT NO. K-1213-139: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF COMMERCE ACCEPTING AN EMERGENCY SOLUTIONS GRANT IN THE AMOUNT OF \$50,000 TO BE USED BY FOOD AND SHELTER, INC., FOR HOUSING RELOCATION AND STABILIZATION SERVICES FOR THE HOMELESS AND FAMILIES SEEKING ASSISTANCE AND BUDGET APPROPRIATION.

Councilmember Kovach moved that Contract No. K-1213-139 with the Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$50,000 be approved, the execution thereof be authorized, and \$50,000 be appropriated from Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/Food and Shelter (021-4001-463.47-77), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-139 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-139
4. Oklahoma Department of Commerce, Office of Community Development, Application for Financial Assistance FY 2012 Emergency Solutions Grant Program for Food and Shelter, Inc.
5. Letter dated May 23, 2012, from Lisa D. Krieg, Grants Planner/Staff Support, Cleveland County Continuum of Care, to Human Development Team, Oklahoma Department of Commerce, Office of Community Development
6. Continuum of Care Awards
7. Request for Proposal Report FY 2013 Funding dated May 24, 2012, from Renee O'Leary, Director of Community Impact, United Way of Norman
8. Continuum of Care Homeless Management Information System Partnership Agreement between the Homeless Alliance, Inc., and Food and Shelter for Friends
9. Central System for Intake, Cleveland County Continuum of Care

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-139 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$50,000 and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-139 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$50,000 approved; the execution thereof was authorized and \$50,000 was appropriated from Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/Food and Shelter (021-4001-463.47-77).

* * * * *

Item 21, being:

CONTRACT NO. K-1213-140: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FOOD AND SHELTER, INC., IN THE AMOUNT OF \$50,000 FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM TO BE USED FOR HOMELESS PREVENTION AND/OR HOUSING RELOCATION AND STABILIZATION.

Councilmember Kovach moved that Contract No. K-1213-140 with Food and Shelter, Inc., in the amount of \$50,000 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-140 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-140

Item 21, continued:

Items submitted for the record, continued

4. Purchase Requisition No. 0000211730 dated January 7, 2013, in the amount of \$50,000 to Food and Shelter for Friends

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-140 with Food and Shelter, Inc., in the amount of \$50,000 and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No K-1213-140 with Food and Shelter, Inc., in the amount of \$50,000 approved; and the execution thereof was authorized.

* * * * *

Item 22, being:

CONTRACT NO. K-1213-141: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF COMMERCE ACCEPTING AN EMERGENCY SOLUTIONS GRANT IN THE AMOUNT OF \$100,000 TO BE USED BY EAST MAIN PLACE, INC., FOR HOUSING RELOCATION AND STABILIZATION SERVICES FOR THE HOMELESS AND FAMILIES SEEKING ASSISTANCE AND BUDGET APPROPRIATION.

Councilmember Kovach moved that Contract No. K-1213-141 with the Oklahoma Department of Commerce accepting an Emergency Solutions grant in the amount of \$100,000 to be used by East Main Place, Inc., be approved, the execution thereof be authorized, and \$100,000 be appropriated from Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/East Main Place (021-4001-463.47-76), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-141 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-141
4. Oklahoma Department of Commerce, Office of Community Development, Application for Financial Assistance FY 2012 Emergency Solutions Grant Program for East Main Place, Inc.
5. Letter dated May 25, 2012, from Lisa D. Krieg, Grants Planner/Staff Support, Cleveland County Continuum of Care, to Human Development, Team, Oklahoma Department of Commerce, Office of Community Development

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-141 with Oklahoma Department of Commerce accepting an Emergency Solutions grant in the amount of \$100,000 to be used by East Main Place, Inc., and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No. K-1213-141 with Oklahoma Department of Commerce accepting an Emergency Solutions grant in the amount of \$100,000 to be used by East Main Place, Inc., approved; the execution thereof was authorized and \$100,000 was appropriated from the Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/East Main Place (021-4001-463.47-76).

* * * * *

Item 23, being:

CONTRACT NO. K-1213-142: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND EAST MAIN PLACE, INC., IN THE AMOUNT OF \$100,000 FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM TO BE USED FOR HOMELESS PREVENTION AND/OR HOUSING RELOCATION AND STABILIZATION.

Councilmember Kovach moved that Contract No. K-1213-142 with East Main Place, Inc., in the amount of \$100,000 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-142 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-142
4. Purchase Requisition No. 0000211732 dated January 7, 2013, in the amount of \$100,000 to East Main Place, Inc.

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-142 with East Main Place, Inc., in the amount of \$100,000 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-142 with East Main Place, Inc., in the amount of \$100,000 approved; and the execution thereof was authorized.

