

Norman Board of Parks Commissioners  
February 3, 2011

The Norman Board of Parks Commissioners of the City of Norman, Cleveland County, State of Oklahoma, met in the City Council Chambers on the 3rd day of February, 2011 at 5:30 p.m. and notice and agenda of the meeting were posted at the Norman Public Library, and 201 West Gray Street, 24 hours prior to the beginning of the meeting.

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ITEM 1, being:

ROLL CALL

Present: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London

Absent: Commissioner Ferrier

City Officials

Present: Jud Foster, Director of Parks and Recreation  
James Briggs, Park Planner

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ITEM 2, being:

APPROVAL OF THE JANUARY 6, REGULAR MEETING MINUTES

Commissioner Farley made the motion and Commissioner Goth seconded to approve the minutes. The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London

NAY: None

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ITEM 3, being:

APPROVAL OF THE AGENDA

Commissioner Farley made the motion and Commissioner Goth seconded to approve the agenda. The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London

NAY: None

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ITEM 4, being:

CONSIDERATION OF BOARD OF PARKS COMMISSIONERS SUB-COMMITTEE  
APPOINTMENTS

Park Land Acquisition and Development

Phil Brockhaus  
Dennis Brigham

Naming and Recognition of Parks and Recreational Facilities

Marsha Ferrier  
Phil Brockhaus  
Jackie Farley  
Debbie Hoover

Rules Review

Phil Brockhaus - Chair  
Debbie Hoover  
Betty London

Advisory Committee for Urban Wilderness Parks

Joan Goth  
Ann Gallagher  
Dennis Brigham

Bikeways and Sidewalks

Joan Goth  
Jackie Farley  
Ann Gallagher  
Marsha Ferrier

Community Development Block Grant Policy

Betty London, Representative  
Dennis Brigham, Alternate

The motion was made by Commissioner Farley and seconded by Commissioner Gallagher to accept the new the sub-committee appointments. The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London.

NAY: None

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ITEM 5, being:

**PRESENTATION OF ANNUAL REPORT FROM NORMAN AMATEUR SOFTBALL  
FOUNDATION**

Guy Miller, Treasurer of the Norman Amateur Softball Foundation presented to the board. This was the first year for the organization. NASF offered adult league softball play for both summer and fall during the 2010 season as well as hosting various local, regional, state and national tournaments. The summer league had 140 teams registered and the fall league had 69 teams participate. They continue to look for ways to improve the program and facilities. Cosmetic improvements were made to the netting, concession and restroom areas. They also implemented a 3-tier pay scale to develop and grade their umpires. NASF plans no increase of fees for the 2011 season. A written report and financial statement were also submitted by the Foundation.

Commissioner London commented the written report was great. She questioned what rentals were on the financial statement. Mr. Miller replied it was where a group comes in and supplies all the umpires, scorekeepers and their people to run a tournament and NASF charges them a fee to use the facility since the NASF personnel were responsible for maintaining the fields.

Commissioner Brockhaus asked if NASF inherited the previous groups' equipment. Mr. Miller replied yes. Mr. Brockhaus asked if they run their own concessions, or is it a split. Mr. Miller replied it was a 50-50 split with the people running it. Commissioner Brockhaus also asked if there were any Senior Leagues. Mr. Miller stated they have visited with a group in Mustang that is interested in hosting senior events.

Commissioner Goth also commended the group on their report. Commissioner Hoover commented they did a good job in getting youth players to the facility. Commissioner Farley asked if it was as much fun as they thought it would be and asked what their Emergency Action Plan was. Mr. Miller stated they had followed the previous groups' emergency plan and had re-written their bi-laws when they applied for a non profit status which has been received.

The board acknowledged the report.

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ITEM 6, being:

**PRESENTATION OF PROPOSED TENNIS COURT FEE INCREASE FOR  
WESTWOOD TENNIS COMPLEX**

Jeff Hill presented a report on increasing the fees at the Westwood Tennis Court Fee. Jud Foster stated the fees at our facilities are administratively set but wanted to make the board aware of the increase. The fees have not been increased since 2001 and the increase will bring us in line with other facilities in the area.

