

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, January 26, 2016**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Cindy Rosenthal  
Council Member Greg Heiple  
Council Member Clint Williams  
Council Member Robert Castleberry  
Council Member Greg Jungman  
Council Member Lynne Miller  
Council Member Jerry Lang  
Council Member Stephen Holman  
Council Member Kyle Allison*

*Public wifi - connect to CityOfNormanPublic - Password: April1889.*

1 Roll Call

2 Pledge of Allegiance

### Minutes

3 [GID-1516-41](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF DECEMBER 8, 2015  
CENTER CITY FORM BASED CODE PUBLIC MEETING MINUTES OF JANUARY 6,  
2016  
CITY COUNCIL SPECIAL SESSION MINUTES OF JANUARY 12, 2016  
CITY COUNCIL MINUTES OF JANUARY 12, 2016  
NORMAN UTILITIES AUTHORITY MINUTES OF JANUARY 12, 2016  
NORMAN MUNICIPAL AUTHORITY MINUTES OF JANUARY 12, 2016  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF JANUARY 12,  
2016

**Attachments:** [Text File Minutes](#)

[12/08/15 Conference minutes](#)

[01/06/16 CCFBC Public Meeting Minutes](#)

[01/12/16 Special Session Minutes](#)

[01/12/16 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### Award

4 [GID-1516-38](#) PRESENTATION OF AWARDS FROM THE OKLAHOMA MUNICIPAL LEAGUE TO THE FOLLOWING CITY OF NORMAN EMPLOYEES WHO HAVE COMPLETED 25 YEARS OF CONTINUOUS SERVICE:

PAULA BICKFORD, POLICE RECORDS CLERK  
BROCK BOND, ANIMAL WELFARE KENNEL ATTENDANT  
BENNY BROOKS, FIRE CAPTAIN  
RONDA GUERRERO, MUNICIPAL COURT CLERK

**Attachments:** [Text File OML](#)

*ACTION NEEDED: Allow the Mayor to present awards to City of Norman employees who have completed 25 years of continuous service.*

ACTION TAKEN: \_\_\_\_\_

### Proclamation

- 5 [P-1516-12](#) PROCLAMATION P-1516-12: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF FEBRUARY, 2016, AS BLACK HISTORY MONTH IN THE CITY OF NORMAN.

**Attachments:** [Text File Black History Month](#)  
[Black History Month](#)

*ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1516-12 proclaiming the month of February, 2016, as Black History Month in the City of Norman and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

## 6 Consent Docket

### *Consent Docket*

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 7 through Item 22 be placed on the consent docket.*

*ACTION NEEDED: Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.*

ACTION TAKEN: \_\_\_\_\_

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.*

ACTION TAKEN: \_\_\_\_\_

## Report/Communication

- 7 [RPT-1516-2](#)  
[9](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF DECEMBER 31, 2015, AND DIRECTING THE FILING THEREOF.

**Attachments:** [Text File Finance Report](#)  
[December Finance Inv Report](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

- 8 [RPT-1516-3](#)  
[0](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF DECEMBER, 2015, AND DIRECTING THE FILING THEREOF.

**Attachments:** [Monthly Report December 2015](#)

*ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

- 9 [RPT-1516-3](#) SUBMISSION OF THE 2015 ANNUAL REPORT FROM THE BOARD OF PARKS COMMISSIONERS.  
[1](#)

**Attachments:** [Text File Park Report](#)  
[Board of Parks Annual Report](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### **Authorization for Purchase**

- 10 [GID-1516-80](#) CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE AND INSTALLATION OF LABORATORY SOFTWARE AND FOUR YEARS OF TECHNICAL SUPPORT FROM DYNAMIC DATABASES IN THE AMOUNT OF \$27,980 FOR THE NORMAN WATER RECLAMATION FACILITY.

**Attachments:** [Text File Lab Software](#)  
[Dynamic Databases Quote](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject authorization for the purchase and installation of laboratory software and four years of technical support from Dynamic Databases in the amount of \$27,980 to be used at the Water Reclamation Facility*

ACTION TAKEN: \_\_\_\_\_

- 11 [GID-1516-40](#) CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF A TRAILER FROM JACKSON CREEK MANUFACTURING, INC., IN THE AMOUNT OF \$44,173 TO BE USED FOR PET ADOPTION/DISASTER RESPONSE FOR THE ANIMAL WELFARE DIVISION OF THE POLICE DEPARTMENT AND BUDGET APPROPRIATION FROM THE ANIMAL WELFARE DONATION ACCOUNT.

**Attachments:** [Text File Trailer PD](#)  
[Quote Request](#)  
[Tabulation of Quotes](#)  
[Jackson Mfg Quote](#)

*ACTION NEEDED: Motion to approve or reject authorization for the purchase of a trailer from Jackson Creek Manufacturing, Inc., in the amount of \$44,173 to be used for Pet Adoption/Disaster Response for the Animal Welfare Division of the Police Department; and, if approved, appropriate \$51,423 from Other/Animal Control (010-0000-227-24-31) to Service Equipment/Trailers (010-6070-441.50-10).*

ACTION TAKEN: \_\_\_\_\_

### **Donation**

- 12 [GID-1516-39](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION OF FIFTY (50) CHILDREN'S BACKPACKS AND FIFTEEN (15) BABY BAGS VALUED AT \$2,269.91 FROM FORESTERS FINANCIAL TO BE USED BY THE POLICE DEPARTMENT.

