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Norman Board of Parks Commissioners  
October 1, 2015

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the City Council Chambers on the 1st day of October, 2015 at 5:30 p.m. and notice and agenda of the meeting were posted at 201 West Gray Street, 24 hours prior to the beginning of the meeting.

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ITEM 1, being:

ROLL CALL

Present: Vice Chairman Perry and Commissioners Brigham, Brockhaus, Chappel, Hoover, Salmond, and Wright

Absent: Chairman Farley and Commissioner London

City Officials

Present: Jud Foster, Director Parks and Recreation

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ITEM 2, being:

APPROVAL OF THE SEPTEMBER 3RD, 2015 REGULAR MEETING MINUTES

Commissioner Hoover made the motion and Commissioner Brockhaus seconded to approve the minutes. The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Brigham, Brockhaus, Chappel, Hoover, Salmond, and Wright

NAY: None

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ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner Hoover made the motion and Commissioner Wright seconded to approve the agenda. The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Brigham, Brockhaus, Chappel, Hoover, Salmond, and Wright

NAY: None

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ITEM 4, being:

PRESENTATION OF ANNUAL REPORT FROM CLEVELAND COUNTY  
HISTORICAL MUSEUM

Sue Schrems, President of Cleveland County Historical Society spoke to the board. The Society was started in 1967 and guardianship of the house was given to the Society in 1973. The City of Norman funded the Society \$30, 870 for FY 2015 to hire a manager to plan and implement programs for the museum. The Carriage House renovation was a wonderful addition to the house, however the house now appears to be settling further and the new wall paper is starting to show cracks. Upcoming projects include repairs of the porch ramp and window casings. The Society would like to see the grass parking area near the house paved to allow legal parking for museum patrons.

Stephanie Hixon, manager of the museum spoke to the board and gave an overview of the museum goals, exhibits, and community outreach. There were 8 exhibitions last year including WWII and Historic Quilts exhibits. The Moore-Lindsay Historical House Museum offers free educational outreach to schools, social clubs, civic clubs, and other local organizations. With the completion of the Carriage House the museum was able to host the first ever Kid's Summer History Camp. There were 18 children hosted on four Thursdays in July to educate them about Norman history, Victorian architecture, pioneer lifestyles, and map reading through various activities. Volunteers and 4 OU interns helped to staff the programs this past year.

Ms. Hixon began a new inventory process to digitize all previous records and update past archival records. For Christmas they will have an actual carriage in the carriage house for use as a backdrop for Christmas photos.

A written report including financial information was submitted prior to the meeting.

The board complimented the Historical Society on the good job they have done and acknowledged the report.

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ITEM 5, being:

MISCELLANEOUS

Jud Foster stated the contractor at Legacy Park is working through the punch list and is about to finish up. There are a couple of rentals scheduled for the upcoming week; a wedding and a church band. He asked for volunteers to serve on a special committee to put together an operating policy for use of the amphitheater. Jeff Salmond and Kristi Wright agreed to help. We will follow up with an e-mail to absent members to see if they are interested.

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ITEM 6, being:

ADJOURNMENT

Commissioner Salmond made the motion and Commissioner Brockhaus seconded to adjourn.  
The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Brigham, Brockhaus,  
Chappel, Hoover, Salmond, and Wright

NAY: None

Passed and approved this 5<sup>th</sup> of November 2015

  
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Jackie Farley, Chairperson