

NORMAN FORWARD
WESTWOOD FAMILY SWIM COMPLEX
AD HOC ADVISORY GROUP
MUNICIPAL BUILDING STUDY SESSION ROOM
201 WEST GRAY, NORMAN, OK

MINUTES
THURSDAY, MARCH 3, 2016

6:30 P.M.

Ad-hoc members present: Chairman Jim Griffith, Kent Nicholson, Nancy Yoch, Ann Gallagher, and Renee Gobeille

1. WELCOME AND INTRODUCTIONS

Chairman Griffith asked those in attendance to introduce and give a little bit of information about themselves

2. OVERVIEW OF COMMITTEE CHARGE

City Attorney Kathryn Walker reviewed the Committee Charge with the group including input desired, committee duration and City Staff Support.

3. ORGANIZATIONAL AND GOVERNANCE ITEMS

City Attorney, Kathryn Walker covered governance items regarding quorum and attendance, meeting process and decorum, open meetings act and open records act

4. DISCUSSION OF PROJECT TIME LINE

Dave Schwartz with Waters Edge Aquatic Design informed the group the complex design was going to be on a fast track in order to be open by the 2017 swim season

 Planning (design) – March

 Preliminary design (based on information received) March

 Final design phase (put out for bid) May – July

 Bidding phase

 Construction phase

 Demolition would occur right after pool closed and could be done without having an effect on obtaining permits and bidding the construction of the new facilities.

 Notice to proceed - end of August, 1st of September

5. POTENTIAL DATE/TIME PREFERENCES FOR FUTURE MEETINGS

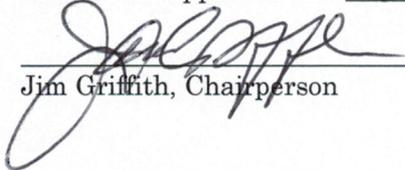
Dave Schwartz outlined a set of meetings scheduled for the next 3 weeks. The meetings will be a series of information gathering workshops for the committee, specific focus groups and the public. Input from these meetings will generate the footprint of the complex and once the initial concept is completed, Waters Edge will be able to provide information regarding operational costs and a potential fee

structure. Members expressed concern about spring break being during the 2nd week and it was decided to move the 2nd week of meetings to March 23 and March 24th.

There will be a public survey offered over the web and a Facebook page will be created for the swim complex for citizens to provide feedback.

6. ADJOURNMENT

Passed and approved this 31st of March 2016



Jim Griffith, Chairperson