Norman Board of Parks Commissioners
October 2, 2014

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the City Council Chambers on the 2nd day of October, 2014 at 5:30 p.m. and notice and agenda of the meeting were posted at the Norman Public Library, and 201 West Gray Street, 24 hours prior to the beginning of the meeting.

ITEM 1, being:

ROLL CALL

Present: Chairman Farley and Commissioners Brigham, Chappel, Farley, Hoover, London, Perry, Stewart and Wright

Absent: Commissioner Brockhaus

City Officials Present: Jud Foster, Director Parks and Recreation
James Briggs, City of Norman Park Planner

ITEM 2, being:

APPROVAL OF THE SEPTEMBER 4TH, 2014 REGULAR MEETING MINUTES

Commissioner Brigham made the motion and Commissioner Hoover seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brigham, Chappel, Farley, Hoover, London, Perry, Stewart and Wright

NAY: None

ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner Hoover made the motion and Commissioner Perry seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brigham, Chappel, Farley, Hoover, London, Perry, Stewart and Wright

NAY: None

ITEM 4, being:

PRESENTATION OF ANNUAL REPORT FROM CLEVELAND COUNTY HISTORICAL MUSEUM

Sue Schrems, Treasurer of Cleveland County Historical Society spoke to the board. The Society was started in 1967. The last two fiscal years, the City of Norman funded the Society $30, 870 to manage the museum. The biggest project this past year has been renovation and restoration of the Carriage House. The Carriage House is used as meeting space for non-profits and can also be rented. A heating and air-conditioning system was added in late August which was paid for by the Historical Society. They filed for grants to help pay for this.

The Moore-Lindsay Historical House Museum offers free educational outreach to schools. The Museum is currently in discussion with Norman Public Schools to expand the program and bring in all 36 third grade Norman Public School classes for a visit. The Cleveland County Historical House is applying for a grant from the Chamber of Commerce to landscape the Acres side of the property. The Society currently has 200 members. There are three levels of memberships. All members are given a password to access the Society's online photograph and paper archive.

Jeffrey Wilhite, Museum Director gave a brief overview of upcoming programs at the Museum.

A written report including financial information was submitted prior to the meeting.

The board complimented the Historical Society on the good job they have done and acknowledged the report.

ITEM 5, being:

PRESENTATION OF ANNUAL REPORT FROM LITTLE AXE YOUTH SPORTS

Stephanie Larsen, Secretary, Regina Tedder, Treasurer, and Korey Klover, Vice President of the Little Axe Youth Sports Association presented to the board. The Association tries to be community oriented. There were thirteen teams consisting of 149 players ranging in age from four to twelve participating in the league this year. A temporary concession stand was set up this season until the new concession stand was completed. The North Canadian Athletic Association (NCAA) is the parent league for Little Axe Youth Sports. LAYS hosted two youth tournaments this year.

Complex improvements this year included new advertisements sold to local businesses, drainage, posting of ball field rules, new metal signs to label fields, and spraying of fields for stickers and weeds.

The group thanked the City of Norman for their new concession stand.

A written report including financial information was submitted prior to the meeting.

The board complimented the association and acknowledged the report.

ITEM 6, being:

CONSIDERATION OF PARKLAND DEDICATION REQUIREMENTS FOR THE TRAILS WOODS WEST ADDITION

Trailwoods West Addition is located in a part of Section 18 Township 9 North, Range 2 West of the Indian Meridian and is located approximately ½ mile north of Rock Creek Road, on the east side of 12th Avenue NW. It is adjacent to the existing Trailwoods Addition, and south of the existing Greenleaf Trails Addition. It was not a part of the original Trailwoods Addition plat, and is not bound by the park board decision for that addition.
This addition contains 42 lots of R-1 housing, which will generate a park land dedication requirement of .2751 acre. This development will also yield $3,150 in Neighborhood Park Development Fees and $3,150 in Community Park Development fees once all building permits have been issued.

This plat is located in the area where the City is in the process of developing the Highland Village park site—which is an 8.9-acre neighborhood park located in the middle of the land section. It also has very large greenbelt/passive private park space with walking trails located throughout both the original Trailwoods Addition and the Greenleaf Trails Addition. These private park trails provide walking access to the Highland Village Park site from all points within these developments (see map). The City collected a fee-in-lieu of park land from Tecumseh Meadows, Tecumseh Ridge and Hawthorn Place to purchase the required land from the Highland Village site, and we will use park land development fees to help construct the park improvements. This tract of land will be connected physically to the streets in the Trailwoods Addition (see plat), however, there is no area planned for private/greenbelt park land in Trailwoods West. Therefore, the developer is requesting to pay a fee-in-lieu of land for Trailwoods West to be used to help develop the Highland Village Park; which these residents will be able to access via the Trailwoods walking trails and streets

Staff recommends a fee-in-lieu-of land decision for the Trailwoods West Addition.

