

**HISTORIC DISTRICT COMMISSION
MINUTES OF**

February 1, 2016

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on February 1, 2016, at 6:30 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at www.Normanok.gov twenty-four hours prior to the beginning of the meeting.

Chair David John called the meeting to order at 6:30 p.m.

Item No. 1, being: Roll Call.

MEMBERS PRESENT: Cameron Brewer
 Anna Eddings
 Jim Gasaway
 David John
 Russell Kaplan
 Loy Macari
 Scott Williams

MEMBERS ABSENT: Bill Hickman
 Chesley Potts

STAFF MEMBERS PRESENT: Anaïs Starr, Planner II
 Jolana McCart, Admin Tech IV
 Susan Connors, Planning & Community Development
 Director
 Jeanne Snider, Assistant City Attorney

Item No. 2, being: Approval of the Agenda.

Motion by L Macari for approval of the Agenda; **Second** by A Eddings. All approve.

Item No. 3, being: Approval of Minutes from the December 7, 2015 Regular Meeting.

Motion by C Brewer for approval of the minutes; **Second** by A Eddings. All approve.

Item No. 4, being: (HD Case 16-1) Consideration of a request for a Certificate of Appropriateness for the installation of a garage and associated concrete paving for the property located at 506 S Lahoma. (Previous concerns for this application had been the location and size of the garage and pavement.)

A Starr gave the staff report; Dave Boeck, architect for the applicant, was present to answer questions.

R Kaplan said that it felt the presented plan was appropriate.

L Macari said that she felt the architect has designed a plan that met the desires of the Commission.

Motion by S William for approval of the application as submitted; **Second** by L Macari. All approve.

Item No. 6, being: Staff report on active Certificate of Appropriateness since December 7, 2015 and consideration of six month extension requests.

- 549 S Lahoma – Case is scheduled for a pretrial hearing on February 16, 2016.
- 410 Peters – Work will begin soon on the second floor addition.
- 415 ½ S Lahoma – Interior work continues.
- 428 Chautauqua – Foundation is being installed.
- 432 Chautauqua – Construction has begun.
- 642 Chautauqua – Work has not begun.
- 311 E Keith – Footing and foundation complete; framing nearly complete.
- 710 S Lahoma – Fencing complete; patio/parking has not begun.
- 710 Miller – Fencing complete.
- 717 W Boyd – Project has not begun.

There were no 6 month extension requests.

Item No. 7, being: Staff report on FY2015-2016 CLG funded projects and discussion of FY2016-2017 CLG Application for funds with the Oklahoma State Historic Preservation Office.

The consultant has gathered court house and city directory information for the Wetzler survey. She is in the process of procuring the covenants.

Southridge – Notification mail outs will need to be done when the application is submitted.

FY2016-2017 project suggestions were presented and must be voted on at the March meeting.

Item No. 8, being: Announcements

A study session will be held in March to discuss parliamentary procedures, garages and fences.

Item No. 9: Adjournment

The meeting was adjourned at 7:45 p.m.

Passed and approved this 9th day of March 2016.



David John, Chair