* * * * *

Item 24, being:

CONTRACT NO. K-1213-143: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF COMMERCE ACCEPTING AN EMERGENCY SOLUTIONS GRANT IN THE AMOUNT OF \$100,000 TO BE USED BY THE WOMEN'S RESOURCE CENTER, INC., FOR HOUSING RELOCATION AND STABILIZATION SERVICES FOR THE HOMELESS AND FAMILIES SEEKING ASSISTANCE AND BUDGET APPROPRIATION.

Councilmember Kovach moved that Contract No. K-1213-143 with the Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by the Women's Resource Center, Inc., be approved, the execution thereof be authorized, and \$100,000 be appropriated from Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/WRC (021-4001-463.47-75), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-143 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-143
4. Oklahoma Department of Commerce, Office of Community Development, Application for Financial Assistance FY 2012 Emergency Solutions Grant Program for Women's Resource Center, Inc.
5. Letter dated June 12, 2012, from Lisa D. Krieg, Grants Planner/Staff Support, Cleveland County Continuum of Care, to Human Development, Team, Oklahoma Department of Commerce, Office of Community Development

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

Item 24, continued:

and the question being upon approving Contract No. K-1213-143 with Oklahoma Department of Commerce accepting an Emergency Solutions grant in the amount of \$100,000 to be used by the Women's Resource Center, Inc., and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No. K-1213-143 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by Women's Resource Center, Inc., approved; the execution thereof was authorized and \$100,000 was appropriated from the Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/WRC (021-4001-463.47-75).

* * * * *

Item 25, being:

CONTRACT NO. K-1213-144. A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE WOMEN'S RESOURCE CENTER, INC., IN THE AMOUNT OF \$100,000 FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM TO BE USED FOR HOMELESS PREVENTION AND/OR HOUSING RELOCATION AND STABILIZATION.

Councilmember Kovach moved that Contract No. K-1213-144 with Women's Resource Center, Inc., in the amount of \$100,000 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-144 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-144
4. Purchase Requisition No. 0000211733 dated January 7, 2013, in the amount of \$100,000 to Women's Resource Center, Inc.

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-144 with Women's Resource Center, Inc., in the amount of \$100,000 and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No. K-1213-144 with Women's Resource Center, Inc., in the amount of \$100,000 approved; and the execution thereof was authorized.

* * * * *

Item 26, being:

CONTRACT NO. K-1213-145: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF COMMERCE ACCEPTING AN EMERGENCY SOLUTIONS GRANT IN THE AMOUNT OF \$100,000 TO BE USED BY THE SALVATION ARMY, INC., FOR HOUSING RELOCATION AND STABILIZATION SERVICES FOR THE HOMELESS AND FAMILIES SEEKING ASSISTANCE AND BUDGET APPROPRIATION

Councilmember Kovach moved that Contract No. K-1213-145 with the Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by the Salvation Army, Inc., be approved, the execution thereof be authorized, and \$100,000 be appropriated from Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/Salvation Army (021-4001-463.47-78), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-145 dated January 3, 2013, by Linda Price, Revitalization Manager
 2. List of agency contracts
 3. Contract No. K-1213-145
 4. Oklahoma Department of Commerce, Office of Community Development, Application for Financial Assistance FY 2012 Emergency Solutions Grant Program for Salvation Army, Inc.
 5. Letter dated May 22, 2012, from Lisa D. Krieg, Grants Planner/Staff Support, Cleveland County Continuum of Care, to Human Development Team, Oklahoma Department of Commerce, Office of Community Development
 6. Continuum of Care Homeless Management Information System Partnership Agreement Between the Homeless Alliance, Inc., and the Salvation Army, Inc.
 7. Request for Proposal Report, FY 2013 Funding, dated May 24, 2012, from Renee O'Leary and Diane Murphree, Directors of Community Impact, United Way of Norman
 8. Continuum of Care Homeless Management Information System Partnership Agreement
 9. The Salvation Army Policy Statement on Relationships with Other Groups and Organizations
 10. Request for Proposal Report for The Salvation Army Social Services, FY 2013 Funding, dated May 24, 2012, from Renee O'Leary and Diane Murphree, Directors of Community Impact, United Way of Norman
 11. Request for Proposal Report for The Salvation Army Red Shields Shelter, FY 2013 Funding, dated May 24, 2012, from Renee O'Leary, Director of Community Impact, United Way of Norman
 12. Central System for Intake, Cleveland County Continuum of Care
- Participants in discussion
1. Linda Price, Revitalization Manager
 2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-145 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by the Salvation Army, Inc., and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-145 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by Salvation Army, Inc., approved; the execution thereof was authorized and \$100,000 was appropriated from the Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/Salvation Army (021-4001-463.47-78).