James Briggs, Park Planner gave a brief overview of the addition and fielded questions regarding how the addition is connected to Highland Village Park.

Commissioner Brigham made the motion and Commissioner London seconded to recommend fee-in-lieu-of land for the Trailwoods West Addition. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brigham, Chappel, Farley, Hoover, London, Perry, Stewart and Wright

NAY: None

ITEM 7, being:

CONSIDERATION OF PARKLAND DEDICATION REQUIREMENTS FOR THE WEST MAIN LOFTS PUD ADDITION

West Main Lofts PUD Addition is located in the very Northwest corner of Section 34, Township 9 North, Range 3 West of the Indian Meridian and is located at the southeast corner of the intersection of Main Street and 48th Avenue SW. It is directly west of a mini-storage facility and north of the Arbor Plaza Assisted Living facility (see plat).

This addition contains 20 units of R-2 housing, which will generate a park land dedication requirement of .0885 acre. This development will also yield $1,500 in Neighborhood Park Development Fees and $1,500 in Community Park Development fees once all building permits have been issued.

This plat is located on an area that is currently vacant land, where Main Street ends at 48th Avenue West. The developer is planning to build rentable lofts, with common parking area in the center of the site and along the entry/exit drives. There is no room on the site for public or private park land; and the developer is proposing to pay a Fee-in-Lieu of park land for this PUD. There are two existing neighborhood parks within ½ mile of this development; Cherry Creek Park, which is located approximately a half mile southeast, and Kevin Gottshall Park; which is located in the Cambridge Addition on the west side of 48th Avenue.

Staff recommends a fee-in-lieu-of land decision for the West Main Lofts PUD Addition.

James Briggs, Park Planner presented an overview of the plat and fielded questions regarding walking access to Cherry Creek Park and Kevin Gottshall Park. Mr. Briggs stated there were sidewalks and a cross-walk on Main Street.

Commissioner Hoover inquired as to if there were going to be any amenities on site. Sean Reiger, attorney for the developer stated there would be some outdoor areas.

Commissioner London made the motion and Commissioner Perry seconded to recommend fee-in-lieu-of land for the West Main Lofts PUD Addition. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brigham, Chappel, Farley, Hoover, London, Perry, Stewart and Wright

NAY: None

ITEM 8, being:

PRESENTATION OF PARK IMPROVEMENT PLAN FOR BROOKHAVEN PARK

James Briggs, Park Planner presented to the Board. Brookhaven Park was added to the park system in 1980. The Improvement Plan addresses the issue on how to spend the pre-1994 Park Fees collected which was approved through a 2011 Charter Change to be used for development of the park since there is no more land to purchase adjacent to the park. There is a total of about $100,000 to be spent including capital improvement money available for the park. The improvements will be made in two phases. Phase one improvements include renovation of the parking lot, additional lighting to the parking lot, replacement of the backstops, tables, benches and trashcans. Phase two will add more play equipment and outdoor grade fitness equipment along the trail. Staff will possibly begin starting phase one within the next month.

ITEM 9, being:

MISCELLANEOUS

Jud Foster stated the Senior Citizen's sub-committee had met at the Senior Center and talked about the Norman Forward project being proposed. They questioned the seniors about what they would like to see if a new center were to be built and what type of programs they were interested in. There were about 45-50 people attending. The City has requested some additional information from Norman Forward and is waiting to hear back from the group. Norman Forward was scheduled to do a presentation at the Senior Center the next day, but did not show up. Hopefully, they will reschedule.

Board members requested to visit Highland Village Park, Little Axe Ball Fields, Lakeview Park and eating dinner at the Carriage House on the next park tour.

ITEM 10, being:

ADJOURNMENT

Commissioner Hoover made the motion and Commissioner Perry seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Farley and Commissioners Brigham, Chappel, Farley, Hoover, London, Perry, Stewart and Wright

NAY: None

Passed and approved this 6th of November 2014

Jackie Farley, Chairperson