

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

December 7, 2015

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on December 7, 2015, at 6:30 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Co-Chair Scott Williams called the meeting to order at 6:30 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Cameron Brewer
Bill Hickman
David John
Russell Kaplan
Loy Macari
Chesley Potts
Scott Williams

MEMBERS ABSENT: Anna Eddings
Jim Gasaway

STAFF MEMBERS PRESENT: Anaïs Starr, Planner II
Jolana McCart, Admin Tech IV

GUESTS: See Attached list

Item No. 2, being: Approval of the Agenda.

Motion by B Hickman for approval of the Agenda; **Second** by D John. All approve.

Item No. 3, being: Approval of Minutes from the November 2, 2015 Regular Meeting.

Motion by C Brewer for approval of the minutes; **Second** by B Hickman. All approve.

Item No. 4, being: Election of Chair and Co-Chair.

Nomination by B Hickman for S Williams as Chair – failed due to lack of second. (Mr. Williams had stated earlier that he would serve as Co-Chair but would not accept the Chair position.)

Nomination by B Hickman for D John as Chair; **Second** by R Kaplan. All approve.

Nomination by B Hickman for S Williams as Co-Chair; **Second** by R Kaplan. All approve.

Item No. 5, being: (HD Case 15-19) Consideration of a request for a Certificate of Appropriateness for the installation of an 8-foot rear yard fence and 6-foot side yard fence for property located at 710 S Miller.

A Starr gave the staff report; Kris Partin, applicant, was present to answer questions.

Ms. Partin reminded the Commission that a COA had been granted for an 8-foot fence in the same location but it had not been installed. She brought pictures of 6 other yards that had 8-foot back fences. She said that the fence is viewed only from the alley of Miller Lane and that due to the elevation difference the taller fence provided more privacy.

Audience speakers:

- John McDowell – 604 S Crawford

Mr. McDowell stated that there were not any other 8-foot fences in the neighborhood. He felt that a 6-foot fence would be fine; an 8-foot fence would be a mistake.

- Dale Cheatham – 116 Keith

Mr. Cheatham stated that while he was not opposing the fence, he felt that an 8-foot fence was too tall, making it look like a “prison yard”.

B Hickman asked if there had been any protests over the fence application in 2012. There had not been.

C Brewer said that while an 8-foot fence seems stark, due to the elevation concerns it seems appropriate.

Motion by C Brewer for approval of the application as submitted; **Second** by B Hickman. All approve.

Item No. 6, being: (HD Case 15-20) Consideration of a request for a Certificate of Appropriateness for the replacement of a rear door, replacement of a 6-foot side yard fence, and replacement of windows for the property located at 717 W Boyd.

A Starr gave the staff report, Quintin Bomgardner, applicant, was present to answer questions. The application was divided into 3 segments for ease of discussion.

Fence:

L Macari said that while the fence did not match those in the Guidelines, the Chouse was a unique building and the proposed fence would enhance that style. This fence design had also been used on the Logan Building across the street, which is also a unique style structure. B Hickman and C Brewer aired agreeing comments.

Motion by B Hickman for approval of the fence as submitted; **Second** by C Potts. All approve.

Door:

Mr. Bomgardner stated that the size of the door opening would not change and the submitted wood door would match the style of the Chouse much better than the current metal door.

Motion by R Kaplan for approval of the door as submitted; **Second** by D John. All approve.

Windows:

Mr. Bomgardner wishes to replace the current aluminum windows with wood clad, one-over-one double pane windows on a non-original addition.

Motion by C Brewer for approval of the replacement windows as submitted; **Second** by L Macari. All approve.

Item No. 7, being: (HD Case 15-05a) Consideration of a request for a Certificate of Appropriateness for the installation of a 6-foot side yard fences for property located at 415 S Lahoma.

A Starr gave the staff report; James Harp, applicant, was present to answer questions.

The Commission expressed concern that the proposed side fences are almost flush to the front of the house, hiding the side features of the house and giving the house lack of dimension. They were also concerned about extending the fence onto the south neighbor's property. It was decided that the neighbor to the south of this application would need to come to the Commission for that part of the fence installation. Drainage was also discussed.

L Macari suggested that the south side fence be set back between the front dining room window and the side porch. The north would be set back the same distance for balance. It was also suggested to move the gate further from the house to break the long fence view from the street.

Motion by R Kaplan for approval for a 6-foot fence from the applicants structure, east of the first window and west of the patio, to the property line to the south then along the property line back to just behind the neighbors flume. And the north (section of the fence) at an equivalent position; **Second** D John. The motion passed with a vote of 6-1, with B Hickman voting against.

Item No. 8, being: Staff report on active Certificate of Appropriateness since November 2, 2015 and consideration of six month extension requests.

Updates on approved active Certificates of Appropriateness:

- **549 S Lahoma** – Legal staff is working with the plaintiff's attorney to set a hearing date for the case.
- **410 Peters** – A contractor has been hired and the construction of the walls for the rear addition has begun.
- **415 ½ S Lahoma** – Demo permit will expire the end of January. Interior work continues.
- **428 Chautauqua** – House has been moved to the new location.
- **432 Chautauqua** – With the house relocation at 428 Chautauqua complete, this project should begin soon.

- **642 Chautauqua** – Work has not begun.
- **311 E Keith** – Project is continuing.
- **506 S Lahoma** – Garage denial appeal will be heard by City Council on December 8.
- **710 S Lahoma** – Patio/parking project has not begun.

There were no 6 month extension requests.

Item No. 9, being: Staff report on projects approved by Administrative Bypass since November 2, 2015.

There were none.

Item No. 10, being: Staff Report on Certified Local Government (CLG) Grant.

Cynthia Savage has begun to gather information for the Wetzler Addition Survey. 20 people attended the Fall Historic Home Design Seminar held on November 13th and 14th.

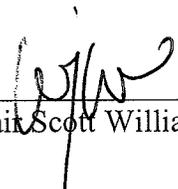
Item No. 11, being: Announcements

639 S Lahoma is not individually eligible for a nomination to the National Registry of Historic Places. Southridge is obtaining property owner signatures.

Item No. 13: Adjournment

The meeting was adjourned at 9:00 p.m.

Passed and approved this 1st day of February 2016.



Co-Chair Scott Williams

Historic District Commission
12/7/2015

1 Leenda Ramos

2 Austin Teehee

3 ZACKERY HERMAN

4 Jacob Furver

5 Gared Reinke

6 ~~Wm O. Gow~~

7 ~~Yves P. (Kris Patis)~~

8 ~~Jenke Bonjard~~

9 Sophie Chevreaux

10 Kathryn Nelson

11 Bryn Bry

12 Dee Kimble

13 Suzette Mc Dowell

14 John L. Dowell

15 Matten Carr

16 Kevin Belloway

17 JAMES HARP

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19

Historic District Commission

2/1/2016

1 Jayne Cromptley

2 Dave Boeck

3 Lee Hall

4 Vicki Dollardide

5 Beth Ann

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