* * * * *

Item 27, being:

CONTRACT NO. K-1213-146: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE SALVATION ARMY, INC., IN THE AMOUNT OF \$100,000 FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM TO BE USED FOR HOMELESS PREVENTION AND/OR HOUSING RELOCATION AND STABILIZATION.

Councilmember Kovach moved that Contract No. K-1213-146 with Salvation Army, Inc., in the amount of \$100,000 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-146 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-146
4. Purchase Requisition No. 0000211734 dated January 7, 2013, in the amount of \$100,000 to Salvation Army, Inc.

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-146 with Salvation Army, Inc., in the amount of \$100,000 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-146 with Salvation Army, Inc., in the amount of \$100,000 approved; and the execution thereof was authorized.

* * * * *

Item 28, being:

CONTRACT NO. K-1213-147: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF COMMERCE ACCEPTING AN EMERGENCY SOLUTIONS GRANT IN THE AMOUNT OF \$100,000 TO BE USED BY THUNDERBIRD CLUBHOUSE, INC., FOR HOUSING RELOCATION AND STABILIZATION SERVICES FOR THE HOMELESS AND FAMILIES SEEKING ASSISTANCE AND BUDGET APPROPRIATION.

Councilmember Kovach moved that Contract No. K-1213-147 with the Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by the Thunderbird Clubhouse, Inc., be approved, the execution thereof be authorized, and \$100,000 be appropriated from Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/Thunderbird Clubhouse (021-4001-463.47-88), which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-145 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-147
4. Oklahoma Department of Commerce, Office of Community Development, Application for Financial Assistance FY 2012 Emergency Solutions Grant Program for Thunderbird Clubhouse, Inc.
5. Letter dated April 25, 2012, from Lisa D. Krieg, Grants Planner/Staff Support, Cleveland County Continuum of Care, to Human Development Team, Oklahoma Department of Commerce, Office of Community Development

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

Item 28, continued:

and the question being upon approving Contract No. K-1213-147 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by the Thunderbird Clubhouse, Inc., and upon the subsequent authorization and appropriation, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No. K-1213-147 with Oklahoma Department of Commerce accepting an Emergency Solutions Grant in the amount of \$100,000 to be used by Thunderbird Clubhouse, Inc., approved; the execution thereof was authorized and \$100,000 was appropriated from the Other Revenue/Emergency Shelter Grant (021-0000-331.13-19) to Miscellaneous Services/Thunderbird Clubhouse (021-4001-463.47-88).

* * * * *

Item 29, being:

CONTRACT NO. K-1213-148: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THUNDERBIRD CLUBHOUSE, INC., IN THE AMOUNT OF \$100,000 FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM TO BE USED FOR HOMELESS PREVENTION AND/OR HOUSING RELOCATION AND STABILIZATION

Councilmember Kovach moved that Contract No. K-1213-148 with Thunderbird Clubhouse, Inc., in the amount of \$100,000 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-148 dated January 3, 2013, by Linda Price, Revitalization Manager
2. List of agency contracts
3. Contract No. K-1213-148
4. Purchase Requisition No. 0000211735 dated January 7, 2013, in the amount of \$100,000 to Thunderbird Clubhouse, Inc.

Participants in discussion

1. Linda Price, Revitalization Manager
2. April Doshier, Executive Director of Food and Shelter for Friends

and the question being upon approving Contract No. K-1213-148 with Thunderbird Clubhouse, Inc., in the amount of \$100,000 and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher,
Griffith, Jungman, Kovach, Lockett,
Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Contract No. K-1213-148 with Thunderbird Clubhouse, Inc., in the amount of \$100,000 approved; and the execution thereof was authorized.

* * * * *

Item 30, being:

CONTRACT NO. K-1213-149: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND LA BAGUETTE, INC., IN THE AMOUNT OF \$100 PER YEAR FOR THE LEASE OF CITY PROPERTY (RIGHT-OF-WAY) LOCATED AT 2100 WEST MAIN STREET.

Councilmember Kovach moved that Contract No. K-1213-149 with La Baguette, Inc., in the amount of \$100 per year be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-149 dated January 7, 2013, by Leah Messner, Assistant City Attorney
2. Contract No. K-1213-149
3. Floor plan

and the question being upon approving Contract No. K-1213-149 with La Baguette, Inc., in the amount of \$100 per year and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-149 with La Baguette, Inc., in the amount of \$100 per year approved; and the execution thereof was authorized.

