

FLOOD PLAIN PERMIT COMMITTEE MEETING  
201 West Gray, Building A, Conference Room D  
Monday, July 7, 2014  
3:30 p.m.

Minutes

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PRESENT: Scott Sturtz, City Engineer  
Susan Connors, Director of Planning/Community Development  
Ken Danner, Subdivision Development Manager  
Jane Hudson, Principle Planner  
Neil Suneson, Citizen Member  
Sherri Stansel, Citizen Member

OTHERS PRESENT: Todd McLellan, Development Engineer  
Julie Shelton, Staff  
Greg Hall, Street Superintendent  
Lisa Krieg, Grants Planner  
Ron Rigsby, Property Owner  
Edith Kirk, Property Owner  
Jennifer and Matt Jennings, Property Owners

NOT PRESENT: Shawn O'Leary, Director of Public Works

The meeting was called to order by Sturtz.

**Item No. 1 Approval of Minutes:** Sturtz asked for a motion for approval of the minutes from the meeting of June 16, 2014. Motion to approve minutes by Danner. Seconded by Stansel. Approved 6-0.

**Item No. 2, Flood Plain Permit Application No. 547:** Sturtz informed the committee that there was only one application to review. Todd McLellan was then introduced. McLellan specified the application as a request from the City of Norman, Public Works Department Streets Division. It was presented that the application is for the Asphalt Overlay of 168<sup>th</sup> Avenue NE from Rock Creek Road to Indian Hills Road. McLellan added the City of Norman received a Community Development Block Grant Disaster Relief Project from the Oklahoma Department of Commerce that will consist of two roadway projects. McLellan continued that the first project will involve repaving of 108<sup>th</sup> Avenue NE from Rock Creek Road to Franklin Road which does not involve work in the flood plain. The second project will involve the repair of 168<sup>th</sup> Avenue NE from Rock Creek Road north to Indian Hills Road with a section of the project located in the Willow Branch Creek flood plain.

The committee was presented with aerial photos of the project. It was indicated that approximately 1,600 feet of roadway is located within the flood plain and consists of a 26 foot wide asphalt surface with bar ditches on both sides. In addition, it was noted that project will include deep patching and base repair in failed areas of the road. There will also be an asphalt

overlay that will consist of 2 ½ to 3 inch asphalt thickness, paving drive approaches from the edge of the pavement to the city right of way line, grading of the shoulders, and cleaning out the bar ditches. McLellan also confirmed that minor drainage structure repairs and the placement of sod on the shoulders will also occur. A contour map was shown to the committee. Applicable ordinance requirements were discussed. Sturtz asked Hall if there was any additional information to include and Hall stated that everything had been covered in the staff report.

Sturtz asked for additional comments and Matt Jennings asked for clarification on how much the ditches would be changed as he currently has minor flooding issues wanted to make sure that this project would not cause problems. He also asked if there was a detailed floodplain map of this area. McLellan indicated that this project would not require the need for a revised map and it is an unstudied area. Hall confirmed that the grading would allow for better flow of water in the ditches. Hall stated that the goal of the project is to improve the runoff, and replace the vegetation to keep any sedimentation from reoccurring. It was also added that culverts have to be checked and some may have to be replaced or cleaned out. Ron Rigsby voiced his concerns regarding the tin horn that runs across 160<sup>th</sup> Avenue and Hall stated that this tinhorn was found to be structurally sufficient.

Brief comments from Sturtz regarding how the funding came to fruition for these projects due to disaster assistance from last year's tornado.

Motion for approval from Danner. Suneson read over the application making note of some suggested requirements for the application process and asked why cross sections were not made part of the packets. Brief discussion ensued regarding required documentation for the application process. Seconded by Connors. Approved 5-0.

Miscellaneous Discussion:

Brief miscellaneous discussion among committee.

Meeting adjourned at 3:45 p.m.