

Norman Board of Parks Commissioners  
June 2, 2016

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the Council Chambers on the 2nd day of June, 2016 at 5:30 p.m. and notice and agenda of the meeting were posted at 201 West Gray Street, 24 hours prior to the beginning of the meeting.

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ITEM 1, being:

ROLL CALL

Present: Vice Chairman Perry and Commissioners Douglas, Hoover, London, Moxley, Rogers, and Salmond.

Absent: Commissioner Chappel and Wright

City Officials

Present: Jud Foster, Director of Parks and Recreation

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ITEM 2, being:

APPROVAL OF THE MAY 5, 2016 REGULAR MEETING MINUTES

Commissioner Hoover made the motion and Commissioner London seconded to approve the minutes. The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Douglas, Hoover, London, Moxley, Rogers, and Salmond

NAY: None

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ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner London made the motion and Commissioner Hoover seconded to approve the agenda and move Item 5 to the end. The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Douglas, Hoover, London, Moxley, Rogers, and Salmond

NAY: None

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ITEM 4, being:

PRESENTATION OF APPRECIATION PLAQUE – JACKIE FARLEY

Outgoing member Jackie Farley was presented a plaque in appreciation for her service to the City of Norman and the Norman Board of Parks Commissioners. Ms. Farley reflected on her time and is excited about the Norman Forward project. She is leaving the board to join the Human Rights Commission. She stated she enjoyed serving on the board and expressed her appreciation to the Parks and Recreation Staff.

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ITEM 5, (Moved after Item 7)

ITEM 6, being

PRESENTATION OF ANNUAL REPORT FROM THE SOONER THEATRE

Jennifer Baker, Executive Director for the Sooner Theatre presented the annual report for the Theatre.

Last year the Sooner Theatre purchased the old Danny's TV & Appliance store. The capital campaign to fund the facility has been going well. She stated it has been an interesting year of growth. Her new quote is "Growth is very exciting and very terrifying". The Theatre currently employees 5 full time and 2 part time staff with a goal to increase staffing in the next few years. In addition to money received from the City of Norman, their earned revenue includes tickets to productions and concerts and tuition for classes. Their goal in the coming year is to work on community donations.

There are seven programs at the Theatre; Rental Activities, Sooner Cinema, The Main Event Series, Sooner Stage Presents, The Studio of the Sooner Theatre, Special Events and Community Outreach. The Studio program began in 2003 with one summer camp of 30 children and now exceeds 960 children. This past year they did a production of the Lion King which was a community effort. This year's winner of the Voice of the Heartland was Campbell Fields and he will be appearing on America's Got Talent this summer. The Studio students attended the Junior Theatre Festival in Atlanta and were recognized with several awards and honors.

In the past the Theatre was limited to number of rental days, but with the new space they are now able to build off site which frees up the Theatre to additional rental opportunities.

Commissioner Moxley questioned the negative receivable balance and suggested the Theatre go back to their accountant and question the way it is being done. Ms. Baker stated it has to do with the capital campaign program and pledges.

A more detailed written report was submitted prior to the meeting.

The board acknowledged the presentation and complimented Ms. Baker on the great job she does for the Sooner Theatre.

ITEM 7, being

PRESENTATION OF ANNUAL REPORT FROM THE DEPOT

Shari Ransley, Executive Director of the Depot presented to the board. The Depot is finishing its 12<sup>th</sup> year. The Depot is an art gallery, produces the Summer Breeze Concerts in Lions Park and hosts the Winter Wind Concerts in The Depot. They added a new concert series this year called the Whistle Stop Concert Series. Over the last year they have had their sewer line replaced, the basement cleaned, the roof is being replaced and currently has some structural issues which are being addressed.

The Depot won the Norman Transcripts Reader's Choice award for Best Events Venue this year and is one of the most popular destinations for weddings and parties. Depot rentals continue to be a major revenue resource. They estimate more than 35,000 people including train customers passed through the Depot this past year.

Commissioner Rogers asked about a balance sheet. Ms. Ransley said she would be happy to provide one.

Commissioner London inquired as to why the name was still listed as The Performing Arts Studio, Inc. (dba The Depot). Ms. Ransley stated legally changing the name requires a little more work than a dba. DBA is a quick and easy \$25 application process and it is quite a long process to change the name through the IRS.

Ms. Ransley informed the board that the membership program continues to be a part of their fundraising efforts. She also thanked the board and the City for allowing their group to use the facility.

A more detailed written report was submitted prior to the meeting.

The board acknowledged the report.

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ITEM 5, being

NOMINATION AND ELECTION OF CHAIR OF THE BOARD OF PARKS  
COMMISSIONERS AND VICE CHAIR IF NEEDED

The motion was made by Commissioner London and seconded by Commissioner Salmond to nominate Debbie Hoover as the Chair of the Board of Park Commissioners. The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Douglas, Hoover, London,  
Moxley, Rogers, and Salmond

NAY: None

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ITEM 8, being

MISCELLANEOUS

Jud Foster informed the board that the 60% complete Westwood Design Development Plans would be reviewed by the Ad-Hoc committee on Monday, followed by the City Council at a Study Session on Tuesday. The 90% plans should follow in about 6 weeks.

Jud Foster stated staff is still working on a list of questions from City Council regarding the 3 locations of possible senior center sites. Until that is complete there will not be another meeting of the Senior Center Ad Hoc Committee.

Mr. Foster stated since we have so many new members that we might schedule the Park Board 101 presentation for the July meeting.

Commissioner Hoover asked if we were behind in the baseball/softball games. Mr. Foster replied we are behind and are working on getting the games re-scheduled.

Commissioner Salmond inquired if there was an update to the Legacy Park usage policy. Mr. Foster replied the policy has been developed and presented to the BID board. We are hoping to write a contract for a group to manage the amphitheater.

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ITEM 9, being

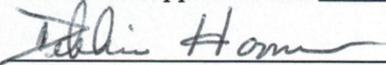
ADJOURNMENT

Commissioner Hoover made the motion and Commissioner Salmond seconded to adjourn. The vote was taken with the following results:

YEAH: Vice Chairman Perry and Commissioners Douglas, Hoover, London, Moxley, Rogers, and Salmond

NAY: None

Passed and approved this 7<sup>th</sup> of July 2016

  
Debbie Hoover, Chairperson