* * * * *

Item 31, being:

CONTRACT NO. K-1213-150: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND KUCERA INTERNATIONAL, INC., IN THE AMOUNT OF \$88,665 TO PROVIDE FOR AERIAL PHOTOGRAPHY, DIGITAL ORTHOPHOTOGRAPHY, AND PLANIMETRIC MAPPING FOR THE GEOGRAPHIC INFORMATION SYSTEMS DIVISION.

Councilmember Kovach moved that Contract No. K-1213-150 with Kucera International, Inc., in the amount of \$88,665 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-150 dated January 7, 2013, by Joyce Green, GIS Manager
2. Firm Ranking Orthophotography
3. Cost Tabulation Orthophotos 2013
4. Contract No. K-1213-150 with Appendix A, Scope of Work; Exhibit 1, Planimetric Project Map; Exhibit 2, Planimetric Data Dictionary
5. Purchase Requisition No. 0000212235 dated January 17, 2013, in the amount of \$88,665 to Kucera International, Inc.

and the question being upon approving Contract No. K-1213-150 with Kucera International, Inc., in the amount of \$88,665 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-150 with Kucera International, Inc., in the amount of \$88,665 approved; and the execution thereof was authorized.

* * * * *

Item 32, being:

CONTRACT NO. K-1213-152: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND REPUBLIC BANK AND TRUST FOR SUBORDINATION OF A LIEN AS AGREED UPON UNDER THE HOME PARTNERSHIP PROGRAM FOR PROPERTY LOCCATED AT 1508 PINWOOD DRIVE.

Councilmember Kovach moved that Contract No. K-1213-152 with Republic Bank and Trust be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. K-1213-152 dated January 7, 2013, by Linda Price, Revitalization Manager
2. Contract No. K-1213-152

and the question being upon approving Contract No. K-1213-152 with Republic and Bank Trust and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and Contract No. K-1213-152 with Republic Bank and Trust approved; and the execution thereof was authorized.

* * * * *

Item 33, being:

CONSIDERATION OF A PRELIMINARY PLAT FOR P.B. ADDITION. (GENERALLY LOCATED ON THE WEST SIDE OF FLOOD AVENUE NORTH OF HIGHLAND PARKWAY)

Councilmember Kovach moved that the preliminary plat for P.B. Addition be approved, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. PP-1213-9 dated October 10, 2012, by Ken Danner, Subdivision Manager, with Attachment A, Traffic Table
2. Location map
3. Preliminary plat
4. Staff Report dated November 8, 2012, recommending approval
5. Development Review Form, Transportation Impacts, dated October 19, 2012, reviewed by David R. Riesland, P.E., Assistant City Traffic Engineer
6. Preliminary site plan
7. Greenbelt Enhancement Statement dated September 6, 2012, submitted by Sassan Moghadam
8. Greenbelt Commission Final Comments for P.B. Addition
9. Pertinent excerpts from Planning Commission minutes of November 8, 2012

Participants in discussion

1. Mr. Ola Marcussen, SMC Consulting Engineers, 815 West Main Street, Oklahoma City, engineer representing the applicant
2. Mr. Joey Wishnuck, 4017 Cypress Lake Drive, applicant

and the question being upon approving the preliminary plat for P.B. Addition, a vote was taken with the following result:

YEAS:

Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES:

None

The Mayor declared the motion carried and the preliminary plat for P.B. Addition was approved.

* * * * *

Item 34, being:

ORDINANCE NO. O-1213-19 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE A PART OF THE NORTHEAST QUARTER OF SECTION 16, TOWNSHIP 8 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE I-1, LIGHT INDUSTRIAL DISTRICT, AND REMOVE THE SAME FROM THE A-2, RURAL AGRICULTURAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3722 CLASSEN BOULEVARD)

Ordinance No. O-1213-19 having been Introduced and adopted upon First Reading by title in City Council's meeting of January 8, 2013, Councilmember Griffith moved that Ordinance No. O-1213-19 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Kovach;

Items submitted for the record

1. Text File No. O-1213-19 dated October 15, 2012, by Ken Danner, Subdivision Manager
2. Ordinance No. O-1213-19
3. Location map
4. Staff Report dated December 13, 2012, recommending approval
5. Protest map
6. Protest letter dated November 5, 2012, from Rosa L. Lewis to Whom It May Concern
7. Pertinent excerpts of Planning Commission minutes of November 8, 2012
8. Memorandum dated November 1, 2012, from Jane Hudson, Principal Planner, and Ken Danner, Subdivision Development Manager, to Chairman and Members, Norman Planning Commission
9. Pertinent excerpts from Planning Commission minutes of December 13, 2012

Participants in discussion

1. Mr. Steve Eoff, 1891 Trailview Drive, contractor representing the applicant
2. Mr. Bobby Stevens, Post Office Box 6226, made comments

and the question being upon adopting Ordinance No. O-1213-19 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-19 was adopted upon Second Reading section by section.

