

CITY COUNCIL CONFERENCE MINUTES

July 26, 2011

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in a conference at 5:30 p.m. in the Municipal Building Conference Room on the 26th day of July, 2011, and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray, and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Dillingham, Ezzell, Gallagher, Griffith, Kovach, Lockett, Quinn, Spaulding, Mayor Rosenthal

ABSENT: None

Item 1, being:

CHANGE ORDER NO. ONE TO CONTRACT NO. K-1011-152 WITH RUDY CONSTRUCTION COMPANY, INC., DECREASING THE CONTRACT AMOUNT BY \$1,972.61 FOR THE JEFFERSON-LONGFELLOW SAFE ROUTES TO SCHOOL PROJECT.

Mr. Angelo Lombardo, Traffic Engineer, said City Council awarded Bid No. 1011-66 to Rudy Construction Company, Inc., and approved Contract No. K-1011-152 to construct the Jefferson-Longfellow Safe Routes to School Infrastructure Project. He said construction of items related to speed tables was postponed until either a petition containing 60% support for speed tables was received and if that could not be achieved, a change order would be prepared replacing speed tables with a non-physical traffic calming alternative. Mr. Lombardo said 60% support was not received although 55.9% support was received from residents on Gray Street; 23.9% from those living on Findlay Avenue; and 57.1% from those on Ponca Avenue. He said Staff met with the City Council Oversight Committee on June 8, 2011, to discuss traffic calming alternatives. He provided an aerial photograph showing the locations of the speed tables that will be eliminated. He said the project consists of replacement of sidewalks and the addition of American Disability Act (ADA) ramps leading to both Longfellow and Jefferson and addition of school zone flashers and other safety devices. He said the alternative will use new flashing school beacons with integrated speed feedback units that will be active 24 hours a day to be located on Gray Street. He said there is presently a set of flashers on Gray Street to be relocated to Findlay Avenue and an additional set of flashers will be placed on Ponca Avenue. He said Gray Street will be the only street that has the speed feedback feature. He said deleting 11 speed tables on Gray Street, Findlay Avenue, and Ponca Avenue reduced the original contract by \$30,250 and to add the two replacement school flashing beacons will increase the contract by \$28,277.39 making the change order a decrease of \$1,972.61. He said Staff is also requesting Council approve a transfer of \$7,000 from unused Truman Elementary School Zone Capital Improvement Project funds to pay for the new Ponca Avenue beacons. He said Traffic Control Division employees will install both the Ponca Avenue and Findlay Avenue flashing beacons.

Councilmember Kovach asked if the speed feedback beacons will store data to provide to the Police Department. Mr. Lombardo said yes.

Councilmember Gallagher asked if the number and speeds at the end of the day were checked. Mr. Lombardo said currently this information is downloaded from each location every two weeks and Staff is building a database to determine the long term effect of the device. Councilmember Gallagher asked if this would eventually be done on all schools. Mr. Shawn O'Leary, Director of Public Works, said this is the first school to have a feedback sign. Mr. Lombardo said if the program continues, this would be one of the items used.

Councilmember Ezzell said there had been discussion of installation of a stop light on Porter Avenue and Acres Street. Mr. Lombardo said it is being discussed but it is not a part of this project. Councilmember Dillingham said Staff is working on some alternatives.

Councilmember Gallagher asked if traffic was being monitored around the other elementary schools. Mr. Lombardo said Norman Public Schools is contacted and asked which schools might be willing to participate and then a travel plan is developed in collaboration with the schools. He said the schools have to conduct surveys and prepare an educational component that must be satisfied to get infrastructure dollars. He said the next project is Kennedy Elementary School in Ward One.

Items submitted for the record

1. Text File No. K-1011-152, Change Order No. One, dated July 12, 2011, by Mike Rayburn, Assistant Traffic Engineer
2. Change Order No. One to Contract No. K-1011-152
3. Letter dated June 27, 2011, from Shawn O'Leary, P.E., Director of Public Works, to Ms. Ernestine Mbroh, Safe Routes to School Program Director, Oklahoma Department of Transportation
4. Letter dated July 11, 2011, from Ernestine Mbroh, Safe Routes to School Program Director, Oklahoma Department of Transportation, to Shawn O'Leary, P.E., City of Norman
5. Location map
6. PowerPoint presentation entitled, "Change Order No. 1, Safe Routes to School Project for Jefferson-Longfellow Schools," dated July 26, 2011

Item 2, being:

CHANGE ORDER NO. ONE TO CONTRACT NO. K-1011-174 WITH CENTRAL CONTRACTING SERVICES INC., INCREASING THE CONTRACT AMOUNT BY \$14,898.50 FOR THE FYE 2012 CONCRETE PROJECTS.

