

**HISTORIC DISTRICT COMMISSION  
MINUTES OF**

**July 5, 2016**

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on July 5, 2016, at 6:30 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at [www.Normanok.gov](http://www.Normanok.gov) twenty-four hours prior to the beginning of the meeting.

Chair David John called the meeting to order at 6:30 p.m.

**Item No. 1, being: Roll Call.**

MEMBERS PRESENT: Cameron Brewer  
Anna Eddings  
Jim Gasaway  
David John  
Russell Kaplan\*  
Chesley Potts

MEMBERS ABSCENT: Loy Macari  
Melissa Mortazavi  
Scott Williams

STAFF MEMBERS PRESENT: Anaïs Starr, Planner II  
Jolana McCart, Admin Tech IV  
Kristina Bell, Assistant City Attorney

**Item No. 2, being: Approval of the Agenda.**

**Motion** by J Gassaway for approval of the Agenda; **Second** by C Brewer. All approve.

**Item No. 3, being: Approval of Minutes from the June 6, 2016 Regular Meeting and Study Session.**

**Motion** by C Potts for approval of the minutes; **Second** by J Gassaway. All approve.

**Item No. 4, being: (HD Case 16-08) Consideration of a request for a Certificate of Appropriateness request to install a pergola in the rear of the property located at 614 S Lahoma.**

A Starr gave the staff report; Mack Caldwell represented the applicant.

\*R Kaplan arrived at 6:40.

The Commissioners were in agreement that the structure would not be seen from the street and would not impact the original contributing structure.

**Motion** by C Potts for approval of the application as submitted; **Second** by R Kaplan. All approve.

**Item No. 5, being: Staff report on active Certificate of Appropriateness since June 6, 2016 and consideration of six month extension requests.**

- 549 S Lahoma – The Bench Trial was held June 23, 24, and 27. K Bell, Assistant City Attorney was present to explain the process and to answer questions.
- 410 Peters – Second floor windows are installed.
- 428 Chautauqua – Front porch rebuilt.
- 432 Chautauqua – Interior work continues.
- 506 S Lahoma – Project has not begun, COA expires next month.
- 710 S Lahoma – Parking/patio has not begun, applicant considering alternatives.
- 413 S Lahoma – Project is complete.

**Motion** by J Gassaway for approval of a 6 month extension for 506 S Lahoma and 710 S Lahoma; **Second** by C Potts. All approve.

**Item No. 6 being: Staff report on projects approved by Administrative Bypass since June 6, 2016.**

There were none.

**Item No. 7, being: Staff Report on FY2015-2016 and FY2016-2017 CLG grant funded projects.**

Southridge designation will be heard either at the August or September meeting.

FY2016/2017 CLG contract was approved and signed by the Mayor.

**Item No. 8, being: Announcements.**

There were none.

**Item No. 9: Adjournment**

The meeting was adjourned at 8:00 p.m.

Passed and approved this 6th day of September 2016.

  
\_\_\_\_\_  
David John, Chair