

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, January 12, 2016

6:30 PM

City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Clint Williams
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jerry Lang
Council Member Stephen Holman
Council Member Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1516-37](#) APPROVAL OF THE MINUTES AS FOLLOWS:

JOINT CITY COUNCIL/PLANNING COMMISSION STUDY SESSION MINUTES
CITY COUNCIL SPECIAL SESSION MINUTES OF DECEMBER 15, 2015
CITY COUNCIL SPECIAL SESSION MINUTES OF DECEMBER 22, 2015
CITY COUNCIL MINUTES OF DECEMBER 22, 2015
NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 22, 2015
NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 22, 2015
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF DECEMBER 22, 2015

Attachments: [Text File Minutes](#)

[12-01-15 Jt PC CC Study Session minutes](#)

[12-15-15 Special Session Minutes](#)

[12-22-15 Special Session minutes](#)

[12-22-15 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Awards and Presentations

4 [R-1516-71](#) RESOLUTION R-1516-71: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, IN CONJUNCTION WITH THE NORMAN HUMAN RIGHTS COMMISSION, AWARDING THE 2015 CITY OF NORMAN HUMAN RIGHTS AWARD.

Attachments: [Text File HR Award](#)

[Human Righths Resolution](#)

[Recommendation](#)

[Pertinent excerpts HRC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1516-71.

ACTION TAKEN: _____

5 Consent Docket*Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 19 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Zoning Ordinance**6 [O-1516-29](#)**

CONSIDERATION OF ORDINANCE O-1516-29 UPON FIRST READING BY TITLE:
AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A CHURCH, TEMPLE, OR OTHER PLACE OF WORSHIP IN THE R-1, SINGLE FAMILY DWELLING DISTRICT FOR LOT 1 OF NORMAN FIRST CHURCH OF THE NAZARENE ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1801 NORTH PORTER AVENUE)

Attachments: [Text File O-1516-29](#)

[O-1516-29](#)

[Exhibit A-2](#)

[Location Map](#)

[Staff Report](#)

[Council Text File for O-1516-11](#)

[12-10-15 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1516-29 upon First Reading by title.

ACTION TAKEN: _____

Authorization for Purchase

- 7 [GID-1516-57](#) CONSIDERATION OF AUTHORIZATION FOR THE PURCHASE OF ONE (1) SUBMERSIBLE PUMP AND MOTOR FROM EVANS ENTERPRISES INC., IN THE AMOUNT OF \$36,094.47 TO BE USED AT LIFT STATION D.

Attachments: [Text File Pump Purchase](#)

[Sole Source Letter](#)

[Invoice](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject authorization for the purchase of one (1) submersible pump and motor from Evans Enterprises, Inc., in the amount of \$36,094.47 to be used at Lift Station D.

ACTION TAKEN: _____

Declare Surplus/Obsolete

- 8 [GID-1516-58](#) DECLARATION OF SURPLUS AND/OR OBSOLETE EQUIPMENT AND MATERIALS AND AUTHORIZING THE SALE THEREOF.

Attachments: [Text File Surplus](#)

[Inventory of Goods](#)

ACTION NEEDED: Motion to declare the equipment to be surplus and/or obsolete; and, if so declared, authorize the sale thereof.

ACTION TAKEN: _____

Final Plat

- 9 [FP-1516-20](#) CONSIDERATION OF A FINAL PLAT FOR BROOKHAVEN OFFICE PARK ADDITION, SECTION 1, DEFERRAL OF STREET AND SIDEWALK IMPROVEMENTS FOR WEST ROCK CREEK ROAD, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED 500 FEET WEST OF 36TH AVENUE N.W. ON THE SOUTH SIDE OF WEST ROCK CREEK ROAD)

Attachments: [Text File Brookhaven Office park FP](#)

[Location Map](#)

[Final Plat](#)

[Final Site Plan](#)

[Preliminary Plat](#)

[Deferral Letter](#)

[Staff Report](#)

[Application](#)

ACTION NEEDED: Motion to approve or reject the final plat for Brookhaven Office Park Addition and deferral of street and sidewalk improvements for West Rock Creek Road; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a certificate of deposit in the amount of \$42,077 for deferral of street and sidewalk improvements for West Rock Creek Road within ten days after approval; and direct the filing of the final plat.