Commissioner London inquired if the \$1300 increase in revenue would be earmarked for tennis improvements. Mr. Foster stated no, it would go into the Recreation Revenue account which goes into the general fund. He also stated tennis court improvements are usually capital projects which are requested through the capital fund.

The motion was made by Commissioner Farley and seconded by Commissioner Hoover to support the increase. The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London.

NAY: None

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ITEM 7, being

**CONSIDERATION OF PARKLAND DEDICATION REQUIREMENTS FOR THE  
WHISPERING TRAILS ADDITION**

Whispering Trails Addition PUD occupies part of the East half of the Southwest Quarter (SW/4) of Section 34 Township 10 North, Range 3 West of the Indian Meridian. It is a T-shaped parcel that will have frontage on both Indian Hills Road and 48<sup>th</sup> Avenue Northwest. The Whispering Trails Addition PUD is adjacent to the recently seen Redlands and Foxworth PUD's.

Whispering Trails Addition is part of the Indian Hills Neighborhood Park Master Plan. It is part of a ½ section of land which is broken into five different ownerships; four of which are planning single family developments. One (Redlands PUD) has already been seen by Park Board. This one and the Foxworth Addition are being presented at the same time. A fourth land owner is planning how to develop their parcel. All of the parties are using the same engineering firm for their design; and they have decided to work together to provide park land for this half section of land in one contiguous piece. The park land reserved in the Redlands Addition will be the western piece of this linear park, which will begin at the half section line and run east to 36<sup>th</sup> Avenue NW (see map). There is enough land on the northern border of the half-section to accommodate the park land dedication for each of these additions.

Although there are 211 residential units, the park land dedication ordinance does allow a developer to use the 5 unit per-acre formula for figuring park land dedication if the density is greater than that. At this density, the addition will generate a parkland dedication requirement of 1.31 acres. When completed, Whispering Trails Addition will generate

\$15,825 in Neighborhood Park Development Fees, and the same in Community Park Development Fees.

The developer would like to pursue a public park decision. In order to accomplish this, the developer is proposing to purchase the required amount of parkland for their addition from the developer of the land where the park will be for this section. This land will then be deeded to the City of Norman, thus increasing the amount of contiguous park land adjacent to the existing Redlands Park Site. The neighborhoods in Whispering Trails, Foxworth and Redlands will all be connected by local streets and sidewalks, which will make the site accessible for residents in each addition.

Staff recommends that the Board of Park Commissioners make a land decision for the Whispering Trails Addition PUD, provided that the land is contiguous with the land being provided by the Redlands and Foxworth Additions.

Tom McCaleb, engineer for the applicants spoke regarding the Whispering Trails and Item 8 the Foxworth Addition about the vision the developer had for the area and the proposed trail running across the northern boundary and crossing at 36<sup>th</sup> Ave. Commissioner Brockhaus asked how wide the trail was. Mr. McCaleb replied 50'.

Commissioner London questioned the design of the Indian Hills Neighborhood Park Master Plan for the area adopted several months ago showing a larger area for the park. Jud Foster explained that the plan was to identify the general location of where we wanted the neighborhood park to be. It was not intended to be the actual size or shape.

Commissioner Gallagher said she liked the idea of the extension piece on the east side of 36<sup>th</sup> Ave. but crossing 36<sup>th</sup> would be a nightmare. She also wanted to make sure that the temporary park would not go away until the permanent park was useable. James Briggs stated it would remain in place until access was provided to the permanent site..

Commissioner Gallagher asked what kinds of assurances we had that the land would be dedicated since Uplands (another planned addition in this area) has not decided on a plat yet. Mr. McCaleb stated he has met with the 3 developers involved and they are aware they have a parkland requirement. They are in negotiations with the land owners at this time and when they were ready to begin the platting process they would deed the land to the City. Jud Foster stated our assurance would be that the Uplands plat will have to show this design or it would be recommended for City Council to deny the plat

The motion was made by Commissioner Goth and seconded by Commissioner Brockhaus to make a land decision for the Whispering Trails Addition PUD, provided that the land is contiguous with the land being provided by the Redlands and Foxworth Additions.

The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London.

