

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

March 4, 2013

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on March 4, 2013, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Rangar Cline
 Anna Eddings
 David John
 Russell Kaplan
 Loy Macari
 Chesley Potts
 Neil Robinson
 Anaís Starr

MEMBERS ABSENT: Scott Williams

STAFF MEMBERS PRESENT: Susan Atkinson, Historic Preservation Officer
 Jolana McCart, Admin Tech IV

Item No. 2, being: Approval of the Agenda.

Motion by A Starr for approval; **Second** by R Cline. All approve.

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Item No. 3, being: Approval of Minutes from the January 7, 2013 Regular Meeting.

Motion by A Eddings for approval; **Second** by D John. All approve.

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Item No. 4, being: Staff report on projects approved by Administrative Bypass since January 7, 2013.

An iron railing for a front porch step had been issued for 438 S Lahoma and a 6 foot wood fence and a 4 foot rear yard chain link fence had been issued for 820 Miller.

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Item No. 5, being: Staff report on CLG projects.

S Atkinson reported that Preservation and Design Studio OKC has been chosen as the consultant for the Porter Corridor Automotive Resources Survey Project. They are to begin work at the end of March and complete the project August 26.

The Infill Design Workshop has been scheduled for Thursday, September 12, 2013. The location is to be announced.

Staff suggested to the Commission a FY13 CLG Application request of \$10,200 to cover a Bob Yapp Wood Siding Repair Workshop and sending staff and a commissioner member to the NAPC Forum. Chair Robison also asked to add \$2,000 to produce an outreach brochure.

Motion by A Starr for approval; **Second** by C Potts. All approve.

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Item No. 6, being: Continuation of Certificate of Appropriateness at 549 S Lahoma. (Granted 11-7-11 for 3 windows; 3 windows were denied). (District Court 3/12)

S Atkinson reported that legal staff had filed a Notice of Pending Litigation. This would alert a future buyer that there is a pending court case involving this property should the current owner attempt to sell the property pending a court decision .

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Item No. 7, being: Continuation of Certificate of Appropriateness at 639 S Lahoma. (Granted 12-5-11) (Granted 1-9-12) (Granted 10-08-12) (Granted 12-3-12)

Progress in continuing on the interior but nothing has changed on the exterior since the last report.

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Item No. 8, being: Continuation of Certificate of Appropriateness at 633 Chautauqua. (Granted 1-9-12)

Garage doors have been installed. Replacement concrete work still needs to be completed.

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Item No. 9, being: Item No. 10, being: Continuation of Certificate Appropriateness at 710 Miller. (Granted 5-7-12) (Ext 4/13)

This property has been purchased by a new owner. Staff will follow-up to see if they wish to pursue the fence.

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**Item No. 10, being: Continuation of Certificate of Appropriateness at 319 E Castro.
(Granted 5-7-12)**

Upon a site inspection Staff discovered that a window was missing on the north elevation per the granted COA. The applicant will be returning to the Commission at the April meeting to request a modification to the COA.

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**Item No. 11, being: Continuation of Certificate of Appropriateness for 620 Miller.
(Granted 8-6-12) (Ex. Granted 2-13)**

The current owner has moved to another residence but applied for and received an extension for the garage doors so the new owners could replace them if they choose.

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**Item No. 12, being: Continuation of Certificate of Appropriateness for 820 Miller.
(Granted 8-6-12)**

Project is nearly complete.

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**Item No. 13, being: Continuation of Certificate of Appropriateness for 435 Chautauqua.
(Granted 10-8-12)**

The left unit is moving along.

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**Item 14, being: Continuation of Certificate of Appropriateness for 720 W Boyd.
(Granted 12-3-12)**

The Board of Adjustment granted the applicant 2 variances. The parking variance will allow the large oak tree to be saved. The purchase has been completed.

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**Item 15, being: Continuation of Certificate of Appropriateness for 410 S Peters.
(12-3-12)**

A contractor has been located who is able to do the project without major relocation.

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