

## CITY COUNCIL CONFERENCE MINUTES

October 14, 2008

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Conference in the Municipal Building Conference Room at 5:35 p.m. on the 14th day of October, 2008, and notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 225 North Webster 48 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Butler, Cubberley, Dillingham, Ezzell, Griffith, Quinn, Mayor Rosenthal

ABSENT: Councilmembers Kovach and Thompson

### DISCUSSION REGARDING PROPOSED AMENDMENTS TO CITY COUNCIL CAMPAIGN CONTRIBUTION AND EXPENDITURE REPORT CONTENT AND FILING DATES AND THE DUTIES AND PROCEDURES OF THE ENFORCEMENT AUTHORITY.

The Enforcement Authority met on August 6, 2008, to review Chapter 7.5, Elections, and consider possible amendments, so as to address concerns expressed by other members of the Enforcement Authority and citizens. Those recommendations were highlighted in City Council's Study Session on September 2, 2008, and Ms. Kathryn Walker, Assistant City Attorney, provided a brief overview of the proposed amendments as recommended by the Enforcement Authority.

The amendments were as follows:

- Section 7.5-22 – Cleanup language to reflect language in the Charter referencing the names of the elections. Include a supplemental statement to be filed no later than noon on the Monday preceding each election to capture weekend contributions and expenditures incurred after the report filed on the preceding Friday.
- Section 7.5-23 – Candidates shall be required to preserve all campaign records, including supporting documentation, for a period of one year from the date of the election.
- Section 7.5-26 – Include ongoing investigations as one of the items contained in the Enforcement Authority's Final Report to City Council. The ordinance requires the Enforcement Authority to file its final report with the City Council within 90 days of the final election.
- Section 7.5-27 - Increase the amount of time in which an individual may file a complaint regarding a possible violation of the ordinance from within seven days of the election to within fourteen days of filing of the candidate's or committee's final report.

City Clerk Brenda Hall highlighted additional procedural changes planned to help candidates and candidate committees in areas where candidates have difficulty. One tool will be a brochure to address the most frequently asked questions related to campaign contribution and expenditure reports. This brochure will be reviewed during the orientation session with candidates and their agents. She said while electronic filing will not be available for the next City Council campaign; reports will be scanned and made available for viewing on the City's website as quickly as possible once the reports are filed.

Ms. Walker said at Council's previous Study Session, Councilmembers asked that the proposed amendment related to the supplemental report only be required from those candidates with weekend activity and suggested increasing the minimum contribution requiring full disclosure from \$25.00 to \$50.00. She said those changes have been included in the ordinance and are submitted for Council's review. Councilmembers agreed with the proposed changes and the ordinance will be submitted for First Reading on October 28, 2008, and Second Reading on November 10, 2008.

Items submitted for the record

1. PowerPoint presentation entitled, "Proposed Amendments to Chapter 7.5, Elections" dated October 14, 2008
2. Ordinance No. O-0809-11
3. City Council Study Session minutes of September 2, 2008

Participants in discussion

1. Ms. Brenda Hall, City Clerk
2. Ms. Kathryn Walker, Assistant City Attorney

The meeting adjourned at 5:40 p.m.

ATTEST:

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City Clerk

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Mayor