ACTION TAKEN: _____

- 10 [FP-1516-22](#) CONSIDERATION OF A FINAL PLAT FOR NEELY ACRES ADDITION AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE SOUTH SIDE OF EAST FRANKLIN ROAD AND ONE-QUARTER MILE WEST OF 48TH AVENUE N.E.)

Attachments: [Text File FP Neely](#)

[Location Map](#)

[Final Plat](#)

[Preliminary Plat](#)

[Staff Report](#)

[Application](#)

ACTION NEEDED: Motion to approve or reject the final plat for Neely Acres Addition and the public dedications contained therein; and, if approved, authorize the Mayor to sign the final plat and direct the filing thereof.

ACTION TAKEN: _____

Special Claim

- 11 [SC-1516-7](#) SPECIAL CLAIM SC-1516-7: FROM SOUTHWESTERN BELL TELEPHONE COMPANY D/B/A AT&T OKLAHOMA IN THE NEGOTIATED AMOUNT OF \$4,735.40 FOR COSTS TO REPAIR A CABLE DAMAGED DURING INSTALLATION OF A STORM DRAIN AT 2005 GRAND VIEW AVENUE.

Attachments: [Text File Claim](#)

[A T & T Claim City Clerk memo](#)

[A T & T Tort Claim 2005 Grandview](#)

ACTION NEEDED: Motion to approve or reject Special Claim SC-1516-7; and, if approved, direct payment in the negotiated amount of \$4,735.40 contingent upon obtaining a Release and Covenant Not to Sue from Southwestern Bell Telephone d/b/a AT&T Oklahoma.

ACTION TAKEN: _____

Contract

- 12 [K-1516-53](#) CONSIDERATION OF BID 1516-30, CONTRACT K-1516-53 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND MCKEE UTILITY CONTRACTORS, INC., IN THE AMOUNT OF \$207,500; PERFORMANCE BOND B-1516-15; STATUTORY BOND B-1516-16, AND MAINTENANCE BOND MB-1516-13 FOR THE BISHOP CREEK WATER LINE CROSSING PROJECT AND BUDGET APPROPRIATION FROM THE WATER FUND BALANCE.

Attachments: [Text File Bishop Creek](#)
[Map-Bishop Creek WL Crossing](#)
[Ltr of Recommendation](#)
[K-1516-53](#)
[Perf B-1516-15](#)
[Stat B-1516-16](#)
[MB-1516-13](#)
[Agenda - Bishop WL- Req. McKee](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$207,500 to McKee Utility Contractors, Inc., as the best bidder meeting specifications; approve Contract K-1516-53 and the performance, statutory, and maintenance bonds; authorize the execution thereof and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies in the same approximate amount for the Bishop Creek Water Line Crossing Project; direct the filing of the bonds; and appropriate \$120,585 from the Water Fund Balance (031-0000-253.00-00) to Project WA0199, Bishop Creek Water Line Crossing Project, Construction (031-9683-462.61-01).

ACTION TAKEN: _____

- 13 [K-1415-91](#)
[CO3](#) CHANGE ORDER NO. THREE TO CONTRACT K-1415-91: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND URBAN CONTRACTORS, L.L.C., INCREASING THE CONTRACT AMOUNT BY \$9,481.65 FOR A REVISED CONTRACT PRICE OF \$3,154,905.65 FOR THE SEWER MAINTENANCE PROJECT FYE 2013; FINAL ACCEPTANCE OF THE PROJECT, AND BUDGET APPROPRIATION FROM THE SEWER MAINTENANCE FUND.

Attachments: [Text File Change Order](#)
[Change Order](#)
[Purchase Requisition](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Change Order No. Three to Contract K-1415-91 with Urban Contractors, L.L.C., increasing the contract amount by \$9,481.65 for a revised contract amount of \$3,154,905.65; and, if approved, authorize the execution thereof; accept the project; direct final payment in the amount of \$237,459.37 to Urban Contractors, L.L.C.; and appropriate \$8,612 from the Sewer Maintenance Fund Balance (321-0000-253-20-00) to Project WW0200, SMP13, Construction (321-9338432.61-01)

ACTION TAKEN: _____

- 14 [K-1516-95](#) CONTRACT K-1516-95: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND B-AIKEN INVESTMENTS 3, L.L.C., IN THE AMOUNT OF \$105,000 PLUS CLOSING COSTS FOR THE PURPOSE OF PURCHASING REAL PROPERTY LOCATED AT 119 WEST ACRES STREET AND BUDGET APPROPRIATION IN THE AMOUNT FROM THE NORMAN FORWARD CAPITAL FUND BALANCE.