NAY: None

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ITEM 8, being:

**CONSIDERATION OF PARKLAND DEDICATION REQUIREMENTS FOR THE  
FOXWORTH ADDITION**

Foxworth Addition PUD occupies part of the East half of the Southwest Quarter (SW/4) of Section 34 Township 10 North, Range 3 West of the Indian Meridian and is located north of Indian Hills Road and extends to the border of Moore, on the east side of 48<sup>th</sup> Avenue Northwest. The Foxworth Addition PUD is west of the recently seen Redlands Addition PUD.

Foxworth Addition is part of the Indian Hills Neighborhood Park Master Plan. It is part of a ½ section of land which is broken into five different ownerships; four of which are planning single family developments. One (Redlands PUD) has already been seen by Park Board. This one and the Whispering Trails Addition are being presented at the same time. A fourth land owner is planning how to develop their parcel. All of the parties are using the same engineering firm for their design; and they have decided to work together to provide park land for this half section of land in one contiguous piece. The park land reserved in the Redlands Addition will be the western piece of this linear park, which will begin at the half section line and run east to 36<sup>th</sup> Avenue NW (see map). There is enough land on the northern border of the half-section to accommodate the park land dedication for each of these additions.

Foxworth Addition PUD is on a tract of land that will encompass approximately 40 acres, with a total of 136 single family lots on 30 of those acres. The remaining 10 acres will be a commercial corner at the intersection of Indian Hills Road and 48<sup>th</sup> Avenue NW (see plat). At this density, the addition will generate a parkland dedication requirement of 0.8908 acre. When completed, Foxworth Addition will generate \$10,200 in Neighborhood Park Development Fees, and the same in Community Park Development Fees.

The developer would like to pursue a public park decision. In order to accomplish this, the developer is proposing to purchase the required amount of parkland for their addition from the developer of the land where the park will be for this section. This land will then be deeded to the City of Norman, thus increasing the amount of contiguous park land adjacent to the existing Redlands Park Site. The neighborhoods in Foxworth, Whispering Trails and Redlands will all be connected by local streets and sidewalks, which will make the site accessible for residents in each addition.

Staff recommends that the Board of Park Commissioners make a land decision for the Foxworth Addition PUD, provided that the land is contiguous with the land being provided by the Redlands and Whispering Trails Additions.

Discussion of this item was held in conjunction with Item 7.

The motion was made by Commissioner Goth and seconded by Commissioner Brockhaus to make a land decision for the Foxworth Addition PUD, provided that the land is contiguous with the land being provided by the Redlands and Whispering Trails Additions.

The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London.

NAY: None

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ITEM 9, being

MISCELLANEOUS

Commissioner Goth asked how the ticket sales were for the Daddy Daughter Dance. Jud Foster replied ticket sales were great with over 2600 tickets being sold at this point. The second and third dances were sold out.

Jud Foster encouraged everyone to check out the Sooner Theatre's Murder Mystery Dinner being held on February 10 – 12<sup>th</sup>. It is a fundraiser for the Theatre.

Jud Foster informed the board that Park Maintenance crews were working hard to help clear walks and to get the facilities open following the snow. Some of the crews are working 12 hour shifts with the Street Department.

Commissioner Gallagher asked about a replacement for Commissioner Campbell. Mr. Foster informed the board that Mark McGuire was on the agenda for Council approval on February 9<sup>th</sup> and would be with us next month.

Commissioner Brigham asked if there were any damages to the facilities from the weather. Mr. Foster replied there were no damages to facilities and no injuries to the parks crews and few minor equipment problems.

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ITEM 10, being

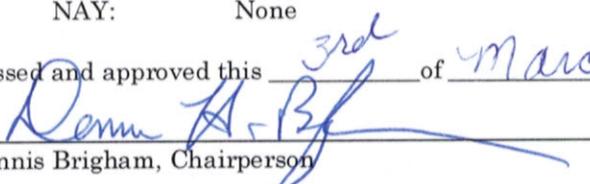
ADJOURNMENT

Commissioner Gallagher made the motion and Commissioner Farley seconded to adjourn. The vote was taken with the following results:

YEAH: Chairman Brigham and Commissioners Brockhaus, Farley,  
Gallagher, Goth, Hoover and London.

NAY: None

Passed and approved this 3<sup>rd</sup> of March 2011

  
Dennis Brigham, Chairperson