

**HISTORIC DISTRICT COMMISSION  
MINUTES OF**

**October 3, 2011**

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on October 3, 2011, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at [www.normanok.gov](http://www.normanok.gov) twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

**Item No. 1, being: Roll Call.**

MEMBERS PRESENT:                   David John  
  Anna Eddings  
  Chesley Potts  
  Neil Robinson  
  Scott Williams

MEMBERS ABSENT:                   Julie Benningfield  
  Rangar Cline  
  Anaïs Starr

STAFF MEMBERS PRESENT:       Susan Atkinson, Historic Preservation Officer  
  Jolana McCart, Admin Tech IV

GUESTS PRESENT:                   Marsha McDaris  
  Greg Jungman  
  Russell Kaplan

**Item No. 2, being: Approval of the Agenda.**

**Motion** by C Potts for approval; **Second** by J A Eddings. All approve.

**Item No. 3, being: Approval of Minutes from the September 12, 2011 Regular Meeting.**

**Motion** by C Potts for approval; **Second** by A Eddings. All approve.

**Item No. 4, being: Staff report on projects approved by Administrative Bypass since September 12, 2011.**

Staff reported that there Bypass had been issued for 426 Chautauqua for installation of storm doors to the front and back entrances of the house.

**Item No. 5, being: Staff report on CLG projects.**

S Atkinson reported that the window workshop will be held November 19<sup>th</sup> and 20<sup>th</sup> and is tentatively to be held at 439 Chautauqua. There will be two classes of 12. Advertising for participants will begin next week.

The video makers will be here for two weekends to do interviews and to start shooting the downtown video.

**Item No. 6, being: Continuation of Certificate of Appropriateness at 533 S Lahoma. (Granted 11-2-10) (Extension granted until 11-11).**

The extension for this project will end next month. Staff will be in contact with the owner.

**Item No. 7, being: Request for Certificate of Appropriateness at 529 S Lahoma.**

The applicant has requested a postponement.

**Item No. 8, being: Request for Certificate of Appropriateness at 642 S Lahoma.**

S Atkinson gave the staff report; the applicant, Greg Jungman, was present to answer questions. The applicant is seeking to replace the existing front entry door with a new or salvaged solid wood 15-light door.

Staff entered into record a letter of support from Jim Warram.

**Motion** by S Williams for approval; **Second** by D John. All approve.

**Item No. 9, being: Request for Certificate of Appropriateness at 439 Chautauqua.**

Staff presented the staff report; the applicant, Marsha McDaris was present to answer questions.

This application is for the removal of the enclosed front porch and for returning it to the original open front style. Later during the meeting the applicant discussed the possibility of replacing the garage doors.

After a length discussion on the details of the project, the Commission concluded that they did not enough detail information to make a decision. Items that were specifically pointed out were:

- Column design, dimensions, placement and number of columns;
- The knee wall original? Railing details;
- Detailing specifics; and
- More detailed and specific drawings.

**Motion** by S Williams to defer the application for more detailed information and drawings from the applicant; **Second** by C Potts. All approve.

N Robinson explained to the applicant that while the Commission was in support of returning the porch to its original style, they needed additional, specific information as to what the applicant was planning.

**Item No. 10, being: Miscellaneous.**

S Atkinson apologized for the omission of the introduction of the newest Commission member, David John. She also introduced Russell Kaplan, who was in attendance and will begin his term as a Commission member at the November meeting.

**Item No. 13, being: Adjournment. 8:10 p.m.**

Passed and approved this 7th day of November 2011.

  
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Chair Neil Robinson

## Susan Atkinson

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**From:** Susan Warram [sjwrrm@sbcglobal.net]  
**nt:** Monday, September 26, 2011 3:40 PM  
**o:** Susan Atkinson  
**Cc:** James H Warram  
**Subject:** re:Certificate of Appropriateness 642 Lahoma Avve

Dear Susan,

Yes. We fully support the Jungman's application in this matter.

We saw their current door and heard the plans for changing it and have no objection.

Susan & Jim Warram