

CITY COUNCIL CONFERENCE MINUTES

June 9, 2009

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met Conference in the Municipal Building Conference Room at 5:30 p.m. on the 9th day of June, 2009, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Butler, Cubberley, Dillingham, Griffith, Kovach, Quinn, Mayor Rosenthal

ABSENT: Councilmembers Ezzell and Thompson

DISCUSSION REGARDING CHANGE ORDER NO. TWO TO CONTRACT NO. K-0809-3 BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND DOWNEY CONTRACTING, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$18,576.08 FOR THE COMPOST FACILITY RELOCATION PROJECT, FINAL ACCEPTANCE OF THE PROJECT, AND BUDGET APPROPRIATION.

The Norman Municipal Authority in its meeting of August 12, 2008, approved Contract No. K-0809-3 with Downey Contracting, L.L.C., in the amount of \$1,887,217.17 for the Compost Facility Relocation Project and Change Order No. One reducing the contract amount by \$181,699.16 to meet budget constraints. Mr. Jim Speck, Capital Projects Engineer, said the Compost Facility Relocation Project is complete and Change Order No. Two increasing the contract amount by \$18,576.08 reconciles the contract from as-bid quantities to as-built quantities. He said Change Order No. Two is scheduled on the Authority's regular agenda later tonight.

Councilmember Cubberley asked when the new facility would be open and Mr. Ken Komiske, Director of Utilities, said the facility is currently open and receiving compost, but has not broken it down for mulch just yet. He said a ribbon cutting will be scheduled in the near future and a press release will be issued at that time.

Items submitted for the record

1. Memorandum dated May 10, 2009, from Jim Speck, Capital Projects Engineer, to Norman Municipal Authority
2. Change Order No. Two to Contract No. K-0809-3
3. Purchase Order No. 163506 dated August 21, 2008, including Contract No. K-0809-3 and Change Order No. One in the amount of \$1,705,518.01, adding Change Order No. Two in the amount of \$18,576.08, and subtracting partial payments totaling \$1,620,242.12 leaving a balance of \$103,851.97

NORMAN PUBLIC LIBRARY ANNUAL REPORT PRESENTED BY ANNE MASTERS, DIRECTOR OF THE PIONEER LIBRARY SYSTEM.

Ms. Anne Masters, Director of the Pioneer Library System, presented the Norman Public Library Annual Report and provided an overview of added services as a result of the increased millage approved by voters in May, 2008. She said some of the changes include increased services hours to be open on Sunday afternoons and Friday evenings year round. The materials budget has doubled and in-turn has doubled the materials available for citizens. She said an interior redesign provided spacing for additional shelving and computer stations as promised in the election as well as a DVD dispenser movie box located in the lobby.

Ms. Masters said staff has also worked on community outreach program to provide alternative opportunities to bring the library to the citizens. She said book drop boxes have been added at Sooner Mall in west Norman and B and B Country Store in east Norman. This service began in April 2009 and doubled the volume in May, 2009. Library workers also began story time at Sooner Mall in January, 2009, and the audience has grown to approximately 80 adults and children every Tuesday. An Information Center has been placed at Little Axe Recreation Center and book discussion groups and story time have been added. She said virtual library services have also been expanded. She said circulation has increased 18% over last year.

Items submitted for the record

1. Pioneer Library System, Norman Public Library 2008-2009 Annual Report
2. A Report on the Norman Public Library of the Pioneer Library System for 2007-2008
3. Pioneer Library System *Word Magazine*, Summer 2009

DISCUSSION REGARDING RESOLUTION NO. R-0809-153, A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$13,500 FROM THE ROOM TAX FUND BALANCE TO BE USED BY THE NORMAN ARTS COUNCIL FOR OPERATIONAL EXPENSES.

Mr. Rick Fry, Executive Director of the Norman Arts Council (NAC), said the request from NAC for an additional \$13,500 was needed to fund operational expenses for the remainder of FYE 2009 and introduced Ms. Sasha Clements, Treasurer of the NAC Board, to address specific questions. Ms. Clements said Room Tax Funds the NAC receives annually are distributed back to groups promoting arts and humanities within the community. She said the Board has always raised funds through memberships and donations to support the operational expenses of the NAC, but due to the economic conditions, membership dues and fund raising came in short this year. She said the Board sees this as a one time request and does not anticipate having to request additional funds next year.

Councilmembers felt the request was reasonable and could support the appropriation.

Items submitted for the record

1. Memorandum dated May 26, 2009, from Anthony Francisco, Finance Director, to Honorable Mayor and City Councilmembers
2. Letter of request dated May 11, 2009, from Rick Fry, Executive Director, Norman Arts Council, to Honorable Mayor Cindy Rosenthal and Councilmembers
3. Norman Arts Council Income Statement, NAC Administration, for the Ten Months Ended April 30, 2009
4. Norman Arts Council, Fiscal Year Ending 2009 Budget included in the FYE 2009 City of Norman Budget
5. Resolution No. R-0809-153

The meeting adjourned at 6:05 p.m.

ATTEST: