

Norman Public Library Board Minutes

February 20, 2013

The Public Library Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Quarterly Meeting in Room A/B of the Norman Public Library on the 20th day of February 20, 2013, at 4:30 p.m., and notice and agenda of the meeting were posted at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

ITEM 1, being:

ROLL CALL

Present: Chairman Mauldin and members Karjala, Rudnick, Clark, Kimberling, Ford and Sykes

Absent: Members Cooper and Porter

ITEM 2, being:

INTRODUCTION OF STAFF AND GUESTS

Library Staff Present: Leslie Tabor, Branch Manager
Tara Davis, Intern

ITEM 3, being:

APPROVAL OF NOVEMBER 19, 2012 MEETING MINUTES

Member Clark made the motion and member Rudnick seconded to approve November 19, 2012 meeting minutes. The vote was taken with the following results:

YEAH: Chairman Mauldin and members Karjala, Rudnick, Clark, Kimberling, Ford and Sykes

NAY: None

ITEM 4, being:

STAFF REPORTS

a. MAIN LIBRARY LIGHT AND FLOOR PROJECT & NEW LOCATION UPDATE

Branch Manager Tabor informed the board that the lighting project began on Monday, February 11 at 6:30 a.m. The project has moved quickly so far, addressing the staff and administrative portions of the building. The Lowry Room is finished in time for the Crowns Tea on Sunday the 24th.

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The floor project is still anticipated to follow the lights, with bids likely to go out in March 2013. Board members and the public are welcome to give their feedback on the samples inside the library near the circulation desk and entry.

Interest in a new main library is renewed after the demolition of the granary. Staff are hopeful that the community will choose to make new library facilities a priority in coming elections.

b. PIONEER BUILDING AND WEST SIDE BRANCH UPDATE

Tabor informed the board that work is progressing on the Pioneer Building. Demolition is complete and internal structures are going up. Staff anticipate a summer completion, with the branch following in the fall/winter.

c. EAST SIDE SERVICE POINT UPDATE

Tabor informed the board that the 24-Hour Library machines will be installed in late spring or early summer. Modifications for the North American model took longer than anticipated.

d. EAST SIDE BRANCH UPDATE

Staff were pleased to hear of a renewed interest from the City Council in a full east side branch; at the City's request, Pioneer has provided City staff with current statistics and revisions to the plan from 2008. No other action has been taken by Council at this time.

e. FEATURED UPCOMING NORMAN LIBRARY EVENTS

Tabor provided the board with a current issue of WORD magazine and flyers for several programs including:

- ❖ Great Discussions Series
- ❖ Feb 24 Crowns Tea
- ❖ Mar 8 Art Walk Culture Talk
- ❖ Mar 16 Norman Area Quilt Guild Presentation
- ❖ Mar 18 Grow Vegetables in Your Backyard
- ❖ Mar 20 Bug Fest
- ❖ Updated children's programming including Tween Creative Space and music programs

In light of administration's move this summer, Tabor informed the board that library staff are embarking on a "Space Design Challenge 2013," which will allow staff to create designs for the vacated space. Teams will make and present designs, all staff will vote and winning designs will be implemented after the move. The board requested that the designs be shared with them at next quarter's meeting.

Tabor informed the board that a posting for shelvers went up that day and that three new full-time circulation clerks started on the 18th of the month.

The 2013 Big Read will celebrate *Old School* by Tobias Wolff, with events kicking off on March 27 at the University of Oklahoma. All events are free and open to the public.

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ITEM 5, being:

BOARD COMMENTS

Chairman Mauldin shared that his wife is part of the Norman Area Quilt Guild and that they are looking forward to the presentation on March 16. He also shared the importance of local extension offices that provide great partnerships and programs in the community.

Chairman Mauldin complimented Mayor Rosenthal for recent comments in the community about the importance of the library and the need for new facilities. He reminded the board that several elections will be held in April and that it will be important for the board to advocate for the library. He requested talking points from library staff that can be shared in the community.

Member Rudnick reported that the Friends of the Norman Library's annual romance book sale brought in a shade under \$1,700.00 dollars this year, an increase from previous years. He reminded everyone that May 3 through 5 is the Better Book Sale and that everyone is welcome.

Member Rudnick also asked about collection maintenance and addressing concerns that if shelves aren't full, it might make people think a new library isn't needed. Tabor responded with a brief overview of library collection maintenance philosophy, including criteria for selection and de-selection. Tabor reminded those present that the building is maxed out for space and that best practices must still be maintained; the way to truly expand the collection is through a larger building and a healthy collections budget from ad valorem revenue. The library believes that the best way to make a case for a new facility is to do the absolute best with what they currently have. This builds trust in the community and proves that the library can take care of what the community gives them.

Vice Chair Karjala inquired about the audiobook on CD collection, as she has commuting colleagues who avidly use the collection. Tabor will pass along the request for more audiobooks and also reminded the board that they may make requests for purchase at any time through the Website, including items like audiobooks on CD and even e-books. Audiobooks may also be downloaded from OverDrive from the Pioneer Website (www.justsoyouknow.us).

ITEM 6, being:

COMMENTS FROM THE PUBLIC

Jordan Clark expressed his appreciation of the library, its children's department and books and its activities. Jordan is the son of board member Breea Clark.

ITEM 7, being:

ADJOURNMENT

Member Rudnick made the motion and member Karjala seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Mauldin and members Karjala, Rudnick, Clark, Kimberling, Ford and Sykes

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NAY: None

Passed and approved this _____ of _____, 2013.

Tim Mauldin, Chairperson