Thereupon, Councilmember Kovach moved that Ordinance No. O-1213-19 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith, and the question being upon adopting Ordinance No. O-1213-19 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-19 was adopted upon Final Reading as a whole.

* * * * *

Item 35, being:

CONSIDERATION OF A PRELIMINARY PLAT FOR CCC ADDITION, SECTION 2. (LOCATED AT 3722 CLASSEN BOULEVARD)

Councilmember Griffith moved that the preliminary plat for CCC Addition, Section 2, be approved, which motion was duly seconded by Councilmember Kovach;

Items submitted for the record

1. Text File No. PP-1213-10 dated October 15, 2012, by Ken Danner, Subdivision Manager, with Attachment A, Traffic Table
2. Location map
3. Preliminary plat
4. Staff Report dated December 13, 2012, recommending approval
5. Transportation Impacts Development Review Form dated October 22, 2012, submitted by David R. Riesland, P.E., Assistant City Traffic Engineer
6. Letter of request dated December 4, 2012, from Steve Eoff, Steve Eoff Construction Company, to Mr. Andy Sherrer, Chairman, Planning Commission
7. Preliminary site plan
8. Predevelopment Summary Case No. PD 12-33 dated November 15, 2012, submitted by Steve Eoff/77 Storage Place, L.L.C., for property located at 3650 South Classen Boulevard
9. Greenbelt Enhancement Statement dated October 8, 2012, submitted by 77 Storage Place, L.L.C.
10. Greenbelt Commission Final Comments for preliminary plat for CCC Addition, Section 2
11. Pertinent excerpts from Planning Commission minutes of November 8, 2012
12. Memorandum dated November 1, 2012, from Jane Hudson, Principal Planner, and Ken Danner, Subdivision Development Manager, to Chairman and Members, Norman Planning Commission
13. Pertinent excerpts from Planning Commission minutes of December 13, 2012

and the question being upon approving the preliminary plat for CCC Addition, Section 2, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and the preliminary plat for CCC Addition, Section 2, was approved.

* * * * *

Item 36, being:

ORDINANCE NO. O-1213-21 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PART OF A TWENTY (20) FOOT RIGHT-OF-WAY (ALLEY) LOCATED IN BLOCK FIVE (5) OF FRANKLIN ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance No. O-1213-21 having been Introduced and adopted upon First Reading by title in City Council's meeting of January 8, 2013, Councilmember Kovach moved that Ordinance No. O-1213-21 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. PP-1213-21 dated October 15, 2012, by Ken Danner, Subdivision Manager
2. Ordinance No. O-1213-21
3. Location map
4. Memorandum dated September 19, 2012, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Jane Hudson, Principal Planner; Ken Danner, Subdivision Manager; and Ken Komiske, Director of Utilities
5. Letter dated September 18, 2012, from R. Blaine Nice, Attorney/Agent, Fellers Snider, Attorneys and Counselors at Law, to Ms. Brenda Hall, City Clerk, with attached location map

Item 36, continued:

Items submitted for the record, continued

6. Radius map
 7. Letter dated September 27, 2012, from Brian Navarro, Operations Supervisor, Oklahoma Natural Gas, to Brenda Hall, City Clerk; Jeff Bryant, City Attorney; Doug Koscinski, Current Planning Manager; Ken Danner, Development Coordinator; and Ken Komiske, Director of Utilities
 8. Aerial photo
 9. Staff Report dated December 13, 2012, recommending approval
 10. Pertinent excerpts from Planning Commission minutes of December 13, 2012
- Participants in discussion
1. Mr. Blaine Nice, Fellers Snider, 100 North Broadway, Oklahoma City, attorney representing the applicant

and the question being upon adopting Ordinance No. O-1213-21 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-21 was adopted upon Second Reading section by section.

Thereupon, Councilmember Kovach moved that Ordinance No. O-1213-21 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith; and the question being upon adopting Ordinance No. O-1213-21 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-21 was adopted upon Final Reading as a whole.