Attachments: [Text File K-1516-95](#)

[Location map and list of locations](#)

[k-1516-95 - 119 W Acres](#)

ACTION NEEDED: Motion to approve or reject Contract K-1516-95 with B-Aiken Investments 3, L.L.C., in the amount of \$105,000 plus costing costs; and, if approved, authorize the execution thereof and appropriate \$105,650 from the Norman Forward Sales Tax Capital Fund Balance (051-0000-253.20-00) to Project BP0016, Central Branch Library Project, Land (051-9507-455.60-01).

ACTION TAKEN: _____

- 15 [K-1516-98](#) CONTRACT K-1516-98: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND JACQUINE JACKSON IN THE AMOUNT OF \$89,725 FOR THE PURPOSE OF PURCHASING REAL PROPERTY LOCATED AT 117 WEST ACRES STREET AND BUDGET APPROPRIATION FROM THE NORMAN FORWARD CAPITAL FUND BALANCE.

Attachments: [Text File K-1516-98](#)

[Location Map of sites](#)

[K-1516-98](#)

ACTION NEEDED: Motion to approve or reject Contract K-1516-98 with Jacqueline Jackson in the amount of \$89,725 plus costing costs; and, if approved, authorize the execution thereof and appropriate \$90,300 from the Norman Forward Sales Tax Capital Fund Balance (051-0000-253.20-00) to Project BP0016, Central Branch Library Project, Land (051-9507-455.60-01).

ACTION TAKEN: _____

- 16 [K-1516-99](#) CONTRACT K-1516-99: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND TOM AND CARLA POOLE IN THE AMOUNT OF \$92,400 PLUS CLOSING COSTS FOR THE PURPOSE OF PURCHASING REAL PROPERTY LOCATED AT 115 WEST ACRES STREET AND BUDGET APPROPRIATION FROM THE NORMAN FORWARD CAPITAL FUND BALANCE.

Attachments: [Text File K-1516-99](#)

[Library Site Land Assembly Slide](#)

[K-1516-99](#)

ACTION NEEDED: Motion to approve or reject Contract K-1516-99 with Tom and Carla Poole in the amount of \$92,400 plus costing costs; and, if approved, authorize the execution thereof and appropriate \$94,303 from the Norman Forward Sales Tax Capital Fund Balance (051-0000-253.20-00) to Project BP0016, Central Branch Library Project, Land (051-9507-455.60-01).

ACTION TAKEN: _____

WCC Court

- 17 [GID-1516-76](#) CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR ACCEPTANCE OF A COURT ORDER IN THE AMOUNT OF \$53,103.75 REGARDING GARY DEAN CECIL VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COURT CASE WCC 2007-04745 A.

Attachments: [Text File Cecil Court Order](#)

[Pymt Schedule](#)

[Court Order](#)

[Court Order Appeal](#)

[Purchase Requisitions](#)

ACTION NEEDED: Motion to approve or reject the City Attorney's recommendation; and if approved, authorize compliance with the Workers' Compensation Order and direct payment of claims in the amount of \$53,105.75, which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Resolution WCC

- 18 [R-1516-76](#) **RESOLUTION R-1516-76:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENTS OF THE CLAIMS FILED BY TIM SUCHY UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASES OF *TIM SUCHY V. THE CITY OF NORMAN*, WORKERS' COMPENSATION CASE NOS. WCC 2013-11624 J AND WCC 2013-13117 X; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENTS AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENTS FROM THE RISK MANAGEMENT INSURANCE FUND.

Attachments: [Text File WCC Suchy](#)

[Resolution R-1516-76](#)

[PR Suchy](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1516-76; and, if adopted, direct payment of claims in the amount of to \$80,750 which will constitute judgment against the City of Norman.