**Attachments:** [Text File Donation](#)

*ACTION NEEDED: Motion to accept or reject a donation of fifty (50) children's backpacks and fifteen (15) baby bags valued at \$2,269.91 from Foresters Financial to be used by the Police Department.*

ACTION TAKEN: \_\_\_\_\_

### **Contract**

- 13 [K-1516-96](#) CONSIDERATION OF ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$14,172 FROM THE OKLAHOMA DEPARTMENT OF HOMELAND SECURITY TO BE USED BY THE FIRE DEPARTMENT TO PROVIDE TRAINING FOR OPERATION OF A SWIFT WATER BOAT, APPROVAL OF CONTRACT K-1516-96, AND BUDGET APPROPRIATION.

**Attachments:** [Text File Grant](#)

[Standard Award Packet](#)

[Homeland Security Grant](#)

*ACTION NEEDED: Motion to accept or reject a grant in the amount of \$14,172 from the Oklahoma Department of Homeland Security for the Fire Department; and, if accepted, approve Contract K-1516-96; authorize the execution thereof, and upon receipt of funds, increase Other Revenue/Homeland Security (022-0000-331.13-52) by \$14,172 and appropriate \$14,172 to Project GR0074, Emergency Management Grant, Workshops & Seminars (022-9508-422.46-04).*

ACTION TAKEN: \_\_\_\_\_

- 14 [K-1011-157](#)  
[AMEND 1](#) AMENDMENT NO ONE TO CONTRACT K-1011-157: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND NEW CINGULAR WIRELESS PCS, L.L.C., TO INSTALL NEW AND EXPANDED TELECOMMUNICATIONS EQUIPMENT ON THE MONOPOLE EAST OF THE WATER TREATMENT FACILITY LOCATED AT 3000 EAST ROBINSON STREET.

**Attachments:** [Text File Cingular Amendment](#)

[Amendment](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-1011-157 with New Cingular Wireless PCS, L.L.C. increasing the monthly lease payment by \$600 per month; and, if approved, authorize the execution thereof.*

ACTION TAKEN: \_\_\_\_\_

- 15 [K-1516-43](#)  
[AMD#1](#) AMENDMENT NO. ONE TO CONTRACT K-1516-43: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND MCKEE UTILITY CONTRACTORS, INC., TO ADD THE CITY OF NORMAN TO THE EXISTING CONTRACT WITH THE NORMAN UTILITIES AUTHORITY FOR THE BERRY ROAD WATER LINE REPLACEMENT PROJECT, PHASE 2, FOR THE PURPOSE OF REHABILITATION OF THE WEST LANE OF BERRY ROAD.
- Attachments:** [Text File McKee Amendment](#)  
[Amendment 1 signed](#)
- ACTION NEEDED: Acting as the City Council and the Norman Utilities Authority, motion to approve or reject Amendment No. One to Contract K-1516-43 with McKee Utility Contractors, Inc.; and, if approved, authorize the execution thereof.*
- ACTION TAKEN:* \_\_\_\_\_
- 16 [K-1516-43](#)  
[CO1](#) CHANGE ORDER NO. ONE TO CONTRACT K-1516-43: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, AND MCKEE UTILITY CONTRACTORS, INC. INCREASING THE CONTRACT AMOUNT BY \$410,205 FOR A REVISED CONTRACT AMOUNT OF \$1,616,228.50. TO ADD THE REHABILITATION OF THE FULL WEST LANE OF BERRY ROAD TO THE BERRY ROAD WATER LINE REPLACEMENT PROJECT, PHASE 2.
- Attachments:** [Text File McKee Change Order](#)  
[Change Order 1 signed](#)  
[Purchase Requisition](#)
- ACTION NEEDED: Acting as the City Council and Norman Utilities Authority, motion to approve or reject Change Order No. One to Contract K-1516-43 with McKee Utility Contractors, Inc., increasing the contract amount by \$410,205 for a revised contract amount \$1,616,228.50; and authorize the execution thereof.*
- ACTION TAKEN:* \_\_\_\_\_
- 17 [K-1516-79](#) CONTRACT K-1516-79: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA WATER RESOURCES BOARD IN AN AMOUNT NOT-TO-EXCEED \$229,756.23 FOR THE IMPLEMENTATION OF THE LAKE THUNDERBIRD TOTAL MAXIMUM DAILY LOAD (TMDL) PLAN.
- Attachments:** [Text File TMDL](#)  
[Bid Tabulation TMDL](#)  
[Bid Comparison with Engineer's Estimate](#)  
[Bid Schedule for OWRB](#)  
[Monthly Monitoring Stations](#)  
[Outfall Locations](#)  
[Contract](#)  
[5 year cost projection](#)  
[PR OWRB](#)
- ACTION NEEDED: Motion to approve or reject Contract K-1516-79 with the Oklahoma Water Resources Board in an amount not-to-exceed \$229,756.23; and, if approved, authorize the execution thereof.*
- ACTION TAKEN:* \_\_\_\_\_

- 18      [K-1516-102](#)      CONTRACT K-1516-102:      A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND RICHARD L. PARISH FOR GOLF PROFESSIONAL SERVICES FOR WESTWOOD GOLF COURSE FOR A PERIOD OF TWO YEARS.