* * * * *

Item 37, being:

RESOLUTION NO. R-1213-75: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN, LAND USE PLAN AMENDMENT NO. LUP-1213-6, SO AS TO PLACE LOT 2, BLOCK 2, WOODCREST ESTATES PLAZA ADDITION, NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE COMMERCIAL DESIGNATION AND REMOVE THE SAME FROM THE HIGH DENSITY RESIDENTIAL DESIGNATION. (LOCATED AT THE NORTHEAST CORNER OF PORTER AVENUE AND WOODCREST DRIVE)

Councilmember Griffith moved that Resolution No. R-1213-75, Land Use Plan Amendment No. LUP-1213-6, be adopted and the NORMAN 2025 Land Use and Transportation Plan be amended according thereto, which motion was duly seconded by Councilmember Kovach;

Items submitted for the record

1. Text File No. R-1213-75 dated November 14, 2012, by Jane Hudson, Principal Planner
2. Resolution No. R-1213-75, Land Use Plan Amendment No. LUP-1213-6
3. Location map
4. Staff Report dated December 13, 2012, recommending approval
5. Predevelopment Summary Case No. PD 12-31 dated October 25, 2012, submitted by DOP VII, L.L.C., Dollar General, for property located on the northeast corner of Porter Avenue and Woodcrest Drive
6. Pertinent excerpts from Planning Commission minutes of December 13, 2012

Item 37, continued:

Participants in discussion

1. Mr. Bob Gage, GBT Realty, 9010 Overlook Boulevard, Brentwood, Tennessee, realtor representing the applicant
2. Ms. Jacy Crosbie, 204 Mountain Oaks Drive, asked questions
3. Ms. Susan Connors, Director of Planning and Community Development
4. Ms. Jeanette Coker, 620 East Main, made comments

and the question being upon adopting Resolution No. R-1213-75, Land Use Plan Amendment No. LUP-1213-6, and upon the subsequent amendment, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Resolution No. R-1213-75, Land Use Plan Amendment No. LUP-1213-6, adopted; and the NORMAN 2025 Land Use and Transportation Plan was amended according thereto.

* * * * *

Item 38, being:

ORDINANCE NO. O-1213-24 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO PLACE LOT 2, BLOCK 2, WOODCREST ESTATES PLAZA ADDITION TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, IN THE C-1, LOCAL COMMERCIAL DISTRICT, AND REMOVE THE SAME FROM THE RM-6, MEDIUM DENSITY APARTMENT DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (LOCATED AT THE NORTHEAST CORNER OF PORTER AVENUE AND WOODCREST DRIVE)

Ordinance No. O-1213-24 having been Introduced and adopted upon First Reading by title in City Council's meeting of January 8, 2013, Councilmember Kovach moved that Ordinance No. O-1213-24 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1213-24 dated November 15, 2012, by Jane Hudson, Principal Planner
2. Ordinance No. O-1213-24
3. Location map
4. Staff Report dated December 13, 2012, recommending approval
5. Vicinity map
6. Pertinent excerpts of Planning Commission minutes of December 13, 2012

and the question being upon adopting Ordinance No. O-1213-24 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-24 was adopted upon Second Reading section by section.

Thereupon, Councilmember Kovach moved that Ordinance No. O-1213-24 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith; and the question being upon adopting Ordinance No. O-1213-24 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-24 was adopted upon Final Reading as a whole.

* * * * *

Item 39, being:

ORDINANCE NO. O-1213-28 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 8-503 OF THE CODE OF THE CITY OF NORMAN CONTINGENT ON VOTER APPROVAL OF ORDINANCE NO. O-1213-29 TO INCREASE THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS; PROVIDING FOR AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance No. O-1213-28 having been Introduced and adopted upon First Reading by title in City Council's meeting of January 8, 2013, Councilmember Kovach moved that Ordinance No. O-1213-28 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1213-28 dated January 2, 2013, by Kathryn Walker, Assistant City Attorney
2. Ordinance No. O-1213-28
3. Special Election Proclamation and Notice of Election

Participants in discussion

1. Mr. Anthony Francisco, Director of Finance
2. Mr. Stephen Koranda, Executive Director, Norman Convention and Visitors Bureau, 2424 Springer Drive, Suite 107, proponent
3. Mr. Michael Vance, General Manager, Embassy Suites, 2501 Conference Drive, proponent
4. Ms. Ann Gallagher, 1522 East Boyd Street, made comments

and the question being upon adopting Ordinance No. O-1213-28 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-28 was adopted upon Second Reading section by section.

Thereupon, Councilmember Kovach moved that Ordinance No. O-1213-28 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith, and the question being upon adopting Ordinance No. O-1213-28 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-28 was adopted upon Final Reading as a whole.