ACTION TAKEN: _____

Contract

- 19 [K-1516-54](#) CONSIDERATION OF BID 1516-40, CONTRACT K-1516-54 WITH APOLLO BUILDING SYSTEMS, INC., IN THE AMOUNT OF \$98,765; PERFORMANCE BOND B-1516-46; STATUTORY BOND B-1516-47; AND MAINTENANCE BOND MB-1516-2016 FOR THE POLICE DEPARTMENT FIRING RANGE CLASSROOM BUILDING EXPANSION PROJECT; ADOPTION OF PROJECT AGENT RESOLUTION R-1516-73; AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [Text File Police](#)

[Proposal Ranking Form](#)

[K-1516-54](#)

[Perf B-1516-46](#)

[Stat B-1516-47](#)

[MB-1516-30](#)

[R-1516-73](#)

[PO](#)

ACTION NEEDED: Motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$98,765 to Apollo Building Systems, Inc., as the lowest and best bidder meeting specifications; approve Contract K-1516-40 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds; direct the filing of the bonds; adopt Resolution R-1516-73; and appropriate \$8,765 from Capital Fund Balance (050-0000-253.20-00) to Project BG0052, Classroom B Expansion, Construction (050-9208-419.61-01)

ACTION TAKEN: _____

Non-Consent Items

- 20 [PP-1516-9](#) CONSIDERATION OF A PRELIMINARY PLAT FOR WOODCREST ESTATES PLAZA ADDITION, A REPLAT OF LOT 2, BLOCK 1, WOODCREST ESTATES PLAZA ADDITION. (GENERALLY LOCATED AT THE NORTHEAST CORNER OF PORTER AVENUE AND ROCK CREEK ROAD)

Attachments: [Text File Woodcrest PP](#)

[Location Map](#)

[Preliminary Plat](#)

[Concept Site Plan](#)

[Request for Alley Waiver](#)

[Staff Report](#)

[Transportation Impacts](#)

[Pre-Development Summary](#)

[Greenbelt Commission Comments](#)

[11-12-15 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Woodcrest Estates Plaza Addition, a replat of Lot 2, Block 1, Woodcrest Estates Plaza Addition and waiver of the alley requirements.

ACTION TAKEN: _____

- 21** [R-1516-55](#) **RESOLUTION R-1516-55:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE PART OF THE SOUTHWEST QUARTER OF SECTION 22, TOWNSHIP 9 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE OPEN SPACE DESIGNATION AND PLACE THE SAME IN THE INSTITUTIONAL DESIGNATION. (NORTH OF 1501 24TH AVENUE N.E.)

Attachments: [Text File R-1516-55.pdf](#)

[R-1516-55](#)

[2025 Map](#)

[Staff Report](#)

[Site Plan](#)

[12-10-15 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1516-55; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

- 22** [R-1516-26](#) **RESOLUTION R-1516-26:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION THIRTY-SIX (36), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE OFFICE DESIGNATION AND PLACE THE SAME IN THE COMMERCIAL DESIGNATION. (NORTHEAST CORNER OF 24TH AVENUE S.W. AND BROOKS STREET)

Attachments: [Text File R-1516-26](#)

[R-1516-26](#)

[2025 Map](#)

[Staff Report](#)

[11-12-15 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1516-26; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

- 23** [O-1516-20](#) CONSIDERATION OF ORDINANCE O-1516-20 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION THIRTY-SIX (36), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE RM-6, MEDIUM DENSITY APARTMENT DISTRICT, AND PLACE THE SAME IN THE C-2, GENERAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHEAST CORNER OF 24TH AVENUE S.W. AND BROOKS STREET)

Attachments: [Text File O-1516-20](#)

[O-1516-20](#)

[Location Map](#)

[Preliminary Site Plan](#)

[Staff Report](#)

[11-12-15 PC Minutes](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-20 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-20 upon Final Reading as a whole.

ACTION TAKEN: _____

- 24** [PP-1516-11](#) CONSIDERATION OF A PRELIMINARY PLAT FOR HATCHER ADDITION WITH A WAIVER OF THE ALLEY REQUIREMENTS. (GENERALLY LOCATED ON THE NORTHEAST CORNER OF 24TH AVENUE S.W. AND BROOKS STREET)

Attachments: [Text File PP Hatcher](#)

[Location Map](#)

[Preliminary Plat](#)

[Preliminary Site Plan](#)

[Request for Alley Waiver](#)

[Staff Report](#)

[Transportation Impacts](#)

[Pre-Development Summary](#)

[Greenbelt Commission Comments](#)

[11-12-15 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Hatcher Addition and waiver of the alley requirements.

ACTION TAKEN: _____

25 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

26 Adjournment