Mr. Shawn O'Leary, Director of Public Works, said the FYE 2012 Concrete Projects were done every year and there were four components to these projects

- Citywide Sidewalk Reconstruction Project with an annual budget of \$50,000 – a 50/50 cost share with property owner who contacts the City wanting a sidewalk project – 0.35 mile of sidewalk
- Sidewalk Accessibility Project with an annual budget of \$25,000 – 25 curb ramps throughout City
- Sidewalk Program for Schools/Arterials with an annual budget of \$70,000 – new sidewalks for elementary schools (McKinley School) – 0.25 miles of sidewalks
- Downtown Area Sidewalks and Curbs

Mr. O'Leary said Change Order No. One to Contract No. K-1011-174 will increase the contract by \$14,898.50 to allow repair of sidewalks adjacent to Fire Station No. 1 and additional sidewalk construction near schools and arterial roadways.

Councilmember Kovach asked if there is any news regarding the Downtown Main Street Grant and Mr. O'Leary said it has been postponed twice, but the Oklahoma Department of Transportation (ODOT) said they would make the announcement August 1st and feedback has been positive for the Downtown Streetscape Project and Legacy Park.

Councilmember Spaulding questioned the \$1,000 cost for construction of a handicap ramp and Mr. O'Leary said it gets expensive because you have to remove the old ramp, build new curb, built the new ramp, and tie the ramp into the existing sidewalk by constructing additional sidewalk to maintain the appropriate grade. Councilmember Spaulding asked if there was a breakdown of those costs and Mr. O'Leary said yes, the bids are unit price bids and he would supply that information to Council.

City Council Conference Minutes

July 26, 2011

Page 3

Councilmember Gallagher asked if unit costs for sidewalks were also available and if those costs were bid by the foot or yard. Mr. Jack Burdett, Engineering Assistant, said concrete is generally bid by the square yard and construction of a four foot wide sidewalk would cost approximately \$30 per foot.

Councilmember Spaulding asked who was responsible for maintenance of sidewalks in the downtown areas in areas where trees have been removed and dirt left. Mr. O'Leary said, technically, the property owner is responsible; however, the City of Norman has taken on maintenance responsibility of newer sections of sidewalks, ramps, and light poles. Mr. Steve Lewis, City Manager, said the Parks Maintenance Division provides the landscape maintenance.

Councilmember Kovach asked about the number of unfunded sidewalks that need maintenance and Mr. O'Leary said Staff is working on a Sidewalk Master Plan and is inventorying sidewalks throughout the entire City focusing on handicap accessible ramps, gaps in sidewalks, and hazardous sidewalks. He said the goal is to achieve an ongoing sidewalk maintenance program. Mayor Rosenthal said when Staff assesses neighborhoods that have no sidewalks, would they consider both sides of the street or one side of the street and Mr. O'Leary said both sides of the street so the City would have the information on file.

Councilmember Kovach asked when construction of sidewalks on Wylie Road just south of Main would begin and Mr. Burdett said around October.

Councilmember Gallagher asked if the City requires a deposit from residents interested in the 50/50 cost share and Mr. Burdett said no, he provides them with a cost estimate and they pay a month in advance of construction. He said residents are also given the option of using their own contractor and the City pays its share after construction is completed.

Items submitted for the record

1. Text File No. K-1011-174 dated July 7, 2011, by Jack Burdett, Engineering Assistant, with FYE 2012 Concrete Projects, FYE 2012 Concrete Project Budget, FYE 2012 Concrete Projects Bid List, and FYE 20-12 Concrete Project locations
2. Change Order No. One to Contract No. K-1011-174

The meeting adjourned at 5:55 p.m.

ATTEST:

City Clerk

Mayor