* * * * *

Item 40, being:

ORDINANCE NO. O-1213-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING THE CALLING AND HOLDING OF A SPECIAL ELECTION IN SAID CITY OF NORMAN, STATE OF OKLAHOMA, (THE CITY), ON THE SECOND DAY OF APRIL, 2013, FOR THE PURPOSE OF SUBMITTING TO THE REGISTERED, QUALIFIED ELECTORS OF SAID CITY THE QUESTION OF APPROVING OR REJECTING ORDINANCE NO. O-1213-28, WHICH ORDINANCE AMENDS SECTION 8-503 OF CHAPTER 8 OF THE CODE OF THE CITY OF NORMAN BY INCREASING THE EXCISE TAX UPON THE GROSS PROCEEDS OR GROSS RECEIPTS DERIVED FROM RENTS RECEIVED FROM OCCUPANCY OF HOTEL ROOMS BY ONE PERCENT (1%) TO A TOTAL OF FIVE PERCENT (5%); PROVIDING AN EFFECTIVE DATE FOR SAID INCREASE SUBJECT TO VOTER APPROVAL; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Ordinance No. O-1213-29 having been Introduced and adopted upon First Reading by title in City Council's meeting of January 8, 2013, Councilmember Kovach moved that Ordinance No. O-1213-29 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Griffith;

Items submitted for the record

1. Text File No. O-1213-29 dated January 2, 2013, by Kathryn Walker, Assistant City Attorney
2. Ordinance No. O-1213-29
3. Special Election Proclamation and Notice of Election

and the question being upon adopting Ordinance No. O-1213-29 upon Second Reading section by section, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-29 was adopted upon Second Reading section by section.

Thereupon, Councilmember Kovach moved that Ordinance No. O-1213-29 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Griffith; and the question being upon adopting Ordinance No. O-1213-29 upon Final Reading as a whole, the roll was called with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Ordinance No. O-1213-29 was adopted upon Final Reading as a whole.

* * * * *

Item 41, being:

RESOLUTION NO. R-1213-84: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, GIVING THE SECRETARY OF THE CLEVELAND COUNTY ELECTION BOARD NOTICE OF A SPECIAL ELECTION TO BE HELD ON APRIL 2, 2013.

Councilmember Griffith moved that Resolution No. R-1213-84 be adopted, which motion was duly seconded by Councilmember Kovach;

Items submitted for the record

1. Text File No. R-1213-84 dated December 17, 2012, by Brenda Hall, City Clerk
2. R-1213-84

and the question being upon adopting Resolution No. R-1213-84, a vote was taken with the following result:

YEAS:	Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal
NAYES:	None

The Mayor declared the motion carried and Resolution No. R-1213-84 was adopted.

* * * * *

MISCELLANEOUS DISCUSSION

Elections. Ms. Jacy Crosbie, 204 Mountain Oaks Drive, said many Norman residents are not aware that a special election is scheduled for February 12, 2013. She said she found out when she received her absentee ballot. She said the State of Oklahoma allows for one election per month in odd numbered years so there is no way to know when a special election is scheduled. She said if two proposals pass, there will be an increase in property taxes. She urged the residents of Norman to call the Election Board and request an application for an absentee ballot as a way of being notified of a special election. According to the Election Board only 10% of voters vote in special elections and she feels this is because people are unaware of upcoming special elections. The Election Board also told her 70% of voters vote in the general election and she felt the Mayor's candidate race should be scheduled during a general election when more people vote.

Councilmember Kovach said there are usually quite a few articles in the local paper regarding upcoming elections. He encouraged citizens to get involved in learning about candidates running for City Council and urge their friends to vote.

*

Main Street Issue. Mr. Bobby Stevens, Post Office Box 6226, said the area where a building was demolished on the southeast corner of Main Street and Porter is an eyesore. The wall to the business that abutted that building needs to be painted as it is not a brick wall and looks deplorable.

*

Ward Five. Mr. Bobby Stevens, Post Office Box 6226, thanked The Norman Transcript for their articles on City government. He said not everyone, especially Ward Five residents, is able to watch the Council meetings on cable and internet services are limited on the east side. He said if information wasn't provided in newspaper articles, 99% of Ward Five residents would not have any idea what is happening with local government.

Mr. Stevens said it is also difficult for Ward Five residents to get notification of Ward meetings. He asked if there was a way for the City to notify Ward Five residents of Ward meetings other than an article in The Norman Transcript.

Councilmember Spaulding said he visited with the schools in Ward Five about placing meeting notices in students' weekly take home folders and Little Axe and Robin Hills Schools had permitted this but the Norman Public School Administration would not allow it.

*

Miscellaneous Discussion, continued:

Little Axe Sidewalk Project. Councilmember Spaulding asked for an update on the Little Axe Sidewalk Project. Mr. Jud Foster, Director of Parks and Recreation, said the concrete portion will be finished by the end of this week or early next week, weather permitting. He said the site will then be cleaned up and sodded.