**Attachments:** [Text File Parish](#)

[Parish Contract](#)

*ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract K-1516-102 with Richard L. Parish for Golf Professional Services for a period of two years; and, if approved, authorize the execution thereof.*

ACTION TAKEN: \_\_\_\_\_

- 19      [K-1516-105](#)      CONTRACT K-1516-105:      A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, THE CITY OF MOORE, AND OKLAHOMA DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$193,750 FOR THE CITY'S SHARE FOR THE INTERSTATE 35 CORRIDOR TRAFFIC STUDY BETWEEN TECUMSEH ROAD AND S.E. 4TH STREET IN MOORE, OK., ADOPTION OF RESOLUTION R-1516-80, AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

**Attachments:** [Text File K-1516-105](#)

[Platting Activity](#)

[Limits of Study](#)

[Scope of Work](#)

[Contract and Resolution](#)

[PR ODOT](#)

*ACTION NEEDED: Motion to approve or reject Contract K-1516-105 with the City of Moore and ODOT in the amount of \$193,750 for the City's share; and, if approved, authorize the execution thereof and appropriate \$93,750 from the Capital Fund Balance (050-0000-253.20-00) to Project TR0095, I-35 Corridor Traffic Study Project, Design (050-9552-431.62-01)*

ACTION TAKEN: \_\_\_\_\_

### WCC Court

- 20      [GID-1516-77](#)      CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR ACCEPTANCE OF A COURT ORDER IN THE AMOUNT OF \$33,042.90 REGARDING DERRALD KIZZIA VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE NO. WCC 2015-05508 F.

**Attachments:** [Text File Court Order](#)

[Pymt Schedule](#)

[Kizzia Order](#)

[Requisitions](#)

*ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$33,042.90 which will constitute judgment against the City of Norman.*

ACTION TAKEN: \_\_\_\_\_

**Resolution WCC**

- 21**      [R-1516-78](#)      RESOLUTION R-1516-78: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIM FILED BY MARCUS WAYNE COCHRAN UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF *MARCUS WAYNE COCHRAN V. THE CITY OF NORMAN*, WORKERS' COMPENSATION CASE WCC 2013-13012F; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

**Attachments:** [Text File R-1516-78](#)

[Cochran Resolution 1516-78](#)

[Cochran Reqs 1-26-16.pdf](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1516-78; and, if adopted, direct payment of claims in the amount of to \$71,060 which will constitute judgment against the City of Norman.*

*ACTION TAKEN:* \_\_\_\_\_

**Resolution**

- 22**      [R-1516-77](#)      RESOLUTION R-1516-77: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DIRECTING THAT THE CENTRAL LIBRARY DESIGN PROCESS MOVE FORWARD UTILIZING A 7.29 ACRE SITE LOCATED NORTH OF ACRES STREET AND WEST OF JAMES GARNER STREET AND ELIMINATING FROM FURTHER CONSIDERATION THE CO-LOCATION OF A SENIOR CITIZENS CENTER ON THE CENTRAL LIBRARY SITE.

**Attachments:** [Text File R-1516-77](#)

[R-1516-77](#)

[Senior Center Options Diagram](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1516-77.*

*ACTION TAKEN:* \_\_\_\_\_

**Non-Consent Items**

**23**      [O-1516-29](#)      CONSIDERATION OF ORDINANCE O-1516-29 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A CHURCH, TEMPLE, OR OTHER PLACE OF WORSHIP IN THE R-1, SINGLE FAMILY DWELLING DISTRICT FOR LOT 1 OF NORMAN FIRST CHURCH OF THE NAZARENE ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1801 NORTH PORTER AVENUE)

- Attachments:** [Text File O-1516-29](#)  
[O-1516-29](#)  
[Exhibit A-2](#)  
[Location Map](#)  
[Staff Report](#)  
[Council Text File for O-1516-11](#)  
[12-10-15 PC Minutes](#)

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-29 upon Second Reading section by section.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-29 upon Final Reading as a whole.*

*ACTION TAKEN:* \_\_\_\_\_

**24**      **Miscellaneous Discussion**

**This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.**

**25**      [GID-1516-43](#)      CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES, TITLE 25 § 307(B)(2) TO DISCUSS NEGOTIATIONS REGARDING EMPLOYEES AND REPRESENTATIVES OF EMPLOYEE GROUPS.

- Attachments:** [Text File Executive Sessoin](#)

*ACTION NEEDED: Motion to adjourn out of the City Council Meeting and convene into an Executive Session in order to discuss negotiations regarding employees and representatives of employee groups*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adjourn out of Executive Session and reconvene the City Council Meeting*

*ACTION TAKEN:* \_\_\_\_\_

**26**      **Adjournment**