*

Mandatory Water Conservation. Councilmember Gallagher said citizens are not supposed to wash their cars, at home, during the mandatory water conservation period, but if they wash their car on the grass they are essentially watering the grass. He said this might be something the City should consider allowing.

*

Oil Spill. Councilmember Gallagher said a constituent complained to the Sanitation Division about oil dripping from a sanitation vehicle onto the street and the employee he spoke to told him their department did not handle cleaning up oil. Councilmember Gallagher asked if there is an appropriate department a citizen should call about cleaning up oil leaking from a City vehicle. Mr. Lewis said it is the City's responsibility to take a complaint and forward it to the responsible department for actions needed. He said it had been brought to his attention today and Staff is working the complaint.

*

Eastside Library Project Request for Proposal. Councilmember Gallagher asked for an update on the Eastside Library Project and Mr. Lewis said information will be distributed to Council later this week.

*

I-35 Interchange Project. Mr. Lewis said the Oklahoma Department of Transportation (ODOT) has begun construction of the Main Street and I-35 Interchange and bridge. He said this is a \$16 million construction project that will add one lane to each side of the bridge. The project is expected to be completed by September 2013; however, ODOT has added early completion incentives to the contract. He said Mr. Shawn O'Leary, Director of Public Works, believes that because of the incentives, the project could be completed as early as June 2013.

*

Gray Street Parking Lot Mr. Lewis said Duncan Technologies was selected to install a parking meter system in the Gray Street parking lot. He said the multi-space meter station has been installed and training is in process as well as notification to surrounding businesses regarding the new system. He said it is anticipated the meter system will be activated by January 28, 2013.

*

Wastewater Reuse. Mr. Lewis said the City has been meeting with the Department of Environmental Quality (DEQ) to discuss the feasibility of using treated effluent water from the Wastewater Treatment Plant (WWTP) in the composting process.

*

2012 Annual Report. Mr. Lewis said the 2012 Annual Report has been completed and will be posted on the website. He said the report gives an overview of accomplishments of the City over the past year as well as information on tornado cleanup; wildfire responses; public safety issues; parks and neighborhoods; transportation; environmental issues; utility issues; etc.

*

FYE 2013 Budget. Mr. Lewis said highlighted June through December FYE 2013 Budget information. He said sales tax revenues were projected to be \$18.5 million to date and \$18.1 million has currently been collected, which is down 1.8% from expectations. He said franchise tax and fees are up 4.4% from projections and licenses and permits are up 9%, which is a good indicator of construction and development within the community. He said projected expenditures are \$37 million and \$35.2 million has been expended to date.

Items submitted for the record

1. Power Point entitled "City of Norman Second Quarter Financial Report (October 2012 – December 2012)"

*

Item 43, being:

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 § 307(B)(1) IN ORDER TO EVALUATE THE CITY MANAGER AS REQUIRED BY SECTION 5(A) OF CONTRACT NO. K-0708-32.

Councilmember Kovach moved that the City Council meeting be adjourned out of and an Executive Session be convened into in order to evaluate the performance of the City Manager as required by Section 5(a) of Contract No. K-0708-32, which motion was duly seconded by Councilmember Griffith; and the question being upon adjourning out of the City Council meeting and convening into an Executive Session in order to evaluate the performance of the City Manager as required by Section 5(a) of Contract No. K-0708-32, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the City Council meeting adjourned out of and an Executive Session was convened into in order to evaluate the performance of the City Manager as required by Section 5(a) of Contract No. K-0708-32.

The City Council adjourned into Executive Session at 8:30 p.m. Mr. Steve Lewis, City Manager, was in attendance at the Executive Session.

Thereupon, Councilmember Kovach moved that Executive Session be adjourned out of and the Council meeting be reconvened, which motion was duly seconded by Councilmember Griffith; and the question being upon adjourning out of Executive Session and upon the subsequent reconvening, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and Executive Session adjourned out of; and the Council meeting was reconvened at 8:52 p.m.

The Mayor said the performance of the City Manager as required by Section 5(a) of Contract No. K-0708-32 was discussed in Executive Session. No action was taken and no votes were cast.

* * * * *

ADJOURNMENT

There being no further business, Councilmember Griffith moved that the meeting be adjourned, which motion was duly seconded by Councilmember Kovach and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS: Councilmembers Castleberry, Gallagher, Griffith, Jungman, Kovach, Lockett, Spaulding, Williams, Mayor Rosenthal

NAYES: None

The Mayor declared the motion carried and the meeting was adjourned at 8:53 p.m.

ATTEST:

City Clerk

Mayor